



City of Culver City

City Council Meeting
Location
Senior Center - 4095
Overland Ave. Culver City,
CA 90232
(310) 253-5851

Staff Report

File #: 25-463, **Version:** 1

Item #: PH-1.

CC - PUBLIC HEARING: Adoption of a Resolution Approving and Adopting the Comprehensive Fee Schedule for Fiscal Year 2024-2025.

Meeting Date: January 13, 2025

Contact Person/Dept: Michael Towler/Finance Department

Phone Number: (310) 253-5865

Fiscal Impact: Yes ☒ No ☐

General Fund: Yes ☒ No ☐

Attachments: Yes ☒ No ☐

Public Notification: (E-Mail) Meetings and Agendas - City Council (01/08/2025)

Department Approval: Lisa Soghor, Chief Financial Officer (11/05/2024)

RECOMMENDATION

Staff recommends the City Council adopt a resolution approving and adopting the Comprehensive Fee Schedule for Fiscal Year 2024-2025.

PROCEDURE

- 1) Mayor seeks motion to receive and file the Affidavit of Publication;
- 2) Mayor seeks a Motion to open the Public Hearing;
- 3) Mayor requests a staff report, if desired;
- 4) Mayor calls for, and the City Council receive, public testimony;
- 5) Mayor seeks a Motion to close the Public Hearing;
- 6) City Council adopts resolution approving and adopting the Comprehensive Fee Schedule for Fiscal Year 2024-2025

BACKGROUND

In Fiscal Year 2005-2006, the City Council adopted Resolution No. 2006-053 to consolidate the City's fees and charges into one document for improved fee assessment and streamlined management. In Fiscal Year 2006-2007, Council approved funds to hire a consultant to conduct an updated comprehensive study of the City's programs to ensure that the City was utilizing the most current and best practice methodologies, analyze cost recovery across all departments as well as to ensure that the City was recovering recovery an appropriate amount of revenues to support ongoing operations. The final comprehensive report was submitted and presented to Council on May 7, 2007, where Council ultimately adopted Resolution No. 2007-R024 establishing and amending the various fees and charges for services. The study conducted in Fiscal Year 2006-2007 was the first study conducted by the City in more than 15 years. Consequently, the fee adjustments adopted by City Council were significant in some cases, in other cases the fee increases where phased in over time to reduce the impact to the customer base, and in some limited cases the fees were not increased to full cost recovery due to economic and policy considerations related to the residents, individuals and businesses utilizing those services as well as the community.

Prudent financial management recommends that cost of services user fee studies be conducted every five to seven years. This ensures that cities use the most up to date methodologies, incorporate program process improvements and organizational and financial changes, and remain compliant with new regulations. On June 23, 2008, Council received and adopted a revised cost recovery policy for Fiscal Year 2008-2009 and an implementation schedule to phase in the user fee increases over the next few years. Between Fiscal Year 2008-2009 and Fiscal Year 2012-2013, staff adjusted fees annually to achieve the cost recovery goals adopted by City Council. On May 13, 2013, Council adopted a resolution that made minor changes to various fees and charges for services as recommended by staff to address operational changes that occurred since the last fee study.

In Fiscal Year 2013-2014, the City entered into an agreement with a consultant to assist with conducting an updated comprehensive user fee and cost of services analysis. However, due to staff turnover at the executive management levels across multiple City departments, coupled with the later disruption caused by the 2020 pandemic, staff did not complete an updated comprehensive user fee study during the recommended five-to-seven-year period. During this time, staff also did not update the fees by the Consumer Price Index ("CPI") to align the fee increases with the increased cost of doing services, thus further exacerbating the gap between the City's actual cost recovery and Council adopted targets.

The City Council's Adopted 2018-2023 strategic planning goals included addressing the long-term financial stability of the City by reviewing existing revenue sources. This strategic goal was carried forward into the City's Adopted Strategic Goals for 2024-2029. As key General Fund revenue sources, program user fees and regulatory permits were identified as revenue sources to be analyzed. In the past 10 years, the City has experienced significant increases in program costs coupled with changes in operational structure. In Fiscal Year 2022-2023, staff engaged NBS Government Finance Group (NBS) to assist the City with conducting an updated comprehensive user fee and cost of services analysis.

DISCUSSION

California municipalities may impose user and regulatory fees for services through provisions set forth in the State or California Constitution, Article XIII C 1(e). Under this legal framework, a fee may

not exceed the reasonable cost of providing the service or performing the activity. In addition, Culver City Council Policy No. 5002 calls for a comprehensive user fee and cost of services study to ensure that fees continue to meet cost recovery targets.

The purpose of the User Fee Study is to calculate the full cost of providing each fee activity (including direct and indirect costs), and to provide Council with the data that supports a realignment of fee amounts with localized cost recovery policy recommendations. The full cost, or actual cost, as calculated by NBS, is the maximum that the City can legally charge for each fee related activity.

Calculating the true cost of providing city services is a critical step in the process of establishing user fees and corresponding cost recovery levels. While it is important to fully recover the total costs of service delivery with appropriate fees, there are some services that the City provides for which the Council may not want to seek full cost recovery to promote local policy goals and other community considerations. For example, some of the common reasons for subsidies as outlined by the Government Finance Officers Association (GFOA) combined with other commonly adopted policies by neighboring jurisdictions include, but are not limited to, the following:

- address broader City objectives such as economic development goals and local social values
- encourage compliance with a specific activity
- provide increased access to lower income groups to participate in services that they may not otherwise be able to afford
- elasticity of demand / price sensitivity as a factor when developing final fee amounts (reducing the price of services increases the demand for the services, and conversely increasing the price of the services could reduce the demand)
- support recovery from economic disruptions
- attract and retain successful businesses in the City
- consideration of visibility and impact of the service to the broader City community
- price comparison to private service providers and neighboring jurisdictions
- recognition of State and federal caps on fees
- implement an incremental phased-in fee increase to reduce the upfront price shock and ease impact to customer base

City Council Policy 5002 states that the City shall establish appropriate cost recovery targets for its fee structure. This Policy allows Council to adopt fees up to 100% cost recovery and allows for the subsidizing of fees based on the factors listed above. For example, a recent City Council policy decision to subsidize program costs was made on January 22, 2024 as part of the sidewalk vending new application and renewal permit fee consideration. Council determined that it was important to heavily subsidize the fee to support State requirements to reduce barriers and create pathways to regulatory compliance for marginalized microenterprise entrepreneurs. Ultimately, the City Council must decide the appropriate cost recovery targets for the City's fee structure as there may be other, local policy considerations that support adopting fees at less than the calculated full cost recovery amount.

Finance staff worked with NBS and representatives from all City departments to prepare the User Fee Study. The current draft User Fee Study is attached to the staff report for review (Attachment 1). The report includes the estimated total cost of providing each service, as calculated by NBS based on inputs from City departments, and a comparison to the City's current fee structure. It also includes

new, proposed fees and information on the proposed cost recovery rates as recommended by staff from each department. In most cases, staff recommended 100% cost recovery. However, there are some cases where staff recommended some level of the subsidy for reasons mentioned above and recommended a fee less than 100%.

Summary of Departmental Fee Study Results

The study identified over \$24.6 million in eligible cost for recovery from fees for services, compared to about \$13.4 million in revenues collected from fees. This results in a 54% Citywide cost recovery effective rate as shown on page six of Attachment 1.

Parks, Recreation, and Community Services

As can be seen in the Summary Cost Recovery Table (Attachment 2), the Parks, Recreation and Community Services (PRCS) Department accounts for lion's share of the costs that are subsidized by other General Fund revenues. Subsidizing recreation programs with General Fund revenues is a common practice across most cities as PRCS programs inherently provide some of the greatest and most visible benefits to the community. However, staff also recognizes the need to ensure prudent fiscal management, and with the Parks Master Plan being published for public review, PRCS is currently rethinking its cost recovery targets and subsidy policies. This fee study launched the evaluation of the department's full costs for services for each primary program offered by PRCS. Now PRCS will review all their programs to develop and recommend policy goals for cost recovery versus subsidy. PRCS will undertake this robust process in calendar year 2025, will engage the PRCS Commission to ensure that the needs of the community are considered, and will return to City Council with recommendations on cost recovery rates and policy recommendations for their varied program offerings. To ensure timely implementation of the rest of the cost recovery proposals and allow PRCS staff time to thoughtfully approach its proposed fee changes, staff recommends that City Council consider the remaining department proposals in tonight's presentation.

Excluding PRCS from the cost recovery calculation, there are approximately \$14.1 million in eligible costs, compared to \$10.2 million in revenues currently collected from user fees (See Attachment 2). This results in a 73% cost recovery effective rate City-wide. Staff is recommending increasing the cost recovery rate to 93%, resulting in an additional \$2.8 million in annual revenues. While many of the programs are being recommended to increase to 100% cost recovery, there are still some programs that staff believes warrant subsidies totaling approximately \$1.1 million, or about 7%, for specific programmatic reasons, which are discussed in more detail in the below Departmental subsections of the staff report. Staff has also prepared a summary chart outlining fees recommended for some level of subsidy (Attachment 3).

Finance Department - Revenue / Treasury Division

The Finance Revenue Division is responsible for comprehensive management of the City revenue programs from tax monitoring to collections, including audits and on-site visits to business taxpayers, utility companies, and hotels. The Division provides several services for which a user or regulatory fee may be charged, including business tax certificates and permits, cannabis business permits, taxi permits, sidewalk vending permits, as well as tobacco retailer licenses.

Using the current fee structure, staff anticipates that the City will recover approximately 89% of eligible costs. Staff proposes increasing its anticipated cost recovery target to 98% by realigning its

fee structure to capture recent changes in business operations. Staff recommends reducing fees for business license new applications and renewals to reflect the anticipated cost reductions related to contracted services with HdL Software LLC for business license tax certificate processing. While there is still City staff involvement in the overall administration, customer services, and permitting processes, the bulk of the daily new application and renewal permitting process is now handled by HDL.

Credit Card Fees: Staff is also recommending the City impose a new fee for credit card transactions and electronic check (“e-check”) processing to recover costs to the City that are charged by third parties. The State of California Government Code Section 6159 (h) (1) authorizes cities to impose what is commonly referred to now as a “convenience fee” to recover the cost of providing credit or debit card or electronic funds transfer transactions. The convenience fee model is consistent with practices of several neighboring municipalities, such as the City of Los Angeles, West Hollywood, El Segundo, Redondo Beach and Santa Monica. Customers currently use credit cards to pay for a variety of services, including in-person over the counter transactions, online payments for refuse billings, online payments for various tax payments, and online payments for various regulatory permits. The City pays third-party fees for credit card transactions (credit card payment gateway and credit card merchant account payment processor) and e-check processing. The City’s costs for providing credit card payment options continue to increase as the demand for online and contactless payment options has grown in recent years. In Fiscal Year 2023-2024, the City paid approximately \$600,000 in credit card fees. Approximately 82%, or \$500,000, of this amount is related to payments for general City services, with the remaining 18%, or \$100,000, related to citywide on-street parking services.

On-street and off-street parking transactions tend to be small and incur higher processing fees as a percentage of the actual transaction amount. These parking related transactional costs are covered by the Parking Authority Fund and do not impact the General Fund. Therefore, staff does not recommend establishing a convenience fee for these types of parking transactions at this time.

Staff analyzed the credit card transactions by the different payment platforms that customers use to make credit card payments in person and online. Based on a review of prior years’ credit card activity, staff anticipates the average credit card transaction convenience fee will be in the range of 2.7% to 3.5% of the total transaction to recover the cost of providing the credit card payment options. To reduce the burden of imposing credit card convenience fees on the residents and business community, the City will enable an option for customers to make payments by online e-check as an alternative to credit card transactions. Staff anticipates that the e-check fee would be in the range of \$1.50 to \$1.95 flat rate per transaction to recover the cost of providing the e-check options. Staff is currently working with the various payment platform providers to ensure that the fees can be easily administered, well broadcasted to the public, and are set at or just slightly below the City’s actual costs. To avoid any new charges, customers may continue to use traditional payment methods such as checks or money orders, which can be mailed or submitted in person at City Hall. Customers may also continue to pay in person with cash at City Hall during the City’s normal business hours.

Finally, Finance staff recommends that Council continue to subsidize the Sidewalk Vending Program Permit fees to comply with State regulations that require cities to reduce barriers and create pathways to regulatory compliance. Staff also recommends that Council subsidize the Special Event Permit Fees for non-profits to encourage special event activity in the City while reducing the financial

burden on the non-profit business community. These recommended subsidies result in a combined anticipated total of approximately \$14,000, or 2.0% of total recoverable Departmental costs.

Finance Department - Cannabis Business Permit Program

The Cannabis Business Permit Program was established in 2018 as described in more detail in CCMC 11.17 and 11.32. Regulatory efforts of the program are shared amongst Building Safety; Current Planning; Enforcement Services, Environmental Programs and Operations Division; Fire Department, Police Department, and the Finance Department. The original permit fee was based on a labor-intensive process in setting up this new regulatory program. Now that staff has experience with administering the program, staff has identified efficiencies that streamlined the permitting process, ultimately resulting in less staff time spent on issuing the permits.

Using the current fee structure, staff anticipates that the City will recover approximately 334% of eligible costs. Therefore, staff recommends reducing the fees to recover 100% of the anticipated future costs of the program.

Planning and Development Department - Current Planning Division

The Current Planning Division serves the residents and businesses of Culver City by regulating the use of land based on the General Plan and Zoning Ordinance, which contain the City's adopted policies and regulations. The Division's responsibilities include administering the California Environmental Quality Act (CEQA) as it pertains to new development projects and regulations, monitoring and analyzing the impact of regional planning issues, and providing staff support to the Planning Commission and City Council through the processing of site plan reviews, subdivisions, rezoning, use permits, and other entitlements.

Using the current fee structure, staff anticipates that the City will recover approximately 35% of eligible costs. The fee activities processed by the Current Planning Division impact developers proposing new developments both large and small, small business owners trying to expand their business, as well as residents remodeling and adding living spaces to their homes. Staff recognizes the need to increase cost recovery across various permits and programs to maintain fiscal responsibility. Planning staff worked with NBS to delete obsolete fees and reorganized some of its fee categories to streamline the administration of the fees. Staff proposes to increase its current anticipated cost recovery from 35% to 68% in year one by increasing about half of the Division's fees to 100% cost recovery, and incrementally increasing the remaining fees over the next five years with a goal of achieving up to 100% cost recovery by 2030. This phased approach will reduce first year price shock to the impacted customer base and allow staff the time to understand the impact of the increases before returning to Council in subsequent years. The proposed first year subsidies are primarily focused on reducing the financial impact on programs that impact residential property owners, micro enterprises, and small businesses. Subsidies are also recommended for permits related to restaurants and outdoor dining to provide continued support to businesses still recovering from the economic disruptions caused by the pandemic with the goal of retaining existing businesses and attracting new businesses to the City. These recommended subsidies result in a combined anticipated total of approximately \$678,000, or 32% of the total recoverable Current Planning Division costs.

Planning and Development Department - Advance Planning Division

The Advance Planning Division is recommending a new General Plan Maintenance Fee to recover costs associated with preparing and updating the General Plan and Housing Element Update. The proposed fee is recommended to be 4.97% charged on top of the fees collected by the Planning and Building Safety Divisions for various permit applications and would apply to projects with the largest relative impact on the maintenance, updates, and use of the City's General Plan for development approval decisions. The remaining unfunded amount would be subsidized for the general community benefit received from the plan, as well as for the use of the Plan by other Departments such as public safety and utilities. The anticipated subsidy is approximately \$67,800. The new 4.97% General Plan Maintenance Fee is in line with other neighboring westside cities, including Santa Monica (7.3%), West Hollywood (3.0%) and Burbank (10% of all building permit and planning permit fees).

Planning and Development Department - Building Safety Division

The Building Safety Division was established to protect those individuals who live and work in the City by enforcing building safety standards set forth in the State's building codes, as well as the City's municipal codes. It is the responsibility of the Building Safety Division to review and approve plans and perform field inspections to ensure that the work performed under an issued building permit is done according to the approved plans.

Using the current fee structure, staff anticipates that the City will recover approximately 109% of eligible costs. To achieve a full cost recovery target, staff recommends that the scaled fees based on building permit valuation (BPV) be adjusted to accommodate larger projects. These recommendations include adding tiers between \$1 million and \$50 million, decreasing fees for higher building permit values (BPV), and increasing fees for lower BPV. The costs of external department review of plans were updated to be reflected in those other department schedules. Staff is also recommending new fees be added including but not limited to permit extensions, construction management plans, job card replacement and soft story seismic retrofit screening form. Staff anticipates that the recommended fees would recover 99.9% of the Division's total recoverable costs.

Staff recommends subsidizing the Solar Permit fee structure to align with State of California Government Code maximum fee regulations. This recommended subsidy results in \$6,400, or 0.1% of the total Division's recoverable costs.

Housing and Human Services - Enforcement Services Division

The Enforcement Services Division is responsible for protecting, preserving, and improving the quality of life of the citizens of Culver City through effective, appropriate, and proactive enforcement of the City's municipal codes.

Using the current fee structure, staff anticipates that the City will recover approximately 24% of eligible costs for recovery through user fees. The Enforcement Services Division typically under-recovers costs as the primary goal is compliance rather than cost recovery. Therefore, staff is not recommending any major changes to the fee structure to reduce the burden on its customer base, which in most cases are property owners and occupants, with the goal of encouraging compliance with City regulations. The recommended fee subsidies total \$4,200, or 76% of recoverable costs. Staff will monitor activity, and if necessary, will return to Council in subsequent years to recommend adjustments to the cost recovery targets.

Public Works - Engineering Division

The Public Works Engineering Division reviews infrastructure improvements for private developments, processes encroachment and utility permits, and develops and implements the City's Capital Improvement Program (CIP).

Using the current fee structure, staff anticipates that the City will recover approximately 41% of eligible costs for recovery through user fees. As part of the updated study, staff worked with NBS to delete obsolete fees, reorganize some fee categories to streamline the administration of the fees, and create new fees to address changes in operations. Some of the new fee categories include but are not limited to street use permits (encroachment permits); utility permits for excavation; annual utility permits, and film production support. Staff proposes increasing its anticipated cost recovery target to 100% with no proposed subsidies in the first year to ensure efficient cost recovery of City services.

Public Works - Mobility and Traffic Engineering Division

The Mobility and Traffic Engineering Division maintains the City's traffic engineering and mobility planning, processes transportation and parking permits, provides in depth analysis for traffic impact reports, as well as develops and implements the City's mobility infrastructure.

Using the current fee structure, staff anticipates that the City will recover approximately 36% of eligible costs for recovery through user fees. To increase cost recovery targets, staff recommends deleting obsolete fees, reorganizing fee categories, clarifying fee names to streamline fee administration, and adding new fees to address new operations. Staff anticipates that the proposed fee changes would result in an increase of cost recovery from 36% to 85%. Staff recommends maintaining subsidized fees totaling about \$61,000, or 15% of total eligible cost, primarily to reduce the financial burden on city residents and small businesses as well as to encourage compliance with city programs and regulations. Some of the recommended subsidies include fees for Block Party Street Closure Permits, Residential Parking Permits, Small Business Annual Valet Renewal Fees and Sign Fees, Curb Painting Fees, Temporary No-Parking Signs, and Encroachment into the Public Right of Way (PROW) Fees.

Public Works - Environmental Program Operations (EPO)

The EPO Division manages both the collection of trash / recycling / organics and the stormwater programs, provides street sweeping services, and champions the City's green educational opportunities and initiatives to improve resource conservation, protect public health, prevent pollution, and divert solid waste.

Using the current fee structure, staff anticipates that the City will recover approximately 2.9% of eligible costs for recovery through user fees. This is primarily due to fees for services had not previously been established. Staff recommends increasing the anticipated cost recovery target to 100%. To achieve cost recovery targets, staff recommends deleting obsolete fees, reorganizing fee categories, clarifying fee names to streamline fee administration, and adding new fees to address new operations. Some of the new fees include but are not limited to trash enclosure plan review, storm water plan check, container cleaning/exchange, extra pick-up, and C&D administration.

Transportation Department

The Transportation Department is responsible for the planning, delivery, and monitoring of mobility services for the City. Additionally, the Department provides staff support for citywide events and committees, assists the Current Planning and Building Safety Divisions with Plan Reviews, manages bus stop closures and repairs, and oversees regional transportation projects.

The total annual cost of the Transportation Department is approximately \$25 million. However, most of these costs are associated with non-fee related activities, and therefore only a small percentage of the costs are eligible for recovery from fee for services activities. Using the current fee structure, staff anticipates that the City will recover approximately 1.7% (\$35,000) of eligible costs for recovery through user fees. Transportation staff is recommending increasing cost recovery to 100% by adding new fees for trip reduction plan review, filming permit and event support, special event permit and event support, review of planning and building applications, and bus stop closures, among others.

Fire Department - Community Risk Reduction

The scope of this fee study analysis for the Fire Department was focused solely on the Community Risk Reduction Division, which provides fire prevention related fees for service. The Division is responsible for protecting the City from fire hazards, explosion, and hazardous materials by providing construction plan reviews, issuing detection and suppression system permits, conducting annual fire inspections, and ensuring hazardous material compliance.

The total costs eligible for recovery are approximately \$2.0 million. Using the current fee structure, staff anticipates that the City will recover approximately 62% of eligible costs for recovery through user fees. Fire staff is recommending to significantly restructure its fees to reflect current practices and achieve 100% cost recovery. This includes increasing the fees for some development related services, increasing special fire permits, and decreasing a few fees including annual fire inspection fees for apartment complexes with less than 40 units. Staff is also recommending adding some new fees for planning application review and approval and hazardous materials.

Police Department

NBS evaluated fees charged by the Police Department for alarm permits, film permits, report copies, vehicle impound releases, and citation sign-off fees, as well as pet licensing activities performed by the Animal Control Services.

The total cost eligible for recovery from fee for service activities in the Police Department, including Animal Services Division is about \$800,000. Based on the current fee structure the Department is anticipated to recover about \$400,000, or 50%. Department staff is recommending restructuring fees to delete obsolete fees, reorganizing fee categories to simplify fee administration, and adding new fees to reflect current practices, with a goal of increasing cost recovery for fee for services activities from 50% to 73% in the first year of implementation. Most Police Department fees are recommended

to recover 100% of the cost of providing services with the exception of a few, including false alarm charges, correctable citation sign off, vehicle impound fees, and conceal and carry permits. These fees are recommended at less than full cost recovery to encourage compliance with the respective regulations and to assist people with getting violations cleared. Other fees set to less than 100% cost recovery are the Clearance Letters Fees and the Conceal and Carry Permit Fee that are both capped by the Department of Justice Penal Code. The recommended fee subsidies total approximately \$219,000, or 27% of recoverable costs. Staff will monitor activity, and if necessary, will return to Council in subsequent years to recommend adjustments to the cost recovery targets.

Comparative Survey of Fees in Neighboring Jurisdictions

Best practice suggests that cities conduct a comparison of their fees to the neighboring jurisdictions as well as cities with comparable size and scope of services to provide a sense of the local market pricing for services, and to use that information to gauge the impact of recommendations for fee adjustments. As part of this process, NBS conducted comparative surveys to Beverly Hills, Santa Monica, West Hollywood, Burbank, and City of Los Angeles. Appendix B of Attachment 1 presents the detailed results of the Comparative Fee Survey. While fee comparisons can provide some high-level insights, direct comparisons are challenging since every city has its own definition of the services provided, cost allocation plan, and cost recovery goals making like-to-like comparisons particularly elusive.

Communications with Committees

On September 25, 2024, the Finance Advisory Committee received a presentation on the Draft Fee Study and provided the following recommendations: 1) moving forward, the City should adopt an updated fee schedule annually with appropriate increases for CPI; 2) agreed that PRCS policy setting needs a more robust process; and 3) ensure that the final staff report to City Council includes a clear rationale for fees not recommended at 100% cost recovery.

On October 3, 2024, the Audit, Financial Planning and Budget Subcommittee received a presentation on the Draft Fee Study and provided the following direction: 1) agreed that PRCS fees warranted more in depth review and study; 2) staff should clearly present which fees are being subsidized and how those subsidies benefit the community as a whole; 3) indicate how cost recovery rates tie to community values; 4) update the Report Summary chart from the Executive Summary of the Draft Fee Study to include recommended cost recovery change in dollars not just percentages (See Attachment 2); 5) after adoption of new fees, on an ongoing basis, monitor activities in the City to determine if new fees have a chilling effect.

FISCAL ANALYSIS

Staff anticipates that the recommended changes to user fees and charges would result in an additional \$2.8 million in annual revenues. Staff included a conservative estimate of approximately \$1.0 million in the Fiscal Year 2024-2025 Adopted Budget and carried the conservative revenue projection forward throughout the ten-year forecast.

Per the California State Government Code 66017(a), increases to existing fees or the creation of new

fees associated with development projects (for example, including projects involving the issuance of a permit for construction or reconstruction) shall be effective no sooner than 60 days following the adoption of the fees. Therefore, if Council approves and adopts the new fee schedule and associated resolution, all user fees associated with development projects will become effective March 14, 2025. Staff recommends that all other fees become effective upon Council adoption of the Resolution.

Finance staff will work with each Department to update the various subsidiary systems and payment platforms to ensure timely implementation and collection of the new fees and will include the updated revenue projections as part of the Fiscal Year 2024-2025 Midyear Budget revisions. Finance staff will also bring an updated Comprehensive Fee Schedule and resolution to the City Council in April 2025 for approval which will include Consumer Price Index (CPI) increases where applicable to ensure that cost of service increases are incorporated into the fee adjustments. The April 2025 update will also provide an opportunity for staff to make minor adjustments, corrections, and begin the phased incremental increases of fees to achieve the long-term cost recovery targets. The new Comprehensive Fee Schedule approved in April 2025 would go into effect on July 1, 2025, at the start of the new fiscal year. Annually thereafter, Finance staff will bring an updated Comprehensive Fee Schedule and resolution to City Council for approval in April of each fiscal year.

ATTACHMENTS

ATT_1_2025_01_13_Citywide User Fee Study

ATT_2_2025_01_13_Summary Cost Recovery Table

ATT_3_2025_01_13_Summary of Fees Recommended for Subsidy

ATT_4_2025_01_13_Proposed Resolution for Comprehensive Fee Schedule including Exhibit

MOTION

That the City Council:

Adopt a resolution approving and adopting the Comprehensive Fee Schedule for Fiscal Year 2024-2025.



CULVER CITY

Final Report for:

Citywide User Fee Study

November 5, 2024

Prepared by:



Corporate Headquarters
32605 Temecula Parkway, Suite 100
Temecula, CA 92592
Toll free: 800.676.7516

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Comparative Fee Survey

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1. EXECUTIVE SUMMARY

NBS performed a Citywide User Fee Study (Study) for the City of Culver City. The purpose of this report is to present the findings and recommendations of the various fee analyses performed as part of the Study and provide the City with the information needed to update and establish fees for services. The Study's process ensures that not only are the fees and charges reasonable and equitable, but that they also meet industry standards and uphold the statutory requirements of the State of California.

California cities, counties, and special districts may impose user and regulatory fees for services they provide through provisions set forth in the State Constitution, Article XIII C § 1. Under this legal framework, a fee may not exceed the reasonable cost of providing the service or performing the activity. For a fee to qualify as such, it must relate to a service or activity performed at the request of an individual or entity upon which the fee is imposed, or their actions specifically cause the local government agency to perform additional activities. In this instance, the service or underlying action causing the local agency to perform the service is either discretionary and/or is subject to regulation. As a discretionary service or regulatory activity, the user fees and regulatory fees considered in this Study fall outside of the definition and statutory requirement to impose general taxes, special taxes, and fees as a result of property ownership.

The City's main reason for conducting this Study was twofold: (1) first, to ensure that existing fees do not exceed the costs of service, and (2) second, to provide an opportunity for the City Council to re-align fee amounts with localized cost recovery policies.

1.1 Findings

The Study identified an estimated \$24.6 million in eligible costs for recovery from fees for service compared to approximately \$13.4 million the City is currently collecting each year from fees. The following table provides a summary of the Study's results:

Table 1. Report Summary

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/Deficit	Estimated Cost Recovery at Current Rates	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Finance Department - Treasury Division	\$ 757,186	\$ 849,146	\$ (91,960)	89%	\$ 835,075	98%
Cannabis Business Permit	158,874	47,632	111,242	334%	47,632	100%
Current Planning Division	722,756	2,088,880	(1,366,124)	35%	1,410,999	68%
Building Safety Division	6,097,537	5,583,399	514,138	109%	5,576,989	99.89%
Enforcement Services Division	1,310	5,514	(4,204)	24%	1,310	24%
PW - Engineering Division	508,832	1,232,259	(723,428)	41%	1,232,259	100%
PW - Mobility & Traffic Engineering Division	142,801	397,932	(255,132)	36%	336,565	85%
PW - Environmental Programs & Operations Division	6,214	212,958	(206,744)	3%	212,958	100%
Transportation Department	630	35,222	(34,592)	2%	35,222	100%
Fire Department - Community Risk Reduction Division	1,223,260	1,979,008	(755,748)	62%	1,979,008	100%
Police Department	372,851	798,531	(425,680)	47%	579,690	73%
Police Department - Animal Services	41,126	5,647	35,479	728%	5,647	100%
Parks, Recreation and Community Services Department	3,115,664	10,507,890	(7,392,226)	30%	3,115,664	30%
General Plan Maintenance Fee	-	271,214	(271,214)	0%	203,411	75%
Technology Fee	208,013	561,751	(353,738)	37%	561,751	100%
Total	\$ 13,357,053	\$ 24,576,984	\$ (11,219,931)	54%	\$ 16,134,179	66%

As shown in Table 1, the City is recovering approximately 54% of the costs associated with providing user and regulatory fee-related services. Should the City Council adopt fees at 100% of the full cost recovery amounts determined by this Study, an additional \$11.2 million in costs could be recovered.

However, Section 2.1.3 later explains, there may be other local policy considerations that support adopting fees at less than the calculated full cost recovery amount. Since this element of the Study is subjective, NBS provided the maximum potential of fee amounts at 100% full cost recovery for the City to consider. As such, City Staff provided initial recommended fee amounts for Council's consideration. If Council elects to adopt fee levels at staff's recommendations, an additional \$2.8 million in costs could be recovered, for a 66% cost recovery outcome for services provided. Once City Council has reviewed and evaluated the results of the Study, the City can set fees at appropriate cost recovery levels according to local policy goals and considerations.

1.2 Report Format

This report documents the analytical methods and data sources used in the Study, presents findings regarding current levels of cost recovery achieved from user and regulatory fees, discusses City staff's initially recommended fee amounts for City Council's consideration, and provides a comparative survey of fees to neighboring agencies for similar services.

The report is organized into the following sections:

- Section 2 – General approach and methodology to the Fee Study.
- Sections 3 through 16 – Results of the analysis performed for each department and/or fee program.
- Section 17 – Grand scope conclusion of the analysis provided in the preceding sections.
- Appendices – Additional details of the analysis performed and comparison of fees imposed by selected agencies for similar services.

The City's Staff Report will include a Master Fee Schedule document which incorporates recommendations contained within this report for review and adoption by City Council.

2. INTRODUCTION AND FUNDAMENTALS

This Study evaluated user and regulatory fees managed by the following City departments and divisions:

City Department/Division	Fee Program Description
Finance Department	<ul style="list-style-type: none"> Treasury Division fees for Returned Checks, Business Tax Applications, Miscellaneous Business Permits Cannabis Business Permit Program
Planning and Development Department	<ul style="list-style-type: none"> Current Planning applications for land use approvals and permits Building and Safety construction plan review, permits, and inspection approvals
Housing and Human Services - Enforcement Services Division	<ul style="list-style-type: none"> Penalty Repayment Agreements, Appeals, Inspections for Non-Compliance
Public Works Department	<ul style="list-style-type: none"> Engineering fees for street use permits, encroachment permits, parcel and subdivision map review, site development permits, storm water regulation, tree removal, etc. Mobility & Traffic Engineering Division fees for traffic control plans, transportation permits, traffic impact analysis, parking and valet permits, etc. Environmental Programs and Operations Division permits for special events, construction and demolition permits, and miscellaneous refuse service request fees for container cleaning, pick up, exchange, etc.
Transportation Department	<ul style="list-style-type: none"> Filming Permits, Trip Reduction Plan, Special Event Review and Support, review of planning and building permits, and Bus Stop Closures

City Department/Division	Fee Program Description
Fire Department – Community Risk Reduction Division	<ul style="list-style-type: none"> Permits for sprinkler, alarm and suppression systems. Review of planning and building permits. California Fire Code single and annual permits, State Mandated and non-mandated annual fire inspection fees for commercial businesses, apartment complexes, etc.
Police Department	<ul style="list-style-type: none"> Operations Bureau permits for alarm systems, false alarm response, filming, support to special events, copies of police reports, impounded vehicles, etc. Animal Control Services permits for pet licenses, impounds, etc.
Parks, Recreation and Community Services Department	<ul style="list-style-type: none"> Recreation programs and classes and miscellaneous processing fees.
General Plan Maintenance Fee	<ul style="list-style-type: none"> Recovery of costs associated with the update, maintenance, and implementation of the General Plan document, policies, and procedures
Technology Fee	<ul style="list-style-type: none"> Recovery of costs associated with technology systems required to issue permits, archive documents, etc.

The scope of review specifically excluded development impact fees, utility rates, and any special tax assessments which fall under a different set of statutory and procedural requirements from the body of user and regulatory fees analyzed in this Study. Other types of fees excluded include those for facility and equipment rental, and most fines and penalties imposed by the City for violations of its requirements or codes.¹

¹ According to the California Constitution Article XIII C § 1 (e) (4) and (5), the City is not limited to the costs of service when charging for entrance to or use of government property, or when imposing fines and penalties.

2.1 Methods of Analysis

Three phases of analysis were completed for each City fee program studied:



2.1.1 COST OF SERVICE ANALYSIS

The Cost of Service Analysis is a quantitative effort that compiles the full cost of providing governmental services and activities. There are two primary types of costs considered: direct and indirect costs. Direct costs are those that specifically relate to an activity or service, including the real-time provision of the service. Indirect costs are those that support the provision of services in general but cannot be directly or easily assigned to a singular activity or service.

Direct Costs:

- **Direct personnel costs** – Salary, wages and benefits expenses for personnel specifically involved in the provision of services and activities to the public.
- **Direct non-personnel costs** – Discrete expenses attributable to a specific service or activity performed, such as contractor costs, third-party charges, and materials used in the service or activity.

Indirect Costs:

- **Indirect personnel costs** – Personnel expenses supporting the provision of services and activities. This can include line supervision and departmental management, administrative support within a department, and staff involved in technical support activities related to the direct services provided to the public.
- **Indirect non-personnel costs** – Expenses other than labor involved in the provision of services. In most cases, these costs are allocated across all services provided by a department, rather than directly assigned to individual fee/rate categories.
- **Overhead costs** – These are expenses, both labor and non-labor, related to agency-wide support services. Support services include general administrative services such as City Manager, Finance, Human Resources, etc. The amount of costs attributable to the departments or divisions included in this Study were sourced from the City's Cost Allocation Plan performed by NBS.

All cost components in this Study use annual (or annualized) figures, representing a twelve-month cycle of expenses incurred by each Department or Division in the provision of all services and activities City-wide.

