



Accepted By: _____
Date: _____

**ART IN PUBLIC PLACES APPLICATION**

This form is to be completed and submitted to the Planning Division if a planning application is required for the proposed project. If no planning application is required, please submit this form to the Building Safety Division with your building plan check application.

**PLEASE PRINT**

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**APPLICANT/TENANT**

ADDRESS

CITY

ZIP CODE

TELEPHONE

CELL PHONE

FAX

E-MAIL




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**ARCHITECT/CONTRACTOR**

ADDRESS

CITY

ZIP CODE

TELEPHONE

CELL PHONE

FAX

E-MAIL




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**PROPERTY OWNER**

ADDRESS

CITY

ZIP CODE

TELEPHONE

CELL PHONE

FAX

E-MAIL

**PROJECT INFORMATION**

BUILDING PERMIT #: \_\_\_\_\_

PLANNING CASE #: \_\_\_\_\_

APN: \_\_\_\_\_

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**PROJECT ADDRESS**

**THIS PROJECT IS:**

\_\_\_\_ NEW CONSTRUCTION

\_\_\_\_ REHABILITATION/TENANT IMPROVEMENT

**APPROXIMATE SQUARE FOOTAGE OF THIS PROJECT:** \_\_\_\_\_

**PROPOSED USE OF THIS SPACE:** \_\_\_\_\_

**APPLICANT/PROPERTY OWNER'S ESTIMATED TOTAL PROJECT COST:** \$ \_\_\_\_\_  
(EXCLUSIVE OF LAND AND OFFSITE IMPROVEMENTS)

**PROJECT VALUATION:** \$ \_\_\_\_\_  
(FOR CITY STAFF ONLY/TO BE CONFIRMED BY THE PLAN CHECK ENGINEER)

**ANTICIPATED COMMENCEMENT DATE OF CONSTRUCTION:** \_\_\_\_\_

**ANTICIPATED DATE TO REQUEST  
FINAL INSPECTION/CERTIFICATION OF OCCUPANCY:** \_\_\_\_\_

**HOW DO YOU INTEND TO SATISFY THE ART IN PUBLIC PLACES REQUIREMENT?**

- 1. ( ) Pay 1% of the project valuation as determined/verified by the Building Safety Division into the City's Art Fund;
- 2. ( ) Commission original art work to be installed on the property (subject to approval by the Cultural Affairs Commission);
- 3. ( ) Donate art work (subject to approval by the Cultural Affairs Commission);
- 4. ( ) Request architecture be approved as art (subject to approval by the Cultural Affairs Commission); or
- 5. ( ) Deposit the equivalent of 1% of the project valuation into the Art Fund for a period not to exceed one (1) year from the date of the issuance of any construction permit (subject to the approval of the Community Development Department).

**We, the undersigned, have read and understood the Culver City Art in Public Places Program Ordinance and the requirements outlined in this application. We understand that we must comply with the provisions of the Ordinance prior to a final inspection and the City's issuance of a Certificate of Occupancy for the development or remodeling activity proposed above. We agree to cooperate with City agencies and/or offices as necessary to fulfill the terms and guidelines applicable to the activity proposed above. In addition, a covenant will be recorded at the completion of the project to ensure compliance with the Art in Public Places Ordinance and related administrative regulations.**

**All parties listed below that are involved with the project are required to sign. This application will not be considered complete until all necessary signatures have been obtained.**

\_\_\_\_\_  
**Applicant/Tenant**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Architect/Contractor**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Property Owner**

\_\_\_\_\_  
**Date**

**For further information, please contact:  
Public Art Coordinator / Cultural Affairs at (310) 253-5776**

## Public Art Guideline Requirements

**Guidelines for the selections, acquisition, placement, identification, and maintenance of artwork are as follows:**

- A. Only the following types of artwork shall be permitted: sculpture, murals or portable paintings, earthworks, fiber works, neon, glass, mosaics, digital, photographs, prints calligraphy, and other forms of physical hard media.
- B. An artwork shall be "freely available" which defined to mean accessible to the public for viewing, in direct line of sight, for a period of ten (10) hours per day, seven (7) days per week.
- C. The artwork shall be located in an area specifically designated for such purpose. Installation of the artwork shall be planned and implemented to enhance the artwork and allow for unobstructed public viewing from as many angles as possible.
- D. The artwork submittal shall include a complete site plan with landscaping, lighting and other appropriate accessories to complement and protect the artwork. (See Presentation and Submission Requirements')
- E. The composition of the artwork shall be of permanent materials and require a low level of maintenance. The materials should be durable and weather resistant.
- F. The artwork shall be constructed in a size that is proportional to the size of the adjacent building(s).
- G. Expressions of bad tastes or profanity, which would likely be offensive to the general public, are not permissible.
- H. If the artwork is a sculpture, it shall be designed by person(s) with experience and knowledge of monumental scale sculpture.
- I. Developers shall be encouraged to provide a wide range of styles, materials and types when selecting or commissioning an artwork.
- J. An artwork and/or art pieces shall be identified by a plaque measuring no less than 8" x 8". The plaque shall be made of cast metal and or stainless steel (if for outdoor artwork) and will be placed in an appropriate location near the artwork and shall list only the date, title and the artist(s), unless approved otherwise.
- K. The property owner is required to sign a Covenant and Agreement, which among other requirements, ensures the proper maintenance of the artwork.
- L. The property owner shall maintain the artwork in a neat, aesthetic and orderly manner in accordance with the language recorded in the Covenant and Agreement and show proof of insurance in an amount not less than the appraised value to repair or replace the artwork.
- M. The artwork shall be a permanent fixed asset to the property. (In the event that an unforeseen circumstance arises which necessitates the relocation or replacement of the art work, the Property Owner may submit a written request to the Director of the Community Development Department).