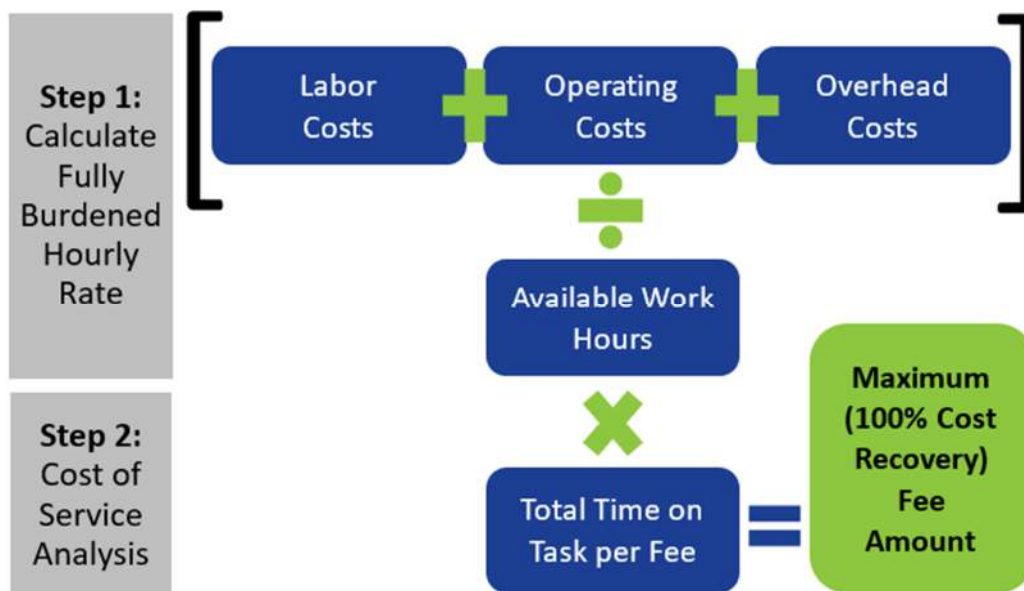
Nearly all the fees reviewed in this Study require specific actions on the part of City staff to provide the service or conduct the activity. Since labor is the primary underlying factor in these activities, the Study expresses the full cost of service as a fully burdened cost per labor hour. NBS calculated a composite, fully burdened, hourly rate for each department, division, program, or activity applicable to the specific organization and needs of each area studied. This rate serves as the basis for further quantifying the average full cost of providing individual services and activities. Determining the fully burdened labor rate for each

department, and the various functional divisions within a department, requires two data sets: (1) the full costs of service, and (2) the number of staff hours available to perform those services. NBS derived the hours available based on the complete list of all City employees and/or available service hours of its contracted professionals (where applicable).

The City supplied NBS with the total number of paid labor hours for each employee involved in the delivery of services included in this Study. These available hours represent the amount of productive time available to provide both fee-recoverable and non-fee recoverable services and activities. Available labor hours divided into the annual full costs of service equal the composite, fully burdened, labor rate. Some agencies may also use the resulting rates for purposes other than setting fees, such as calculating the full cost of general services or structuring a cost recovery agreement with another agency or third party.

NBS also assisted the City in estimating the staff time for the services and activities listed in the City's fee schedule. Time tracking records for the fee programs studied as part of this analysis, when available, proved useful in identifying time spent providing general categories of service (e.g., division administration, plan review, inspection, public information assistance, etc.). However, the City does not systematically track the service time of activities for all departments or all individual fee-level services provided. Therefore, NBS also relied on interviews and questionnaires to develop the necessary data sets of estimated labor time. In many cases, the City provided estimates of the average amount of time (in minutes and hours) it took to complete a typical service or activity considered on a per-occurrence basis.

Development of time estimates to inform various fee calculations was not a one-step process but required careful review by both NBS and department or division managers to assess the reasonableness of such estimates. Based on the results of this review, the City reconsidered its time estimates until all parties were comfortable that the fee models reasonably reflected the average service level provided by the City. Finally, the fully burdened labor rate(s) calculated in earlier steps were applied at the individual fee level time estimates, yielding an average total cost of providing each fee for service or activity. The following provides a visual representation of the steps discussed in this section.



2.1.2 FEE ESTABLISHMENT

The fee establishment process includes a range of considerations, including the following:

- **Addition to and deletion of fees** – The Study provided each department with the opportunity to propose additions and deletions to their current fee schedules, as well as re-name, re-organize, and clarify which fees were to be imposed. Many of these fee revisions allowed for better adherence to current practices, as well as the improvement in the calculation, application, and collection of the fees owed by an individual. Some additions to the fee schedule were simply the identification of existing services or activities performed by City staff for which no fee is currently charged.
- **Revision to the structure of fees** – In most cases, the focus was to re-align the fee amount to match the costs of service and leave the current structure of fees unchanged. However, in several cases, fee categories and fee names had to be simplified or re-structured to increase the likelihood of full cost recovery or to enhance the fairness of how the fee is applied to the various types of fee payers.
- **Documentation of the tools used to calculate special cost recovery** – The City’s fee schedule should include the list of fully burdened rates developed by the Study. Documenting these rates in the fee schedule provides an opportunity for the City Council to approve rates for cost recovery under a “time and materials” approach. It also provides clear publication of those rates so that all fee payers can readily reference the basis of any fee amounts. The fee schedule should provide language that supports special forms of cost recovery for activities and services not included in the adopted master fee schedule. In these rare instances, published rates are used to estimate a flat fee or bill on an hourly basis, which is at the department director’s discretion.

2.1.3 COST RECOVERY EVALUATION

The NBS fee model compares the existing fee for each service or activity to the average total cost of service quantified through this analysis. Here are the possible outcomes of the fee analysis:

- Cost recovery rate of 0% - This signifies that there is currently no current recovery of costs from fee revenues (or insufficient information available for evaluation).
- Cost recovery rate of 100% - This means that the fee currently recovers the full cost of service.
- Cost recovery rate between 0% and 100% - This indicates partial recovery of the full cost of service through fees.
- Cost recovery rate greater than 100% - This means that the fee exceeds the full cost of service. User fees and regulatory fees should not exceed the full cost of service.

In all cases, the cost recovery rate achieved by a fee should not be greater than 100%. In most cases, imposing a fee above this threshold could change the definition of the charge from a cost of service based fee to a tax which has other procedural requirements, such as ballot protest or voter approval.

NBS assisted with modeling the “recommended” or “target” level of cost recovery for each fee, established at either 100% or any amount less than the calculated full cost of service. Targets and recommendations reflect discretion on the part of the agency based on a variety of factors, such as existing City policies and

agency-wide or departmental revenue objectives, economic goals, community values, market conditions, level of demand, and others.

A general method of selecting an appropriate cost recovery target is to consider the public and private benefits of the service or activity in question, such as:

- To what degree does the public at large benefit from the service?
- To what degree does the individual or entity requesting, requiring, or causing the service benefit?

When a service or activity benefits the public at large, there is generally little to no recommended fee amount (i.e., 0% cost recovery), reinforcing the fact that a service which truly benefits the public is best funded by general resources of the City, such as revenues from the General Fund (e.g., taxes). Conversely, when a service or activity wholly benefits an individual or entity, the cost recovery is generally closer to or equal to 100% of cost recovery from fees collected from the individual or entity.

In some cases, a strict public-versus-private benefit judgment may not be sufficient to finalize a cost recovery target. Any of the following factors and considerations may influence or supplement the public-versus-private benefit perception of a service or activity:

- If optimizing revenue potential is an overriding goal, is it feasible to recover the full cost of service?
- Will increasing fees result in non-compliance or public safety problems?
- Are there desired behaviors or modifications to behaviors of the service population helped or hindered through the degree of pricing for the activities?
- Does current demand for services support a fee increase without adverse impact to the community served or current revenue levels? In other words, would fee increases have the unintended consequence of driving away the population served?
- Is there a good policy basis for differentiating between the type of user (e.g., residents vs. non-residents, residential vs. commercial, non-profit entities, and business entities)?
- Are there broader City objectives that merit a less than full cost recovery target from fees, such as economic development goals and local social values?

NBS provided the cost of service calculation based on 100% full cost recovery and the framework for the City's use to adjust the amount of cost recovery in accordance with its broader goals as they pertain to code compliance, cost recovery, economic development, and social values.

2.1.4 COMPARATIVE FEE SURVEY

Appendix B presents the results of the Comparative Fee Survey for the City. Policy makers often request a comparison of their jurisdictional fees to those of surrounding or similar communities. The purpose of a comparison is to provide a sense of the local market pricing for services, and to use that information to gauge the impact of recommendations for fee adjustments.

In this effort, NBS worked with the City to choose five comparative agencies – Beverly Hills, Santa Monica, West Hollywood, Burbank and City of Los Angeles. It is important to keep the following in mind when interpreting the general approach to, and use of, comparative survey data:

- Comparative surveys do not provide information about cost recovery policies or procedures inherent in each comparison agency.
- A “market-based” decision to price services below the full cost of service calculation is the same as deciding to subsidize that service.
- Comparative agencies may or may not base their fee amounts on the estimated and reasonable cost of providing services. NBS did not perform the same level of analysis of the comparative agencies’ fees.
- The results of comparative fee surveys are often non-conclusive for many fee categories. Comparison agencies typically use varied terminology for the provision of similar services.

NBS made every reasonable attempt to source each comparison agency’s fee schedule from their respective websites and compile a comparison of fee categories and amounts for the most readily comparable fee items that match the City’s existing fee structure.

2.1.5 DATA SOURCES

The following data sources were used to support this Study:

- The City’s Adopted Budget for Fiscal Year 2022-23
- A complete list of all City personnel, salary/wage rates, regular hours, paid benefits, and paid leave amounts provided by the Finance Department. Contracted positions and associated costs were also incorporated where applicable.
- Prevailing fee schedules
- Annual workload data provided by each department and/or fee program evaluated in the Study

The City’s adopted budget serves as an important source of information that affects the cost of service results. NBS did not audit or validate the City’s financial documents and budget practices, nor was the cost information adjusted to reflect different levels of service or any specific, targeted performance benchmarks. This Study accepts the City’s budget as a legislatively adopted directive describing the most appropriate and reasonable level of City spending. NBS consultants accept the City Council’s deliberative process and the City’s budget plan and further assert that through this legislative process, the City has yielded a reasonable and valid expenditure plan to use in setting cost-based fees.

3. FINANCE DEPARTMENT – TREASURY DIVISION

The Finance Department provides fiscal advice, information, and services to city officials, city departments, and the public to ensure a robust financial position of the city and the community. The department's responsibilities include cash handling, budgeting, financial forecasting, and debt management. The Finance Treasury Division manages the department's personnel, ensures timely and accurate financial operations and reporting, and provides centralized administrative support and leadership for the department's divisions and its staff.

Finance provides a number of services for which a user or regulatory fee may be charged, including business tax certificates and permits, taxi permits, as well as tobacco retailer licenses.

3.1 Cost of Service Analysis

For the Finance Department, fees were calculated utilizing a single fully burdened labor rate for the Treasury Division as shown in Table 2 below:

Table 2. Fully Burdened Hourly Rate

Expenditure Type	Direct Services
Labor	\$ 796,896
Recurring Non-Labor	69,846
Overhead Costs	402,688
Allocated Common Activities	584,561
Division Total	\$ 1,853,992
Fully Burdened Hourly Rate	\$ 154
<i>Reference: Direct Hours Only</i>	12,058

Section 2.1, *Methods of Analysis*, further describes the types of expenditures and allocated costs considered in the development of the rate. The total annual cost of the Finance Department – Treasury Division is approximately \$1.9 million. However, it should be noted that the majority of these annual costs are associated with non-fee related activities, therefore, only a small percentage of the total annual costs are eligible for recovery from fee for service activities. All subsequent cost of service calculations at the individual fee level assume a fully burdened hourly rate of **\$154**.

3.2 Fee Establishment

The following is a summary of the overall changes to this Division's fee schedule:

- Deletion of fees that are no longer used or needed:
 - Credit Card Payment Rejection Fee
 - Convenience Fee: Online and Telephone Payments
 - Expedited Business Tax Certificate Processing Fees
 - Taxi Permit Fees: Annual Business Tax fee per company
 - Fees for Consideration By Committee On Permits & Licenses required Public Notification

- Multi-Day Event Permit Fee for Applicant address inside Culver City and Applicant address outside Culver City
- Expedited Event Permit Processing Fee: Application submitted less than three weeks prior to event
- Parking Meter Key Cards
- Reorganization of fee categories or clarification of fee names to create a more user-friendly fee structure such as:
 - Moved the Business Plan Review Fee to the Planning fee schedule
 - Consolidated the Annual Administrative Review Fee for Massage Facilities to one fee
 - Separated the Business Transfer fee into outside of renewal process and during renewal process categories
 - Revised the Games, Amusements and Entertainment Fee to provide better clarity for the types of businesses commonly reviewed, such as Cardrooms and Fortune Tellers
- Addition of new fee categories, notated as “New” in the Current Fee / Deposit column of Appendix A.1:
 - Sidewalk Vending Permits - a fee adopted by City Council in 2024 and re-evaluated through this fee study
 - Credit Card Transaction “Convenience” Fee - CA Government Code 6159 (h)(1) allows local agencies to, “impose a fee for the use of a credit or debit card or electronic funds transfer, not to exceed the costs incurred by the agency or agent in providing for payment by credit or debit card or electronic fund transfer”.
 - E-Check (ACH online payment) Fee

3.3 Cost Recovery Evaluation

Appendix A.1 presents the results of the detailed cost recovery analysis for the City’s Finance Department, Treasury Division. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list.

Using current rates, we estimate that the City will recover approximately 89% of anticipated costs to provide services. As Table 3 shows, the City collects approximately \$757,000 per year in revenue at the current fee amounts. At full cost recovery and the same demand level for these services, the City would recover approximately \$835,000. Most of the decrease in fee revenues is associated with Business Tax Certificate Applications and Renewals fees for services, which used to be processed internally by City staff and are now partially outsourced to a third party for certain tasks.

Table 3. Cost Recovery Outcomes

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/Deficit	Estimated Cost Recovery at Current Rates	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Finance Department - Treasury Division	\$ 757,186	\$ 849,146	\$ (91,960)	89%	\$ 835,075	98%

NBS provided the full cost of service information and the framework for considering fees, while the Finance Division and City executive management staff considered appropriate cost recovery levels at or below that full cost.

The “Recommended Fee / Deposit Level” column in Appendix A.1 displays the City staff’s initial recommended fee amounts. City staff recommends all fees to recover 100% of the costs of providing services with the exception of:

- Event Permit Fee – for Non-Profit
- Sidewalk Vending Permit fees.

The City’s Staff Report provides further discussion of why certain fees are recommended at lower than 100% cost recovery. As shown in Table 3 on the previous page, these initial recommendations for adjusted rates are projected to recover approximately 98% of the total costs of providing fee-related services, assuming the demand for services remains consistent.

4. CANNABIS BUSINESS PERMITS

The Culver City Finance Department also administers the Cannabis Business Permit program, which was established in 2018 with the adoption of Resolution 2018-R, as described in Chapter 11.17 of the Culver City Municipal Code.

4.1 Cost of Service Analysis

Regulatory efforts of the Cannabis Business Permit program is shared amongst the following City departments/divisions:

- Building Safety Division
- Enforcement Services Division
- Environmental Programs & Operations Division
- Finance Department
- Fire Department
- Planning Division
- Police Department

As described throughout the body of this report, NBS developed a composite, fully burdened, hourly rate for each of the individual departments/divisions listed above as shown in Table 4 below:

Table 4. Fully Burdened Hourly Rate

Cannabis Business Permit Staff Departments/Divisions	FBHR
Building Safety Division	\$ 152
Enforcement Services Division	\$ 212
Environmental Programs & Operations Division	\$ 267
Finance Department	\$ 154
Fire Department	\$ 196
Planning Division	\$ 300
Police Department	\$ 269

Each department/division's section within this report can be referenced for details on calculation of the rates shown in Table 4. Also, Section 2.1, *Methods of Analysis*, further describes the types of expenditures and allocated costs considered in the development of rates included in this report. Resulting cost of service calculations shown in Appendix A.2 for fees within the Cannabis Permit Program applied these hourly rates according to each department/division's specific responsibilities and tasks identified.

4.2 Fee Establishment

The following is a summary of the overall changes to the Cannabis Business Permit fee schedule:

- Deletion of Late Renewal Application Fee
- Addition of new Name Change Fee to separate from the Ownership fee, as these fee categories have varying levels of service

4.3 Cost Recovery Evaluation

In 2018 the City established the Cannabis Business Permit program. After one year of administering the program, the City placed the program on hold and stopped the issuance of new permits for businesses due to a shift in City priorities. Renewals and some miscellaneous fees did continue in order to ensure that established permits remained current. New cannabis permits will resume in FY25, which will generate additional revenue.

Appendix A.2 presents the results of the detailed cost recovery analysis for the City's Cannabis Business Permit program. In the Appendix, the "Cost of Service per Activity" column establishes the maximum adoptable fee amount for the corresponding service identified in the "Fee Name" list. This includes costs for review of each permit for all supporting departments/divisions' review as required by the City's established permit review processes. Due to a re-evaluation of the Program, and implementing improved process, several fees have decreased from the Program's initial implementation.

Using current rates, we estimate that the City will recover approximately 334% of anticipated costs to provide services. As Table 5 shows, the City collects approximately \$159,000 per year in revenue at the current fee amounts. At full cost recovery and the same demand level for these services, the City would recover approximately \$48,000.

Table 5. Cost Recovery Outcomes

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/Deficit	Estimated Cost Recovery at Current Rates	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Cannabis Business Permit	158,874	47,632	111,242	334%	47,632	100%

NBS provided the full cost of service information and the framework for considering fees, while the Finance Division and City executive management staff considered appropriate cost recovery levels at or below that full cost.

The "Recommended Fee / Deposit Level" column in Appendix A.2 displays the City staff's initial recommended fee amounts. City staff recommends all fees to recover 100% of the costs of providing services.

5. CURRENT PLANNING DIVISION

The Current Planning Division serves the residents and businesses of Culver City by regulating the use of land based on the General Plan and Zoning Ordinance, which contain the City's adopted policies and regulations. The Division's responsibilities also include: administering the California Environmental Quality Act (CEQA) as it pertains to new development projects and regulations, monitoring and analyzing the impact of regional planning issues, and provide staff support to the Planning Commission and City Council through the processing of site plan reviews, subdivisions, rezoning, use permits and other entitlements.

5.1 Cost of Service Analysis

The following table shows the Current Planning Division's estimated full cost of providing services on an annual basis and the fully burdened cost per hour developed for cost recovery purposes through fees for services.

Table 6. Fully Burdened Hourly Rate

Cost Element	Public Counter Duty	General Plan Maint & Update	Code Amendments	Current Planning Direct Services	Total
Labor	\$ 180,424	\$ 15,061	\$ 166,532	\$ 725,938	\$ 1,087,954.90
Recurring Non-Labor	14,618	1,220	13,492	302,097	331,428
Citywide Overhead	135,718	11,329	125,269	546,064	818,379
Current Planning Admin	81,230	6,781	74,976	386,576	549,562
Division Total	\$ 411,989	\$ 34,391	\$ 380,269	\$ 1,960,676	\$ 2,787,324
Cost Recovery Targeted from Fees	60%	0%	0%	100%	79%
Amount Targeted for Consideration in Billings/Fees	\$ 247,193	\$ -	\$ -	\$ 1,960,676	2,207,869
Amount Requiring Another Funding Source	164,795	34,391	380,269	-	579,455
Fully Burdened Hourly Rate	\$ 34	N/A	N/A	\$ 267	\$ 300
				<i>Reference: Direct Hours Only</i>	7,347

As Table 6 above shows, the Division's total cost of providing services is approximately \$2.8 million per year. \$2.2 million in costs are targeted for recovery from the City's fees for services, with the remaining \$580,000 as best funded via sources other than fees. All subsequent cost of service calculations at the individual fee level assume a fully burdened hourly rate of **\$300**.

Based on interviews with Division staff, the analysis separates the Division's overall services into four primary cost categories: (1) Public Counter Duty, (2) General Plan Maintenance & Update, (3) Code Amendments, and (4) Current Planning Direct Services. To clarify the costs and assumptions used to calculate the fully burdened hourly rate, here is a summary of the descriptions for each cost category:

- Public Counter Duty** – Activities associated with responding to phone calls and general information requests that support the development review process. Typically, some portion of costs for the provision of general public information and assistance do not apply toward recovery from fees and are considered a basic function of governmental services to the public. Planning staff estimated that approximately 60% of these costs support land use application review activities, while the remaining costs should not be considered in the calculation of fees for services.

- **General Plan Maintenance & Update** – Groups of tasks and activities devoted to the advance or long range planning efforts of the City, including the maintenance and cyclical update of the Citywide General Plan and local Zoning Ordinances and related studies. These costs are considered non-recoverable from fees, but rather as part of a separate “General Plan Maintenance” fee on top of relevant planning and building permits. Therefore, NBS calculated a separate General Plan Maintenance Fee for recovery of these costs as part of the Study.
- **Code Amendments** – Planning Division staff actively process ongoing Zoning Code amendments that reflect the City’s changing policies and regulations. These costs are not recommended for recovery from Planning fees.
- **Current Planning Direct Services** – This task is comprised mostly of development review and approval; therefore, 100% of these costs are recoverable from its routine fees for service.

The fully burdened hourly rate involves significant analytical and policy-related decisions regarding the inclusion of categorized activity costs. The decision to either include or exclude certain costs toward recovery in fees for service stems from the basic fee setting parameters set forth by industry standard fee calculation methods and the California State Constitution. State statutes require that any new fee that is levied or any existing fee that is increased should not exceed the estimated amount required to provide the service for which the charge is levied.

5.2 Fee Establishment

The following is a summary of the overall changes to the Current Planning Division fee schedule:

- Deletion of fees that are no longer used or needed:
 - Applicant Request Case Continuation
 - Large Family Daycare Centers
 - New Oil Well Application fee
 - Site Plan Review fees for Tentative Parcel Map (TPM) and Tentative Tract Map (TTM)
 - Surcharge for new, additional, or replacement Construction (with discretionary application), for both Residential and Non-Residential
 - Over Street/Right Of Way for Temporary Banner Permits
- Reorganization of fee categories or clarification of fee names:
 - Added Restaurant Alcohol Sales and/or Outdoor Dining and Outdoor Display sections to Administrative Use Permits
 - Renamed Certificate of Appropriateness to Historic Preservation Certificate of Appropriateness
 - Separated Master Sign Program (MSP) and Multiple Business Sign Program (MBSP) into two distinct fees
 - Consolidated Conditional Use Permit to one fee
 - Renamed Dual Discretionary Actions or Applications to Projects With Combined Applications (except Administrative Applications), and changed approach to include fee reductions on combined entitlement applications
 - Consolidated General Plan Amendment to one fee rather than two tiers for “map” and “text” amendments

- Adjusted Inspections by Planning Division staff from “in excess of 5 hours” to “in excess of 2 hours”
 - Defined three levels of Modifications of Previously Approved Requests into Minimal, Minor and Major
 - Restructured Oil Well Permit fees to match recent City Ordinance’s change to the permit program
 - Created a ¼ page fee and a ½ page fee for Public Notifications
 - Consolidated Zone Code Amendment (ZCA) to one fee rather than two tiers for “map” and “text” amendments
- Addition of new fee categories, notated as “New” in the Current Fee / Deposit column of Appendix A.3:
 - Projects With Combined Applications (except Administrative Applications)
 - Class 32 Exemption under Environmental Analysis
 - Fence Permits and Fence Waiver Application
 - Landscape Plan Checks for: Residential <15,000 sf; Mixed Use, Non-Residential and Residential > 15,000 sf; Project larger than 1 acre
 - Parking Plan Review
 - Conformance Review for Administrative and Discretionary projects
 - Residential Property Reports
 - Plan Check for Building Permits
 - SB 35 Application
 - General Plan Maintenance Fee

5.3 Cost Recovery Evaluation

Appendix A.3 presents the results of the detailed cost recovery analysis for the City’s Current Planning Division. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list.

Note, the Cost of Service per Activity is reflective of the Current Planning Division’s costs for review of each entitlement/permit. To recover costs of other City departments that provide routine review of Planning applications such as the Fire, Building Safety, and Transportation departments/divisions, a separate schedule of fees is shown on their corresponding fee schedules.

Using current rates, we estimate that the City will recover approximately 35% of anticipated costs to provide services. As Table 7 shows on the following page, the City collects approximately \$723,000 per year in revenue at the current fee amounts. At full cost recovery and the same demand level for these services, the City would recover approximately \$2.1 million.

Table 7. Cost Recovery Outcomes

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/Deficit	Estimated Cost Recovery at Current Rates	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Current Planning Division	722,756	2,088,880	(1,366,124)	35%	1,410,999	68%

NBS provided the full cost of service information and the framework for considering fees, while the Current Planning Division and City executive management staff considered appropriate cost recovery levels at or below that full cost.

The “Recommended Fee / Deposit Level” column in Appendix A.3 displays the City staff’s initial recommended fee amounts. City staff recommends all fees to recover 100% of the costs of providing services with the exception of:

- Address Assignment
- Administrative Site Plan Review (ASPR)
- Administrative Use Permits for Restaurant Alcohol Sales/Outdoor Dining and Other
- Administrative Modifications for Single/Two family Dwellings and Other
- Certificate of Compliance
- Comprehensive Plan
- Conditional Use Permit (CUP)
- Environmental Analysis for the City’s Administrative Fee
- Extension of Time fees
- Fence Permits
- Fence Waiver Application
- Master Sign Program (MSP) for new applications
- Multiple Business Sign Program for new applications
- Modifications of previously approved requests for Minor and Major applications
- Parking Plan Review
- Conformance Reviews for Administrative and Discretionary
- Preliminary Project Review (PPR)
- Sign Permit
- Site Plan Review (SPR)
- Specific (or Precise) Plan
- Temporary Banner Permit on building or private property
- Temporary Use Permit
- Zoning Confirmation Letter
- Zoning Clearance Letter
- SB 35 Application

The City’s Staff Report provides further discussion of why certain fees are recommended at lower than 100% cost recovery. As shown in Table 7, these initial recommendations for adjusted rates are projected to recover approximately 68% of the total costs of providing fee-related services, assuming the demand for services remains consistent.

6. BUILDING SAFETY DIVISION

The Building Safety Division was established to protect those individuals who live and work in the City by enforcing building safety standards set forth in the State's building codes, as well as its municipal codes and policies. It is the responsibility of the Building Safety Division to review and approve plans, and perform field inspections to ensure that the work performed under an issued building permit is being done according to the approved plans.

6.1 Cost of Service Analysis

NBS calculated the total estimated annual cost of services provided by the Building Safety Division, separated by those costs that are eligible and/or targeted for recovery in fees for service and those that require another funding source other than fees. The costs recoverable through fees were also translated into a fully burdened hourly rate for the purposes of individual fee calculations. Table 8 summarizes the outcomes of the analysis:

Table 8. Fully Burdened Hourly Rate

Cost Element	Public Counter Duty	Code Enforcement Activities	Building Direct Services - Processing, PC, Insp.	Total
Labor	\$ 131,240	\$ 36,123	\$ 1,483,616	\$ 1,650,979
Recurring Non-Labor	7,143	1,966	1,787,104	1,796,213
Citywide Overhead	81,105	22,324	916,862	1,020,291
Building Safety Division Admin	17,370	4,781	331,408	353,560
Division Total	\$ 236,859	\$ 65,194	\$ 4,518,990	\$ 4,821,043
Cost Recovery Targeted from Fees	90%	0%	100%	98%
Amount Targeted for Consideration in Billings/Fees	\$ 213,173	\$ -	\$ 4,518,990	\$ 4,732,163
Amount Requiring Another Funding Source	23,686	65,194	-	\$ 88,880
Fully Burdened Hourly Rate	\$ 7	N/A	\$ 145	\$ 152
Overtime Rate				\$ 165
		<i>Reference: Direct Hours Only</i>		31,213

As Table 8 above shows, the Division's total cost of providing services is approximately \$4.8 million per year. \$4.7 million in costs are targeted for recovery from the City's fees for services, with the remaining \$89,000 as best funded via sources other than fees. All subsequent cost of service calculations at the individual fee level assumes a fully burdened hourly rate of **\$152** during normal business hours, and **\$165** after business hours.

Based on interviews with Division staff, the analysis separated the Division's overall services into three primary cost categories: (1) Public Counter Duty, (2) Code Enforcement Activities, and (3) Building Safety Direct Services – Processing, Plan Check, and Inspection. To clarify the underlying costs and assumptions used to calculate the fully burdened hourly rate, here is a summary of the descriptions for each cost category:

- **Public Counter Duty** – Activities associated with responding to phone calls and general information requests that support the development review process. Typically, some portion of costs for the provision of general public information and assistance do not apply toward recovery from fees and are considered a basic function of governmental services to the public.

Building staff estimated that approximately 90% of these costs support land use application review activities, while the remaining costs should not be considered in the calculation of fees for services.

- **Code Enforcement Activities** – Work activities in response to a complaint received by the Building Safety Division related to violation of a prior condition of approval, City Ordinance or State law. Includes complaint investigation, follow up, and any associated abatement or enforcement actions. None of these costs are recommended for recovery in the City’s user and regulatory fees for service.
- **Building Direct Services – Processing, Plan Check, and Inspection** – The Division’s responsibilities are comprised mostly of development review and approval; therefore, 100% of these costs are targeted for recovery in fees for services.

The results of this Cost of Service Analysis conclude that the Building Safety Division is eligible to recover approximately 98% of the total annual cost of providing services from building related user/regulatory fees for service.

The fully burdened hourly rate involves significant analytical and policy-related decisions regarding the inclusion of categorized activity costs. The decision to either include or exclude certain costs toward recovery in fees for service stems from the basic fee setting parameters set forth by industry standard fee calculation methods and the California State Constitution. State statutes require that any new fee that is levied or any existing fee that is increased should not exceed the estimated amount required to provide the service for which the charge is levied.

6.2 Fee Establishment

The following is a summary of the overall changes to the Building Safety Division fee schedule:

- Deletion of Work Permit Fee – to begin work while in plan check
- Reorganization of fee categories or clarification of fee names:
 - Added three additional valuation tiers to Building Permit Fees to ensure fees are reasonable for large projects:
 - 5,000,001 – 10,000,000
 - 10,000,001 – 50,000,000
 - 50,000,001 +
 - Consolidated building, electrical, mechanical and plumbing appeal fees into one Appeal Fee
 - Consolidated building, electrical, mechanical and plumbing investigation fees into one Investigation Fee
 - Created a tiered structure for Building Plan Check fees to illustrate the cost recovery performance of fees currently charged at 75% of the Permit Fee. Going forward, the City should charge these fees similar to the method utilized for the Building Permit Fee rather than on a percentage basis.
 - Updated the Boiler/Compressor metric of charge from “HP” to “ton” for Mechanical Permits

- Added a Solar/Photovoltaic section, to comply with State regulation, Government Code 66015
- Addition of new fee categories, notated as “New” in the Current Fee / Deposit column of Appendix A.4:
 - Accessibility Hardship Review
 - Permit Extension/Renewal
 - Plan Authorization Processing Fee
 - Peer Review
 - Code Modification/Alternate Means and Methods fees (min 4 hours)
 - Change of Contractor/Engineer/Architect
 - Construction Management Plan
 - Restamp of Lost Job Site Plans: Processing Fee & Plan Check when required
 - Replacement of Signatures on Job Card: Processing Fee & Plan Check when required
 - Hillside Grading Review
 - Soft Story Seismic Retrofit: Screening Form, TIMP, Certificate of Completion
 - Temporary Certificate of Occupancy Extension
 - General Plan Maintenance Fee
 - Heat Pump and Mini Split additions to Mechanical Permit Fees

6.3 Cost Recovery Evaluation

Appendix A.4 presents the results of the detailed cost recovery analysis for the City’s Building Safety Division. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list. This Cost of Service per Activity is reflective of the Building Safety Division’s costs.

Note, the Cost of Service per Activity is reflective of the Building Safety Division’s costs for review of each entitlement/permit. To recover costs of other City departments that provide routine review of Building applications such as the Fire, Planning, and Transportation departments/divisions, a separate schedule of fees is shown on their corresponding fee schedules.

Using current rates, we estimate that the City will recover approximately 109% of anticipated costs to provide services. As Table 9 shows, the City collects approximately \$6.1 million per year in revenue at the current fee amounts. At full cost recovery and the same demand level for these services, the City would recover approximately \$5.6 million.

Table 9. Cost Recovery Outcomes

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/Deficit	Estimated Cost Recovery at Current Rates	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Building Safety Division	6,097,537	5,583,399	514,138	109%	5,576,989	99.89%

NBS provided the full cost of service information and the framework for considering fees, while the Building Safety Division and City executive management staff considered appropriate cost recovery levels at or below that full cost.

The “Recommended Fee / Deposit Level” column in Appendix A.4 displays the City staff’s initial recommended fee amounts. City staff recommends all fees to recover 100% of the costs of providing services with the exception of Solar/Photovoltaic Fees, which are set by state regulations.

The City’s Staff Report provides further discussion of why certain fees are recommended at lower than 100% cost recovery. As shown in Table 9 on the previous page, these initial recommendations for adjusted rates are projected to recover approximately 99.89% of the total costs of providing fee-related services, assuming the demand for services remains consistent.

7. ENFORCEMENT SERVICES DIVISION

The Enforcement Services Division is responsible for protecting, preserving and improving the quality of life of the citizens of Culver City through effective, appropriate and proactive enforcement of the City's codes and ordinances, to be sensitive to the needs of the public and business communities, and to maintain these standards with a commitment to integrity and excellence in customer service.

Enforcement Services provides a number of services for which a fee may be charged, including: late fees, repayment agreements, re-inspections, and appeals.

7.1 Cost of Service Analysis

NBS developed a composite, fully burdened, hourly rate for the Enforcement Services Division as shown in Table 10 below:

Table 10. Fully Burdened Hourly Rate

Expenditure Type	Direct CE Services
Labor	\$ 581,796
Recurring Non-Labor	47,353
Division/Citywide Overhead	198,983
Allocated Common Activities	625,283
Division Total	\$ 1,453,414
Fully Burdened Hourly Rate	\$ 212
<i>Reference: Direct Hours Only</i>	6,853

Section 2.1, *Methods of Analysis*, further describes the types of expenditures and allocated costs considered in the development of the rate. The total annual cost of the Enforcement Services Division is approximately \$1.5 million. However, it should be noted that the majority of these annual costs are associated with non-fee related activities, therefore, only a small percentage of the total annual costs are eligible for recovery from fee for service activities. All subsequent cost of service calculations at the individual fee level assumes a fully burdened hourly rate of **\$212**.

7.2 Fee Establishment

The following is a summary of the overall changes to the Enforcement Services Division fee schedule:

- Deletion of the Post Cards/Informational Mailings fee that is no longer needed.
- Restructure of public notification in newspapers to include a ¼ page cost and a ½ page cost.

7.3 Cost Recovery Evaluation

Appendix A.5 presents the results of the detailed cost recovery analysis for the City's Enforcement Services Division. In the Appendix, the "Cost of Service per Activity" column establishes the maximum adoptable fee amount for the corresponding service identified in the "Fee Name" list.

Using current rates, we estimate that the City will recover approximately 24% of anticipated costs to provide services. As Table 11 shows, the City collects approximately \$1,300 per year in revenue at the current fee amounts. At full cost recovery and the same demand level for these services, the City would recover approximately \$5,500.

Table 11. Cost Recovery Outcomes

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/Deficit	Estimated Cost Recovery at Current Rates	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Enforcement Services Division	1,310	5,514	(4,204)	24%	1,310	24%

NBS provided the full cost of service information and the framework for considering fees, while the Enforcement Services Division and City executive management staff considered appropriate cost recovery levels at or below that full cost.

The “Recommended Fee / Deposit Level” column in Appendix A.5 displays the City staff’s initial recommended fee amounts. City staff suggest keeping fees at their current fee amounts, therefore the cost recovery is projected to remain at approximately 24%, assuming activity levels for the fee program remain consistent. The City’s Staff Report provides further discussion on City staff’s decision to keep fees at current rates.

8. PW – ENGINEERING DIVISION

The Engineering Division of the Public Works Department reviews infrastructure improvements for private developments, processes encroachment and utility permits, as well as develops and implements the City's Capital Improvement Program (CIP).

8.1 Cost of Service Analysis

The following table shows the Engineering Division's estimated full cost of providing services on an annual basis and the fully burdened cost per hour developed for cost recovery purposes through fees for services.

Table 12. Fully Burdened Hourly Rate

Cost Element	Public Counter Duty	Capital Project Engineering	Sewer Services Enterprise Fund Support	Direct Plan Check and Permitting Services	Total
Labor	\$ 177,920	\$ 746,925	\$ 92,815	\$ 508,022	1,525,682
Recurring Non-Labor	12,267	51,497	6,399	35,026	105,189
Citywide Overhead	61,032	256,216	31,838	174,265	523,351
PW Admin	75,819	318,294	39,552	216,488	650,152
Division Total	\$ 327,038	\$ 1,372,932	\$ 170,603	\$ 933,801	\$ 2,804,374
Cost Recovery Targeted from Fees	80%	0%	0%	100%	43%
Amount Targeted for Consideration in Billings/Fees	261,630	-	-	933,801	1,195,431
Amount Requiring Another Funding Source	65,408	1,372,932	170,603	-	1,608,943
Fully Burdened Hourly Rate	\$ 57	N/A	N/A	\$ 202	\$ 259
				Reference: Direct Hours Only	4,619

As Table 12 above shows, the total cost of providing services is approximately \$2.8 million per year. \$1.2 million in costs are targeted for recovery from the City's fees for services, with the remaining \$1.6 million as best funded via sources other than fees. All subsequent cost of service calculations at the individual fee level assumes a fully burdened hourly rate of **\$259**.

Based on interviews with Division staff, the analysis separated the Division's overall services into four primary cost categories: (1) Public Counter Duty, (2) Capital Project Engineering, (3) Sewer Services Enterprise Fund Support, and (4) Direct Plan Check and Permitting Services. To clarify the underlying costs and assumptions used to calculate the fully burdened hourly rate, here is a summary of the descriptions for each cost category:

- **Public Counter Duty** – Activities associated with responding to phone calls and in support of active permits and the development review process in general. Typically, some portion of costs for provision of general public information and assistance are not linked for recovery from plan check and permit fees. Engineering staff estimates approximately 80% of these costs are supportive to active application submittal activities, while the remaining costs should not be considered in the calculation of fees for services.
- **Capital Project Engineering** – Tasks related to managing and implementing City capital improvement projects. 100% of capital project engineering costs should be funded through

revenues available or designated to complete each project and are not targeted for recovery in the fees for services studied in this report.

- **Sewer Services Enterprise Fund Support** – Several Engineering Division staff actively support the Sewer Enterprise Fund on an ongoing basis. These recurring costs of support would typically be funded through ratepayer charges and are not targeted for recovery in the fees for services studied in this report.
- **Direct Plan Check and Permitting Services** – Work activities associated with active current engineering applications and permits. 100% of these costs are recoverable in Engineering user and regulatory fees for service.

The results of this Cost of Service Analysis conclude that the Engineering Division is eligible to recover approximately 43% of the total annual cost of providing all services user/regulatory fees for service. The remaining 57% of costs are not associated with fee-related activities and therefore require identification of alternate revenue sources.

The fully burdened hourly rate involves significant analytical and policy-related decisions regarding the inclusion of categorized activity costs. The decision to either include or exclude certain costs toward recovery in fees for service stems from the basic fee setting parameters set forth by industry standard fee calculation methods and the California State Constitution. State statutes require that any new fee that is levied or any existing fee that is increased should not exceed the estimated amount required to provide the service for which the charge is levied.

8.2 Fee Establishment

The following is a summary of the overall changes to the Engineering Division fee schedule:

- Deletion of fees that are no longer used or needed:
 - Minor and Major Permit Fees & Charges (both Ministerial and Discretionary Projects)
 - Dirt Hauling
 - Loading / Unloading Inspections
 - Street Lane Closure
 - Re-inspection
 - Concrete Driveway Approach, Sidewalk, Curb/Gutter
 - Asphalt Concrete Paving
 - Environmental or other Special Studies (including Geotechnical/Soils Report and Parking Demand Study reviews)
 - Public ROW / Property Encroachment Permit
 - Records/Map Research
- Reorganization of fee categories or clarification of fee names:
 - Separated Drive Approach into Residential and Commercial categories
 - Consolidated Canopy/Fence/Barricade/Scaffolding fees into one fee, and removing the associated deposit
 - Consolidated the Monitoring Well Installation and Sampling fees into one fee each, and removing the associated deposits

- Removed the Traffic Plan Review fee for Utility Inspection
 - Consolidated the Permit Extension Issuance and Inspection fees
 - Removed the Pole Banner fee for Temporary Banner Permit
 - Removed 5-10 and over 10 parcel categories from Final Parcel Map section
 - Reorganized Street Vacation section to Temporary and Permanent ROW fees
 - Separated Site Development Permit into On-Site and Off-Site Sections and including more detail for inspections
 - Adjusted SUSMP Plan Check and Inspection Fees to clarify a 1 to 5 acres fee and a more than 5 acres fee
 - Consolidated Parkway Permit Fees
- Addition of new fee categories, notated as “New” in the Current Fee / Deposit column of Appendix A.6, such as:
 - Street Use Permit (Encroachment Permits): Application and Plan Check
 - Utility Permit for Excavation
 - Annual Utility Permit
 - Film Production Support
 - Special Event Support
 - Minimum Charge for Work performed by City Crews
 - Crew work on request for private entities

8.3 Cost Recovery Evaluation

Appendix A.6 presents the results of the detailed cost recovery analysis for the City’s Engineering Division. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list.

Using current rates, we estimate that the City will recover approximately 41% of anticipated cost to provide services. As Table 13 shows, the City collects approximately \$509,000 per year in revenue at the current fee amounts. At full cost recovery and the same demand level for these services, the City would recover approximately \$1.2 million.

Table 13. Cost Recovery Outcomes

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/Deficit	Estimated Cost Recovery at Current Rates	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
PW - Engineering Division	508,832	1,232,259	(723,428)	41%	1,232,259	100%

NBS provided the full cost of service information and the framework for considering fees, the Engineering Division and City executive management staff considered appropriate cost recovery levels at or below that full cost.

The “Recommended Fee / Deposit Level” column in Appendix A.6 displays the City staff’s initial recommended fee amounts. City staff recommends all fees to recover 100% of the costs of providing services, with the exception of Public-Right-of-Way Wireless Encroachment Permits for Utility Pole and Stand-Alone Pole or City-Owned Pole. The City’s Staff Report provides further discussion of why certain fees are recommended at lower than 100% cost recovery.

9. PW – MOBILITY & TRAFFIC ENGINEERING DIVISION

The Mobility & Traffic Engineering Division of the Public Works Department maintains the City's traffic engineering and mobility planning, processes transportation and parking permits, provides in depth analysis for traffic impact reports, as well as develops and implements the City's mobility infrastructure projects.

9.1 Cost of Service Analysis

The following table shows the Mobility & Traffic Engineering Division's estimated full cost of providing services on an annual basis and the fully burdened cost per hour developed for cost recovery purposes through fees for services.

Table 14. Fully Burdened Hourly Rate

Cost Element	M&T Direct Services
Labor	\$ 789,658
Recurring Non-Labor	55,148
Citywide Overhead	110,020
M&T Admin	271,223
Division Total	\$ 1,226,049
Fully Burdened Hourly Rate	\$ 172
<i>Reference: Direct Hours Only</i>	7,139

Section 2.1, *Methods of Analysis*, further describes the types of expenditures and allocated costs considered in the development of the rate. The total annual cost of the Public Works Mobility & Traffic Engineering Division is approximately \$1.2 million. However, it should be noted that the majority of these annual costs are associated with non-fee related activities, therefore, only a small percentage of the total annual costs are eligible for recovery from fee for service activities. All subsequent cost of service calculations at the individual fee level assumes a fully burdened hourly rate of **\$172**.

9.2 Fee Establishment

Traffic and Mobility fees were previously combined with the Engineering Division's fee schedule. Through the Study's efforts they were moved to a separate schedule according to the City staff responsible for the fee program. The following is a summary of the overall changes to the Mobility & Traffic Engineering Division's fee schedule:

- Deletion of fees that are no longer used or needed:
 - Truck/Haul Route Permit
 - Select Parking permits: Absentee Landlord, Summertime College Student/House Guest, Housekeeper, Babysitter, Nanny and Annual Medical Caregiver
 - Preferential Parking Zone & Night fees
 - Citywide Valet Parking Program fees for Large Business Participants
 - Public Meeting fee for Citywide Valet Parking Program for Small Business Participants

- Business Traffic Sign fee
- Parking Meter Smart Cards
- Reorganization of fee categories or clarification of fee names:
 - Simplified the Major Street Closure for Special Events section to just include Traffic Control Plan Review and Staff time, if required
 - Reorganized the Crane Permit section to one fee, per event
 - Simplified the Traffic Impact Analysis Report Review section
 - Modified the Valet Space rental fees from a weekly fee structure to an annual fee structure; in addition to the name change for Late Fee to New Applications mid fiscal year and the deletion of the Modification Fee
 - Reorganized the Temporary No Parking Sign section to 1-4 signs and more than 5 signs
- Addition of new fee categories, notated as “New” in the Current Fee / Deposit column of Appendix A.7:
 - Addition of Monthly Monitoring category to Sidewalk Closure
 - Traffic Control Plan (TCP) fees
 - Plan Review (non TCP) fees
 - Addition of TCP review category to Major Street Closure for Special Events
 - Removal of Parking Meter from Operations fees
 - Addition of Moving POD, max of 3 days category to Encroachment into Public ROW

9.3 Cost Recovery Evaluation

Appendix A.7 presents the results of the detailed cost recovery analysis for the City’s Mobility & Traffic Engineering Division. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list. This includes costs for review of each permit, as well as any supporting department/division’s review as required by the City’s established permit review processes.

Using current rates, we estimate that the City will recover approximately 36% of anticipated costs to provide services. As Table 15 shows, the City collects approximately \$143,000 per year in revenue at the current fee amounts. At full cost recovery and the same demand level for these services, the City would recover approximately \$398,000.

Table 15. Cost Recovery Outcomes

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/Deficit	Estimated Cost Recovery at Current Rates	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
PW - Mobility & Traffic Engineering Division	142,801	397,932	(255,132)	36%	336,565	85%

NBS provided the full cost of service information and the framework for considering fees, while the Mobility & Traffic Engineering Division and City executive management staff considered appropriate cost recovery levels at or below that full cost.

The “Recommended Fee / Deposit Level” column in Appendix A.7 displays the City staff’s initial recommended fee amounts. City staff recommends all fees to recover 100% of the costs of providing services with the exception of:

- Sidewalk Closure: Monthly Monitoring
- Traffic Control Plan (TCP) Fee for each additional TCP sheet after 5
- Block Party – Street Closure
- Crane Permit
- Memorandum of Understanding Review for Traffic Impact Analysis
- Traffic Impact Analysis Report Review
- Residential Parking Permit Districts Permits (with the exception of If there is not a third California licensed driver in the home and If there is not a fourth California licensed driver in the home)
- Valet Parking Rental Application Fee, Annual Renewal Fee and Sign Fee
- Curb Painting Fee
- Temporary No Parking Signs
- Encroachment into Public ROW Fees

The City’s Staff Report provides further discussion of why certain fees are recommended at lower than 100% cost recovery. As shown in Table 15 on the previous page, these initial recommendations for adjusted rates are projected to recover approximately 85% of the total costs of providing fee-related services, assuming the demand for services remains consistent.

10. PW ENVIRONMENTAL PROGRAMS & OPERATIONS DIVISION

The Environmental Programs & Operations (EPO) Division of the Public Works Department manages both the collection of trash/recycling/organics and the stormwater programs, provides street sweeping services, as well as champions the City's green educational opportunities and initiatives to improve resource conservation, protect public health, prevent pollution and divert solid waste.

10.1 Cost of Service Analysis

The following table shows the Environmental Programs & Operations (EPO) Division's estimated full cost of providing services on an annual basis and the fully burdened cost per hour developed for cost recovery purposes through fees for services.

Table 16. Fully Burdened Hourly Rate

Cost Element	EPO General Ops	EPO Permit Fee Services	Total
Labor	\$ 4,868,981	\$ 92,627	\$ 4,961,608
Recurring Non-Labor	8,869,986	62,348	8,932,334
Citywide Overhead	2,050,165	14,411	2,064,576
EPO Admin	2,367,158	25,395	2,392,553
Division Total	\$ 18,156,290	\$ 194,780	\$ 18,351,070
Fully Burdened Hourly Rate	N/A	\$ 267	N/A
<i>Reference: Direct Hours Only</i>		729	

As Table 16 above shows, the total cost of providing services is approximately \$18.4 million per year. The results of the Cost of Service Analysis identified \$195,000 in cost for recovery from the City's fees for service with the remaining \$18.2 million recommended for recovery through funding sources other than fees. All subsequent cost of service calculations at the individual fee level assumes a fully burdened hourly rate of **\$267**.

10.2 Fee Establishment

The following is a summary of the overall changes to the Environmental Programs & Operations Division's fee schedule:

- Deletion of fees that are no longer used or needed:
 - Collection From Compactors fees
 - Organic Waste Composting fees
- Simplification of the Waste Plan Permit Fee for special events section consolidated to just two categories (No Food vs With Food).
- Most fees are new to the program and were created as part of this Study. New fees added are notated as "New" in the Current Fee / Deposit column of Appendix A.8 and include fees for services such as Trash Enclosure Plan Review, Container Cleaning / Exchange Fee, and Construction BMP Inspection. The complete list can be found in Appendix A.8.

10.3 Cost Recovery Evaluation

Appendix A.8 presents the results of the detailed cost recovery analysis for the City's Environmental Programs & Operations Division. In the Appendix, the "Cost of Service per Activity" column establishes the maximum adoptable fee amount for the corresponding service identified in the "Fee Name" list. This includes costs for review of each permit, as well as any supporting department/division's review as required by the City's established permit review processes.

Using current rates, we estimate the City will recover approximately 3% of the anticipated costs to provide services. As Table 17 shows, the City collects approximately \$6,200 per year in revenue at the current fee amounts. At full cost recovery and the same demand level for these services, the City would recover approximately \$213,000.

Table 17. Cost Recovery Outcomes

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/Deficit	Estimated Cost Recovery at Current Rates	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
PW - Environmental Programs & Operations Division	6,214	212,958	(206,744)	3%	212,958	100%

NBS provided the full cost of service information and the framework for considering fees, while the Environmental Programs & Operations Division and City executive management staff considered appropriate cost recovery levels at or below that full cost.

The "Recommended Fee / Deposit Level" column in Appendix A.8 displays the City staff's initial recommended fee amounts. City staff recommends all fees to recover 100% of the costs of providing services.

11. TRANSPORTATION DEPARTMENT

The Transportation Department is responsible for the planning, delivery and monitoring of mobility services for the City of Culver City. Additionally, the Department provides staff support for citywide events and committees, assists the Current Planning and Building Safety Divisions with Plan Reviews, manages bus stop closures and repairs, as well as oversees regional transportation projects.

11.1 Cost of Service Analysis

NBS developed a composite, fully burdened, hourly rate for the Transportation Department as shown in Table 18 below:

Table 18. Fully Burdened Hourly Rate

Cost Element	Transportation Direct Services
Labor	\$ 14,220,171
Recurring Non-Labor	1,500,271
Citywide Overhead	2,136,331
Transportation Admin	6,752,255
Department Total	\$ 24,609,027
Fully Burdened Hourly Rate	\$ 119
<i>Reference: Direct Hours Only</i>	206,812

Section 2.1, *Methods of Analysis*, further describes the types of expenditures and allocated costs considered in the development of the rate. The total annual cost of the Transportation Department is approximately \$25 million. However, it should be noted that the majority of these annual costs are associated with non-fee related activities, therefore, only a small percentage of the total annual costs are eligible for recovery from fee for service activities. All subsequent cost of service calculations at the individual fee level assumes a fully burdened hourly rate of **\$119**.

11.2 Fee Establishment

The Transportation Department added several new fees as shown in Appendix A.9 and include:

- Trip Reduction Plan
- Filming and Special Event fees
- Support to Planning Project Review
- Building Review
- Services Provided by Consultants
- Bus Stop Closures

11.3 Cost Recovery Evaluation

Appendix A.9 presents the results of the detailed cost recovery analysis for the City's Transportation Department. In the Appendix, the "Cost of Service per Activity" column establishes the maximum adoptable

fee amount for the corresponding service identified in the “Fee Name” list. This includes costs for review of each permit, as well as any supporting department/division’s review as required by the City’s established permit review processes.

Using current rates, we estimate that the City will recover approximately 2% of anticipated costs to provide services. As Table 19 shows, the City collects approximately \$600 per year in revenue for current services. At full cost recovery with the newly added fees listed in Section 11.2, the City would recover approximately \$35,000.

Table 19. Cost Recovery Outcomes

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/Deficit	Estimated Cost Recovery at Current Rates	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Transportation Department	630	35,222	(34,592)	2%	35,222	100%

NBS provided the full cost of service information and the framework for considering fees, while the Transportation Department and City executive management staff considered appropriate cost recovery levels at or below that full cost.

The “Recommended Fee / Deposit Level” column in Appendix A.9 displays the City staff’s initial recommended fee amounts. City staff recommends all fees to recover 100% of the costs of providing services.

12. FIRE DEPARTMENT

The scope of this Study analysis for the Fire Department is focused solely on the Community Risk Reduction Division, which provides fire prevention related fees for service. The Division is responsible for protecting the City of Culver City from the hazards created by fire, explosion and hazardous materials by providing services, such as construction plan reviews, issuing detection and suppression system permits, conducting annual fire inspections, and ensuring hazardous material compliance.

12.1 Cost of Service Analysis

NBS developed a composite fully burdened hourly rate for the Community Risk Reduction Division of the Fire Department as shown in Table 20 below:

Table 20. Fully Burdened Hourly Rate

Cost Element	Direct Services Suppression / Ops	Direct Services Community Risk Reduction	Public Education / Emergency Prep	Arson Investigation	Total
Labor	\$ 15,335,824	\$ 1,388,012	\$ 1,778,711	\$ 33,762	\$ 18,536,310
Recurring Non-Labor	2,651,666	176,449	39,764	161	2,868,040
Citywide Overhead	855,549	79,193	105,407	1,926	1,042,076
Allocated Common Activities	7,502,630	654,445	766,022	14,274	8,937,371
Department Total	\$ 26,345,669	\$ 2,298,099	\$ 2,689,904	\$ 50,124	\$ 31,383,796
Fully Burdened Hourly Rate	N/A	\$ 196	N/A	N/A	
Overtime Rate	N/A	\$ 228	N/A	N/A	
<i>Reference: Direct Hours</i>	N/A	11,731	N/A	N/A	

The Fire Department incurs a total annual cost of approximately \$31.4 million, of which approximately \$2.3 million is eligible and/or targeted for recovery from fees by the Community Risk Reduction Division. All subsequent cost of service calculations at the individual fee level assumes a fully burdened hourly rate of **\$196** during normal business hours, and **\$228** after normal business hours.

12.2 Fee Establishment

The following is a summary of the overall changes to the Fire Department Community Risk Reduction Division's fee schedule.

- Deletion of fees that are no longer used or needed:
 - Cellular Communication Site Permit Fees
 - Special Permits - Installing Contractor/Central Stations
- Reorganization of fee categories or clarification of fee names:
 - Removed Plan Check Fee from No. of Sprinkler Heads, Dry or Wet Chemical Hood Systems and Fire Alarm Systems, as this is built into the fee calculation as part of the fixed fee

- Restructured the Building Construction Plan Review and Inspection from a percentage of the building permit to a tiered structure based on ranges of construction value
 - Separated Other or Miscellaneous Inspections into First Hour and Each Additional Hour
 - Restructured the Hazardous Materials Fees section with four distinct Categories parameters and added an Additional Fee for CalARP program implementation.
- Addition of new fee categories notated as “New” in the Current Fee / Deposit column of Appendix A.10:
 - Fire Protection System Verification Fee
 - Weed Abatement High Severity Zone Inspection
 - Fire Personnel for Filming Activity and Special Events Permittees
 - Planning Support Section, reflecting fees for review of planning applications

12.3 Cost Recovery Evaluation

Appendix A.10 presents the results of the detailed cost recovery analysis for the City’s Fire Department Community Risk Reduction Division. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list.

Using current rates, we estimate that the City will recover approximately 62% of anticipated costs to provide services. As Table 21 shows, the City collects approximately \$1.2 million per year in revenue at the current fee amounts. At full cost recovery and the same demand level for these services, the City would recover approximately \$2 million.

Table 21. Cost Recovery Outcomes

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/Deficit	Estimated Cost Recovery at Current Rates	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Fire Department - Community Risk Reduction Division	1,223,260	1,979,008	(755,748)	62%	1,979,008	100%

NBS provided the full cost of service information and the framework for considering fees, while the Fire Department and City executive management staff considered appropriate cost recovery levels at or below that full cost.

The Recommended Fee Level / Deposit” column in Appendix A.10 displays the City staff’s initial recommended fee amounts. City staff recommends all fees to recover 100% of the costs of providing services.

13. POLICE DEPARTMENT AND ANIMAL CONTROL SERVICES

The scope of this user and regulatory fee analysis evaluated fees charged by the Police Department for alarm permits, film permits, report copies, vehicle impound releases, and citation sign-off fees, as well as pet licensing activities performed by the Animal Control Services.

13.1 Cost of Service Analysis

NBS calculated separate fully burdened hourly rates for Sworn versus Non-Sworn personnel for the Police Department, and a separate rate for the Animal Control Services, as shown in Table 22 below.

Table 22. Fully Burdened Hourly Rates

Expenditure Type	Direct Services and Activities - Sworn	Direct Services and Activities - Non-Sworn	Direct Services and Activities - Animal Control	Total
Labor Costs	\$ 27,901,545	\$ 5,133,341	\$ 335,994	\$ 33,370,880
Non-Labor Costs	4,141,996	-	69,600	4,211,596
Citywide Overhead	3,658,942	673,174	9,843	4,341,959
Department and Divisional Overhead	9,353,076	1,521,148	82,976	10,957,200
Department Total	\$ 45,055,559	\$ 7,327,663	\$ 498,413	\$ 52,881,635
Fully Burdened Hourly Rate	\$ 269	\$ 119	\$ 138	
Overtime Rate	\$ 312	\$ 140	N/A	
<i>Rate Basis: Direct Hours</i>	<i>167,288</i>	<i>61,776</i>	<i>3,623</i>	

The total annual cost of the Police Department is approximately \$52.9 million. However, it should be noted that the majority of these annual costs are associated with non-fee related activities, such as general public safety and the day to day preservation of public order. Therefore, only a small percentage of the total annual costs are eligible for recovery from fee for service activities. The calculation of these hourly rates for the Police Department and Animal Control Services includes all allowable direct and indirect costs associated with providing services included in the fee study. All subsequent fee calculations will assume a rate of **\$269** for Sworn personnel, **\$119** for Non-Sworn personnel and **\$138** for Animal Services personnel during normal business hours. After normal business hours, fee calculations will assume a rate of **\$312** for Sworn personnel and **\$140** for Non-Sworn personnel.

13.2 Fee Establishment

The following is a summary of the overall changes to the Police Department fee schedule:

- Deletion of fees that are no longer used or needed:
 - City Film Permit Change Fee and Cancellation Fee
 - Parade Permits
 - Audio Tape
 - Copies of Photographs (CD or print, per photo)
 - Parking Citation Abstract
 - Crime/Service Statistical Run (per district)

- Reorganization of fee categories or clarification of fee names:
 - Restructured False Alarm Charges into two categories: Permit Holders – First Chargeable Response; Permit Holders – All Other Chargeable Responses
 - Restructured Film Permits section to better align with the City’s Filming Guidelines
- Addition of new fee categories, notated as “New” in the Current Fee / Deposit column of Appendix A.11:
 - Fee to Appeal False Alarm Charge
 - Other Report Reproduction/Copy Requests
 - Conceal and Carry Permit
 - Special Event Permit Application Review
 - Firearms Permitting Fee

The following is a summary of the overall changes to the Animal Control Services fee schedule:

- Deletion of fees that are no longer used or needed, such as Cat license w/ spay or neuter certificate from licensed Vet
- Addition of new fee categories, notated as “New” in the Current Fee / Deposit column of Appendix A.12, such as:
 - Removal of Animal added to Human Cat Trap Rental Fee
 - Annual Cat License & Tag Fee – Each Additional Year

13.3 Cost Recovery Evaluation

Appendix A.11 presents the results of the detailed cost recovery analysis for the City’s Police Department; Appendix A.12 presents the results of Animal Control Services. In the Appendices, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list.

Using current rates, we estimate that the City will recover approximately 47% of the anticipated cost to provide services for the Police Department; while Animal Control Services will recover approximately 728%. As Table 23 shows, the City collects approximately \$414,000 per year in revenue for both departments at the current fee amounts. At full cost recovery and the same demand level for these services, the City would recover approximately \$804,000.

Table 23. Cost Recovery Outcomes

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/Deficit	Estimated Cost Recovery at Current Rates	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Police Department	372,851	798,531	(425,680)	47%	579,690	73%
Police Department - Animal Services	41,126	5,647	35,479	728%	5,647	100%

NBS provided the full cost of service information and the framework for considering fees, while the Police Department and City executive management staff considered appropriate cost recovery levels at or below that full cost.

The “Recommended Fee / Deposit Level” column in Appendix A.11 displays the City staff’s initial recommended fee amounts for the Police Department. City staff recommends all fees to recover 100% of the costs of providing services with the exception of:

- False Alarm Charges
- Correctable Citation Sign Off
- Vehicle Impound Fees
- Court Commitment Fee
- Conceal and Carry Permit

The City’s Staff Report provides further discussion of why certain fees are recommended at lower than 100% cost recovery. As shown in Table 23 on the previous page, these initial recommendations for adjusted rates are projected to recover approximately 73% of the total costs of providing fee-related services, assuming the demand for services remains consistent.

The “Recommended Fee Level / Deposit” column in Appendix A.12 displays the City staff’s initial recommended fee amounts for Animal Control Services. City staff recommends all fees to recover 100% of the costs of providing services.

14. PARKS, RECREATION & COMMUNITY SERVICES

Recreation fee services included in this Study are provided by personnel in the Parks, Recreation & Community Services (PRCS) Department. The Department offers a wide variety of recreation services and programs serving Culver City's youth, seniors and adults. Specific current program and class offerings can be found in the City's seasonal activities guide. Unlike other areas of the Study, this Department's results reflect a program level analysis (as opposed to the individual fee level) including a general cost recovery evaluation of the following programs:

- **Indoor Facility Rentals – Vets Memorial Complex:** The public may rent indoor park buildings or various spaces at the Vets Memorial Complex for parties, community events, private classes or parties and family events.
- **Outdoor Rentals – Field, Park Space, and Picnic Shelter Rental:** The public may rent City park spaces and picnic areas for private events/parties, filming, and photography, as well as rent fields for sports league games or tournaments.
- **Permit Approvals (Film, Special Events, Etc):** City staff time spent on facilitation and permitting of the use of City property for filming and special events purposes.
- **Contract Classes:** The City offers classes which are facilitated by contract service providers, such as: YSE Afterschool, Preschool, AquaFit, and various youth, adult, and intergenerational recreation and sports classes. The City provides reservation, scheduling, advertising, and administrative services to these programs, and retains 30% of each fee collected. Adult sports programs are conducted by individuals and/or organizations separate from the City. City staff provides general support to adult sports program offerings through liaising with these organizations, scheduling use of facilities, and incorporation of programs into the City's quarterly activity guide. For these services, the City receives approximately 30% of the registration revenue collected by the individual / organization running the sports program.
- **Rec Swim / Lap Swim / Pool Rentals:** General admission to and use of City pools during times designated for recreational swim and lap swimming. Also includes exclusive or partially exclusive rental of the City's aquatics facilities.
- **Swim Lessons:** Swim instruction classes provided by Culver City staff.
- **Culver City Afterschool Recreation Program (CCARP):** City staff operates an afterschool program at four locations, offering supervised recreational activities such as assistance with homework, arts, crafts and games.
- **Seasonal Camps:** City staff run several day camps for Culver City youth during spring and summer school breaks, including Just 4 Kids Summer Camp, Teen Camp and other seasonal camps.
- **Fiesta La Ballona Event:** Fiesta weekend is a special annual community event that offers carnival rides and games, live performances, a beer and wine garden, food trucks, food court and various booths spotlighting artisan wares and local organizations.
- **City Sponsored Community Events/Private Special Events:** The City facilitates several special events and special excursions for the community, such as the MLK Junior Celebration, Breakfast with Santa and senior day-trip events.

- **Parks & Playgrounds:** The City conducts a routine park monitoring program and general services at its parks and playgrounds that are not captured in outdoor rentals or programs that are covered in other categories listed.
- **Teen Center Year Round:** The City operates a Teen Center facility for local youth. A nominal membership fee is charged to participants who utilize the center.
- **Senior and Social Services:** The Culver City Senior Center offers several program classes such as fitness, art, music and language classes, provides support and interest groups, and special events catered towards the senior community.

The expenses of administering, operating, and maintaining the City's parks and recreation programs and facilities are primarily funded by resources from the General Fund. However, fees collected from various Recreation programs, including classes, contracts, and specific uses of public spaces can represent a significant source of funding to help cover costs and sustain – if not improve – the level of service provided by the City.

14.1 Unique Parameters for Recreation Program Fees and Facility Rental Fees

Article XIII C of the California Constitution provides the definition of what types of governmental charges constitute a “tax”, and under section 1(e), a “tax” means any levy, charge, or exaction of any kind imposed by local government”, except for seven stated exceptions to this definition.

Recreation programs, camps and classes fees generally fall under the first three exceptions listed, which are fees and charges for benefits conferred and privileges granted, services and products provided, or regulatory services. Charges qualifying under these exceptions may not “exceed the reasonable costs to the local government of providing the service or product”.

Facility rentals, such as rental of a community centers, general pool admission or pool rentals, and field usage, fall under exception number 4, “a charge imposed for entrance to or use of local government property, or the purchase, rental or lease of local government property.” Charges qualifying under this exception do not include the “reasonable cost limitation” found in the first three exceptions.

Recreation programs, camps and classes fees are within NBS’ scope of review in order to ensure fees do not exceed the costs of providing services. As described below, analysis of these types of fees was completed on an annual basis for each Recreation program, and at the individual fee level for a handful of individual administrative type fees. Facility rental and use fees, while not in the scope of review for this study, were generally evaluated on an annual basis and surveyed to help inform decision making for the Department regarding any recommended fee adjustments.

14.2 Cost of Service Analysis

NBS calculated the PRCS Department’s total annual costs for recreation programs and facility uses. The table on the following page summarizes results of that analysis:

Table 24. Total Annual Program Costs

Program	Salary And Benefits Expenditures	Recurring Non-Labor Expenditures	Citywide Overhead	PRCS Department Admin	Total Program Costs
Indoor Facility Rentals - Vets Memorial Complex	\$ 271,072	\$ 348,414	\$ 157,522	\$ 79,097	\$ 856,106
Outdoor Rentals - Field, Park Space, and Picnic Shelter R	351,065	4,137	83,092	44,617	482,911
Permit Approval (Film, Special Events, Etc.)	232,254	2,461	49,436	28,926	313,076
Contract Classes	290,260	1,186,299	292,237	180,058	1,948,853
Rec Swim / Lap Swim / Pool Rentals	279,155	21,420	251,598	56,210	608,383
Swim Lessons	471,543	37,883	444,969	97,154	1,051,549
CCARP	278,834	27,813	172,165	48,742	527,553
Seasonal Camps	405,079	95,236	187,603	70,028	757,946
Fiesta La Ballona Event	372,776	106,158	103,630	59,303	641,867
City Sponsored Community Events / Private Special Event	264,452	41,544	63,003	37,563	406,561
Parks & Playgrounds - Other	130,593	21,670	132,252	28,963	313,477
Teen Center Year Round	170,813	21,440	71,253	26,824	290,330
Senior and Social Services	620,372	427,950	1,047,598	213,358	2,309,278
Total	\$ 4,138,267	\$ 2,342,424	\$ 3,056,357	\$ 970,842	\$ 10,507,890

The total estimated cost of all PRCS Department programs is approximately \$10.5 million per year. Section 2.1, *Methods of Analysis*, provides further definition and discussion of the elements of the total program cost calculation.

As discussed in further detail in Section 14.4, *Fee Establishment*, some individual fees charged by the Department were calculated using the following fully burdened labor rates derived for full-time versus part-time classifications for personnel. This was performed uniquely for this Department, to conform to the way it provides various services and activities. Table 25 provides a summary of the cost of service outcomes:

Table 25. Annual and Hourly Cost of Service Calculation

Cost Category	Full-Time	Part-Time	TOTAL
Salary Expenditures	\$ 1,159,321	\$ 1,971,583	\$ 3,130,904
Benefits Expenditures	373,009	634,353	1,007,362
Recurring Non-Labor Expenditures	142,663	242,617	385,279
Citywide Overhead	1,131,718	1,924,639	3,056,357
PRCS Department Admin	359,486	611,355	970,842
Department Total	\$ 3,166,198	\$ 5,384,547	\$ 8,550,745
Fully Burdened Hourly Rate	\$ 152	\$ 74	\$ 92
Overtime Rate	\$ 180	\$ 88	\$ 109
<i>Reference: Direct Hours</i>	20,820	72,377	93,197

All subsequent cost of service calculations at the individual fee level assumes a fully burdened hourly rate of **\$152** for full-time employees and **\$74** for part-time employees, or a blended rate of **\$92** on average during normal business hours. After normal business hours, an hourly rate of **\$180** for full-time employees, **\$88** for part-time employees, or a blended rate of **\$109** can be used.

14.3 Cost Recovery Evaluation

NBS evaluated each program's estimated annual cost recovery level by matching the most recent fiscal year of revenues collected, to the total program costs established through this Study. Overall, Recreation

programs recover approximately 30% of the citywide costs of providing services. The table on the following page summarizes results of that analysis:

Table 26. Program Cost Recovery Evaluation

Program	Total Program Costs	Annual Estimated Revenues at Current Fee	Annual Surplus / Deficit	Estimated Cost Recovery at Current Rates
Indoor Facility Rentals - Vets Memorial Complex	\$ 856,106	\$ 304,110	\$ (551,996)	36%
Outdoor Rentals - Field, Park Space, and Picnic Shelter Rentals	482,911	328,607	(154,304)	68%
Permit Approval (Film, Special Events, Etc.)	313,076	47,675	(265,401)	15%
Contract Classes	1,948,853	1,175,614	(773,239)	60%
Rec Swim / Lap Swim / Pool Rentals	608,383	328,958	(279,425)	54%
Swim Lessons	1,051,549	71,357	(980,192)	7%
CCARP	527,553	355,065	(172,488)	67%
Seasonal Camps	757,946	304,700	(453,246)	40%
Fiesta La Ballona Event	641,867	159,599	(482,268)	25%
City Sponsored Community Events / Private Special Events	406,561	-	(406,561)	0%
Parks & Playgrounds - Other	313,477	-	(313,477)	0%
Teen Center Year Round	290,330	39,979	(250,351)	14%
Senior and Social Services	2,309,278	-	(2,309,278)	0%
Total	\$ 10,507,890	\$ 3,115,664	\$ (7,392,226)	30%

In the table above, existing revenue for each program is shown next to the “Annual Estimated Revenues at Current Fee”. The results of this analysis show that current revenue amounts for all recreation programs and facility uses recover less than the “Total Program Costs” of each program calculated by NBS.

14.4 Fee Establishment

The Study performed by NBS primarily provides an annual cost and revenue analysis at the program level. This provides City staff and City Council with current cost recovery data and allows the City to establish, if desired, a cost recovery policy applicable to each program or grouping of programs. In considering cost recovery targets and recommended fees, the Department may consider the current cost recovery evaluation outcomes established by this Study and recommend revised fees and/or program level cost recovery targets for the Council’s review. The City Council may wish to use general fund revenue to subsidize recreational programs as a matter of policy and to ensure access to these programs for a larger portion of the community.

Fees for Individual Recreational Programs and Classes

For existing and ongoing fees charged for recreational programs and class offerings, the City may wish to use the results of this analysis and general cost recovery policy direction to apply an across the board increase to incrementally improve program cost recovery. This approach is commonly used where the policy directive is to continue to subsidize recreation programs to optimize community access to their benefits, while still seeking to improve funding for these essential programs.

Because of the seasonal and changing nature of recreational services and classes offered by the Department, NBS recommends any new class fees, program fees, and special event fees to be calculated by the Department Director using the analytical methods described below:

$$\text{Program Cost of Service} = [(A \times B) + C + D + E + F]$$

- A = Estimated time for City staff to implement and operate the individual program.
- B = Applicable hourly rates for the staff functions involved in the implementation of the individual program.
- C = Actual cost incurred by the City for any outside service provider involved in the individual program.
- D = Actual cost incurred by the City for any specific materials acquired for use during the individual program.
- E = Prevailing facility rental and/or field use fees imposed by the City and reflected in its master fee schedule.
- F = Actual costs incurred by the City to rent and/or use facilities/fields from other entities.

Using the formula provided above, the calculated cost of service represents the maximum fee that could be imposed by the City for an individual recreation program or service. The City may recover between 0% and 100% of the cost of service. Cost recovery targets may vary by individual program, as pertains to the City Council's adopted cost recovery policy for each program. The City may also set a differential fee for resident and non-resident participants, as long as the fee amount in any case does not exceed 100% of the cost of service.

It should be noted that more than any other fee program studied in this report, the "market price" of both other public and private options for program options will drive what the City can ultimately charge for services. Appendices B.13-A and B.13-B include a high-level comparison for facility rentals and recreation programs completed for this Study, and it is recommended that City staff continue to survey market rates for their services on a periodic basis.

Fees for Administrative Tasks or Service Requests

For fees associated with the individual administrative tasks or service requests, an evaluation of the cost of service for individual fees was performed. The Department charges only a few miscellaneous administrative fees, discussed as follows:

- **Non-Resident Fee for Recreation Program Participation**, \$11 per participant. This fee is established by City policy and was not evaluated by NBS. In NBS's opinion, the approach to non-resident fees for services should be formulated as a discount for residents that is subsidized by the general fund, rather than an additional charge added to the non-resident fee amount. There is typically no difference in the cost required to serve residents and/or non-residents; therefore, a more acceptable approach would be a policy whereby non-residents pay full cost recovery (or closer to) for services, and residents receive a discount as compared to non-residents.

- **Refund Processing Fee**, 15% of payment amount. According to the Department, this service requires, on average, approximately 15 minutes of a part-time staff member's effort. At the fully burdened rate for a part-time staff member of the Department of \$74 (established in the Cost of Service Analysis section, above), the maximum fee amount for this service is approximately \$18.50. The City can elect to update this fee to 15% of the payment amount or \$18.50, whichever is less. The refund processing fee cannot exceed the cost of providing the service.
- **Film Permit Processing Fee**, \$104 per filming event approval request. According to the Department, this service requires, on average, approximately 1 hour of a full-time staff member's effort. At the fully burdened rate for a full-time staff member of the Department of \$152 (established in the Cost of Service Analysis section, above), the maximum fee amount for this service is approximately \$152. The City can increase this processing fee to an amount that does not exceed the cost of providing the service.
- **Staffing, per hour**. There are a number of instances where City staff charge hourly for support to facility uses, events, etc. In these cases, the fully burdened rate table established through this study may be used to update rates accordingly.

Fees for Facility Use or Rental

Fees imposed for the use (entrance or rental) of parks and recreation facilities ensure that some revenues are made available to offset the operation, maintenance, and restoration costs of those facilities, so they may continue to be open to all. However, as noted in the discussion of Unique Parameters, above, these fee amounts are not strictly limited to the costs of providing service, and generally seek to conform to the "market" price for similarly sized facilities available in the community and/or similar comparative public agencies. The documentation presented herein provides a high-level annual cost recovery analysis, and the appendix to this report provides a survey of other agencies for the City's consideration in setting fees going forward. In general, NBS recommends that a survey be conducted by City staff every three to five years to demonstrate consideration of comparable public and private facility rental options.

14.5 Comparative Fee Survey

Appendix B.13-A presents the results of the Comparative Fee Survey for the PRCS Department. This comparison was unique to this Department in order to compare facility rentals, such as the City's pool, indoor park buildings, outdoor fields, park picnic shelters and community center with surrounding communities. Appendix B.13-B presents the results of the Comparative Fee Survey of the recreation program, in order to compare programs such as swim classes and day camps with surrounding areas. Section 2.1.4, *Comparative Fee Survey*, provides further definition and discussion of the elements of the comparative survey.

15. GENERAL PLAN MAINTENANCE FEE

It is common for jurisdictions in California to employ “surcharges” on top of their fees for service to fund certain types of operational support costs. Common surcharges charged by California public agencies on top of development permits include those for update and maintenance of the general plan document, as well as update and maintenance of permitting technology needs. Surcharges are generally assessed as a percentage of fees or some other metric such as project construction value. Surcharge revenues are tracked to a separate fund and are designated solely for the purpose of updating and implementing the General Plan document.

The City of Culver City updates its General Plan on a routine basis. This Plan helps to guide the growth of the community in a consistent manner. Government Code 66014 (b) allows local agencies to, “...include the costs reasonably necessary to prepare and revise the plans and policies that a local agency is required to adopt before it can make any necessary findings and determinations”. This section of the Government Code supports the development of a fee to recover a reasonable share of costs associated with the update and maintenance of the General Plan.²

15.1 Cost of Service Analysis

Most cities perform a comprehensive update of their General Plan on a ten to twenty year cycle, with the exception of the Housing Element of the General Plan, which is required to be updated every eight years. In order to ensure funding is available for the significant costs associated with comprehensive updates, the City estimated a need for approximately \$3 million in consulting costs. Additionally, Advance Planning staff supports the implementation and ongoing maintenance of the General Plan and associated Zoning Ordinance updates. As shown in the table below, the estimated annual costs of a comprehensive general plan update and its associated implementation is \$1.2 million.

Table 27. Annual General Plan Update Costs

Element	Cost per Work Program Element	Update Cycle (Years)	Annualized \$	% Applicable to Development ¹	Annual Funding Target
Consultant Costs					
Land Use and Community Design	\$ 600,000	20	\$ 30,000	75%	\$ 22,500
Housing	300,000	8	37,500	50%	18,750
Mobility	400,000	20	20,000	50%	10,000
Greenhouse Gas Reduction	200,000	20	10,000	40%	4,000
Parks, Recreation, and Public Facilities	200,000	20	10,000	25%	2,500
Noise	150,000	20	7,500	25%	1,875
Infrastructure	150,000	20	7,500	25%	1,875
Conservation	200,000	20	10,000	25%	2,500
Safety	200,000	20	10,000	15%	1,500
Community Health and Environmental Justice	200,000	20	10,000	15%	1,500
Arts, Culture, and the Creative Economy	150,000	20	7,500	15%	1,125
Economic Development	150,000	20	7,500	15%	1,125
Governance and Leadership	150,000	20	7,500	15%	1,125
Subtotal	\$ 3,050,000		\$ 175,000		\$ 70,375
Staff Time (Average Per Year, from Fee Model)	1,004,197	1	1,004,197	20%	200,839
Total			\$ 1,179,197	23%	\$ 271,214

Notes

1. Provided by City Planning Department

² See also *Collier v. City and County of San Francisco* (2007) 151 Cal App 4th 1326

The City's General Plan provides the key plans, policies, and legal parameters required for development project approval. However, it is recognized that the General Plan has other applications for the City's use in continuing to serve its existing residents and businesses. For purposes of a reasonable fee calculation, each jurisdiction's policy makers must decide to what degree new development impacts the revision and maintenance efforts for their General Plan. For jurisdictions with large amounts of undeveloped land available, the impact is typically higher than for jurisdictions that are closer to "build-out" of available land resources. As such, Community Development staff estimated approximately \$271,000 of those costs are attributable to development review approvals.

15.2 Fee Establishment

To implement a fee for recovery of general plan maintenance and update costs, the Department and Council should agree upon a desired cost recovery target for this program, to be captured on top of Building and Planning fees related to new construction and additions projects only.

To establish the cost recovery target, the degree to which development impacts the revision and maintenance efforts to the General Plan must be estimated. For jurisdictions with large amounts of undeveloped land available or considerable amounts of intensification of development occurring, the impact is typically considered higher than for jurisdictions that are closer to "build-out" of available land resources or development capacity. This fee should apply to projects with the largest relative impact on the maintenance, update, and use of the City's General Plan, and the remaining unfunded amount would be subsidized by other City revenue sources such as the general fund for the general community benefit received from the plan, as well as for the use of the Plan by other departments such as public safety and utilities.

The following table presents four options for fee amounts based on 100%, as well as stages of less than 100% recovery of General Plan costs on top of selected Building and Planning fees for services.

Table 28. General Plan Maintenance Fee Calculation

	100% Recovery	75% Recovery	50% Recovery	25% Recovery
Annual Costs Targeted for Recovery in Fee	\$ 271,214	\$ 203,411	\$ 135,607	\$ 67,804
<i>Refer to Table 27 for details</i>				
Applicable Fee Revenues:				
Planning (selected application types)	\$ 914,848	\$ 914,848	\$ 914,848	\$ 914,848
Building (PC and Permit Fees >\$100K Construction Value)	\$ 3,180,277	\$ 3,180,277	\$ 3,180,277	\$ 3,180,277
Total Applicable Fee Revenues	\$ 4,095,124	\$ 4,095,124	\$ 4,095,124	\$ 4,095,124
General Plan Maintenance Fee	6.62%	4.97%	3.31%	1.66%
<i>=Annual Costs Targeted for Recovery in Fee / Total Applicable Fee Revenues</i>				

The proposed fee is a percentage charged on top of the fee collected by the Planning and Building divisions for each identified relevant fee type. Relevant fee types include the following list of applications and permits:

- Planning
 - Administrative Site Plan Review (ASPR)
 - Administrative Modifications
 - Administrative Use Permits
 - Adult Use Development Permit
 - Annexation/De-Annexation

- Appeal Fees
- Certificate of Compliance
- Comprehensive Plan
- Conditional Use Permit (CUP)
- Conformance Reviews
- Covenant and Agreement
- Density and Other Bonus Incentives (DOBI)
- Development Agreement
- Environmental Analysis
- Fence Permits
- Fence Waiver Application
- General Plan Amendment
- Height Exception
- Historic Preservation Certificate of Appropriateness
- Landscape Plan Checks
- Master Sign Program (MSP)
- Multiple Business Sign Program
- Parking Plan Review
- SB 35 Application
- Sign Permit
- Site Plan Review (SPR)
- Specific (or Precise) Plan
- Street Name (Change or new if not part of the subdivision map process)
- Subdivision of Land
- Temporary Use Permit
- Variance
- Zone Code Amendment (ZCA)
- Zoning Confirmation Letter
- Zoning Clearance Letter

- Building - All residential and commercial building permit and plan check fees for projects that are greater than \$100,000 in value.

15.3 Cost Recovery Evaluation

The City does not currently charge a General Plan Maintenance Fee. The proposed fee would apply to selected types of planning and building applications as discussed above.

Table 29. Cost Recovery Outcome

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/Deficit	Estimated Cost Recovery at Current Rates	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
General Plan Maintenance Fee	-	271,214	(271,214)	0%	203,411	75%

NBS provided a full cost of service evaluation and the framework for considering fees, while the City determined the appropriate cost recovery levels at or below full cost amounts. City staff's initial recommendation is to recover 75% of the total costs. At 75% cost recovery, the fee would recover approximately \$203,000 annually. The City's Staff Report provides further discussion on staff's decision to recommend a percentage lower than 100% cost recovery.

16. TECHNOLOGY FEE

Council Resolution 2005-R040 established a permit fee surcharge to fund the costs of digital imaging, storage of plans and documents, and technology improvements related to development permit issuance and records management. The current rate in effect is equal to 4% of fee revenues collected for any building, plumbing, mechanical, electrical permit and plan check fee, Planning discretionary review fee, Planning permit and plan check fee, Fire prevention permit fee, and Engineering permit and plan check fee. Technology fee revenues are tracked to a separate fund and are designated solely for the purpose of digital imaging, storage of plans and documents, and technology maintenance, update and replacements to enhance customer service.

16.1 Cost of Service Analysis

As part of this study NBS analyzed the basis and fee amount for the technology fee. According to the City's Finance and Information Technology departments, the following Tables 30 and 31 identify the technology improvement investments targeted for funding from fee revenues (Fund 412):

Table 30. Periodic Replacement Costs

Technology Requirement	Cost	Life (yrs)	Average Repl. Cost / Year
Software			
<i>Accela SaaS</i>	\$ 209,502	10	\$ 20,950
<i>Accela Enhanced Reporting DB</i>	8,206	10	821
<i>DigEPlan SaaS</i>	28,750	10	2,875
Professional Services			
<i>Accela Migration</i>	\$ 56,525	10	\$ 5,653
<i>TruePoint DigEPlan Implementation</i>	56,280	10	5,628
Hardware			
Dell DigEPlan Upgrade (98 monitors, 54 PC's)	\$ 102,436	6	\$ 17,073
Surge Protectors for Upgraded PC's	700	6	117
Less Existing Fund Balance - FYE 23	(298,448)	10	(29,845)
Total Technology Improvement Requirements	\$ 163,951		\$ 23,271

Table 31. Recurring Maintenance Costs

Technology Requirement	Annual Cost	Life (yrs)	Average Repl. Cost / Year
<i>Ongoing Staff Support</i>	\$ 190,525	1	\$ 190,525
Software			
<i>Accela SaaS (max per Staff Report #22-1091)</i>	\$ 228,928	1	\$ 228,928
<i>Velosimo (Adobe eSignature)</i>	10,000	1	10,000
<i>TruPoint/DigEPlan</i>	28,750	1	28,750
<i>Digitization of plans</i>	75,000	1	75,000
Hardware			
<i>Printer at Counter, Replacement Parts</i>	\$ 137	1	\$ 137
<i>Inspector iPads, Replacement Parts</i>	100	1	100
Cellular Data			
<i>Annual Cellular Charges</i>	\$ 5,040	1	\$ 5,040
Total Technology Maintenance Requirements	\$ 538,480		\$ 538,480

As shown in Tables 30, the City's cost estimate for the permitting system's replacement is approximately \$164,000 every six to ten years, which calculates to an average replacement cost per year of approximately \$23,000. As shown in Table 31, the City's cost estimate for on-going software licensing and maintenance is approximately \$538,000 each year. The average annual funding requirements for the system is approximately \$562,000 per year.

16.2 Fee Establishment

The main users of the permitting system for development review include the Building, Planning, Fire and Engineering fee programs. The following table shows the projected annual eligible permit fee revenue, per department, that the technology fee would apply to and shows the options for implementation of a revised Technology Fee either at, or below, the 100% estimated cost recovery amount.

Table 32. Annual Eligible Permit Fee Revenue

	100% Recovery	75% Recovery	50% Recovery	25% Recovery
Annual Costs Targeted for Recovery in Fee	\$ 561,751	\$ 421,313	\$ 280,875	\$ 140,438
<i>Refer to Table 30 & 31 for details</i>				
Average Eligible Permit Fee Revenue ¹				
<i>Building</i>	\$ 5,576,989	\$ 5,576,989	\$ 5,576,989	\$ 5,576,989
<i>Planning</i>	1,410,999	1,410,999	1,410,999	1,410,999
<i>Fire ²</i>	1,768,305	1,768,305	1,768,305	1,768,305
<i>Engineering ³</i>	1,568,825	1,568,825	1,568,825	1,568,825
Total Average Eligible Permt Fee Revenues	\$ 10,325,117	\$ 10,325,117	\$ 10,325,117	\$ 10,325,117
Technology Fee	5.44%	4.08%	2.72%	1.36%
<i>=Annual Costs Targeted for Recovery in Fee / Subtotal of Average Eligible Permit Fee Revenue</i>				

1. Based on recommended recovery fee revenue calculated in this Fee Study

2. Includes sprinkler, alarm and building plan review/inspection revenues only. Excludes annual permitting activity

3. Includes PW Engineering & Maintenance Operations & Mobility & Traffic Engineering

It should be noted that calculation of the fee will be affected by the actual fee-setting action determined by the local decision making authority. The table above assumes a calculation based on annual projected

recommended fee revenue amounts, which may increase or decrease significantly based on Council’s action related to this study’s results.

Based on the ratio of annual funding needs for the permitting system and the estimated revenue to be collected for eligible projects, to recover 100% of the costs for maintaining and replacing the City’s land management software system, a 5.44% fee would need to be applied to eligible projects. Should the City recommend a cost recovery level less than 100%, the table above also provides the fee amount at varied recovery levels.

16.3 Cost Recovery Evaluation

Currently, the City is recovering approximately 37% of the total cost of providing services from fees. As the table below shows, the City collects approximately \$208,000 per year in revenue at the current fee amounts. At full cost recovery and the same demand level for these services, the City would recover approximately \$562,000.

Table 33. Cost Recovery Outcome

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/Deficit	Estimated Cost Recovery at Current Rates	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Technology Fee	208,013	561,751	(353,738)	37%	561,751	100%

NBS provided a full cost of service evaluation and the framework for considering fees, while the City determined the appropriate cost recovery levels at or below full cost amounts. Staff’s initial recommendation is to recover 100% of the total costs.

17. CONCLUSION

Based on the outcomes of the Cost of Service Analysis, Fee Establishment, and Cost Recovery Evaluation presented in this Study, the proposed Master Fee Schedule has been prepared by the City for implementation and included in the accompanying Staff Report.

As discussed throughout this report, the intent of the proposed fee schedule is to improve the City's recovery of costs incurred to provide individual services, as well as adjust fees to align with the average costs of service calculated in this Study. where the fees charged exceed the average costs incurred. Predicting the amount to which any adopted fee increases will affect City revenues is difficult to quantify. For the near-term, the City should not count on increased revenues to meet any specific expenditure plan. Experience with the revised fee amounts should be gained first before revenue projections are revised. However, unless there is some significant, long-term change in activity levels at the City, proposed fee amendments should enhance the City's cost recovery performance over time, providing it the ability to stretch other resources further for the benefit of the public at-large.

The City's Master Fee Schedule should become a living document, but handled with care:

- A fundamental purpose of the fee schedule is to provide clarity and transparency to the public and to staff regarding fees imposed by the City. Once adopted by the City Council, the fee schedule is the final word on the amount and method in which fees should be charged and supersedes all previous fee schedules. If it is discovered that the master document is missing certain fees, those fees will eventually need to be added to the master fee schedule and should not exist outside the consolidated, master framework.
- The City should consider adjusting these user fees and regulatory fees on an annual basis to keep pace with cost inflation. For all fees and charges, for example, the City could use a Consumer Price Index adjustment that is applied to the new fee schedule. Conducting a comprehensive user fee Study is not an annual requirement, and only becomes worthwhile over time as shifts in organization, local practices, legislative values, or legal requirements result in significant change.

As a final note, it is worth mentioning the path that fees, in general, have taken in the State of California. In recent years, there is more public demand for the precise and equitable accounting of the basis for governmental fees and a greater say in when and how they are charged. It is likely that into the future, user and regulatory fees will require an even greater level of analysis and supporting data to meet the public's growing expectations. An agency's ability to meet these new pressures will depend on the level of technology they invest in their current systems. Continuous improvement and refinement of time tracking abilities will greatly enhance the City's ability to set fees for service and identify unfunded activities in years to come.

Disclaimer: In preparing this report and the opinions and recommendations included herein, NBS has relied on a number of principal assumptions and considerations with regard to financial matters, conditions and events that may occur in the future. This information and assumptions, including the City's budgets, time estimate data, and workload information from City staff, were provided by sources we believe to be reliable; however, NBS has not independently verified such information and assumptions. While we believe NBS' use of such information and assumptions is reasonable for the purpose of this report, some assumptions will invariably not materialize as stated herein and may vary significantly due to unanticipated events and circumstances. Therefore, the actual results can be expected to vary from those projected to the extent that actual future conditions differ from those assumed by us or provided to us by others.

APPENDIX A.1

Cost of Service Analysis – Finance Department Treasury Division

				Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis				
Fee No.	Fee Name	Fee Type / Unit	Notes	Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues			
												Current Fee	Full Cost Recovery	Recommended Fee	
TREASURY DIVISION															
1	General Fees														
	First Returned Item	each	[7]				\$ 35		\$ 25						
	Each Additional Item	each					\$ 35		\$ 35						
2	Business Tax Certificate Application & Renewals (CCMC 11.01.220 & 11.01.030)														
	Business Tax Certificate Applications Processing Fee														
	City			0.25	\$ 154	\$ 38	\$ 77		\$ 38						
	Contract Services		[9]	n/a		\$ 14			\$ 14						
	Subtotal	each		0.25		\$ 52	\$ 77	148%	\$ 52	100%	1,511	\$ 116,347	\$ 78,675	\$ 78,675	
	Business Tax Certificate Renewal Processing Fee														
	City			0.08	\$ 154	\$ 12	\$ 67		\$ 12						
	Contract Services		[9]	n/a		\$ 14			\$ 14						
	Subtotal	each		0.08		\$ 26	\$ 67	258%	\$ 26	100%	9,212	\$ 617,204	\$ 238,869	\$ 238,869	
	Business Planning Review Fee	each	[1]				\$ 25		See Planning Division fee schedule						
	Business Transfer or Assignment of tax certificate (outside of renewal process)	each		0.25	\$ 154	\$ 38	\$ 40	104%	\$ 38	100%	10	\$ 400	\$ 384	\$ 384	
	Business Transfer or Assignment of tax certificate (if done during renewal process)	each	[9]				No Fee		No Fee						
	Replacement of lost or destroyed certificate or permit	each		0.08	\$ 154	\$ 13	\$ 20	156%	\$ 13	100%	10	\$ 200	\$ 128	\$ 128	
	Copy of application, or prior years' renewal (per year)	each		0.25	\$ 154	\$ 38	\$ 20	52%	\$ 38	100%	20	\$ 400	\$ 769	\$ 769	
3	Taxi Permit Fees & Business Taxes (CCMC 11.10.070)														
	All fees are annual, unless otherwise specified														
	Initial application fee for permit to conduct a taxicab business (per company)	per company													
	Finance			5.00	\$ 154	\$ 769									
	Police			0.75	\$ 229	\$ 172									
	Subtotal			5.75		\$ 940	\$ 1,000	106%	\$ 940	100%	0	\$ -	\$ -	\$ -	
	Taxicab inspection and license fee for each cab	per cab	[2]	2.00	\$ 229	\$ 457	\$ 400	87%	\$ 457	100%		\$ -	\$ -	\$ -	
	Driver annual permit fee	annually		0.08	\$ 154	\$ 13	\$ 30	234%	\$ 13	100%	5	\$ 150	\$ 64	\$ 64	
	Annual fingerprint fee	annually	[2]				See Police Dept. fee schedule		See Police Dept. fee schedule						
	Annual Taxicab Permit Renewal Fee	annually		2.00	\$ 154	\$ 308	\$ 250	81%	\$ 308	100%	1	\$ 250	\$ 308	\$ 308	
4	Tobacco Retailer License (CCMC 11.15.025)														
	Annual Tobacco Retailer Licensing Fee (refer to Resolution 2009-R053)	each		0.50	\$ 154	\$ 77	\$ 235	306%	\$ 77	100%	52	\$ 12,220	\$ 3,998	\$ 3,998	

Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
5	Consideration by Committee on Permits & Licenses (COPL)													
	Business Permit Application Fee	per permit												
	Finance			0.50	\$ 154	\$ 77								
	Police			0.25	\$ 229	\$ 57								
	Fire			0.25	\$ 196	\$ 49								
	Planning			0.25	\$ 267	\$ 67								
	Subtotal			1.25		\$ 250	\$ 30	12%	\$ 250	100%	22	\$ 660	\$ 5,494	\$ 5,494
	Transfer of Business Location or DBA Change	per permit		0.25	\$ 154	\$ 38	\$ 20	52%	\$ 38	100%	10	\$ 200	\$ 384	\$ 384
6	Annual Administrative Review Fee for Massage Facilities	annually		1.50	\$ 154	\$ 231	\$ 208	90%	\$ 231	100%	19	\$ 3,952	\$ 4,382	\$ 4,382
7	Games, Amusements & Entertainment Fees and Deposits (CCMC 11.06.120 & 11.06.135)													
	Cardrooms (per location)													
	Initial Application Fee	each												
	Finance			1.00	\$ 154	\$ 154								
	Police			2.00	\$ 229	\$ 457								
	Fire			2.00	\$ 196	\$ 392								
	Planning			3.00	\$ 267	\$ 801								
	Subtotal			8.00		\$ 1,803	\$ 2,228	124%	\$ 1,803	100%	0	\$ -	\$ -	\$ -
	Annual Renewal	annually												
	Finance			1.00	\$ 154	\$ 154								
	Police			0.50	\$ 229	\$ 114								
	Fire			0.50	\$ 196	\$ 98								
	Planning			1.00	\$ 267	\$ 267								
	Subtotal			3.00		\$ 633	\$ 203	32%	\$ 633	100%	0	\$ -	\$ -	\$ -
	Fortune Teller (per location)													
	Initial Application Fee	each												
	Finance			0.50	\$ 154	\$ 77								
	Police			1.00	\$ 229	\$ 229								
	Fire			1.00	\$ 196	\$ 196								
	Planning			1.50	\$ 267	\$ 400								
	Subtotal			4.00		\$ 902	\$ 2,228	247%	\$ 902	100%	0	\$ -	\$ -	\$ -
	Annual Renewal	annually												
	Finance			0.50	\$ 154	\$ 77								
	Subtotal			0.50		\$ 77	\$ 203	264%	\$ 77	100%	1	\$ 203	\$ 77	\$ 77

Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
	Figure Studios & figure Modeling Fees (CCMC 11.08.035) (per location)													
	First Year Fee	each												
	Finance			2.00	\$ 154	\$ 308								
	Police			4.00	\$ 229	\$ 915								
	Planning			1.30	\$ 267	\$ 347								
	Subtotal			7.30		\$ 1,569	\$ 540	34%	\$ 1,569	100%	0	\$ -	\$ -	\$ -
	Each Annual Renewal	each												
	Finance			1.10	\$ 154	\$ 169								
	Police			2.19	\$ 229	\$ 501								
	Planning			0.71	\$ 267	\$ 189								
	Subtotal			4.00		\$ 859	\$ 506	59%	\$ 859	100%	0	\$ -	\$ -	\$ -
	Event Permit Fee - For Profit	per permit	[3] [6]											
	Finance			0.50	\$ 154	\$ 77								
	Police			0.50	\$ 229	\$ 114								
	Fire			0.25	\$ 196	\$ 49								
	Planning			0.25	\$ 267	\$ 67								
	Subtotal			1.50		\$ 307	\$ 30	10%	\$ 307	100%	90	\$ 2,700	\$ 27,622	\$ 27,622
	Event Permit Fee - Non-Profit	per permit												
	Finance			0.50	\$ 154	\$ 77								
	Police			0.50	\$ 229	\$ 114								
	Planning			0.25	\$ 267	\$ 67								
	Subtotal			1.50		\$ 307	\$ 50	16%	\$ 100	33%	16	\$ 800	\$ 4,911	\$ 1,600
	Late Penalties, if applicable:													
	Application submitted less than one week prior to event: (each subsequent instance)	each	[8]				\$ 100		\$ 100					
	Application submitted less than one week prior to event: (first Instance)	each	[8]				\$ 250		\$ 250					
8	Sidewalk Vending Permit	each												
	New Permit Application													
	Finance			4.00	\$ 154	\$ 615								
	Public Works			1.00	\$ 202	\$ 202								
	Fire			0.50	\$ 196	\$ 98								
	Housing (Code Enforcement)			3.00	\$ 81	\$ 242								
	Human Resources			0.50	\$ 139	\$ 69								
	Subtotal			9.00		\$ 1,226	\$ 150	12%	\$ 150	12%	10	\$ 1,500	\$ 12,261	\$ 1,500
	Renewal													
	Finance			4.00	\$ 154	\$ 615								
	Public Works			1.00	\$ 202	\$ 202								
	Fire			0.50	\$ 196	\$ 98								
	Housing (Code Enforcement)			3.00	\$ 81	\$ 242								
	Human Resources			0.50	\$ 139	\$ 69								
	Subtotal			9.00		\$ 1,226	\$ 150	12%	\$ 150	12%	0	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
9	Local Tax Appeal		[4] [5]											
	Business Tax	each		4.00	\$ 154	\$ 615	50% of the amount being Appealed, not to exceed \$725	80%	\$ 615	100%	0	\$ -	\$ -	\$ -
	Real Property Transfer Tax	each		4.00	\$ 154	\$ 615	50% of the amount being Appealed, not to exceed \$725	80%	\$ 615	100%	0	\$ -	\$ -	\$ -
	Transient Occupancy Tax	each		4.00	\$ 154	\$ 615	50% of the amount being Appealed, not to exceed \$725	80%	\$ 615	100%	0	\$ -	\$ -	\$ -
	Utility Users Tax	each		4.00	\$ 154	\$ 615	50% of the amount being Appealed, not to exceed \$725	80%	\$ 615	100%	0	\$ -	\$ -	\$ -
	All Other Local Taxes	each		4.00	\$ 154	\$ 615	50% of the amount being Appealed, not to exceed \$725	80%	\$ 615	100%	0	\$ -	\$ -	\$ -
	NOTE: Fee only applies to an appeal of an official decision by the Tax Administrator to deny a tax refund or exemption request. There is no fee associated with submitting the initial request.													
10	Credit Card Transaction Fee	each	[9] [10]			\$ 470,821	NEW		Actual Cost	100%		\$ -	\$ 470,821	\$ 470,821
11	E-Check (ACH online payment) Fee	each	[9]				NEW		Actual Cost					
12	Fees for Services Otherwise not Listed	hourly		1.00	\$ 154	\$ 154	NEW	%	\$ 154	100%	0	\$ -	\$ -	\$ -
TOTAL FINANCE												\$ 757,186	\$ 849,146	\$ 835,075

Notes

- [1] See Planning Division Fee Schedule
- [2] See Police Department Fee Schedule
- [3] NOTE: Block Parties that require review by the COPL are exempt from the permit application and public notification fees.
- [4] NOTE: Fee only applies to an appeal of an official decision by the Tax Administrator to deny a tax refund or exemption request. There is no fee associated with submitting the initial request.
- [5] Processing fee is a new fee added for this study. Fee will require the processing fee plus 50% of the amount being Appealed, not to exceed \$725, per City policy.
- [6] Application fee only. Other fees for event facilitation per department may apply
- [7] Fees set by California Civil Code Ch. 522 Sec. 1719. Additional charges may apply if not paid within 30 days of the receipt of the letter. See CA Civil Code Ch. 552 Sec. 1719.
- [8] Fees/Penalties set per City Policy. NBS did not evaluate.
- [9] NBS did not evaluate
- [10] Per CA Govt Code 6159 (h)(1)

APPENDIX A.2

Cost of Service Analysis – Cannabis Business Permit Program

Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis								Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)							Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Building	Enfor. Services	EPO	Finance	Fire	Planning	Police							Current Fee	Full Cost Recovery Fee	Recommended Fee
				\$ 152	\$ 212	\$ 267	\$ 154	\$ 196	\$ 300	\$ 269									
CANNABIS BUSINESS PERMIT																			
1	Cannabis Business Permit																		
	Step 1 Fee		[1]																
	First permit category applied for:	each		0.00	2.00	2.00	6.00	2.00	1.00	2.00	\$ 3,112	\$ 7,879	253%	\$ 3,112	100%	0	\$ -	\$ -	\$ -
	for Storefront Retail, add:	each		1.00	0.00	0.00	2.00	1.00	7.00	1.00	\$ 3,028	\$ 2,393	79%	\$ 3,028	100%	0	\$ -	\$ -	\$ -
	for Manufacturing, add:	each	[2]	0.00	0.00	0.00	0.25	8.00	0.00	0.00	\$ 1,606	\$ 887	55%	\$ 1,606	100%	0	\$ -	\$ -	\$ -
	for Cultivation, add:	each	[3]	0.00	0.00	1.00	0.25	1.00	0.00	0.00	\$ 502	\$ 463	92%	\$ 502	100%	0	\$ -	\$ -	\$ -
	for each additional permit category applied for simultaneously, add:	each		1.00	0.50	1.00	2.00	1.00	1.00	3.00	\$ 2,137	\$ 5,379	252%	\$ 2,137	100%	0	\$ -	\$ -	\$ -
	Background Check (per Responsible Person)																		
	Manufacturing, Cultivation, Delivery-only retail, Distribution, Laboratory Testing	per person		0.00	0.00	0.00	0.25	0.00	0.00	1.00	\$ 308	\$ 544	177%	\$ 308	100%	0	\$ -	\$ -	\$ -
	Storefront Retail	per person		0.00	0.00	0.00	0.25	0.00	0.00	1.00	\$ 308	\$ 1,405	457%	\$ 308	100%	0	\$ -	\$ -	\$ -
	Step 1(a) Fee: (Applicable to Storefront Retail only)	each	[4]	0.00	0.00	0.00	2.00	0.00	8.00	4.00	\$ 3,789	\$ 5,595	148%	\$ 3,789	100%	0	\$ -	\$ -	\$ -
	Step 1(b) Fee: (Applicable to Storefront Retail only)	each	[5]	0.00	0.00	0.00	9.00	5.00	5.00	5.00	\$ 5,212	\$ 12,794	245%	\$ 5,212	100%	0	\$ -	\$ -	\$ -
	Step 2 Fee (Not applicable to Storefront Retail)		[6]																
	First permit category applied for:	each		0.00	0.00	0.00	2.00	0.00	0.00	0.00	\$ 308	\$ 3,061	995%	\$ 308	100%	0	\$ -	\$ -	\$ -
	for each additional permit category applied for simultaneously, add:	each		0.00	0.00	0.00	1.00	0.00	0.00	0.00	\$ 154	\$ 1,703	1108%	\$ 154	100%	0	\$ -	\$ -	\$ -
	Step 3 Fee		[7]																
	First permit category applied for:	each		3.00	1.00	0.00	3.00	1.50	0.00	1.00	\$ 1,691	\$ 1,921	%	\$ 1,691	100%	0	\$ -	\$ -	\$ -
	Each additional permit category applied for simultaneously, add:	each		1.00	0.50	0.00	1.00	1.00	0.00	0.00	\$ 607	\$ 1,382	%	\$ 607	100%	0	\$ -	\$ -	\$ -
	Annual Fee																		
	First permit category permitted:	each	[8]																
	City Staff Review/Processing			2.00	1.00	0.75	3.00	1.00	1.00	2.00	\$ 2,212								
	3rd Party Revenue Audit										\$ 7,500								
	Subtotal										\$ 9,712	\$ 27,771	286%	\$ 9,712	100%	4	\$ 111,084	\$ 38,848	\$ 38,848
	For each additional permit category permitted, add:	each		1.00	0.50	0.00	2.00	1.00	0.00	3.00	\$ 1,569	\$ 12,788	815%	\$ 1,569	100%	3	\$ 38,364	\$ 4,707	\$ 4,707
	Miscellaneous Fees																		
	Amendment and Reissuance of Permit for Change in Form of Ownership	each		0.00	0.00	0.00	2.00	0.00	0.00	0.00	\$ 308	\$ 1,678	546%	\$ 308	100%	2	\$ 3,356	\$ 615	\$ 615
	Name Change	each		0.00	0.00	0.00	0.50	0.00	0.00	0.00	\$ 77	NEW	%	\$ 77	100%	0	\$ -	\$ -	\$ -
	Large Cash Payment Surcharge (applied to any cash payment over \$1,000)	each		0.00	0.00	0.00	0.50	0.00	0.00	1.00	\$ 346	\$ 607	175%	\$ 346	100%	10	\$ 6,070	\$ 3,462	\$ 3,462
TOTAL CANNABIS BUSINESS PERMIT																	\$ 158,874	\$ 47,632	\$ 47,632

Notes

- [1] Step 1: Application intake, completeness review, base application review, approval letter, including staff review of the applications, supporting documents, and background checks
- [2] Additional time spent for manufacturers (lengthy addendums, Fire Dept reviews schematics of high pressure systems)
- [3] Additional time spent for cultivators (extra staff time in PW reviewing the water usage and drainage, sewer connections to meet the need of the cultivator)
- [4] Step 1(a): Involves review of application by a 3-person panel comprised of City staff members appointed by City Manager
- [5] Step 1(b): A 5-person review committee comprised of City staff members appointed by City Manager interviews with each remaining applicant
- [6] Step 2: Applicant applies for city business tax certificate as well as all other regulatory city permits (planning, building, electrical, plumbing, fire sprinkler, fire alarm, signs, etc)
- [7] Step 3: Applicant completes the build out, gets sign off from building inspector, certificate of occupancy, readies the site for opening
- [8] Application intake, inspections, staff renewal of application process, supporting docs, approval letter

APPENDIX A.3

Cost of Service Analysis – Current Planning Division

				Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
Fee No.	Fee Name	Fee Type / Unit	Notes	Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery Fee	Recommended Fee
CURRENT PLANNING DIVISION														
1	Address Assignment	each		2.50	\$ 300	\$ 751	\$ 341	45%	\$ 563	75%	107	\$ 36,487	\$ 80,383	\$ 60,241
2	Administrative Site Plan Review [ASPR]	each	[7]	70.00	\$ 300	\$ 21,035	\$ 4,241	20%	\$ 8,482	40%	2	\$ 8,482	\$ 42,069	\$ 16,964
3	Administrative Use Permit		[7]											
	Restaurant Alcohol Sales and /or Outdoor Dining	each		30.00	\$ 300	\$ 9,015	\$ 4,411	49%	\$ 4,958	55%	0	\$ -	\$ -	\$ -
	Outdoor Display Permit	each		2.50	\$ 300	\$ 751	\$ 266	35%	\$ 751	100%	0	\$ -	\$ -	\$ -
	Other	each		60.00	\$ 300	\$ 18,030	\$ 4,411	24%	\$ 6,311	35%	16	\$ 70,576	\$ 288,476	\$ 100,976
4	Administrative Modification		[7]											
	Single/Two Family Dwelling	each		30.00	\$ 300	\$ 9,015	\$ 1,074	12%	\$ 1,500	17%	0	\$ -	\$ -	\$ -
	Other	each		30.00	\$ 300	\$ 9,015	\$ 2,456	27%	\$ 3,155	35%	3	\$ 7,368	\$ 27,045	\$ 9,465
5	Adult Use Development Permit	each	[7]	96.00	\$ 300	\$ 28,848	\$ 26,436	92%	\$ 28,848	100%	0	\$ -	\$ -	\$ -
6	After-the-Fact Filing	each	[3]				2 times the current application fee		2 times the current application fee					
7	Annexation / De-Annexation	each	[7]	143.67	\$ 300	\$ 43,172	\$ 39,846	92%	\$ 43,172	100%	0	\$ -	\$ -	\$ -
8	Appeal Fees	each	[7]	50.00	\$ 300	\$ 15,025	1/2 the current application fee or \$1,500, whichever is less	%	1/2 the current application fee or \$1,500, whichever is less	%	1	\$ 1,500	\$ 15,025	\$ 1,500
9	New Business Planning Review	each		0.17	\$ 300	\$ 51	\$ 25	49%	\$ 51	100%	610	\$ 15,250	\$ 31,161	\$ 31,161
10	Historic Preservation Certificate of Appropriateness		[7]											
	Historic Minor (by Director)	each		12.50	\$ 300	\$ 3,756	\$ 2,265	60%	\$ 3,756	100%	0	\$ -	\$ -	\$ -
	Historic Major (by Planning Commission)	each		17.50	\$ 300	\$ 5,259	\$ 3,303	63%	\$ 5,259	100%	0	\$ -	\$ -	\$ -
11	Certificate of Compliance	each	[7]	13.67	\$ 300	\$ 4,108	\$ 2,083	51%	\$ 3,081	75%	0	\$ -	\$ -	\$ -
12	Comprehensive Plan	each	[5] [7]	200.00	\$ 300	\$ 60,099	\$ 37,584	63%	\$ 48,079	80%	1	\$ 37,584	\$ 60,099	\$ 48,079
13	Conditional Use Permit (CUP)	each	[4] [7]	100.00	\$ 300	\$ 30,050	\$ 18,655	62%	\$ 19,655	65%	2	\$ 37,310	\$ 60,099	\$ 39,310
14	Covenant and Agreement	each	[7]	4.75	\$ 300	\$ 1,427	\$ 653	46%	\$ 1,427	100%	25	\$ 16,325	\$ 35,684	\$ 35,684
	plus recording fee	each	[3]				Actual Cost of County Fee		Actual Cost of County Fee					
15	Density and Other Bonus Incentives (DOB)	each	[7]	50.00	\$ 300	\$ 15,025	\$ 27,908	186%	\$ 15,025	100%	0	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery Fee	Recommended Fee
16	Development Agreement	each	[7]	143.67	\$ 300	\$ 43,172	\$ 35,862	83%	\$ 43,172	100%	0	\$ -	\$ -	\$ -
17	Projects With Combined Applications (except Administrative Applications)	each	[3]				NEW		Each application at 100% of the highest fee and 50% of each additional fee					
18	Environmental Analysis		[7]											
	Categorical Exemption	each		2.00	\$ 300	\$ 601	\$ 230	38%	\$ 601	100%	31	\$ 7,130	\$ 18,631	\$ 18,631
	Class 32 Exemption													
	City Administrative Fee	flat rate		25.00	\$ 300	\$ 7,512	NEW	%	\$ 4,907	65%	0	\$ -	\$ -	\$ -
	Contractor	each	[2]				Actual Cost		Actual Cost					
	Negative Declaration (including Mitigated Neg. Dec.)													
	City Administrative Fee	flat rate		60.00	\$ 300	\$ 18,030	\$ 6,045	34%	\$ 18,030	100%	2	\$ 12,090	\$ 36,059	\$ 36,059
	Contractor	each	[2]				Actual Cost		Actual Cost					
	Environmental Impact Report													
	City Administrative Fee	flat rate					25% of consultant cost		15% of consultant cost					
	Contractor	each	[2]				Actual Cost		Actual Cost					
19	Preparation of Special/Technical Studies	each												
	City Administrative Fee	flat rate					NEW		15% of consultant cost					
	Contractor	each	[2]				Actual Cost		Actual Cost					
20	Extension of Time													
	Administrative	each		2.50	\$ 300	\$ 751	\$ 358	48%	\$ 450	60%	3	\$ 1,074	\$ 2,254	\$ 1,350
	Planning Commission	each		25.00	\$ 300	\$ 7,512	1/2 current app. fee	%	\$ 4,507	60%	0	\$ -	\$ -	\$ -
21	Fee for Service Contract Planner	per planner	[2] [3]				Consultant Cost + 25%		Consultant Cost + 15%					
22	Fence Permit		[7]											
	Permanent	each		5.00	\$ 300	\$ 1,502	NEW	%	\$ 981	65%	0	\$ -	\$ -	\$ -
	Temporary	each		5.00	\$ 300	\$ 1,502	NEW	%	\$ 981	65%	0	\$ -	\$ -	\$ -
23	Fence Waiver Application	each	[7]	10.00	\$ 300	\$ 3,005	NEW	%	\$ 1,963	65%	45	\$ -	\$ 135,223	\$ 88,335
24	General Plan Amendment	each	[5] [6] [7]	75.00	\$ 300	\$ 22,537	\$ 29,144	129%	\$ 22,537	100%	1	\$ 29,144	\$ 22,537	\$ 22,537
25	Height Exception	each	[7]	140.00	\$ 300	\$ 42,069	\$ 27,908	66%	\$ 42,069	100%	0	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery Fee	Recommended Fee
26	Inspections by Planning Division Staff													
	Per inspection, in excess of 2 hours	per inspection		1.00	\$ 300	\$ 300	\$ 163	54%	\$ 300	100%	0	\$ -	\$ -	\$ -
27	Landscape Plan Check		[7]											
	Residential Development of 0 - 15,000 sf													
	City Administrative Fee	per project		2.00	\$ 300	\$ 601								
	Contractor	per project		4.00	\$ 170	\$ 680								
	Subtotal			6.00		\$ 1,281	NEW	%	\$ 1,281	100%	0	\$ -	\$ -	\$ -
	Any Mixed Use & Non-Residential Development and Residential > 15,000 sf, up to 1 acre													
	City Administrative Fee	per project		4.00	\$ 300	\$ 1,202								
	Contractor	per project		8.00	\$ 170	\$ 1,360								
	Subtotal			12.00		\$ 2,562	NEW	%	\$ 2,562	100%	0	\$ -	\$ -	\$ -
	Projects larger than 1 acre													
	City Administrative Fee	per project		6.00	\$ 300	\$ 1,803								
	Contractor	per project		12.00	\$ 170	\$ 2,040								
	Subtotal			18.00		\$ 3,843	NEW	%	\$ 3,843	100%	0	\$ -	\$ -	\$ -
28	Master Sign Program (MSP)		[7]											
	New Application	each		25.00	\$ 300	\$ 7,512	\$ 1,797	24%	\$ 2,944	39%	1	\$ 1,797	\$ 7,512	\$ 2,944
29	Multiple Business Sign Program		[7]											
	New Application	each		15.00	\$ 300	\$ 4,507	\$ 812	18%	\$ 1,766	39%	5	\$ 4,060	\$ 22,537	\$ 8,830
30	Modification of previously approved request:													
	Minimal	each		6.00	\$ 300	\$ 1,803	1/2 the current app fee	%	\$ 1,803	100%	0	\$ -	\$ -	\$ -
	Minor	each		25.00	\$ 300	\$ 7,512	1/2 the current app fee	%	\$ 2,943	39%	7	\$ 37,518	\$ 52,587	\$ 20,601
	Major	each		40.00	\$ 300	\$ 12,020	Full cost of current app	%	\$ 6,010	50%	0	\$ -	\$ -	\$ -
31	Oil Well Permit													
	Annual Renewal - per well	per well		7.00	\$ 300	\$ 2,103	\$ 1,516	72%	\$ 2,103	100%	0	\$ -	\$ -	\$ -
	Abandonment Permit - per well	per well		2.50	\$ 300	\$ 751	\$ 554	74%	\$ 751	100%	0	\$ -	\$ -	\$ -
32	Parking Plan Review	each	[7]	15.00	\$ 300	\$ 4,507	NEW	%	\$ 1,744	39%	0	\$ -	\$ -	\$ -
33	Conformance Review		[7]											
	Administrative	each		70.00	\$ 300	\$ 21,035	NEW	%	\$ 8,482	40%	0	\$ -	\$ -	\$ -
	Discretionary	each		90.00	\$ 300	\$ 27,045	NEW	%	\$ 22,538	83%	0	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery Fee	Recommended Fee
34	Public Notification Fee for Public Notification Required by Zoning Code		[3]											
	Public Notice in Adjudicated Newspaper													
	1/4 page	each					Actual Cost		\$ 310					
	1/2 page	each					Actual Cost		\$ 515					
	Post Cards/Informational Mailings (per 50 Mailings)	per 50 Mailings					\$25 per 50 mailings		\$25 per 50 mailings					
35	Preliminary Project Review (PPR)	each		35.00	\$ 300	\$ 10,517	\$ 2,300	22%	\$ 4,122	39%	11	\$ 25,300	\$ 115,691	\$ 45,342
36	Residential Property Reports	each		2.00	\$ 300	\$ 601	NEW	%	\$ 601	100%	560	\$ -	\$ 336,555	\$ 336,555
37	Sign Permit	per permit	[7]	5.00	\$ 300	\$ 1,502	\$ 202	13%	\$ 589	39%	60	\$ 12,120	\$ 90,149	\$ 35,340
38	Site Plan Review (SPR)	each	[4] [7]	100.00	\$ 300	\$ 30,050	\$ 19,751	66%	\$ 22,538	75%	6	\$ 118,506	\$ 180,297	\$ 135,228
39	Special Research by Planning Division Staff Per hour, in excess of 1 hour	per hour		1.00	\$ 300	\$ 300	\$ 163	54%	\$ 300	100%	1	\$ 163	\$ 300	\$ 300
40	Specific (or Precise) Plan	each	[7]	250.00	\$ 300	\$ 75,124	\$ 46,954	63%	\$ 56,343	75%	0	\$ -	\$ -	\$ -
41	Street Name (Change or new if not part of the subdivision map process)	each	[7]	50.00	\$ 300	\$ 15,025	\$ 24,287	162%	\$ 15,025	100%	0	\$ -	\$ -	\$ -
42	Subdivision of Land		[7]											
	Lot Line Adjustment	each		10.00	\$ 300	\$ 3,005	\$ 1,372	46%	\$ 3,005	100%	1	\$ 1,372	\$ 3,005	\$ 3,005
	Tentative Parcel Map (TPM)	each		50.00	\$ 300	\$ 15,025	\$ 15,130	101%	\$ 15,025	100%	6	\$ 90,780	\$ 90,149	\$ 90,149
	Tentative Tract Map (TTM)	each		60.00	\$ 300	\$ 18,030	\$ 15,708	87%	\$ 18,030	100%	6	\$ 94,248	\$ 108,178	\$ 108,178
43	Temporary Banner Permit On building or private property	each		2.00	\$ 300	\$ 601	\$ 67	11%	\$ 150	25%	4	\$ 268	\$ 2,404	\$ 600
44	Temporary Use Permit	each	[7]	20.00	\$ 300	\$ 6,010	\$ 917	15%	\$ 1,500	25%	6	\$ 5,502	\$ 36,059	\$ 9,000
45	Variance		[7]											
	Single/Two Family Dwelling	each		100.00	\$ 300	\$ 30,050	\$ 17,147	57%	\$ 30,050	100%	0	\$ -	\$ -	\$ -
	Other	each		100.00	\$ 300	\$ 30,050	\$ 17,147	57%	\$ 30,050	100%	0	\$ -	\$ -	\$ -
46	Zone Code Amendment (ZCA)	each	[5] [6] [7]	100.00	\$ 300	\$ 30,050	\$ 27,526	92%	\$ 30,050	100%	1	\$ 27,526	\$ 30,050	\$ 30,050
47	Zoning Confirmation Letter	each	[7]	8.00	\$ 300	\$ 2,404	\$ 506	21%	\$ 942	39%	46	\$ 23,276	\$ 110,582	\$ 43,332
48	Zoning Clearance Letter	each	[7]	5.00	\$ 300	\$ 1,502	NEW	%	\$ 589	39%	0	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery Fee	Recommended Fee
49	Plan Check for Building Permits													
	Major (New Multi-Family or Mixed-Use)	each		12.00	\$ 300	\$ 3,606	NEW	%	\$ 3,606	100%	0	\$ -	\$ -	\$ -
	Major (New Non-Residential)	each		8.00	\$ 300	\$ 2,404	NEW	%	\$ 2,404	100%	0	\$ -	\$ -	\$ -
	Moderate (New Single-Family house, Non-Residential additions/alteration)	each		6.00	\$ 300	\$ 1,803	NEW	%	\$ 1,803	100%	0	\$ -	\$ -	\$ -
	Minor (Single-Family additions, Accessory Dwelling Units, Non-Residential TI)	each		4.00	\$ 300	\$ 1,202	NEW	%	\$ 1,202	100%	0	\$ -	\$ -	\$ -
50	SB 35 Application	each	[7]	80.00	\$ 300	\$ 24,040	NEW	%	\$ 15,626	65%	2	\$ -	\$ 48,079	\$ 31,252
51	General Plan Maintenance Fee	per permit	[7]				NEW		4.97%					
52	Technology Fee	per permit	[1]				4%		5.44%					
53	Fees for Services Otherwise not Listed	hourly		1.00	\$ 300	\$ 300	NEW	%	\$ 300	100%	0	\$ -	\$ -	\$ -
TOTAL CURRENT PLANNING DIVISION												\$ 722,756	\$ 2,088,880	\$ 1,410,999

Notes

- [1] All Planning Fees are subject to this Technology Fee except for No: 9, 18, 19, 21, 26, 27, 34 and 51.
- [2] Plus 15% of City Contract administration and document Review. Per agreement.
- [3] Penalty or policy not subject to fee analysis by NBS. Placeholder for Master Fee Schedule
- [4] Projects including both Site Plan Review and a Conditional Use Permit will incur the fee for a Conditional Use Permit at 50% of that fee.
- [5] Projects including a Comprehensive Plan, Zoning Code Map Amendment and/or General Plan Map Amendment will be charged charge 50% of map amendment fee and 50% of a subdivision fee
- [6] Projects including both a Zoning Code Map Amendment and General Plan Map Amendment will be charged one fee for a General Plan Map Amendment
- [7] General Plan Maintenance Fee applies to selected Planning application fees as noted above

APPENDIX A.4

Cost of Service Analysis – Building Safety Division

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Process	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 152	\$ 152	\$ 152										
BUILDING SAFETY DIVISION			[1]													
BUILDING PERMIT AND PLAN CHECK FEES																
1	Building Permit															
	Building Project Value:		[11]													
	\$ 500	base fee up to \$500		0.75	n/a	0.25	1.00	\$ 152	\$ 32	21%	\$ 152	100%	18	\$ 569	\$ 2,729	\$ 2,729
	\$ 501	base @ \$501		0.75	n/a	0.25	1.00	\$ 152	\$ 32	21%	\$ 152	100%	46	\$ 1,455	\$ 6,974	\$ 6,974
	each additional \$100 or fraction thereof	each add'l \$100		0.0167	n/a	0.0167	0.03	\$ 5.05	\$ 3.88	n/a	\$ 5.05	n/a	44	\$ 172	\$ 224	\$ 224
	\$ 2,001	base fee @ 2,001		1.00	n/a	0.50	1.50	\$ 227	\$ 90	39%	\$ 227	100%	470	\$ 42,187	\$ 106,885	\$ 106,885
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.0000	n/a	0.0870	0.09	\$ 13.18	\$ 20.81	n/a	\$ 13.18	n/a	3,777	\$ 78,609	\$ 49,800	\$ 49,800
	\$ 25,001	base fee @ \$25,001		1.00	n/a	2.50	3.50	\$ 531	\$ 568	107%	\$ 531	100%	80	\$ 45,467	\$ 42,451	\$ 42,451
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.0000	n/a	0.1400	0.14	\$ 21.23	\$ 14.69	n/a	\$ 21.23	n/a	1,080	\$ 15,863	\$ 22,920	\$ 22,920
	\$ 50,001	base fee @ \$50,001		1.00	n/a	6.00	7.00	\$ 1,061	\$ 936	88%	\$ 1,061	100%	70	\$ 65,488	\$ 74,289	\$ 74,289
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.0000	n/a	0.0800	0.08	\$ 12.13	\$ 10.66	n/a	\$ 12.13	n/a	1,713	\$ 18,259	\$ 20,775	\$ 20,775
	\$ 100,001	base fee @ \$100,001	[7]	1.00	n/a	10.00	11.00	\$ 1,668	\$ 1,468	88%	\$ 1,668	100%	132	\$ 193,841	\$ 220,138	\$ 220,138
	each additional \$1000 or fraction thereof	each add'l \$1,000	[7]	0.0025	n/a	0.0550	0.06	\$ 8.72	\$ 14.28	n/a	\$ 8.72	n/a	18,431	\$ 263,194	\$ 160,674	\$ 160,674
	\$ 500,001	base fee @ \$500,001	[7]	2.00	n/a	32.00	34.00	\$ 5,155	\$ 7,180	139%	\$ 5,155	100%	29	\$ 208,234	\$ 149,488	\$ 149,488
	each additional \$1000 or fraction thereof	each add'l \$1,000	[7]	0.0040	n/a	0.0760	0.08	\$ 12.13	\$ 12.24	n/a	\$ 12.13	n/a	5,538	\$ 67,782	\$ 67,166	\$ 67,166
	\$ 1,000,001	base fee @ 1,000,001	[7]	4.00	n/a	70.00	74.00	\$ 11,219	\$ 13,300	119%	\$ 11,219	100%	11	\$ 146,305	\$ 123,411	\$ 123,411
	each additional \$1000 or fraction thereof	each add'l \$1,000	[7]	0.0010	n/a	0.0650	0.07	\$ 10.01	\$ 12.24	n/a	\$ 10.01	n/a	15,251	\$ 186,669	\$ 152,603	\$ 152,603
	\$ 5,000,001	base fee @ \$5,000,001	[7]	8.00	n/a	330.00	338.00	\$ 51,244	\$ 62,260	121%	\$ 51,244	100%	5	\$ 311,302	\$ 256,222	\$ 256,222
	each additional \$1000 or fraction thereof	each add'l \$1,000	[7]	0.0004	n/a	0.0570	0.06	\$ 8.70	\$ 12.24	n/a	\$ 8.70	n/a	9,973	\$ 122,064	\$ 86,785	\$ 86,785
	\$ 10,000,001	base fee @ \$10,000,001	[7]	10.00	n/a	615.00	625.00	\$ 94,757	\$ 123,460	130%	\$ 94,757	100%	4	\$ 493,842	\$ 379,026	\$ 379,026
	each additional \$1000 or fraction thereof	each add'l \$1,000	[7]	0.0001	n/a	0.0596	0.06	\$ 9.05	\$ 12.24	n/a	\$ 9.05	n/a	32,353	\$ 396,004	\$ 292,712	\$ 292,712
	\$ 50,000,001	base fee @ \$50,000,001	[7]	12.00	n/a	3,000.00	3,012.00	\$ 456,651	\$ 613,060	134%	\$ 456,651	100%	-	\$ -	\$ -	\$ -
	each additional \$1000 or fraction thereof	each add'l \$1,000	[7]	0.0002	n/a	0.0600	0.06	\$ 9.13	\$ 12.24	n/a	\$ 9.13	n/a	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Process	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 152	\$ 152	\$ 152										
2	Building Plan Check		[1] [8]					75% of Permit Fee								
	Building Project Value:	base fee up to \$500	[11]													
	\$ 500	base fee up to \$500		0.25	0.50	n/a	0.75	\$ 114	\$ 24	21%	\$ 114	100%	99	\$ 2,348	\$ 11,257	\$ 11,257
	\$ 501	base @ \$501		0.25	0.50	n/a	0.75	\$ 114	\$ 24	21%	\$ 114	100%	31	\$ 735	\$ 3,525	\$ 3,525
	each additional \$100 or fraction thereof	each add'l \$100		0.0000	0.0333	n/a	0.03	\$ 5.05	\$ 2.91	n/a	\$ 5.05	n/a	30	\$ 89	\$ 154	\$ 154
	\$ 2,001	base fee @ 2,001		0.25	1.00	n/a	1.25	\$ 190	\$ 67	36%	\$ 190	100%	233	\$ 15,688	\$ 44,164	\$ 44,164
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.0326	0.2174	n/a	0.25	\$ 37.90	\$ 15.61	n/a	\$ 37.90	n/a	1,713	\$ 26,730	\$ 64,913	\$ 64,913
	\$ 25,001	base fee @ \$25,001		1.00	6.00	n/a	7.00	\$ 1,061	\$ 426	40%	\$ 1,061	100%	56	\$ 23,716	\$ 59,046	\$ 59,046
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.0000	0.0800	n/a	0.08	\$ 12.13	\$ 11.02	n/a	\$ 12.13	n/a	899	\$ 9,904	\$ 10,903	\$ 10,903
	\$ 50,001	base fee @ \$50,001		1.00	8.00	n/a	9.00	\$ 1,364	\$ 702	51%	\$ 1,364	100%	56	\$ 38,953	\$ 75,752	\$ 75,752
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.0200	0.0400	n/a	0.06	\$ 9.10	\$ 8.00	n/a	\$ 9.10	n/a	1,756	\$ 14,037	\$ 15,971	\$ 15,971
	\$ 100,001	base fee @ \$100,001	[7]	2.00	10.00	n/a	12.00	\$ 1,819	\$ 1,101	61%	\$ 1,819	100%	116	\$ 127,747	\$ 211,022	\$ 211,022
	each additional \$1000 or fraction thereof	each add'l \$1,000	[7]	0.0000	0.0550	n/a	0.06	\$ 8.34	\$ 10.71	n/a	\$ 8.34	n/a	14,621	\$ 156,587	\$ 121,915	\$ 121,915
	\$ 500,001	base fee @ \$500,001	[7]	2.00	32.00	n/a	34.00	\$ 5,155	\$ 5,385	104%	\$ 5,155	100%	26	\$ 141,085	\$ 135,043	\$ 135,043
	each additional \$1000 or fraction thereof	each add'l \$1,000	[7]	0.0040	0.0360	n/a	0.04	\$ 6.06	\$ 9.18	n/a	\$ 6.06	n/a	7,283	\$ 66,861	\$ 44,169	\$ 44,169
	\$ 1,000,001	base fee @ 1,000,001	[7]	4.00	50.00	n/a	54.00	\$ 8,187	\$ 9,975	122%	\$ 8,187	100%	10	\$ 104,139	\$ 85,468	\$ 85,468
	each additional \$1000 or fraction thereof	each add'l \$1,000	[7]	0.0020	0.0425	n/a	0.04	\$ 6.75	\$ 9.18	n/a	\$ 6.75	n/a	15,760	\$ 144,674	\$ 106,325	\$ 106,325
	\$ 5,000,001	base fee @ \$5,000,001	[7]	12.00	220.00	n/a	232.00	\$ 35,174	\$ 54,875	156%	\$ 35,174	100%	3	\$ 188,748	\$ 120,982	\$ 120,982
	each additional \$1000 or fraction thereof	each add'l \$1,000	[7]	0.0004	0.0360	n/a	0.04	\$ 5.52	\$ 9.18	n/a	\$ 5.52	n/a	12,037	\$ 110,503	\$ 66,430	\$ 66,430
	\$ 10,000,001	base fee @ \$10,000,001	[7]	14.00	400.00	n/a	414.00	\$ 62,767	\$ 100,775	161%	\$ 62,767	100%	3	\$ 346,624	\$ 215,890	\$ 215,890
	each additional \$1000 or fraction thereof	each add'l \$1,000	[7]	0.0002	0.0438	n/a	0.04	\$ 6.66	\$ 9.18	n/a	\$ 6.66	n/a	27,767	\$ 254,897	\$ 184,806	\$ 184,806
	\$ 50,000,001	base fee @ \$50,000,001	[7]	20.00	2,150.00	n/a	2,170.00	\$ 328,995	\$ 467,975	142%	\$ 328,995	100%	-	\$ -	\$ -	\$ -
	each additional \$1000 or fraction thereof	each add'l \$1,000	[7]	0.0004	0.0430	n/a	0.04	\$ 6.58	\$ 9.18	n/a	\$ 6.58	n/a	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Process	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 152	\$ 152	\$ 152										
3	Additional Plan Check Fee: for revisions and addendums	per hour	[2]	0.00	1.00	n/a	1.00	\$ 152	\$ 112	74%	\$ 152	100%	118	\$ 13,268	\$ 17,890	\$ 17,890
4	Accessibility Hardship Review	per project		0.00	3.00	n/a	3.00	\$ 455	NEW	%	\$ 455	100%	-	\$ -	\$ -	\$ -
5	Technology Fee	per permit	[6]						4% of all permit and plan check fees		5.44%					
6	School Fees		[9]													
	Residential - 500 sq. ft. and over	per sq. ft.							\$ 4		\$ 4					
	Commercial - 500 sq. ft. and over	per sq. ft.							\$ 1		\$ 1					
7	Seismic Fees															
	Residential (3 stories or less)	per building							valuation X .00013		per State fee					
	Residential (over 3 story) and Commercial	per building							valuation X .00028		per State fee					
8	Commercial/Industrial Tax		[3]													
	First \$250,000 (of total valuation)	per building							\$ 25		\$ 25					
	Plus any amount > \$250,000	per building							1.5%		1.5%					
9	Demolition Permit Fees															
	Residential / Partial	per permit		0.50	0.50	0.25	1.25	\$ 190	\$ 130	69%	\$ 190	100%	6	\$ 780	\$ 1,137	\$ 1,137
	Residential / Full	per permit		0.50	0.75	0.40	1.65	\$ 250	\$ 260	104%	\$ 250	100%	21	\$ 5,460	\$ 5,253	\$ 5,253
	Commercial / Partial	per permit		0.50	1.00	0.50	2.00	\$ 303	\$ 305	101%	\$ 303	100%	5	\$ 1,525	\$ 1,516	\$ 1,516
	Commercial / Full	per permit		0.50	2.00	1.00	3.50	\$ 531	\$ 600	113%	\$ 531	100%	2	\$ 1,200	\$ 1,061	\$ 1,061
10	Sandblasting Permit Fee	per permit		0.50	0.25	0.30	1.05	\$ 159	\$ 47	30%	\$ 159	100%	10	\$ 473	\$ 1,592	\$ 1,592
11	Solar/Photovoltaic - per GC 66015		[5]						Waived up to \$5K % of valuation							
	Residential Photovoltaic (Up to 15kW)	per permit		0.75	1.00	1.50	3.25	\$ 493	% of valuation	%	\$ 450	91%	150	\$ -	\$ 73,910	\$ 67,500
	For each kW over 15 kW	per kW		0.05	0.07	0.10	0.22	\$ 33	% of valuation	%	\$ 15	46%	-	\$ -	\$ -	\$ -
	Residential Thermal (Up to 10kWth)	per permit		0.75	1.00	1.50	3.25	\$ 493	% of valuation	%	\$ 450	91%	-	\$ -	\$ -	\$ -
	For each kWth over 10 kWth	per kWth		0.05	0.07	0.10	0.22	\$ 33	% of valuation	%	\$ 15	46%	-	\$ -	\$ -	\$ -
	Photovoltaic Commercial Systems (Up to 50kW)	per permit		0.75	8.00	8.00	16.75	\$ 2,539	% of valuation	%	\$ 1,000	39%	-	\$ -	\$ -	\$ -
	between 51kW and 250kW	per kW		0.02	0.16	0.16	0.34	\$ 51	% of valuation	%	\$ 7	14%	-	\$ -	\$ -	\$ -
	for each kw over 250 kW	per kW		0.00	0.04	0.06	0.10	\$ 16	% of valuation	%	\$ 5	32%	-	\$ -	\$ -	\$ -
	Photovoltaic Commercial Thermal Systems (Up to 30kWth)	per permit		0.75	6.00	8.00	14.75	\$ 2,236	% of valuation	%	\$ 1,000	45%	-	\$ -	\$ -	\$ -
	between 30kWth and 260kWth	per permit		0.03	0.20	0.27	0.49	\$ 75	% of valuation	%	\$ 7	9%	-	\$ -	\$ -	\$ -
	for each kWth over 260 kWth	per kWth		0.00	0.04	0.06	0.10	\$ 16	% of valuation	%	\$ 5	32%	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Process	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 152	\$ 152	\$ 152										
12	Permit Extension/Renewal	per permit		0.50	0.00	1.00	1.50	\$ 227	NEW	%	\$ 227	100%	-	\$ -	\$ -	\$ -
13	Plan Authorization Processing Fee	hourly		0.50	0.00	0.00	0.50	\$ 76	NEW	%	\$ 76	100%	-	\$ -	\$ -	\$ -
14	Peer Review	hourly		0.50	0.00	0.00	0.50	\$ 76	NEW	%	\$ 76	100%	-	\$ -	\$ -	\$ -
15	Code Modification / Alternate Means and Method fees (min 4 hours)	hourly		0.50	0.00	0.00	0.50	\$ 76	NEW	%	\$ 76	100%	-	\$ -	\$ -	\$ -
16	Change of Contractor/Engineer/Architect	per request		0.50	0.00	0.00	0.50	\$ 76	NEW	%	\$ 76	100%	-	\$ -	\$ -	\$ -
17	Construction Management Plan	per project		1.25	8.00	0.00	9.25	\$ 1,402	NEW	%	\$ 1,402	100%	-	\$ -	\$ -	\$ -
18	Restamp of Lost Job Site Plans															
	Processing Fee	per request		0.50	0.00	0.00	0.50	\$ 76	NEW	%	\$ 76	100%	-	\$ -	\$ -	\$ -
	Plan Check when Required	per hour		0.50	1.00	0.00	1.50	\$ 227	NEW	%	\$ 227	100%	-	\$ -	\$ -	\$ -
19	Replacement of Signatures on Job Card															
	Processing Fee	per request		0.50	0.00	0.00	0.50	\$ 76	NEW	%	\$ 76	100%	-	\$ -	\$ -	\$ -
	Plan Check when Required	per hour		0.50	1.00	0.00	1.50	\$ 227	NEW	%	\$ 227	100%	-	\$ -	\$ -	\$ -
20	Hillside Grading Review	hourly		0.00	1.00	0.00	1.00	\$ 152	NEW	%	\$ 152	100%	-	\$ -	\$ -	\$ -
21	Soft Story Seismic Retrofit															
	Screening Form	each		1.00	1.00	0.00	2.00	\$ 303	NEW	%	\$ 303	100%	-	\$ -	\$ -	\$ -
	TIMP								per Housing		per Housing					
	Certificate of Completion	each		0.50	1.00	0.00	1.50	\$ 227	NEW	%	\$ 227	100%	-	\$ -	\$ -	\$ -
22	Investigation Fee - penalty for working without permit	each	[4]						\$ 275		\$ 275					
23	Appeal Fee	each		2.00	4.00	0.00	6.00	\$ 910	\$ 275	30%	\$ 910	100%	-	\$ -	\$ -	\$ -
24	Inspection Fees															
	Inspections outside of normal working hours (2 hour minimum)	per hour		1.00	0.00	0.00	1.00	\$ 165	\$ 103	63%	\$ 165	100%	-	\$ -	\$ -	\$ -
	Re-inspection (1 hour minimum)	per hour		1.00	0.00	0.00	1.00	\$ 152	\$ 103	68%	\$ 152	100%	-	\$ -	\$ -	\$ -
25	Fee for Property Report Title															
	Residential	each		1.00	0.00	0.00	1.00	\$ 152	\$ 96	63%	\$ 152	100%	-	\$ -	\$ -	\$ -
	Commercial	each		2.00	0.00	0.00	2.00	\$ 303	\$ 128	42%	\$ 303	100%	-	\$ -	\$ -	\$ -
26	Temporary Certificate of Occupancy	each	[10]	4.00	0.00	0.00	4.00	\$ 606	\$ 500	82%	\$ 606	100%	5	\$ 2,500	\$ 3,032	\$ 3,032
27	Temporary Certificate of Occupancy Extension	each		1.00	0.00	0.00	1.00	\$ 152	NEW	%	\$ 152	100%	-	\$ -	\$ -	\$ -
28	Condominium Tax	per unit							\$ 1,000		\$ 1,000					

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Process	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 152	\$ 152	\$ 152										
29	Art in Public Places Fee	each						per City policy/Reso		per City policy/Reso						
30	General Plan Maintenance Fee	per permit	[7]					NEW		4.97%						
ELECTRICAL, MECHANICAL, PLUMBING PERMIT FEES																
31	Electrical Permit															
	Issuance fee	each		0.75	0.00	0.00	0.75	\$ 114	\$ 63	55%	\$ 114	100%	1,110	\$ 69,651	\$ 126,193	\$ 126,193
	120 volt branch circuit	each		0.00	0.01	0.10	0.11	\$ 17	\$ 27	159%	\$ 17	100%	11,531	\$ 306,148	\$ 192,304	\$ 192,304
	208,340,377,480 volt branch circuit	each		0.00	0.02	0.15	0.17	\$ 26	\$ 39	150%	\$ 26	100%	2,535	\$ 97,902	\$ 65,337	\$ 65,337
	Electrical device (light switch, etc.) up to 10	each		0.00	0.01	0.01	0.02	\$ 3	\$ 3	90%	\$ 3	100%	4,010	\$ 10,907	\$ 12,159	\$ 12,159
	Electrical device (light switch, etc.) over 10	each		0.00	0.01	0.01	0.02	\$ 3	\$ 2	65%	\$ 3	100%	42,866	\$ 84,447	\$ 129,979	\$ 129,979
	Flood Light Pole	each		0.00	0.05	0.10	0.15	\$ 23	\$ 27	117%	\$ 23	100%	237	\$ 6,292	\$ 5,390	\$ 5,390
	Illuminated Sign	each		0.00	0.15	0.15	0.30	\$ 45	\$ 51	111%	\$ 45	100%	71	\$ 3,598	\$ 3,229	\$ 3,229
	Low Voltage/Data Cabling	each							1% of Valuation		per valuation scaled fee table					
	Miscellaneous	each							1% of Valuation		per valuation scaled fee table					
	Motor/Heater/Transformer/Generator															
	up to 3 HP	each		0.00	0.01	0.20	0.21	\$ 32	\$ 27	83%	\$ 32	100%	668	\$ 17,735	\$ 21,268	\$ 21,268
	3.1 - 5 HP	each		0.00	0.01	0.20	0.21	\$ 32	\$ 34	106%	\$ 32	100%	99	\$ 3,347	\$ 3,152	\$ 3,152
	5.1 - 15 HP	each		0.00	0.05	0.20	0.25	\$ 38	\$ 43	115%	\$ 38	100%	196	\$ 8,522	\$ 7,429	\$ 7,429
	15.1 - 50 HP	each		0.00	0.05	0.25	0.30	\$ 45	\$ 51	111%	\$ 45	100%	41	\$ 2,077	\$ 1,865	\$ 1,865
	50.1 - 200 HP	each		0.00	0.20	0.30	0.50	\$ 76	\$ 101	134%	\$ 76	100%	719	\$ 72,941	\$ 54,529	\$ 54,529
	over 200 HP	each		0.00	0.25	0.50	0.75	\$ 114	\$ 150	132%	\$ 114	100%	6	\$ 898	\$ 682	\$ 682
	Photovoltaic-ESS	each		0.00	0.05	0.20	0.25	\$ 38	NEW	%	\$ 38	100%		\$ -	\$ -	\$ -
	Private/Residential Pool/ Spa/Hot Tub	each		0.00	0.25	0.50	0.75	\$ 114	\$ 123	108%	\$ 114	100%	21	\$ 2,585	\$ 2,388	\$ 2,388
	Public/Commercial Pool/ Spa/Hot Tub	each		0.00	0.25	0.75	1.00	\$ 152	\$ 174	115%	\$ 152	100%	1	\$ 174	\$ 152	\$ 152
	Service Panel / Sub-panel:															
	up to 200 amps	each		0.00	0.05	0.30	0.35	\$ 53	\$ 63	118%	\$ 53	100%	1,130	\$ 70,955	\$ 59,983	\$ 59,983
	201 - 600 amps	each		0.00	0.05	0.30	0.35	\$ 53	\$ 63	118%	\$ 53	100%	204	\$ 12,818	\$ 10,836	\$ 10,836
	601 - 1200 amps	each		0.00	0.25	0.30	0.55	\$ 83	\$ 101	122%	\$ 83	100%	18	\$ 1,825	\$ 1,501	\$ 1,501
	over 1200 amps	each		0.00	0.50	0.30	0.80	\$ 121	\$ 150	123%	\$ 121	100%	8	\$ 1,197	\$ 970	\$ 970
	Temporary lighting circuit	each		0.00	0.05	0.20	0.25	\$ 38	\$ 43	115%	\$ 38	100%	1	\$ 43	\$ 38	\$ 38
	Temporary Service / Power pole	each		0.00	0.30	0.30	0.60	\$ 91	\$ 63	69%	\$ 91	100%	46	\$ 2,900	\$ 4,203	\$ 4,203
	Time clock	each		0.00	0.20	0.05	0.25	\$ 38	\$ 12	32%	\$ 38	100%	36	\$ 434	\$ 1,364	\$ 1,364

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Process	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 152	\$ 152	\$ 152										
32	Mechanical Permit															
	Issuance fee	each		0.75	0.00	0.00	0.75	\$ 114	\$ 63	55%	\$ 114	100%	513	\$ 32,196	\$ 58,332	\$ 58,332
	Absorption system up to 600,000 BTU	each		0.00	0.15	0.30	0.45	\$ 68	\$ 63	92%	\$ 68	100%	5	\$ 314	\$ 341	\$ 341
	Absorption system over 600,000 BTU	each		0.00	0.20	0.40	0.60	\$ 91	\$ 91	100%	\$ 91	100%	-	\$ -	\$ -	\$ -
	Air handling unit up to 1200 CFM	each		0.00	0.20	0.40	0.60	\$ 91	\$ 114	125%	\$ 91	100%	866	\$ 98,317	\$ 78,777	\$ 78,777
	Air handling unit 1201 - 6000 CFM	each		0.00	0.30	0.50	0.80	\$ 121	\$ 176	145%	\$ 121	100%	199	\$ 35,080	\$ 24,136	\$ 24,136
	Air handling unit over 6000 CFM	each		0.00	0.50	1.00	1.50	\$ 227	\$ 248	109%	\$ 227	100%	25	\$ 6,199	\$ 5,685	\$ 5,685
	Appliance Gas Vent	each		0.00	0.15	0.30	0.45	\$ 68	\$ 63	92%	\$ 68	100%	59	\$ 3,701	\$ 4,025	\$ 4,025
	Boiler/compressor up to 3 ton	each		0.00	0.15	0.30	0.45	\$ 68	\$ 63	92%	\$ 68	100%	270	\$ 16,937	\$ 18,421	\$ 18,421
	Boiler/compressor 3.1 - 15 ton	each		0.00	0.20	0.35	0.55	\$ 83	\$ 91	109%	\$ 83	100%	188	\$ 17,149	\$ 15,677	\$ 15,677
	Boiler/compressor 15.1 - 30 ton	each		0.00	0.25	0.40	0.65	\$ 99	\$ 128	130%	\$ 99	100%	5	\$ 642	\$ 493	\$ 493
	Boiler/compressor 30.1 -50 ton	each		0.00	0.50	0.75	1.25	\$ 190	\$ 206	109%	\$ 190	100%	1	\$ 206	\$ 190	\$ 190
	Boiler/compressor over 50 ton	each		0.00	0.75	1.00	1.75	\$ 265	\$ 302	114%	\$ 265	100%	3	\$ 906	\$ 796	\$ 796
	Commercial/Industrial oven/incinerator	each							1% of Valuation		per valuation scaled fee table					
	Duct or area smoke detectors	each		0.00	0.10	0.15	0.25	\$ 38	\$ 39	102%	\$ 38	100%	593	\$ 23,020	\$ 22,476	\$ 22,476
	Evaporation cooler/make up air	each		0.00	0.15	0.15	0.30	\$ 45	\$ 48	105%	\$ 45	100%	30	\$ 1,434	\$ 1,364	\$ 1,364
	Fire/Smoke or fire dampers	each		0.00	0.10	0.15	0.25	\$ 38	\$ 39	102%	\$ 38	100%	-	\$ -	\$ -	\$ -
	Fireplace	each		0.00	0.15	0.20	0.35	\$ 53	\$ 63	118%	\$ 53	100%	28	\$ 1,756	\$ 1,486	\$ 1,486
	Furnace up to 100,000 BTU	each		0.00	0.15	0.20	0.35	\$ 53	\$ 63	118%	\$ 53	100%	153	\$ 9,598	\$ 8,119	\$ 8,119
	Furnace over 100,000 BTU	each		0.00	0.20	0.30	0.50	\$ 76	\$ 91	120%	\$ 76	100%	7	\$ 639	\$ 531	\$ 531
	Gas system up to 5 outlets	per 5 outlets		0.00	0.15	0.20	0.35	\$ 53	\$ 54	101%	\$ 53	100%	42	\$ 2,259	\$ 2,229	\$ 2,229
	Gas system over 5 outlets	each		0.00	0.20	0.30	0.50	\$ 76	\$ 9	12%	\$ 76	100%	7	\$ 63	\$ 531	\$ 531
	Heater: floor/unit/recessed wall	each		0.00	0.15	0.25	0.40	\$ 61	\$ 63	103%	\$ 61	100%	15	\$ 941	\$ 910	\$ 910
	Heat Pump	each		0.00	0.50	1.50	2.00	\$ 303	NEW	%	\$ 303	100%	-	\$ -	\$ -	\$ -
	Mechanical exhaust hood/system	each							1% of Valuation		per valuation scaled fee table					
	Mini Split	each		0.00	0.00	1.00	1.00	\$ 152	NEW	%	\$ 152	100%	-	\$ -	\$ -	\$ -
	Miscellaneous	each							1% of Valuation		per valuation scaled fee table					
	Registers (supplies and returns)	each		0.00	0.10	0.10	0.20	\$ 30	\$ 18	59%	\$ 30	100%	9,515	\$ 170,509	\$ 288,515	\$ 288,515
	Repair/alteration to existing system	each		0.00	0.15	0.20	0.35	\$ 53	\$ 63	118%	\$ 53	100%	108	\$ 6,775	\$ 5,731	\$ 5,731
	Single duct vent/exhaust/supply fan	each		0.00	0.10	0.15	0.25	\$ 38	\$ 42	110%	\$ 38	100%	1,039	\$ 43,482	\$ 39,381	\$ 39,381
	Test witness fee (hood/shut off)	each		0.00	0.00	1.50	1.50	\$ 227	\$ 257	113%	\$ 227	100%	27	\$ 6,938	\$ 6,140	\$ 6,140
	VAV box	each		0.00	0.05	0.05	0.10	\$ 15	\$ 18	118%	\$ 15	100%	61	\$ 1,093	\$ 925	\$ 925
	VAV box with heating coil or fan	each		0.00	0.10	0.15	0.25	\$ 38	\$ 39	102%	\$ 38	100%	256	\$ 9,938	\$ 9,703	\$ 9,703
	VAV box with heating coil and fan	each		0.00	0.15	0.20	0.35	\$ 53	\$ 57	107%	\$ 53	100%	29	\$ 1,645	\$ 1,539	\$ 1,539
	Ventilation system up to 1000 CFM	each		0.00	0.15	0.20	0.35	\$ 53	\$ 63	118%	\$ 53	100%	67	\$ 4,203	\$ 3,555	\$ 3,555
	Ventilation system 1001 - 3000 CFM	each		0.00	0.25	0.35	0.60	\$ 91	\$ 102	112%	\$ 91	100%	27	\$ 2,743	\$ 2,456	\$ 2,456
	Ventilation system over 3000 CFM	each		0.00	0.25	0.40	0.65	\$ 99	\$ 128	130%	\$ 99	100%	7	\$ 899	\$ 690	\$ 690

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Process	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 152	\$ 152	\$ 152										
33	Plumbing Permit															
	Issuance fee	each		0.75	0.00	0.00	0.75	\$ 114	\$ 63	55%	\$ 114	100%	641	\$ 40,254	\$ 72,932	\$ 72,932
	Backflow device	each		0.00	0.05	0.15	0.20	\$ 30	\$ 30	99%	\$ 30	100%	101	\$ 3,019	\$ 3,063	\$ 3,063
	Bathtub	each		0.00	0.05	0.20	0.25	\$ 38	\$ 42	110%	\$ 38	100%	265	\$ 11,090	\$ 10,044	\$ 10,044
	Bidet	each		0.00	0.05	0.20	0.25	\$ 38	\$ 42	110%	\$ 38	100%	4	\$ 167	\$ 152	\$ 152
	Building sewer	each		0.00	0.25	0.40	0.65	\$ 99	\$ 102	103%	\$ 99	100%	100	\$ 10,158	\$ 9,855	\$ 9,855
	Clothes washer standpipe	each		0.00	0.05	0.20	0.25	\$ 38	\$ 42	110%	\$ 38	100%	292	\$ 12,220	\$ 11,068	\$ 11,068
	Dental unit/cuspidor	each		0.00	0.05	0.20	0.25	\$ 38	\$ 42	110%	\$ 38	100%	3	\$ 126	\$ 114	\$ 114
	Dishwasher	each		0.00	0.05	0.20	0.25	\$ 38	\$ 42	110%	\$ 38	100%	421	\$ 17,619	\$ 15,957	\$ 15,957
	Drinking fountain	each		0.00	0.05	0.20	0.25	\$ 38	\$ 42	110%	\$ 38	100%	28	\$ 1,172	\$ 1,061	\$ 1,061
	Earthquake valve	each		0.00	0.00	0.20	0.20	\$ 30	\$ 54	177%	\$ 30	100%	221	\$ 11,892	\$ 6,708	\$ 6,708
	Floor or Area drain	each		0.00	0.05	0.15	0.20	\$ 30	\$ 42	138%	\$ 30	100%	332	\$ 13,894	\$ 10,067	\$ 10,067
	Food waste disposal	each		0.00	0.05	0.20	0.25	\$ 38	\$ 42	110%	\$ 38	100%	189	\$ 7,910	\$ 7,164	\$ 7,164
	Gas system up to/including 5	each		0.00	0.15	0.20	0.35	\$ 53	\$ 54	101%	\$ 53	100%	193	\$ 10,376	\$ 10,241	\$ 10,241
	Gas system over 5	each		0.00	0.05	0.05	0.10	\$ 15	\$ 9	59%	\$ 15	100%	131	\$ 1,172	\$ 1,986	\$ 1,986
	Hose bib	each		0.00	0.01	0.11	0.12	\$ 18	\$ 30	164%	\$ 18	100%	262	\$ 7,831	\$ 4,767	\$ 4,767
	Industrial waste interceptor/grease trap	each		0.00	0.25	0.50	0.75	\$ 114	\$ 78	68%	\$ 114	100%	14	\$ 1,088	\$ 1,592	\$ 1,592
	Laundry tray	each		0.00	0.05	0.20	0.25	\$ 38	\$ 42	110%	\$ 38	100%	24	\$ 1,004	\$ 910	\$ 910
	Lavatory	each		0.00	0.05	0.20	0.25	\$ 38	\$ 42	110%	\$ 38	100%	1,098	\$ 45,951	\$ 41,617	\$ 41,617
	Lawn sprinkler control valve (AVB)	each		0.00	0.00	0.15	0.15	\$ 23	\$ 30	131%	\$ 23	100%	29	\$ 867	\$ 660	\$ 660
	Miscellaneous	each							1% of Valuation		per valuation scaled fee table					
	Private/Residential pool/spa/hot tub	each		0.00	0.00	1.25	1.25	\$ 190	\$ 206	109%	\$ 190	100%	20	\$ 4,123	\$ 3,790	\$ 3,790
	Public/Commercial pool/spa/hot tub	each		0.00	1.50	2.00	3.50	\$ 531	\$ 305	57%	\$ 531	100%	-	\$ -	\$ -	\$ -
	Repair/Alteration to existing piping	each		0.00	0.00	0.15	0.15	\$ 23	\$ 30	131%	\$ 23	100%	157	\$ 4,693	\$ 3,570	\$ 3,570
	Repipe	each							1% of Valuation		per valuation scaled fee table					
	Roof drain	each		0.00	0.05	0.25	0.30	\$ 45	\$ 54	118%	\$ 45	100%	129	\$ 6,935	\$ 5,867	\$ 5,867
	Sewage ejector	each		0.00	0.50	0.50	1.00	\$ 152	\$ 78	51%	\$ 152	100%	11	\$ 855	\$ 1,668	\$ 1,668
	Sewer cap	each		0.00	0.00	0.40	0.40	\$ 61	\$ 78	128%	\$ 61	100%	17	\$ 1,321	\$ 1,031	\$ 1,031
	Shower and/or Pan	each		0.00	0.05	0.25	0.30	\$ 45	\$ 54	118%	\$ 45	100%	496	\$ 26,665	\$ 22,560	\$ 22,560
	Sinks: Kitchen/Bar/Floor/Service/Slop	each		0.00	0.05	0.20	0.25	\$ 38	\$ 42	110%	\$ 38	100%	934	\$ 39,088	\$ 35,401	\$ 35,401
	Steam unit	each		0.00	0.05	0.20	0.25	\$ 38	\$ 54	142%	\$ 38	100%	1	\$ 54	\$ 38	\$ 38
	Sump pump	each		0.00	0.05	0.50	0.55	\$ 83	\$ 78	93%	\$ 83	100%	18	\$ 1,399	\$ 1,501	\$ 1,501
	Trap primer	each		0.00	0.05	0.20	0.25	\$ 38	\$ 42	110%	\$ 38	100%	234	\$ 9,793	\$ 8,869	\$ 8,869
	Urinal	each		0.00	0.05	0.20	0.25	\$ 38	\$ 42	110%	\$ 38	100%	67	\$ 2,804	\$ 2,539	\$ 2,539
	Water Closet	each		0.00	0.05	0.20	0.25	\$ 38	\$ 42	110%	\$ 38	100%	953	\$ 39,883	\$ 36,121	\$ 36,121
	Water heater	each		0.00	0.05	0.25	0.30	\$ 45	\$ 54	118%	\$ 45	100%	375	\$ 20,160	\$ 17,056	\$ 17,056
	Water heater vent	each		0.00	0.05	0.15	0.20	\$ 30	\$ 30	99%	\$ 30	100%	68	\$ 2,033	\$ 2,062	\$ 2,062
	Water pressure regulator	each		0.00	0.05	0.15	0.20	\$ 30	\$ 30	99%	\$ 30	100%	80	\$ 2,391	\$ 2,426	\$ 2,426
	Water service	each		0.00	1.00	1.00	2.00	\$ 303	\$ 54	18%	\$ 303	100%	74	\$ 3,978	\$ 22,438	\$ 22,438
34	Fees for Services Otherwise not Listed	hourly		1.00	0.00	0.00	1.00	\$ 152	NEW	%	\$ 152	100%	-	\$ -	\$ -	\$ -
TOTAL BUILDING SAFETY DIVISION													\$ 6,097,537	\$ 5,583,399	\$ 5,576,989	

Notes

- [1] Additional Charges from third party consultants or other City Departments may apply
- [2] One hour minimum.
- [3] Applies to commercial projects only.
- [4] Or an amount equal to permit fee, but not exceeding \$740, whichever is greater.
- [5] Exempt up to \$5000 permit fee per Ord 2018-009 in effect until May 23, 2028.
- [6] Applies to all fees
- [7] General Plan Maintenance Fee applies to Building Safety PC and Permit Fees >\$100K Construction Value)
- [8] If an outside consultant is needed to supplement staff's efforts to complete plan check or review documents as determined by the Building Official, the permit applicant shall reimburse the City for the actual cost of the consultant for any work attributable to the respective permit application.
- [9] School Fees are set and adjusted periodically by the Culver City Unified School District. The fees are informational only and reflect the current fees at the time this schedule was adopted. Fees subject to change by Culver City Unified School District.
- [10] The City Manager, or his/her designee, may waive the property report and TCO fees when the applicant is another governmental agency or a 501 (c)(3) charitable nonprofit organization headquartered in Culver City.
- [11] Building Safety will review valuation based on ICBO Building Valuation Data and/or R.S. Means Construction Cost Data. Applicants have the option of submitting copies of all contracts/bids, or a detailed cost estimate for all on-site construction.

APPENDIX A.5

Cost of Service Analysis – Enforcement Services Division

				Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
Fee No.	Fee Name	Fee Type / Unit	Notes	Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
ENFORCEMENT SERVICES DIVISION														
1	Administrative Citation - Late fee processing per citation	per citation	[1]	0.50	\$ 212	\$ 106	\$ 35	33%	\$ 35	33%	16	\$ 560	\$ 1,697	\$ 560
2	Administrative Penalty Repayment Agreement: For fines up to \$500	each	[1]	1.50	\$ 212	\$ 318	\$ 50	16%	\$ 50	16%	0	\$ -	\$ -	\$ -
	For fines \$501 and up	each		7.00	\$ 212	\$ 1,485	\$ 100	7%	\$ 100	7%	0	\$ -	\$ -	\$ -
3	Covenant and Agreement	each	[2]	4.00	\$ 212	\$ 848	\$ 653	77%	\$ 653	77%	0	\$ -	\$ -	\$ -
	+ recording fee (each)	each					Actual Cost of County Fee		Actual Cost of County Fee					
4	Covenant Extinguishment	each	[2]	3.00	\$ 212	\$ 636	\$ 125	20%	\$ 125	20%	6	\$ 750	\$ 3,817	\$ 750
	+ recording fee (each)	new					Actual Cost of County Fee		Actual Cost of County Fee					
5	MCAC Appeal	each												
	City Cost			17.00	\$ 212	\$ 3,605	1/2 current app. Fee or \$1,500, whichever is less		1/2 current app. Fee or \$1,500, whichever is less		0	\$ -	\$ -	\$ -
6	Non-compliance fee - per reinspection	each		1.00	\$ 212	\$ 212	\$ 125	59%	\$ 125	59%	0	\$ -	\$ -	\$ -
7	Public Notification Fee for MCAC appeals: Public Notice in Adjudicated Newspaper		[2]											
	1/4 page	each					Actual Cost		Actual Cost					
	1/2 page	each					Actual Cost		Actual Cost					
8	Fees for Services Otherwise not Listed	hourly		1.00	\$ 212	\$ 212	NEW	0%	\$ 212	100%	0	\$ -	\$ -	\$ -
9	Rent Control and Tenant Protections Program		[2]											
	Landlord Registration Fee	each					\$ 167		\$ 167					
TOTAL ENFORCEMENT SERVICES DIVISION												\$ 1,310	\$ 5,514	\$ 1,310

Notes

- [1] Penalty - policy not subject to fee analysis. Placeholder for MFS
[2] Not Evaluated by NBS

APPENDIX A.6

Cost of Service Analysis – PW – Engineering Division

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Process	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 259	\$ 259	\$ 259										
ENGINEERING DIVISION																
1	Permit Issuance Fee	per permit	[1]	1.00	0.00	0.00	1.00	\$ 259	\$ 50	19%	\$ 259	100%	802	\$ 40,100	\$ 207,544	\$ 207,544
2	Street Use (includes the following project types)		[4,5]													
	All fees are minimum fees for plan check and inspection. Additional hourly charges inspection services may apply for excessive reinspections, or extraordinary project conditions															
	Plan Check	per sheet		0.00	1.00	0.00	1.00	\$ 259	\$ 215	83%	\$ 259	100%		\$ -	\$ -	\$ -
	Inspection															
	Residential Drive Approach (< 100.s.f)	min fixed fee		0.00	0.50	3.00	3.50	\$ 906	\$ 128	14%	\$ 906	100%	46	\$ 5,888	\$ 41,664	\$ 41,664
	Commercial Drive Approach (> 100.s.f)	min fixed fee		0.00	0.50	3.00	3.50	\$ 906	\$ 128	14%	\$ 906	100%		\$ -	\$ -	\$ -
	Private Property Driveway	min fixed fee		0.00	0.50	3.00	3.50	\$ 906	\$ 128	14%	\$ 906	100%	82	\$ 10,432	\$ 73,818	\$ 73,818
	Sidewalk Paving	min fixed fee		0.00	0.50	3.00	3.50	\$ 906	\$ 128	14%	\$ 906	100%	131	\$ 16,768	\$ 118,652	\$ 118,652
	Curb or Curb and Gutter	min fixed fee		0.00	0.50	3.00	3.50	\$ 906	\$ 128	14%	\$ 906	100%	22	\$ 2,752	\$ 19,473	\$ 19,473
	Parkway Drain / Curb Drain	min fixed fee		0.00	0.50	3.00	3.50	\$ 906	\$ 128	14%	\$ 906	100%	3	\$ 320	\$ 2,264	\$ 2,264
	Annual News Rack Fee	per location	[2]	0.00	0.00	0.25	0.25	\$ 65	\$ 50	77%	\$ 65	100%		\$ -	\$ -	\$ -
	Canopy/Fence/Barricade/Scaffolding	min fixed fee		0.00	0.50	3.00	3.50	\$ 906	\$ 128	14%	\$ 906	100%	68	\$ 8,704	\$ 61,590	\$ 61,590
	Monitoring Well Installation/Removal - in Public ROW	per location/well		0.00	2.00	3.00	5.00	\$ 1,294	\$ 128	10%	\$ 1,294	100%		\$ -	\$ -	\$ -
	Monitoring Well Sampling - in Public ROW - Annual Fee	per location/well		0.00	0.00	1.00	1.00	\$ 259	\$ 128	49%	\$ 259	100%	15	\$ 1,920	\$ 3,882	\$ 3,882
	Utility Inspection							\$ -								
	(up to 30 day duration)	per day		0.00	0.00	0.50	0.50	\$ 129	\$ 128	99%	\$ 129	100%	841	\$ 107,584	\$ 108,754	\$ 108,754
	(Over 30 day duration)	per day		0.00	0.00	0.25	0.25	\$ 65	\$ 128	198%	\$ 65	100%		\$ -	\$ -	\$ -
3	Permit Extension/Reactivation	per permit		0.00	1.00	0.00	1.00	\$ 259	\$ 50	19%	\$ 259	100%		-	-	-
4	Temporary Storefront Encroachment Permit	per permit	[7]	0.00	0.50	2.00	2.50	\$ 647	\$ 50	8%	\$ 647	100%		\$ -	\$ -	\$ -
5	Outdoor Dining Permit: (Outdoor Dining Fees are not subject to waiver)		[8]													
	Application Fee	per permit		0.50	12.00	0.75	13.25	\$ 3,429	\$ 750	22%	\$ 3,429	100%	3	\$ 2,250	\$ 10,287	\$ 10,287
	Outdoor Dining License Fee (annual)	per Sq.ft	[21]						\$ 13		\$ 13					
	Monthly Payment Plan Processing Fee	per month		0.08	0.00	0.00	0.08	\$ 20	\$ 2	8%	\$ 20	100%		\$ -	\$ -	\$ -
	Late Payment Penalty	penalty	[9]						20% of total amount due		20% of total amount due					
	Sidewalk Maintenance Deposit	deposit	[10]						\$ 500		\$ 500					
6	Temporary Banner Permit Over Street		[3,4,5]													
	Fees for Over the Public Right-of-Way Banners:															
	Application Fee	each		1.00	0.00	0.00	1.00	\$ 259	\$ 119	46%	\$ 259	100%		\$ -	\$ -	\$ -
	Installation/Removal Fees:	each							Actual Cost		Actual Cost					

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)			Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Process	Plan Check	Insp							Current Fee	Full Cost Recovery	Recommended
				\$ 259	\$ 259	\$ 259									
7	Final Parcel and Tract Maps		[7] [11]												
	Final Parcel Map														
	1-4 parcels	each		2.00	1.00	0.00	3.00	\$ 776	\$ 2,122	273%	\$ 776	100%	\$ -	\$ -	\$ -
	Upon 4th resubmittal	each		0.00	0.50	0.00	0.50	\$ 129	\$ 388	300%	\$ 129	100%	\$ -	\$ -	\$ -
	Upon 6th resubmittal	each		0.00	0.50	0.00	0.50	\$ 129	\$ 1,224	946%	\$ 129	100%	\$ -	\$ -	\$ -
	Upon 8th resubmittal & each resubmittal thereafter	each		0.00	0.50	0.00	0.50	\$ 129	\$ 1,617	1250%	\$ 129	100%	\$ -	\$ -	\$ -
	Final Tract Map														
	1-5 lots	each		2.00	1.00	0.00	3.00	\$ 776	\$ 2,560	330%	\$ 776	100%	\$ -	\$ -	\$ -
	6-10 lots	each		2.00	2.00	0.00	4.00	\$ 1,035	\$ 3,080	298%	\$ 1,035	100%	\$ -	\$ -	\$ -
	11-25 lots	each		2.00	3.00	0.00	5.00	\$ 1,294	\$ 3,662	283%	\$ 1,294	100%	\$ -	\$ -	\$ -
	26-50 lots	each		2.00	4.00	0.00	6.00	\$ 1,553	\$ 4,876	314%	\$ 1,553	100%	\$ -	\$ -	\$ -
	51-100 lots	each		2.00	5.00	0.00	7.00	\$ 1,811	\$ 6,069	335%	\$ 1,811	100%	\$ -	\$ -	\$ -
	101-150 lots	each		2.00	6.00	0.00	8.00	\$ 2,070	\$ 7,956	384%	\$ 2,070	100%	\$ -	\$ -	\$ -
	Over 150 lots	each		2.00	7.00	0.00	9.00	\$ 2,329	\$ 9,761	419%	\$ 2,329	100%	\$ -	\$ -	\$ -
	Upon 4th resubmittal	each		0.00	0.50	0.00	0.50	\$ 129	\$ 9,761	7544%	\$ 129	100%	\$ -	\$ -	\$ -
	Upon 6th resubmittal	each		0.00	0.50	0.00	0.50	\$ 129	\$ 388	300%	\$ 129	100%	\$ -	\$ -	\$ -
	Upon 8th resubmittal, and each resubmittal thereafter	each		0.00	0.50	0.00	0.50	\$ 129	\$ 1,224	946%	\$ 129	100%	\$ -	\$ -	\$ -
	Easement Checking	each		0.00	1.00	0.00	1.00	\$ 259	\$ 1,622	627%	\$ 259	100%	\$ -	\$ -	\$ -
	Monument Inspection	each		0.00	0.00	1.00	1.00	\$ 259	\$ 235	91%	\$ 259	100%	\$ -	\$ -	\$ -
	Bond/Agreement Processing	each		1.00	0.00	0.00	1.00	\$ 259	\$ 112	43%	\$ 259	100%	\$ -	\$ -	\$ -
8	Lot Line Adjustment with Certificate of Compliance														
	City Admin Fee	per project		2.00	1.00	0.00	3.00	\$ 776							
	Contractor Fee	per project		N/A	N/A	N/A	N/A	\$ 2,240							
	Subtotal						3.00	\$ 3,016	\$ 2,437	81%	\$ 3,016	100%	\$ -	\$ -	\$ -
9	Certificate of Compliance City														
	City Admin Fee	per project		2.00	1.00	0.00	3.00	\$ 776							
	Contractor Fee	per project		N/A	N/A	N/A	N/A	\$ 2,240							
	Subtotal						3.00	\$ 3,016	\$ 581	19%	\$ 3,016	100%	\$ -	\$ -	\$ -
10	Street Vacation		[22]												
	Temporary Public Right-of-Way/Property Encroachment	each		5.00	4.00	3.00	12.00	\$ 3,105	\$ 3,927	126%	\$ 3,105	100%	\$ -	\$ -	\$ -
	Permanent Public Right-of-Way/Property Encroachment	each		10.00	4.00	0.00	14.00	\$ 3,623	NEW	%	\$ 3,623	100%	\$ -	\$ -	\$ -
11	Public-Right-of-Way Wireless Encroachment Permit - Utility Pole	per project	[22]												
	City Admin Fee			0.00	4.00	0.00	4.00	\$ 1,035							
	Contractor Fee							\$ 2,500							
	Subtotal						4.00	\$ 3,535	\$ 2,849	81%	\$ 2,849	81%	\$ -	\$ -	\$ -
	note: adopted FCC reasonable rental rate will also apply														

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Process	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 259	\$ 259	\$ 259										
12	Public-Right-of-Way Wireless Encroachment Permit - Stand-Alone Pole or City-Owned Pole	per project	[22]													
	City Admin Fee			0.00	8.00	0.00	8.00	\$ 2,070								
	Contractor Fee							\$ 2,500								
	Subtotal						8.00	\$ 4,570	\$ 3,429	75%	\$ 3,429	75%		\$ -	\$ -	\$ -
	note: adopted FCC reasonable rental rate will also apply															
13	On-Site Development Permit		[13]													
	A) Plan Check	per sheet		0.00	1.00	0.00	1.00	\$ 259	varies per cost of improvements MFS H-2	%	\$ 259	100%		\$ -	\$ -	\$ -
	B) Inspection															
	first 400 CY	per 400 CY		0.00	0.00	4.00	4.00	\$ 1,035	varies per cost of improvements MFS H-2	%	\$ 1,035	100%		\$ -	\$ -	\$ -
	each additional 400 CY	per 400 CY		0.00	0.00	1.00	1.00	\$ 259			\$ 259	100%		\$ -	\$ -	\$ -
14	Off-Site Development Permit:		[4, 13]													
	A) Plan Check	per sheet		0.00	1.00	0.00	1.00	\$ 259	\$ 215	83%	\$ 259	100%		\$ -	\$ -	\$ -
	B) Construction Management & Project Inspection (up to 30 day duration)	per day		0.00	0.00	0.50	0.50	\$ 129	\$ 128	99%	\$ 129	100%		\$ -	\$ -	\$ -
	(Over 30 day duration)	per day		0.00	0.00	0.25	0.25	\$ 65	\$ 128	198%	\$ 65	100%		\$ -	\$ -	\$ -
15	Review of Environmental or other special studies:															
	Geotechnical/Soils Report Review	per project		0.00	2.00	0.00	2.00	\$ 518	\$ 430	83%	\$ 518	100%		\$ -	\$ -	\$ -
16	After-the-fact Permit Fee	per permit	[9]						3x the total fee		3x the total fee					
17	Street-Use Permit (Encroachment Permits)															
	Application Fee	each		0.50	0.25	0.50	1.25	\$ 323	NEW	%	\$ 323	100%		\$ -	\$ -	\$ -
	Plan Check	per sheet		0.50	0.25	0.50	1.25	\$ 323	NEW	%	\$ 323	100%		\$ -	\$ -	\$ -
18	Utility Permit for Excavation	each		0.50	0.50	0.50	1.50	\$ 388	NEW	%	\$ 388	100%		\$ -	\$ -	\$ -
19	Annual Utility Permit	per year		0.50	1.00	0.50	2.00	\$ 518	NEW	%	\$ 518	100%		\$ -	\$ -	\$ -
	Note: If work is on a street on MTE's Arterial list; pay as you go; Traffic control plan approval needed in advance of inspection notification															

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Process	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 259	\$ 259	\$ 259										
	LOCAL STORM WATER POLLUTION PREVENTION PLAN (LSWPPP) AND STANDARD URBAN STORMWATER MITIGATION PLAN (SUSMP) REVIEW FEES															
20	Local Storm Water Pollution Prevention Plan Fees															
	Plan Check															
	At least 0.25 acre (10,890 sq. ft.), but less than 1 acre (43,560 sq. ft.)	per project		0.00	2.00	0.00	2.00	\$ 518	\$ 306	59%	\$ 518	100%		\$ -	\$ -	\$ -
	At least 1 acre (43,560 sq. ft.)	per project		0.50	4.00	0.00	4.50	\$ 1,165	\$ 1,325	114%	\$ 1,165	100%		\$ -	\$ -	\$ -
	Additional acres, but < 5 acres (217,800 sq. ft.)	per acre		0.00	4.00	0.00	4.00	\$ 1,035	\$ 0.20	0%	\$ 1,035	100%		\$ -	\$ -	\$ -
	At least 5 acres or greater (USEPA Phase I facilities included.)	per project		0.50	4.00	0.00	4.50	\$ 1,165	\$ 1,700	146%	\$ 1,165	100%		\$ -	\$ -	\$ -
	Additional acres, > 5 acres (217,800 sq. ft.)	per acre		0.00	4.00	0.00	4.00	\$ 1,035	\$ 0.25	0%	\$ 1,035	100%		\$ -	\$ -	\$ -
	Inspection															
	At least 0.25 acre (10,890 sq. ft.), but less than 1 acre (43,560 sq. ft.)	per project		0.00	0.00	1.00	1.00	\$ 259	\$ 306	118%	\$ 259	100%		\$ -	\$ -	\$ -
	At least 1 acre (43,560 sq. ft.)	per project		0.00	0.00	2.00	2.00	\$ 518	\$ 1,325	256%	\$ 518	100%		\$ -	\$ -	\$ -
	Additional acres	per acre		0.50	0.00	10.00	10.50	\$ 2,717	\$ 0.20	0%	\$ 2,717	100%		\$ -	\$ -	\$ -
	At least 5 acres or greater (USEPA Phase I facilities included.)	per project		0.00	0.00	3.00	3.00	\$ 776	\$ 1,700	219%	\$ 776	100%		\$ -	\$ -	\$ -
	Additional acres	per acre		0.50	0.00	10.00	10.50	\$ 2,717	\$ 0.20	0%	\$ 2,717	100%		\$ -	\$ -	\$ -
21	SUSMP Plan Check Fees		[20]													
	10 - 49 Residential dwelling units	per project		0.50	4.00	0.00	4.50	\$ 1,165	\$ 2,203	189%	\$ 1,165	100%	2	\$ 4,406	\$ 2,329	\$ 2,329
	50 or more Residential dwelling units	per project		0.50	4.00	0.00	4.50	\$ 1,165	\$ 3,305	284%	\$ 1,165	100%		\$ -	\$ -	\$ -
	1 to 5 acres Commercial/Industrial	per project		0.50	4.00	0.00	4.50	\$ 1,165	\$ 2,203	189%	\$ 1,165	100%		\$ -	\$ -	\$ -
	5 acres or more Commercial/Industrial	per project		0.50	4.00	0.00	4.50	\$ 1,165	\$ 3,305	284%	\$ 1,165	100%		\$ -	\$ -	\$ -
	Auto Repair Facility	per project		0.50	2.00	0.00	2.50	\$ 647	\$ 1,377	213%	\$ 647	100%	2	\$ 2,754	\$ 1,294	\$ 1,294
	Retail Gasoline Outlet	per project		0.50	2.00	0.00	2.50	\$ 647	\$ 1,377	213%	\$ 647	100%		\$ -	\$ -	\$ -
	Restaurant	per project		0.50	2.00	0.00	2.50	\$ 647	\$ 1,377	213%	\$ 647	100%		\$ -	\$ -	\$ -
	Parking Lot with 25+ spaces or 5,000+ sq. ft.	per project		0.50	2.00	0.00	2.50	\$ 647	\$ 1,377	213%	\$ 647	100%		\$ -	\$ -	\$ -
	Animal Care	per project		0.50	2.00	0.00	2.50	\$ 647	\$ 1,377	213%	\$ 647	100%		\$ -	\$ -	\$ -
	Vehicle or equipment maintenance, washing, repair, or fueling areas (not classified above)	per project		0.50	2.00	0.00	2.50	\$ 647	\$ 1,377	213%	\$ 647	100%		\$ -	\$ -	\$ -
	Commercial or industrial waste handling (not classified above)	per project		0.50	2.00	0.00	2.50	\$ 647	\$ 1,989	307%	\$ 647	100%		\$ -	\$ -	\$ -
	Outdoor handling or storage of hazardous materials (not classified above)	per project		0.50	2.00	0.00	2.50	\$ 647	\$ 1,989	307%	\$ 647	100%		\$ -	\$ -	\$ -
	Outdoor manufacturing areas (not classified above)	per project		0.50	2.00	0.00	2.50	\$ 647	\$ 1,989	307%	\$ 647	100%		\$ -	\$ -	\$ -
	Outdoor food handling or processing (not classified above)	per project		0.50	2.00	0.00	2.50	\$ 647	\$ 1,989	307%	\$ 647	100%		\$ -	\$ -	\$ -
	Outdoor horticulture activities (not classified above)	per project		0.50	2.00	0.00	2.50	\$ 647	\$ 1,989	307%	\$ 647	100%		\$ -	\$ -	\$ -
	Projects over 2,500 sq. ft. and located in, adjacent to, or discharging directly to an Environmentally Sensitive Area (ESA) (not classified above)															
	Single Family Home	per project		1.00	4.00	0.00	5.00	\$ 1,294	\$ 602	47%	\$ 1,294	100%		\$ -	\$ -	\$ -
	All Others	per project		1.00	4.00	0.00	5.00	\$ 1,294	\$ 1,377	106%	\$ 1,294	100%		\$ -	\$ -	\$ -
	Hillside Projects															
	Less than an acre	per project		0.50	2.00	0.00	2.50	\$ 647	\$ 602	93%	\$ 647	100%		\$ -	\$ -	\$ -
	1 acre or greater	per project		0.50	2.00	0.00	2.50	\$ 647	\$ 1,051	162%	\$ 647	100%		\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Process	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 259	\$ 259	\$ 259										
22	Inspections															
	10 - 49 Residential dwelling units	per project		0.50	8.00	2.00	10.50	\$ 2,717	\$ 148	5%	\$ 2,717	100%		\$ -	\$ -	\$ -
	50 or more Residential dwelling units	per project		0.50	8.00	4.00	12.50	\$ 3,235	\$ 148	5%	\$ 3,235	100%		\$ -	\$ -	\$ -
	1 to 5 acres Commercial/Industrial	per project		0.50	8.00	0.00	8.50	\$ 2,200	\$ 148	7%	\$ 2,200	100%		\$ -	\$ -	\$ -
	5 acres or more Commercial/Industrial	per project		0.50	8.00	2.00	10.50	\$ 2,717	\$ 148	5%	\$ 2,717	100%		\$ -	\$ -	\$ -
	Auto Repair Facility	per project		0.50	2.00	2.00	4.50	\$ 1,165	\$ 148	13%	\$ 1,165	100%		\$ -	\$ -	\$ -
	Retail Gasoline Outlet	per project		0.50	2.00	2.00	4.50	\$ 1,165	\$ 148	13%	\$ 1,165	100%		\$ -	\$ -	\$ -
	Restaurant	per project		0.50	2.00	2.00	4.50	\$ 1,165	\$ 148	13%	\$ 1,165	100%		\$ -	\$ -	\$ -
	Parking Lot with 25+ spaces or 5,000+ sq. ft.	per project		0.50	2.00	2.00	4.50	\$ 1,165	\$ 148	13%	\$ 1,165	100%		\$ -	\$ -	\$ -
	Animal Care	per project		0.50	2.00	2.00	4.50	\$ 1,165	\$ 148	13%	\$ 1,165	100%		\$ -	\$ -	\$ -
	Vehicle or equipment maintenance, washing, repair, or fueling areas (not classified above)	per project		0.50	2.00	2.00	4.50	\$ 1,165	\$ 148	13%	\$ 1,165	100%		\$ -	\$ -	\$ -
	Commercial or industrial waste handling (not classified above)	per project		0.50	2.00	2.00	4.50	\$ 1,165	\$ 148	13%	\$ 1,165	100%		\$ -	\$ -	\$ -
	Outdoor handling or storage of hazardous materials (not classified above)	per project		0.50	2.00	2.00	4.50	\$ 1,165	\$ 148	13%	\$ 1,165	100%		\$ -	\$ -	\$ -
	Outdoor manufacturing areas (not classified above)	per project		0.50	2.00	2.00	4.50	\$ 1,165	\$ 148	13%	\$ 1,165	100%		\$ -	\$ -	\$ -
	Outdoor food handling or processing (not classified above)	per project		0.50	2.00	2.00	4.50	\$ 1,165	\$ 148	13%	\$ 1,165	100%		\$ -	\$ -	\$ -
	Outdoor horticulture activities (not classified above)	per project		0.50	2.00	2.00	4.50	\$ 1,165	\$ 148	13%	\$ 1,165	100%		\$ -	\$ -	\$ -
	Projects over 2,500 sq. ft. and located in, adjacent to, or discharging directly to an Environmentally Sensitive Area (ESA) (not classified above)															
	Single Family Home	per project		1.00	4.00	2.00	7.00	\$ 1,811	\$ 148	8%	\$ 1,811	100%		\$ -	\$ -	\$ -
	All Others	per project		1.00	4.00	0.00	5.00	\$ 1,294	\$ 148	11%	\$ 1,294	100%		\$ -	\$ -	\$ -
	Hillside Projects															
	Less than an acre	per project		0.50	2.00	2.00	4.50	\$ 1,165	\$ 148	13%	\$ 1,165	100%		\$ -	\$ -	\$ -
	1 acre or greater	per project		0.50	2.00	0.00	2.50	\$ 647	\$ 148	23%	\$ 647	100%		\$ -	\$ -	\$ -
23	Private Development Construction Encroachment into Public ROW															
	Parkway Permit Fees	per permit		1.00	4.00	0.00	5.00	\$ 1,294	\$ 152	12%	\$ 1,294	100%		\$ -	\$ -	\$ -
	*parkway permit fees will be effective pending council adoption of an ordinance and standards related to parkways.															
MAINTENANCE OPERATIONS																
24	Permit Issuance Fee:	per permit	[1]	1.00	0.00	0.00	1.00	\$ 259	\$ 50	19%	\$ 259	100%		\$ -	\$ -	\$ -
25	Permit Extension/Reactivation	per permit							50% of original permit cost		50% of original permit cost					
26	Tree Removal Fees															
	Application for Removal of a Street Tree	per project		2.75	0.50	0.50	3.75	\$ 970	\$ 75	8%	\$ 970	100%		\$ -	\$ -	\$ -
	Processing of Appeal for Removal of Street Tree	per request	[17]	2.50	0.00	0.00	2.50	\$ 647	\$ 75	12%	\$ 647	100%		\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Process	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 259	\$ 259	\$ 259										
27	Removal of Street Tree	each	[3, 18]						Actual Cost		Actual Cost					
28	After-the-fact Permit Fee	per permit	[9]						3x the total fee		3x the total fee					
29	Film Production Support	per request							NEW		Actual Cost per Hourly Rates					
30	Special Event Support	per request							NEW		Actual Cost per Hourly Rates					
31	Minimum Charge for Work performed by City Crews	per request							NEW		Actual Cost per Hourly Rates					
32	Crews work on request for private entities	per request							NEW		Actual Cost per Hourly Rates					
MOBILITY AND TRAFFIC ENGINEERING																
	*moved to separate worksheet															
MISCELLANEOUS FEES AND CHARGES																
33	Other Reproduction / Copy Requests		[19]						Refer to City Clerk General Copying Fee		Refer to City Clerk General Copying Fee					
34	For items not included elsewhere in the fee list, the City Manager or City Manager's designee (PW Director), may establish a reasonable fee amount based on the estimated or actual amount of time required to process the request	per hour		0.00	0.50	0.50	1.00	\$ 259	\$ 136	53%	\$ 259	100%	2,244	\$ 304,954	\$ 580,709	\$ 580,709
35	Technology Fee	per permit	[12]						4%		5.44%					
TOTAL PUBLIC WORKS ENGINEERING DIVISION														\$ 508,832	\$ 1,232,259	\$ 1,232,259

Notes
* See separate Public Works Department supplemental notes page

APPENDIX A.7

Cost of Service Analysis – PW – Mobility & Traffic Engineering Division

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended
MOBILITY AND TRAFFIC ENGINEERING														
1	Permit Issuance Fee	per permit	[1]	0.50	\$ 172	\$ 86	\$ 50	58%	\$ 86	100%	300	\$ 15,000	\$ 25,760	\$ 25,760
2	Sidewalk Closure													
	Permit Issuance Fee	per project		1.75	\$ 172	\$ 301	\$ 224	75%	\$ 301	100%	55	\$ 12,320	\$ 16,529	\$ 16,529
	Monthly Monitoring	per month		7.24	\$ 172	\$ 1,243	NEW	%	\$ 1,200	97%		\$ -	\$ -	\$ -
3	Traffic Control Plan (TCP)													
	Plan Review (Required: 20 scale D-size sheets) to include original submittal and one revised re-submittal													
	1 sheet to 4 sheets plan set	per set		3.50	\$ 172	\$ 601	NEW	%	\$ 600	100%	150	\$ -	\$ 90,159	\$ 90,000
	Each additional TCP sheet from 5 and after shall be at the single-sheet rate	per sheet		1.00	\$ 172	\$ 172	NEW	%	\$ 150	87%	50	\$ -	\$ 8,587	\$ 7,500
	Long-term implementation of TCP, (for durations greater than 2 months)													
	Processing	per project		4.00	\$ 172	\$ 687	NEW	%	\$ 687	100%		\$ -	\$ -	\$ -
	Plan Review	per sheet		1.00	\$ 172	\$ 172	NEW	%	\$ 172	100%		\$ -	\$ -	\$ -
	Inspection	per day		0.33	\$ 172	\$ 57	NEW	%	\$ 57	100%		\$ -	\$ -	\$ -
4	Plan Review (non TCP)													
	Per sheet; Original submittal and one revised re-submittal	per sheet		1.00	\$ 172	\$ 172	NEW	%	\$ 172	100%	10	\$ -	\$ 1,717	\$ 1,717
5	Block Party - Street Closure	per project		1.50	\$ 172	\$ 258	n/a	%	\$ 150	58%	75	\$ -	\$ 19,320	\$ 11,250
6	Permit Extension/Reactivation	per permit					50% of original permit cost		50% of original permit cost					
7	After-the-fact Permit Fee:	per permit	[9]				3x the total fee		3x the total fee					
8	Transportation Permit (State Mandated Fee):													
	One Way	each	[14]				\$ 16		\$ 16					
	Two Way	each					\$ 32		\$ 32					
9	Major Street Closure for Special Events:		[1,4,23]											
	TCP Review	per event					NEW		See TCP Fees					
	Staff time, if MTE presence is required	hourly (4 hr. min.)		1.00	\$ 172	\$ 172	\$ 128	75%	\$ 172	100%	18	\$ 2,304	\$ 3,091	\$ 3,091
10	Crane Permit	per event	[1,4,5,6,24]	1.50	\$ 172	\$ 258	\$ 128	50%	\$ 250	97%	30	\$ 3,840	\$ 7,728	\$ 7,500
11	Memorandum of Understanding Review for Traffic Impact Analysis	per project		10.00	\$ 172	\$ 1,717	\$ 1,000	58%	\$ 1,500	87%	10	\$ 10,000	\$ 17,173	\$ 15,000

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended
12	Traffic Impact Analysis Report Review													
	More than 250 new daily trips	per project		20.00	\$ 172	\$ 3,435	\$ 4,000	116%	\$ 3,400	99%	3	\$ 12,000	\$ 10,304	\$ 10,200
13	Residential Parking Permit Districts													
	1st Annual Resident's Parking Permit	each	[13a]	0.17	\$ 172	\$ 29	\$ 20	69%	\$ 25	86%	1,276	\$ 25,520	\$ 37,252	\$ 31,900
	2nd Annual Resident's Parking Permit	each	[13a]	0.25	\$ 172	\$ 43	\$ 20	47%	\$ 40	93%	1,255	\$ 25,100	\$ 53,880	\$ 50,200
	3rd Annual Resident's Parking Permit		[13a]											
	If there is a third California licensed driver in home	each	[13b]	0.75	\$ 172	\$ 129	\$ 100	78%	\$ 100	78%	91	\$ 9,100	\$ 11,721	\$ 9,100
	If there is not a third California licensed driver in home	each	[13d]	1.50	\$ 172	\$ 258	\$ 222	86%	\$ 258	100%	11	\$ 2,442	\$ 2,834	\$ 2,838
	4th Annual Resident's Parking Permit		[13a]											
	If there is a fourth California licensed driver in home	each	[13c]	1.00	\$ 172	\$ 172	\$ 150	87%	\$ 154	90%	18	\$ 2,700	\$ 3,091	\$ 2,772
	If there is not a fourth California licensed driver in home	each	[13d]	1.50	\$ 172	\$ 258	\$ 222	86%	\$ 258	100%	1	\$ 222	\$ 258	\$ 258
	Up to 5 Annual Visitor's Parking Permits	each		0.50	\$ 172	\$ 86	\$ 50	58%	\$ 52	61%		\$ -	\$ -	\$ -
	Visitor paper passes													
	12 one-day OR 4 three-day per month, distributed quarterly	each		0.25	\$ 172	\$ 43	no charge	%	\$ 15	35%	702	\$ -	\$ 30,139	\$ 10,530
	Additional 12 one-day OR 4 three-day per month	each		0.25	\$ 172	\$ 43	\$ 12	28%	\$ 20	47%		\$ -	\$ -	\$ -
	Up to 25 one-day, per calendar quarter for special events	each		0.25	\$ 172	\$ 43	\$ 25	58%	\$ 25	58%		\$ -	\$ -	\$ -
	Up to 25 one-day, pre-dated per calendar year for funeral receptions, memorial services and the like	each		0.25	\$ 172	\$ 43	no charge	%	\$ 25	58%		\$ -	\$ -	\$ -
	30-day Contractor/Construction Worker Permit	each		1.50	\$ 172	\$ 258	\$ 50	19%	\$ 60	23%	10	\$ 500	\$ 2,576	\$ 600
	Consideration of temporary suspension of a one-block permit parking zone for the duration of one day, and coordination with the Police Department, at least 31 days prior to requested date	per request	[13e]	4.00	\$ 172	\$ 687	\$ 150	22%	\$ 500	73%		\$ -	\$ -	\$ -
	Appeal of a determination or decision of the City Engineer to the City Council, minimum; actual time above minimum will be charged (min. 3 hrs. report preparation, 3 hrs. City Council meeting attendance)	per appeal		6.00	\$ 172	\$ 1,030	\$ 888	86%	\$ 1,000	97%		\$ -	\$ -	\$ -
14	Citywide Valet Parking Program - Small Business Participants		[15]											
	Application fee (for the initial Sponsor application)	per application		1.50	\$ 172	\$ 258	\$ 168	65%	\$ 250	97%	3	\$ 504	\$ 773	\$ 750
	Valet Space Rental Fees		[6]											
	Annual Fee - Payable in advance each FY													
	For Other Than Downtown													
	Each valet station of up to 100' long	per year					\$ 1,040		\$ 3,650					
	For an additional 20' beyond 100'	per year					\$ 1,040		\$ 1,825					
	For an additional 40' beyond 100'	per year					\$ 1,300		\$ 1,825					
	For Downtown													
	Each valet station of up to 100' long	per year					\$ 1,040		\$ 5,475					
	For an additional 20' beyond 100'	per year					\$ 1,040		\$ 2,737					
	For an additional 40' beyond 100'	per year					\$ 1,300		\$ 2,737					
	New Applications mid fiscal year		[9]				10% of monthly fee per day, not to exceed 50% of monthly fee		Prorated by month					

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended
	Annual Renewal Fee	per permit		2.00	\$ 172	\$ 343	\$ 306	89%	\$ 125	36%		\$ -	\$ -	\$ -
	Sign fee	per project (2 sign min)		2.00	\$ 172	\$ 343	\$ 55	16%	\$ 120	35%		\$ -	\$ -	\$ -
	Operating without a permit (plus Annual Permit fee)		[9]				2X the Non-Small Business Participant Application fee		2X the Non-Small Business Participant Application fee					
15	Curb Painting:		[16]											
	Application Fee	per application		1.50	\$ 172	\$ 258	\$ 204	79%	\$ 50	19%		\$ -	\$ -	\$ -
16	Temporary No Parking Sign													
	Per project applicant (1-4 signs)	per sign		0.08	\$ 172	\$ 14	\$ 4	31%	\$ 6	44%	482	\$ 2,049	\$ 6,622	\$ 2,892
	5th and subsequent signs	per sign		0.03	\$ 172	\$ 5	NEW	%	\$ 4	78%	482	\$ -	\$ 2,483	\$ 1,928
17	Parking Space Rental Fees		[6]											
	Meters (other than Downtown)	per day					\$ 16		\$ 20					
	Non-metered (other than Downtown)	per day					\$ 8		\$ 10					
	Meters (Downtown)	per day					\$ 22		\$ 30					
	Non-metered (Downtown)	per day					\$ 11		\$ 15					
	Long term (Months 1 and 2 at regular rate, and 3rd month and following at long-term rate)	per day					40% less than daily rental rate, starting the 3rd month.		40% less than daily rental rate, starting the 3rd month.					
18	Removal of parking meter from operations													
	The cost of revenue loss for the first 5 years of its removal	per meter					NEW		Per City Policy					
	Removal of parking meter pole	per meter					NEW		Actual Cost					
19	Replacement cost for non-returned or damaged barricades	each	[9]				\$ 100		\$100 Penalty					
20	Encroachment into Public ROW													
	Dumpster (30 days duration)	per permit		1.50	\$ 172	\$ 258	\$ 128	50%	\$ 200	78%	145	\$ 18,560	\$ 37,351	\$ 29,000
	Each additional 30 days	per permit		1.00	\$ 172	\$ 172	\$ 128	75%	\$ 150	87%	5	\$ 640	\$ 859	\$ 750
	Moving POD, max of 3 days	per permit		1.50	\$ 172	\$ 258	NEW	%	\$ 150	58%	30	\$ -	\$ 7,728	\$ 4,500
21	Technology Fee	per permit	[12]				4%		5.44%					
22	Fees for Services Otherwise not Listed	hourly		1.00	\$ 172	\$ 172	\$ 128	75%	\$ 172	100%		\$ -	\$ -	\$ -
TOTAL PUBLIC WORKS MOBILITY AND TRAFFIC DIVISION												\$ 142,801	\$ 397,932	\$ 336,565

Notes

* See separate Public Works Department supplemental notes page

City of Culver City

Public Works Engineering and Mobility & Traffic Divisions - User Fee Study FY 23

Public Works Supplemental Notes Page

Notes

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- [1] Overtime Rates may apply: Time and a half, minimum of 4 hours. Time and a half is applied to hourly salary only, it is not applied to benefit or admin rate
- [2] News Rack Regulations CCMC 9.08.600-675
- [3] New Fee Item
- [4] Traffic Control Plan Review fees may apply.
- [5] Performance Deposit may apply, plus any additional processing fees. Deposit amount is determined by City policy not subject to fee analysis.
- [6] For non-marked parking spaces, 1 space = 18-20 ft. Parking Space Rental, Valet Space Rental and Meter fees; These fees are not subject to NBS fee analysis.
- [7] Refer to Resolution 2010-R010
- [8] Refer to resolution 2009-R008 for applicable outdoor dining standards.
- [9] Penalty - policy not subject to fee analysis. Placeholder for MFS
- [10] As determined by the Public Works Director/City Engineer to replace sidewalk pavement and fixtures, but not less than the sum of \$500.00
- [11] Review of final and parcel maps may be undertaken by a consultant/contractor. Fees shall be based on full cost recovery, in addition to the City administrative fees per project. If map is reviewed by Los Angeles County, then applicant shall pay the County's fee directly to the County, plus the City fee for administrative costs. If map is reviewed solely by City staff, a deposit equal to the City administrative fee plus time and materials billing based on hourly rates applies
- [12] Technology Fee applies to Public Works Engineering, Maintenance Operations and Mobility & Traffic
- [13] 50% of cash fees for Improvement Plan Check shall be paid to the City upon first submittal of plans for checking. An additional plan check fee shall be charged at the 4th plan check resubmittal and every plan check resubmittal thereafter. Initial plan check fee shall be submitted at first plan check. 100% of cash fees shall be paid to the City upon issuance of permit
- [13a] Prorated quarterly, but no less than \$10
- [13b] Prorated quarterly, but no less than \$50
- [13c] Prorated quarterly, but no less than \$75
- [13d] Prorated quarterly, but no less than \$111
- [13e] This fee will be waived for temporary suspension requests for the purpose of a block party
- [14] Set by Cal. Code Regs. tit. 21 § 1411.3
- [15] Refer to Resolution 2009-R052 for Procedures and Regulations
- [16] (Additional maintenance fee charged for painting of curb zones includes installation of any signs, if necessary. Fee would apply whether or not there is a parking meter at the space.
Red Curb zones are subject to the fees only if they are not necessitated by safety considerations.
Blue Curb zones (parking for disabled persons) incur no fee
Repainting an existing parking zone for maintenance purposes incur no fee
All future curb painting, except Red Zones for safety purposes, would be subject to Traffic Engineering Division staff review considering identifiable need, locations or parking zones similar to that being requested, and utilization of nearby street parking. If City staff review leads to a positive recommendation, the Public Works Director/City Engineer may order the installation. The exception for red safety zones is to assure optimum response time in reducing the potential for hazard. The Public Works Director/City Engineer will order red safety zones whenever the need for such is identified.
- [17] Appeal the Public Works Director decision to the City Council. These fees are non-refundable; provided that, if permit is issued to the applicant or appellant, all the fees paid shall be credited toward the payment of the cost required pursuant to the City Code. If an appellant is a City Official acting within the course and scope of the official's duties, no fee is required
- [18] No fee for tree removal is charged to the first 25 approved applications per calendar year
- [19] Fee reflects cost of materials only, per CA PRA. NBS did not evaluate.
- [20] An additional plan check fee equal to 25% of the total fee shall be charged at the 4th plan check resubmittal and every plan check resubmittal thereafter
- [21] Charge established for "rental" of sidewalk. Not evaluated in fee study.
- [22] (All required Title Reports or other studies to be provided by the applicant)
- [23] Staff time at actual cost plus any additional charges per city policy.
- [24] Additional Parking charges may apply.

APPENDIX A.8

Cost of Service Analysis – PW Environmental Programs & Operations Division

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended
ENVIRONMENTAL PROGRAMS AND OPERATIONS														
1	Waste Plan Permit Fee for Special Events													
	No Food / Beverage served	per permit		1.00	\$ 267	\$ 267	\$ 47	18%	\$ 267	100%	22	\$ 1,034	\$ 5,878	\$ 5,878
	With Food / Beverage served	per permit		2.00	\$ 267	\$ 534	\$ 66	12%	\$ 534	100%	40	\$ 2,640	\$ 21,376	\$ 21,376
2	Staff Driver/Laborer (if required) min 2 hours	per hour		1.00	\$ 267	\$ 267	\$ 66	25%	\$ 267	100%		\$ -	\$ -	\$ -
3	Large Venue Event Waste & Recycling Plan Consultation	per hour		1.00	\$ 267	\$ 267	\$ 127	48%	\$ 267	100%	20	\$ 2,540	\$ 5,344	\$ 5,344
4	Trash Enclosure Plan Review	each		2.00	\$ 267	\$ 534	NEW	%	\$ 534	100%		\$ -	\$ -	\$ -
5	Storm Water Master Plan Check Fee	each		2.00	\$ 267	\$ 534	NEW	%	\$ 534	100%		\$ -	\$ -	\$ -
6	Container Cleaning Fee	each		2.00	\$ 267	\$ 534	NEW	%	\$ 534	100%		\$ -	\$ -	\$ -
7	Container Exchange Fee	each		1.50	\$ 267	\$ 401	NEW	%	\$ 401	100%		\$ -	\$ -	\$ -
8	Residential Extra Pick-up Fee	per pick up		0.50	\$ 267	\$ 134	NEW	%	\$ 134	100%		\$ -	\$ -	\$ -
9	Late Container Set Out Fee													
	Business	each		0.50	\$ 267	\$ 134	NEW	%	\$ 134	100%		\$ -	\$ -	\$ -
	Resident	each		0.50	\$ 267	\$ 134	NEW	%	\$ 134	100%		\$ -	\$ -	\$ -
10	Damaged Equipment	each					NEW - Actual Cost		Actual Cost					
11	C&D Administration Fee	per month		1.00	\$ 267	\$ 267	NEW	%	\$ 267	100%		\$ -	\$ -	\$ -
12	C&D Deposit	each					NEW		Set by City's Policy					
13	NPDES Commercial/Industrial - MS4 Permit Monitoring	per inspection		2.25	\$ 267	\$ 601	NEW	%	\$ 601	100%	300	\$ -	\$ 180,360	\$ 180,360
14	Construction BMP Inspection	per inspection		2.00	\$ 267	\$ 534	NEW	%	\$ 534	100%		\$ -	\$ -	\$ -
15	Residential Inspection LID Program	per inspection		2.00	\$ 267	\$ 534	NEW	%	\$ 534	100%		\$ -	\$ -	\$ -
16	Hard to Handle Load Fee	each		1.00	\$ 267	\$ 267	NEW	%	\$ 267	100%		\$ -	\$ -	\$ -
17	Birthday Truck Fee	each		3.00	\$ 267	\$ 802	NEW	%	\$ 802	100%		\$ -	\$ -	\$ -
18	Refuse Collection Rates (see Rates Sheet)	each					NEW		See City's Rates Sheet					
19	Fees for Services Otherwise not Listed	hourly		1.00	\$ 267	\$ 267	NEW	%	\$ 267	100%		\$ -	\$ -	\$ -
TOTAL PUBLIC WORKS ENVIRONMENTAL PROGRAMS & OPERATIONS DIVISION												\$ 6,214	\$ 212,958	\$ 212,958

APPENDIX A.9

Cost of Service Analysis – Transportation Department

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended
TRANSPORTATION														
1	Trip Reduction Plan	per project		5.00	\$ 119	\$ 595	NEW	%	\$ 595	100%	4	\$ -	\$ 2,380	\$ 2,380
2	Filming Permit Review - Evaluation of Filming Event in preparation prior to the event, to determine impacts to Transportation services.	per project		2.00	\$ 119	\$ 238	NEW	%	\$ 238	100%	6	\$ -	\$ 1,428	\$ 1,428
3	Filming Event - Support during filming event will be charged at actual time at burden rate cost. Actual time at burden rate cost during regular business day; 4 hours minimum at burden rate cost per staff during non-workina hours.	per hour, per staff person		1.00	\$ 119	\$ 119	NEW	%	\$ 119	100%		\$ -	\$ -	\$ -
4	Special Event Review - Evaluation of Special Event in preparation prior to the event, to determine impacts to Transportation services.	per project		2.00	\$ 119	\$ 238	NEW	%	\$ 238	100%		\$ -	\$ -	\$ -
5	Special Event - Revision to service routes, bus stop relocations, and other impacts from Special Events, on the day of the Special Event. Actual time at burden rate cost and materials cost to be charaed.	per hour, per staff person		1.00	\$ 119	\$ 119	NEW	%	\$ 119	100%		\$ -	\$ -	\$ -
6	Support to Planning Project Review													
	Administrative Site Plan Review [ASPR]	per project		2.50	\$ 119	\$ 297	NEW	%	\$ 297	100%	4	\$ -	\$ 1,190	\$ 1,190
	Comprehensive Plan - Hours shown are minimum; actual time at burden rate cost to be charged.	per project		18.00	\$ 119	\$ 2,142	NEW	%	\$ 2,142	100%	2	\$ -	\$ 4,284	\$ 4,284
	Development Agreement	per project		5.00	\$ 119	\$ 595	NEW	%	\$ 595	100%	1	\$ -	\$ 595	\$ 595
	Parking Plan Review	per project		1.00	\$ 119	\$ 119	NEW	%	\$ 119	100%	10	\$ -	\$ 1,190	\$ 1,190
	Preliminary Project Review (PPR)	per project		2.50	\$ 119	\$ 297	NEW	%	\$ 297	100%	22	\$ -	\$ 6,545	\$ 6,545
	Site Plan Review (SPR) - Hours shown are minimum; actual time at burden rate cost to be charged.	per project		18.00	\$ 119	\$ 2,142	NEW	%	\$ 2,142	100%	4	\$ -	\$ 8,567	\$ 8,567
	Specific (or Precise) Plan	per project		2.00	\$ 119	\$ 238	NEW	%	\$ 238	100%	8	\$ -	\$ 1,904	\$ 1,904
7	Building Review													
	Plan Review	per project		2.00	\$ 119	\$ 238	NEW	%	\$ 238	100%	0	\$ -	\$ -	\$ -
	Inspection	per inspection		2.00	\$ 119	\$ 238	NEW	%	\$ 238	100%	0	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended
8	Services provided by Consultants	per project	[1]				Actual Cost plus administration based on burden rate		Actual Cost plus administration based on burden rate					
9	Bus Stop Closures - Bus stop closures and bus stop relocations due to impacts other than from Special Events.	per project		3.00	\$ 119	\$ 357	NEW	%	\$ 357	100%	8	\$ -	\$ 2,856	\$ 2,856
10	Bus Video Request	per project		2.00	\$ 119	\$ 238	\$ 35	15%	\$ 238	100%	18	\$ 630	\$ 4,284	\$ 4,284
11	Fees for Services Otherwise not Listed	hourly		1.00	\$ 119	\$ 119	NEW	%	\$ 119	100%	0	\$ -	\$ -	\$ -
TOTAL TRANSPORTATION DEPARTMENT												\$ 630	\$ 35,222	\$ 35,222

Notes

[1] NBS did not evaluate

APPENDIX A.10

Cost of Service Analysis – Fire Department

				Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis				
Fee No.	Fee Name	Fee Type / Unit	Notes	Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Proc	Pln Chk	Insp									Current Fee	Full Cost Recovery	Recommended Fee
Community Risk Reduction																	
1	Detection/Suppression Permit Fees (Includes on-site inspections)																
	Issuance Fee	per project		0.50	0.00	0.00	0.50	\$ 196	\$ 98	\$ 43	44%	\$ 98	100%	173	\$ 7,439	\$ 16,946	\$ 16,946
	New Fire Service Connection	per project		0.10	1.50	2.00	3.60	\$ 196	\$ 705	\$ 118	17%	\$ 705	100%	6	\$ 709	\$ 4,232	\$ 4,232
	New , Add, Alter, Repair Existing System	per project		0.17	0.00	0.50	0.67	\$ 196	\$ 131	\$ 123	94%	\$ 131	100%	171	\$ 21,088	\$ 22,445	\$ 22,445
	Standpipe riser	each		0.00	0.50	0.25	0.75	\$ 196	\$ 147	\$ 45	31%	\$ 147	100%	4	\$ 180	\$ 588	\$ 588
2	No. of sprinkler heads:																
	1-10	per project		0.10	0.50	0.50	1.10	\$ 196	\$ 215	\$ 94	44%	\$ 215	100%	20	\$ 1,881	\$ 4,310	\$ 4,310
	11-25	per project		0.16	0.75	0.50	1.41	\$ 196	\$ 276	\$ 120	43%	\$ 276	100%	30	\$ 3,591	\$ 8,287	\$ 8,287
	26-50	per project		0.20	1.00	0.50	1.70	\$ 196	\$ 333	\$ 200	60%	\$ 333	100%	32	\$ 6,412	\$ 10,657	\$ 10,657
	51-100	per project		0.33	1.50	1.00	2.83	\$ 196	\$ 554	\$ 359	65%	\$ 554	100%	10	\$ 3,591	\$ 5,544	\$ 5,544
	101-200	per project		0.40	2.50	2.00	4.90	\$ 196	\$ 960	\$ 539	56%	\$ 960	100%	8	\$ 4,309	\$ 7,680	\$ 7,680
	201-300	per project		0.50	3.00	2.00	5.50	\$ 196	\$ 1,077	\$ 744	69%	\$ 1,077	100%	2	\$ 1,488	\$ 2,155	\$ 2,155
	301-500	per project		0.75	3.50	3.00	7.25	\$ 196	\$ 1,420	\$ 1,052	74%	\$ 1,420	100%	2	\$ 2,103	\$ 2,841	\$ 2,841
	501-1,000	per project		1.00	3.50	6.00	10.50	\$ 196	\$ 2,057	\$ 1,520	74%	\$ 2,057	100%	1	\$ 1,520	\$ 2,057	\$ 2,057
	1,001-2,000	per project		1.00	3.50	6.00	10.50	\$ 196	\$ 2,057	\$ 2,462	120%	\$ 2,057	100%	1	\$ 2,462	\$ 2,057	\$ 2,057
	Each additional 100 heads	per 100 heads		0.00	0.50	0.50	1.00	\$ 196	\$ 196	\$ 58	30%	\$ 196	100%	0	\$ -	\$ -	\$ -
3	Dry or Wet Chemical Hood Systems (Includes on-site inspections)																
	Issuance Fee	per project		0.50	0.00	0.00	0.50	\$ 196	\$ 98	\$ 43	44%	\$ 98	100%	2	\$ 86	\$ 196	\$ 196
	New , Add, Alter, Repair Existing System	per project		0.17	0.00	0.50	0.67	\$ 196	\$ 131	\$ 123	94%	\$ 131	100%		\$ -	\$ -	\$ -
	System Permit Fee (includes one system)	per project		0.25	1.00	1.00	2.25	\$ 196	\$ 441	\$ 287	65%	\$ 441	100%	0	\$ -	\$ -	\$ -
	Add'l. System	per each add'l system		0.10	0.50	0.50	1.10	\$ 196	\$ 215	\$ 120	56%	\$ 215	100%	0	\$ -	\$ -	\$ -
4	Fire Alarm System (Includes on-site inspections)																
	Issuance Fee	per project		0.50	0.00	0.00	0.50	\$ 196	\$ 98	\$ 43	44%	\$ 98	100%	0	\$ -	\$ -	\$ -
	New , Add, Alter, Repair Existing System	per project		0.17	0.00	0.50	0.67	\$ 196	\$ 131	\$ 123	94%	\$ 131	100%	0	\$ -	\$ -	\$ -
	System Permit Fee (includes first panel and up to 25 devices)	per project		0.25	1.00	1.50	2.75	\$ 196	\$ 539	\$ 258	48%	\$ 539	100%	0	\$ -	\$ -	\$ -
	Add'l. Annunciator Panel/FACP/Power Supply (each)	each		0.05	0.50	1.00	1.55	\$ 196	\$ 304	\$ 71	23%	\$ 304	100%	52	\$ 3,692	\$ 15,790	\$ 15,790
	Add'l Devices, 26-50	per add'l 26-50 devices		0.17	0.50	0.75	1.42	\$ 196	\$ 278	\$ 228	82%	\$ 278	100%	0	\$ -	\$ -	\$ -
	Add'l. Devices 51- 100	per add'l 51-100 devices		0.25	0.50	1.00	1.75	\$ 196	\$ 343	\$ 453	132%	\$ 343	100%	0	\$ -	\$ -	\$ -
	Add'l Devices >100	per add'l 100 devices		0.50	1.00	2.00	3.50	\$ 196	\$ 686	\$ 600	88%	\$ 686	100%	0	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Proc	Pln Chk	Insp								Current Fee	Full Cost Recovery	Recommended Fee
5	Fire Protection System Verification Fee															
	City Staff Report Review	per report		0.25	0.00	0.00	\$ 196	\$ 49	NEW		\$ 49	100%	0	\$ -	\$ -	\$ -
6	Building Construction Plan Review and Inspection															
	Total valuation (in dollars)							16% of building permit fee								
	\$0-\$500	per project		0.25	0.25	1.00	\$ 196	\$ 294	\$ 8	3%	\$ 294	100%	4	\$ 31	\$ 1,175	\$ 1,175
	\$501-\$2,000	per project		0.25	0.25	1.00	\$ 196	\$ 294	\$ 50	17%	\$ 294	100%	78	\$ 3,869	\$ 22,921	\$ 22,921
	\$2,001-\$25,000	per project		0.25	0.50	1.00	\$ 196	\$ 343	\$ 113	33%	\$ 343	100%	81	\$ 9,153	\$ 27,770	\$ 27,770
	\$25,001-\$50,000	per project		0.25	0.75	1.50	\$ 196	\$ 490	\$ 180	37%	\$ 490	100%	90	\$ 16,200	\$ 44,079	\$ 44,079
	\$50,001-\$100,000	per project		0.25	1.00	1.75	\$ 196	\$ 588	\$ 490	83%	\$ 588	100%	184	\$ 90,160	\$ 108,140	\$ 108,140
	\$100,001-\$500,000	per project		0.50	2.00	3.00	\$ 196	\$ 1,077	\$ 1,443	134%	\$ 1,077	100%	47	\$ 67,821	\$ 50,642	\$ 50,642
	\$500,001 or greater	per project		0.50	3.00	5.00	\$ 196	\$ 1,665	\$ 14,926	896%	\$ 1,665	100%	26	\$ 388,076	\$ 43,295	\$ 43,295
7	Resubmittal of Plans	per resubmittal		0.25	1.00	1.50	\$ 196	\$ 539	\$ 94	17%	\$ 539	100%	10	\$ 941	\$ 5,387	\$ 5,387
8	After hours/Weekend Inspections (minimum of 8 hours)	per hour		0.25	0.00	1.00	\$ 228	\$ 285	\$ 148	52%	\$ 285	100%	64	\$ 9,472	\$ 18,243	\$ 18,243
9	Hydrant Flow Testing (minimum of 4 hours)	per hour		n/a	n/a	n/a	\$ 196	\$ 196	\$ 148	76%	\$ 196	100%	0	\$ -	\$ -	\$ -
10	Other or Miscellaneous Inspections															
	first hour	each		0.25	0.00	1.00	\$ 196	\$ 245	\$ 148	60%	\$ 245	100%	92	\$ 13,556	\$ 22,430	\$ 22,430
	each additional hour	each		0.00	0.00	1.00	\$ 196	\$ 196	\$ 148	76%	\$ 196	100%	0	\$ -	\$ -	\$ -
11	SPECIAL PERMIT FEES															
	Christmas Tree Lot	each		0.25	0.50	1.00	\$ 196	\$ 343	\$ 192	56%	\$ 343	100%	0	\$ -	\$ -	\$ -
	Day Care Centers															
	< 49 Children	per facility		0.25	0.50	1.00	\$ 196	\$ 343	\$ 58	17%	\$ 343	100%	0	\$ -	\$ -	\$ -
	50 or more Children	per facility		0.25	1.00	2.00	\$ 196	\$ 637	\$ 101	16%	\$ 637	100%	0	\$ -	\$ -	\$ -
	Environmental Equip./Soil Remediation	each		0.25	0.50	1.00	\$ 196	\$ 343	\$ 556	162%	\$ 343	100%	0	\$ -	\$ -	\$ -
	Oil Well	each		0.25	1.00	2.00	\$ 196	\$ 637	\$ 556	87%	\$ 637	100%	21	\$ 11,668	\$ 13,371	\$ 13,371
	Explosives - Storage/Sell/Display	each		0.25	1.00	2.00	\$ 196	\$ 637	\$ 257	40%	\$ 637	100%	21	\$ 5,387	\$ 13,371	\$ 13,371
	Location Filming - Spot Check	per day		0.25	0.50	1.00	\$ 196	\$ 343	\$ 95	28%	\$ 343	100%	9	\$ 853	\$ 3,086	\$ 3,086
	Fire Department Lock	each		0.25	0.00	1.00	\$ 196	\$ 245	\$ 29	12%	\$ 245	100%	0	\$ -	\$ -	\$ -
	Fire Road Use	per day		0.25	0.00	0.50	\$ 196	\$ 147	\$ 31	21%	\$ 147	100%	0	\$ -	\$ -	\$ -
	Helicopter Lifts, Landing, Etc.	each		0.50	1.00	1.50	\$ 196	\$ 588	\$ 298	51%	\$ 588	100%	0	\$ -	\$ -	\$ -
	Mall (covered) Annual Permit															
	Kiosks/Display	per year		0.25	0.25	1.00	\$ 196	\$ 294	\$ 359	122%	\$ 294	100%	0	\$ -	\$ -	\$ -
	Booths/Liquid or Gas-Fueled Equip	per year		0.25	0.25	1.00	\$ 196	\$ 294	\$ 359	122%	\$ 294	100%	0	\$ -	\$ -	\$ -

				Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis				
Fee No.	Fee Name	Fee Type / Unit	Notes	Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Proc	Pln Chk	Insp									Current Fee	Full Cost Recovery	Recommended Fee
	Open Flame - Candles																
	Candles in public assembly Buildings	per permit		0.25	0.25	1.00	1.50	\$ 196	\$ 294	\$ 87	29%	\$ 294	100%	0	\$ -	\$ -	\$ -
	Open flame/burning	per permit		0.25	0.25	1.00	1.50	\$ 196	\$ 294	\$ 96	33%	\$ 294	100%	25	\$ 2,405	\$ 7,346	\$ 7,346
	Pit Barbecue	per permit		0.25	0.25	0.75	1.25	\$ 196	\$ 245	\$ 50	20%	\$ 245	100%	0	\$ -	\$ -	\$ -
												\$ -			-	-	-
	Special Effects/Pyrotechnics/Vehicle on Set	per event		0.25	0.50	1.25	2.00	\$ 196	\$ 392	\$ 128	33%	\$ 392	100%	12	\$ 1,539	\$ 4,702	\$ 4,702
	Special Events: Pre-event Inspection	per event		0.25	0.50	1.50	2.25	\$ 196	\$ 441	\$ 128	29%	\$ 441	100%	0	\$ -	\$ -	\$ -
	Spray Finishing																
	Frontal Area < 9 sq. ft.	per permit		0.25	0.50	1.50	2.25	\$ 196	\$ 441	\$ 87	20%	\$ 441	100%	0	\$ -	\$ -	\$ -
	Frontal Area > 9 sq. ft.	per permit		0.25	0.75	1.75	2.75	\$ 196	\$ 539	\$ 173	32%	\$ 539	100%	0	\$ -	\$ -	\$ -
												\$ -			\$ -	\$ -	\$ -
	Tank Truck/Flammable Liquids	per permit		0.25	0.50	1.00	1.75	\$ 196	\$ 343	\$ 248	72%	\$ 343	100%	0	\$ -	\$ -	\$ -
															-	-	-
	Tank Removal/Installation														-	-	-
	Above Ground	per tank		0.25	0.50	3.00	3.75	\$ 196	\$ 735	\$ 255	35%	\$ 735	100%	0	\$ -	\$ -	\$ -
	Below Ground	per tank		0.25	0.50	3.00	3.75	\$ 196	\$ 735	\$ 255	35%	\$ 735	100%	0	\$ -	\$ -	\$ -
	Tents and Air Supported Structures																
	401-700 sq. ft.	per permit		0.25	0.50	0.75	1.50	\$ 196	\$ 294	\$ 53	18%	\$ 294	100%	15	\$ 794	\$ 4,408	\$ 4,408
	701-1,200 sq. ft.	per permit		0.25	0.75	1.00	2.00	\$ 196	\$ 392	\$ 118	30%	\$ 392	100%	0	\$ -	\$ -	\$ -
	Over 1,201 sq. ft.	per permit		0.25	1.00	1.50	2.75	\$ 196	\$ 539	\$ 150	28%	\$ 539	100%	0	\$ -	\$ -	\$ -
												\$ -			-	-	-
	Title 19 - Five Year Sprinkler/Standpipe Test	per test		0.25	0.00	0.75	1.00	\$ 196	\$ 196	\$ 130	67%	\$ 196	100%	36	\$ 4,695	\$ 7,053	\$ 7,053
	Welding/Cutting	per permit		0.25	0.50	2.00	2.75	\$ 196	\$ 539	\$ 128	24%	\$ 539	100%	0	\$ -	\$ -	\$ -
	Heliport	per permit		0.25	1.50	3.00	4.75	\$ 196	\$ 931	\$ 200	22%	\$ 931	100%	0	\$ -	\$ -	\$ -
	Incident Report Copies	per copy		0.15	0.00	0.05	0.20	\$ 196	\$ 39	\$ 5	13%	\$ 39	100%	0	\$ -	\$ -	\$ -
12	HAZARDOUS MATERIALS FEES		[6]														
	Category I Businesses	per year		0.50	0.00	0.50	1.00	\$ 196	\$ 196	\$ 245	125%	\$ 196	100%	58	\$ 14,210	\$ 11,363	\$ 11,363
	Category II Businesses	per year		1.00	0.00	1.00	2.00	\$ 196	\$ 392	\$ 551	141%	\$ 392	100%	110	\$ 60,610	\$ 43,099	\$ 43,099
	Category III Businesses	per year		1.50	0.00	1.50	3.00	\$ 196	\$ 588	\$ 1,685	287%	\$ 588	100%	17	\$ 28,645	\$ 9,991	\$ 9,991
	Category IV Businesses	per year		2.00	0.00	2.00	4.00	\$ 196	\$ 784	NEW	%	\$ 784	100%	10	\$ -	\$ 7,836	\$ 7,836
	Additional fee for CalARP program implementation	per year		4.00	0.00	4.00	8.00	\$ 196	\$ 1,567	NEW	%	\$ 1,567	100%	0	\$ -	\$ -	\$ -
	Late filing fee	each	[8]							40% of Base fee		40% of Base fee					

Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Proc	Pln Chk	Insp									Current Fee	Full Cost Recovery	Recommended Fee
13	FIRE INSPECTION FEES		[4]														
	Commercial Businesses																
	500 sq. ft. or less	per biennial insp.		0.25	0.25	2.25	2.75	\$ 196	\$ 539	\$ 101	19%	\$ 539	100%	0	\$ -	\$ -	\$ -
	From 501 to 999 sq. ft.	per biennial insp.		0.25	0.25	3.00	3.50	\$ 196	\$ 686	\$ 131	19%	\$ 686	100%	0	\$ -	\$ -	\$ -
	From 1,000 to 1,999 sq. ft.	per biennial insp.		0.25	0.25	3.75	4.25	\$ 196	\$ 833	\$ 163	20%	\$ 833	100%	0	\$ -	\$ -	\$ -
	From 2,000 to 4,999 sq. ft.	per annual insp.		0.25	0.25	4.50	5.00	\$ 196	\$ 980	\$ 231	24%	\$ 980	100%	608	\$ 140,355	\$ 595,554	\$ 595,554
	From 5,000 to 9,999 sq. ft.	per annual insp.		0.25	0.50	5.25	6.00	\$ 196	\$ 1,175	\$ 333	28%	\$ 1,175	100%	259	\$ 86,345	\$ 304,438	\$ 304,438
	From 10,000 to 19,999 sq. ft.	per annual insp.		0.25	0.50	6.00	6.75	\$ 196	\$ 1,322	\$ 576	44%	\$ 1,322	100%	158	\$ 90,968	\$ 208,934	\$ 208,934
	From 20,000 to 29,999 sq. ft.	per annual insp.		0.25	0.75	7.50	8.50	\$ 196	\$ 1,665	\$ 633	38%	\$ 1,665	100%	52	\$ 32,933	\$ 86,590	\$ 86,590
	From 30,000 to 49,999 sq. ft.	per annual insp.		0.25	0.75	8.25	9.25	\$ 196	\$ 1,812	\$ 697	38%	\$ 1,812	100%	37	\$ 25,776	\$ 67,049	\$ 67,049
	50,000 sq. ft. or more	per annual insp.		0.25	1.00	9.00	10.25	\$ 196	\$ 2,008	\$ 766	38%	\$ 2,008	100%	49	\$ 37,550	\$ 98,394	\$ 98,394
	Apartment Complexes																
	Under 8 Units	per annual insp.		0.25	0.25	0.75	1.25	\$ 196	\$ 245	\$ 163	67%	\$ 245	100%	0	\$ -	\$ -	\$ -
	8-19 Units	per annual insp.		0.25	0.25	1.00	1.50	\$ 196	\$ 294	\$ 231	79%	\$ 294	100%	81	\$ 18,699	\$ 23,803	\$ 23,803
	20-39 Units	per annual insp.		0.25	0.25	1.50	2.00	\$ 196	\$ 392	\$ 333	85%	\$ 392	100%	0	\$ -	\$ -	\$ -
	40-99 Units	per annual insp.		0.25	0.25	2.00	2.50	\$ 196	\$ 490	\$ 576	118%	\$ 490	100%	0	\$ -	\$ -	\$ -
	100-199 Units	per annual insp.		0.25	0.25	3.00	3.50	\$ 196	\$ 686	\$ 1,132	165%	\$ 686	100%	0	\$ -	\$ -	\$ -
	200-299 Units	per annual insp.		0.25	0.50	3.50	4.25	\$ 196	\$ 833	\$ 1,698	204%	\$ 833	100%	0	\$ -	\$ -	\$ -
	300-399 Units	per annual insp.		0.25	0.50	4.50	5.25	\$ 196	\$ 1,029	\$ 2,264	220%	\$ 1,029	100%	0	\$ -	\$ -	\$ -
	400 Units and over	per annual insp.		0.25	0.50	6.00	6.75	\$ 196	\$ 1,322	\$ 2,707	205%	\$ 1,322	100%	0	\$ -	\$ -	\$ -
14	High Rise Inspections (minimum of 8 hours)	per hour		0.25	0.00	1.00	1.25	\$ 228	\$ 285	\$ 148	52%	\$ 285	100%	0	\$ -	\$ -	\$ -
15	Weed Abatement High Severity Zone Inspection																
	3rd and subsequent reinspection	per inspection		0.00	0.00	1.00	1.00	\$ 196	\$ 196	NEW	%	\$ 196	100%	0	\$ -	\$ -	\$ -

				Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis				
Fee No.	Fee Name	Fee Type / Unit	Notes	Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Proc	Pln Chk	Insp									Current Fee	Full Cost Recovery	Recommended Fee
16	EMERGENCY TRANSPORTATION FOR BASIC LIFE SUPPORT (BLS)		[2] [3]														
	Transport Fee for BLS and Special Ancillary Services		[1]														
17	EMERGENCY TRANSPORTATION FOR ADVANCED LIFE SUPPORT (ALS)		[2] [3]														
	Transport Fee for Advanced Life Support (ALS) and Special Ancillary Services		[1]														
18	Fire Personnel for Filming Activity and Special Event Permittees		[7]														
	Fire Safety Officer (Mon-Fri)	per inspection		0.00	0.00	1.00	1.00	\$ 196	\$ 196	\$ 695	355%	\$ 196	100%	0	\$ -	\$ -	\$ -
	Fire Safety Officer (Sat/Sun/Holidays)	per inspection		0.00	0.00	1.00	1.00	\$ 228	\$ 228	\$ 925	406%	\$ 228	100%	0	\$ -	\$ -	\$ -
	Life Safety Officer (Mon-Fri)	per inspection		0.00	0.00	1.00	1.00	\$ 196	\$ 196	\$ 500	255%	\$ 196	100%	0	\$ -	\$ -	\$ -
	Life Safety Officer (Sat/Sun/Holidays)	per inspection		0.00	0.00	1.00	1.00	\$ 228	\$ 228	\$ 500	219%	\$ 228	100%	0	\$ -	\$ -	\$ -
19	Fee for which a fee item is not listed	hourly					1.00	\$ 196	\$ 196	NEW	%	\$ 196	100%	0	\$ -	\$ -	\$ -
20	Technology Fee	per permit	[9]							4%		5.44%					
PLANNING SUPPORT																	
1	Address Assignment	each					0.25	\$ 196	\$ 49	NEW	%	\$ 49	100%	107	\$ -	\$ 5,240	\$ 5,240
2	Administrative Site Plan Review [ASPR]																
	New Application	each					2.00	\$ 196	\$ 392	NEW	%	\$ 392	100%	2	\$ -	\$ 784	\$ 784
															\$ -	\$ -	\$ -
3	Administrative Use Permit																
	New Application	each					1.00	\$ 196	\$ 196	NEW	%	\$ 196	100%	16	\$ -	\$ 3,134	\$ 3,134
												\$ -			\$ -	\$ -	\$ -
4	Annexation / De-Annexation	each					1.00	\$ 196	\$ 196	NEW	%	\$ 196	100%	0	\$ -	\$ -	\$ -
5	Comprehensive Plan																
	New Application	each					3.00	\$ 196	\$ 588	NEW	%	\$ 588	100%	1	\$ -	\$ 588	\$ 588

				Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis				
Fee No.	Fee Name	Fee Type / Unit	Notes	Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Proc	Pln Chk	Insp									Current Fee	Full Cost Recovery	Recommended Fee
6	Conditional Use Permit (CUP) - Single Family/Two Family Caretaker or Superintendant Dwelling Unit in Industrial Zones																
	New Application	each				2.00	\$ 196	\$ 392	NEW	%	\$ 392	100%	0	\$ -	\$ -	\$ -	
7	Development Agreement	each				1.00	\$ 196	\$ 196	NEW	%	\$ 196	100%	0	\$ -	\$ -	\$ -	
8	Height Exception	each				0.50	\$ 196	\$ 98	NEW	%	\$ 98	100%	0	\$ -	\$ -	\$ -	
														\$ -	\$ -	\$ -	
9	Preliminary Project Review (PPR)																
	Other Preliminary Project Review	each				2.00	\$ 196	\$ 392	NEW	%	\$ 392	100%	11	\$ -	\$ 4,310	\$ 4,310	
10	Site Plan Review (SPR)																
	New Application	each				3.00	\$ 196	\$ 588	NEW	%	\$ 588	100%	6	\$ -	\$ 3,526	\$ 3,526	
11	Specific (or Precise) Plan	each				4.00	\$ 196	\$ 784	NEW	%	\$ 784	100%	0	\$ -	\$ -	\$ -	
														\$ -	\$ -	\$ -	
12	Subdivision of Land																
	Tentative Tract Map (TTM)	each				4.00	\$ 196	\$ 784	NEW	%	\$ 784	100%	0	\$ -	\$ -	\$ -	
13	Temporary Use Permit	each				1.00	\$ 196	\$ 196	NEW	%	\$ 196	100%	6	\$ -	\$ 1,175	\$ 1,175	
														\$ -	\$ -	\$ -	
14	Planning Review for Applications/Permits not Listed	hourly				1.00	\$ 196	\$ 196	NEW	%	\$ 196	100%	0	\$ -	\$ -	\$ -	
TOTAL FIRE DEPARTMENT - COMMUNITY RISK REDUCTION DIVISION														\$ 1,223,260	\$ 1,979,008	\$ 1,979,008	

Notes

- [1] Transport fees, mileage and oxygen shall be adjusted annually in accordance with the fee schedule approved by the L.A. County General Public Allowable Rate Schedule. The fees shown reflect the current fees at the time this schedule is adopted. Fees are subject to change as L.A. County fees change. See L.A. County Ordinance Sections 7.16.280 and 7.16.310 for current rates in effect.
- [2] Supplies and medications will be adjusted annually in accordance with price increases.
- [3] Notwithstanding the above fees, the Fire Chief, or his/her designee, is authorized to waive fees for Emergency Transportation services.
- [4] Fire Inspection Fees shall be included in the Business Tax renewal process and, for billing purposes, shall be subject to the same payment deadlines and late fees as the Business Tax Certificate renewals. If, for any reason, the Fire Inspection fee is billed separately from the Business Tax renewal process, the Fire Inspection fee is payable within 60 calendar days of issuance of the bill and is subject to the same late fees as the Business Tax Certificate Renewal if not
- [5] Refund requests must be submitted in writing and will be subject to the Fire Marshal's approval
- [6] See Fire HazMat Definitions page for description of categories.
* Fire Marshal can alter the fee for service required in excess of standard - APPLIES TO ALL CATEGORIES.
- [7] Source: Resolution NO. 2016-R 044 ; CCMC Sections 11.14.035 and 17.520.030
- [8] LA County Processes and Charges fees per LA County Code 12.52.080 Permit Penalty for late payment.
- [9] Technology Fee applies to sprinkler, alarm and building plan review/inspection.

APPENDIX A.11

Cost of Service Analysis – Police

Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis				Cost Recovery Analysis			Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
POLICE DEPARTMENT														
ALARM SYSTEMS														
	The following fees and charges are established for, and applicable to, Alarm Permits for alarm systems, including late payment of an alarm permit renewal and miscellaneous charges as described in Chapter 11.04 of the Culver City Municipal Code. Additional charges may apply from the City's contract billing administrator.													
1	Initial Application Fee		[12]											
	Sworn			0.003	\$ 269	\$ 1	15							
	Contract Services			n/a		\$ 3	3							
	Subtotal	each		0.003		\$ 4	\$ 18	459%	\$ 4	100%	203	\$ 3,654	\$ 795	\$ 795
2	Initial Application Fee		[12]											
	Residence w/non-monitored alarms													
	Sworn			0.003	\$ 269	\$ 1	8							
	Contract Services			n/a		\$ 3	2							
	Subtotal	each		0.003		\$ 4	\$ 10	255%	\$ 4	100%	11	\$ 110	\$ 43	\$ 43
3	Annual Renewal Fee		[12]											
	Sworn			0.003	\$ 269	\$ 1	15							
	Contract Services			n/a		\$ 3	3							
	Subtotal	each		0.003		\$ 4	\$ 18	459%	\$ 4	100%	2,634	\$ 47,412	\$ 10,322	\$ 10,322
4	Annual Renewal Fee		[12]											
	Residence w/non-monitored alarms													
	Sworn			0.003	\$ 269	\$ 1	8							
	Contract Services			n/a		\$ 3	2							
	Subtotal	each		0.003		\$ 4	\$ 10	255%	\$ 4	100%	5	\$ 50	\$ 20	\$ 20
5	Service Charge for Late Renewal		[12]											
	Sworn			0.003	\$ 269	\$ 1	12							
	Contract Services			n/a		\$ 3	3							
	Subtotal	each		0.003		\$ 4	\$ 15	383%	\$ 4	100%	590	\$ 8,850	\$ 2,312	\$ 2,312
6	Fee to Appeal Suspension or Revocation of Alarm Permit	per permit	[7]				\$ 150		\$ 150					
7	False Alarm Charge - Permit Holders - First Chargeable Response													
	Sworn			1.29	\$ 269	\$ 349	98							
	Contract Services			n/a		\$ 32	22							
	Subtotal	each		1.29		\$ 381	\$ 120	32%	\$ 120	32%	202	\$ 24,240	\$ 76,863	\$ 24,240
8	False Alarm Charge - Permit Holders - All Other Chargeable Responses													
	Sworn			1.29	\$ 269	\$ 349	193							
	Contract Services			n/a		\$ 32	42							
	Subtotal	each		1.29		\$ 381	\$ 235	62%	\$ 235	62%	715	\$ 168,025	\$ 272,066	\$ 168,025

Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis				Cost Recovery Analysis			Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
9	False Alarm Charge for No Permit, Suspended or Revoked Permit													
	Sworn			1.29	\$ 269	\$ 349	193							
	Contract Services			n/a		\$ 32	42							
	Subtotal	each		1.29		\$ 381	\$ 235	62%	\$ 235	62%	0	\$ -	\$ -	\$ -
10	Fee to Appeal False Alarm Charge													
	Sworn			1.00	\$ 269	\$ 269								
	Contract Services			n/a										
	Subtotal	each		1.00		\$ 269	NEW	%	\$ 269	100%	0	\$ -	\$ -	\$ -
11	Service Charge for Late Payment	each	[8]				\$ 15		\$ 15		947			
12	Failure to Respond Charge													
	Sworn			1.00	\$ 269	\$ 269	12							
	Contract Services			n/a			3							
	Subtotal	each		1.00		\$ 269	\$ 15	6%	\$ 269	100%	0	\$ -	\$ -	\$ -
FILM PERMITS														
	The following fees are established for, and applicable to, Film Permits for filming activity as described in Chapter 11.14 of the Culver City Municipal Code.													
13	City Film Permit Approval*													
	Police			1.00	\$ 269	\$ 269								
	Fire			0.25	\$ 196	\$ 49								
	Subtotal	per permit		1.25		\$ 318	\$ 165	52%	\$ 318	100%	300	\$ 49,500	\$ 95,492	\$ 95,492
	* For filming events with lane or street closures, or activity on CC Parks and Recreation Properties, additional fees apply, see Mobility and Traffic, Transportation, and Parks and Recreation Fee Schedules													

Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis			Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
14	Other Filming Fees:		[1] [7]											
	Film LA Application Fee	each					\$ 660		\$660 or Current Rate Set by Film LA Agreement					
	Film LA Rider Fee	each (plus City Permit Change Fee)					\$ 105		\$105 or Current Rate Set by Film LA Agreement					
	Day Use For Motion Filming	per day					\$ 350		\$350 or Current Rate Set per City Policy for Site Use					
	Day Use For Still Photography	per day					\$ 75		\$75 or Current Rate Set per City Policy for Site Use					
	Parking Space Rental Fees	per day					See Public Works Mobility & Traffic fee schedule		See Public Works Mobility & Traffic fee schedule					
	Site Usage Fees (City or Redevelopment Agency-owned property)													
	Main Street	per day					\$ 400		\$400 or Current Rate Set per City Policy for Site Use					
	Civic Center (Exterior)	per day					\$ 500		\$500 or Current Rate Set per City Policy for Site Use					
	Civic Center (Interior)	per day					\$ 750		\$750 or Current Rate Set per City Policy for Site Use					
	Town Plaza	per day					\$ 500		\$500 or Current Rate Set per City Policy for Site Use					
	All Other Properties	per day					\$ 350		\$350 or Current Rate Set per City Policy for Site Use					

Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis				Cost Recovery Analysis			Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
15	Filming Assignments - Police Officer Per Day Monday - Friday		[11]											
	Minimum	Per Assignment		8.00	\$ 312	\$ 2,493	\$ 863	35%	\$ 2,493	100%	0	\$ -	\$ -	\$ -
	Per Hour Beyond Minimum	Per Hour		1.00	\$ 312	\$ 312	\$ 108	35%	\$ 312	100%	0	\$ -	\$ -	\$ -
	Minimum if cancelled within 24 hours	Per Assignment		4.00	\$ 312	\$ 1,246	\$ 432	35%	\$ 1,246	100%	0	\$ -	\$ -	\$ -
16	Filming Assignments - Police Officer Per Day Saturday, Sunday, Holidays, and Weekday Assignments Beyond 12 hours		[11]											
	Minimum	Per Assignment		8.00	\$ 354	\$ 2,831	\$ 863	30%	\$ 2,831	100%	0	\$ -	\$ -	\$ -
	Per Hour Beyond Minimum	Per Hour		1.00	\$ 354	\$ 354	\$ 108	30%	\$ 354	100%	0	\$ -	\$ -	\$ -
	Minimum if cancelled within 24 hours	Per Assignment		4.00	\$ 354	\$ 1,415	\$ 432	30%	\$ 1,415	100%	0	\$ -	\$ -	\$ -
REPORT COPIES														
17	Traffic Accident Report:		[2]											
	By mail, per copy (No Charge to parties involved)	each					no charge		no charge					
	Others, base fee													
	Sworn			0.00	\$ 269	\$ -								
	Non-sworn			0.33	\$ 119	\$ 39								
	Subtotal	each		0.33		\$ 39	\$ 15	38%	\$ 39	100%	607	\$ 9,105	\$ 23,760	\$ 23,760
	Each additional page	each					\$ 0.10		\$ 0.10					
18	Crime Report:		[2]											
	By mail, per copy (No Charge to victim)	each					no charge		no charge					
	Others, base fee													
	Sworn			0.00	\$ 269	\$ -								
	Non-sworn			0.33	\$ 119	\$ 39								
	Subtotal	each		0.33		\$ 39	\$ 15	38%	\$ 39	100%	0	\$ -	\$ -	\$ -
	Each additional page	each					\$ 0.10		\$ 0.10					
	Expedited commercial request for report (additional fee)	each					\$ 10.00		\$ 10.00					
19	Clearance Letters		[4]											
	Sworn			0.00	\$ 269	\$ -								
	Non-sworn			0.25	\$ 119	\$ 30								
	Subtotal	per letter		0.25		\$ 30	\$ 20	67%	\$ 25	84%	22	\$ 440	\$ 652	\$ 550
20	Copy of DVD, CD, Flash Drive (per disk)	each	[5]				\$ 10		\$ 10					
21	Subpoena Reproduction Costs													
	Sworn			0.00	\$ 269	\$ -								
	Non-sworn			0.25	\$ 119	\$ 30								
	Subtotal	each		0.25		\$ 30	\$ 15	51%	\$ 30	100%	7	\$ 105	\$ 208	\$ 208
22	Other Report Reproduction / Copy Requests	each	[5]				Refer to City Clerk General Copying Fee		Refer to City Clerk General Copying Fee					

Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
23	Police Record Sealing Request (per request)													
	Sworn			0.00	\$ 269	\$ -								
	Non-sworn			1.00	\$ 119	119								
	Subtotal	per request		1.00		\$ 119	\$ 40	34%	\$ 119	100%	5	\$ 200	\$ 593	\$ 593
24	Report Certification													
	Sworn			0.00	\$ 269	\$ -								
	Non-sworn			0.25	\$ 119	30								
	Subtotal	each		0.25		\$ 30	\$ 4	13%	\$ 30	100%	0	\$ -	\$ -	\$ -
25	Repossession Fee													
	Sworn			0.00	\$ 269	\$ -								
	Non-sworn			0.25	\$ 119	30								
	Subtotal	each		0.25		\$ 30	\$ 15	51%	\$ 30	100%	34	\$ 510	\$ 1,008	\$ 1,008
26	Arrest Package													
	Sworn			0.00	\$ 269	\$ -								
	Non-sworn			0.33	\$ 119	39								
	Subtotal	per package		0.33		\$ 39	\$ 20	51%	\$ 39	100%	13	\$ 260	\$ 509	\$ 509
27	Taking the Fingerprinting impression of the appendages of both hands on a single fingerprint card (Ink):													
	First Card													
	Sworn			0.00	\$ 269	\$ -								
	Non-sworn			0.33	\$ 119	39								
	Subtotal	each		0.33		\$ 39	\$ 17	43%	\$ 39	100%	0	\$ -	\$ -	\$ -
	Each Additional Card													
	Sworn			0.00	\$ 269	\$ -								
	Non-sworn			0.33	\$ 119	39								
	Subtotal	each		0.33		\$ 39	\$ 17	43%	\$ 39	100%	0	\$ -	\$ -	\$ -
	Fingerprints by Livescan (City Service fee)		[3]											
	Sworn			0.00	\$ 269	\$ -								
	Non-sworn			0.50	\$ 119	59								
	Subtotal	each		0.50		\$ 59	\$ 40	67%	\$ 59	100%	20	\$ 800	\$ 1,186	\$ 1,186
MISCELLANEOUS FEES														
28	Correctable Citation Sign-off													
	Sworn			0.25	\$ 269	\$ 67								
	Non-sworn			0.00	\$ 119	-								
	Subtotal	each		0.25		\$ 67	\$ 10	15%	\$ 10	15%	9	\$ 90	\$ 606	\$ 90
29	Copy of Lost Citation													
	Sworn			0.00	\$ 269	\$ -								
	Non-sworn			0.25	\$ 119	30								
	Subtotal	each		0.25		\$ 30	\$ 2	7%	\$ 30	100%	0	\$ -	\$ -	\$ -
30	DUI Collision (per GC 53150)													
	Per response	each					Actual Cost		Actual Cost					
	Maximum						\$ 12,000		\$ 12,000					

Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
31	Hit and Run Accident Investigation (per GC 53150)													
	Per response	each					Actual Cost			Actual Cost				
	Maximum						\$ 12,000			\$ 12,000				
32	Police Pursuits Cost Recovery (per GC 53150)													
	Per response	each					Actual Cost			Actual Cost				
	Maximum						\$ 12,000			\$ 12,000				
33	Vehicle Release for Impounded Vehicle *No Charge to Victim													
	Non-commercial passenger vehicles													
	Sworn			1.00	\$ 269	\$ 269								
	Non-sworn			0.33	\$ 119	39								
	Subtotal	each		1.33		\$ 308	\$ 175	57%	\$ 175	57%	310	\$ 54,250	\$ 95,627	\$ 54,250
	Commercial vehicles (GVWR in excess of 10,000 lbs.)													
	Sworn			1.00	\$ 269	\$ 269								
	Non-sworn			0.33	\$ 119	39								
	Subtotal	each		1.33		\$ 308	\$ 225	73%	\$ 225	73%		\$ -	\$ -	\$ -
	Investigative impound													
	Sworn			1.00	\$ 269	\$ 269								
	Non-sworn			0.33	\$ 119	39								
	Subtotal	each		1.33		\$ 308	\$ 200	65%	\$ 200	65%		\$ -	\$ -	\$ -
34	Vehicle Release for Stored Vehicles (No charge for GTA victims)													
	Sworn			1.00	\$ 269	\$ 269								
	Non-sworn			0.33	\$ 119	39								
	Subtotal	each		1.33		\$ 308	\$ 100	32%	\$ 308	100%		\$ -	\$ -	\$ -
35	Police billable services (per officer, per hour)													
	Sworn	per hour		1.00	\$ 269	\$ 269	\$ 100	37%	\$ 269	100%		\$ -	\$ -	\$ -
	Non-sworn	per hour		1.00	\$ 119	\$ 119	\$ 100	84%	\$ 119	100%		\$ -	\$ -	\$ -
	Sworn - OT	per hour		1.00	\$ 312	\$ 312	\$ 100	32%	\$ 312	100%		\$ -	\$ -	\$ -
	Non-sworn - OT	per hour		1.00	\$ 140	\$ 140	\$ 100	72%	\$ 140	100%		\$ -	\$ -	\$ -
36	Court Commitment Fee													
	Sworn			0.25	\$ 269	\$ 67								
	Non-sworn			5.88	\$ 119	697								
	Subtotal	per day or portion thereof		6.13		\$ 764	\$ 110	14%	\$ 750	98%	0	\$ -	\$ -	\$ -
37	Jail Booking Fee (per booking upon conviction)													
	Sworn			0.00	\$ 269	\$ -								
	Non-sworn			0.50	\$ 119	59								
	Subtotal	per booking		0.50		\$ 59	\$ 220	371%	\$ 59	100%	0	\$ -	\$ -	\$ -
38	Conceal and Carry Permit		[9]											
	Sworn			3.00	\$ 269	\$ 808								
	Non-sworn			1.00	\$ 119	119								
	Subtotal	per permit		4.00		\$ 927	\$ 150	16%	\$ 350	38%	35	\$ 5,250	\$ 32,431	\$ 12,250

Fee No.	Fee Name	Fee Type / Unit	Notes	Activity Service Cost Analysis				Cost Recovery Analysis			Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
39	WITNESS FEES (Per Government Code Section 68097.2) *Officer attendance pursuant to subpoena	per day, per officer	[6]				\$ 275		\$ 275					
40	Special Event Permit Application Review		[10]											
	Sworn			2.00	\$ 269	\$ 539								
	Non-sworn			1.00	\$ 119	119								
	Subtotal	per permit		3.00		\$ 657	NEW	%	\$ 657	100%	280	\$ -	\$ 184,037	\$ 184,037
41	Special Event Assignments - Police Officer Per Day Monday - Friday		[11]											
	Minimum	Per Assignment		6.00	\$ 312	\$ 1,870	\$ 647	35%	\$ 1,870	100%	0	\$ -	\$ -	\$ -
	Per Hour Beyond Minimum	Per Hour		1.00	\$ 312	\$ 312	\$ 108	35%	\$ 312	100%	0	\$ -	\$ -	\$ -
	Minimum if cancelled within 24 hours	Per Assignment		4.00	\$ 312	\$ 1,246	\$ 432	35%	\$ 1,246	100%	0	\$ -	\$ -	\$ -
42	Special Event Assignments - Police Officer Per Day Saturday, Sunday, Holidays, and Weekday Assignments Beyond 12 hours		[11]											
	Minimum	Per Assignment		6.00	\$ 354	\$ 2,123	\$ 647	30%	\$ 2,123	100%	0	\$ -	\$ -	\$ -
	Per Hour Beyond Minimum	Per Hour		1.00	\$ 354	\$ 354	\$ 108	30%	\$ 354	100%	0	\$ -	\$ -	\$ -
	Minimum if cancelled within 24 hours	Per Assignment		4.00	\$ 354	\$ 1,415	\$ 432	30%	\$ 1,415	100%	0	\$ -	\$ -	\$ -
43	Firearms Permitting Fee													
	Sworn			4.50	\$ 269	\$ 1,212								
	Non-sworn			0.00	\$ 269	-								
	Current Planning Manager			1.00	\$ 267	267								
	Finance Manager			0.25	\$ 154	38								
	Subtotal	per permit		5.75		\$ 1,517	NEW	%	\$ 1,517	100%	0	\$ -	\$ -	\$ -
44	Fees for Services Otherwise not Listed, per hour													
	During Normal Business Hours													
	Sworn	per hour		1.00	\$ 269	\$ 269	\$ 100	37%	\$ 269	100%	0	\$ -	\$ -	\$ -
	Non-sworn	per hour		1.00	\$ 119	119	\$ 100	84%	\$ 119	100%	0	\$ -	\$ -	\$ -
	After Normal Business Hours													
	Sworn	per hour		1.00	\$ 312	\$ 312	\$ 100	32%	\$ 312	100%	0	\$ -	\$ -	\$ -
	Non-sworn	per hour		1.00	\$ 140	140	\$ 100	72%	\$ 140	100%	0	\$ -	\$ -	\$ -
TOTAL POLICE DEPARTMENT												\$ 372,851	\$ 798,531	\$ 579,690

Notes

- [1] Business taxes are also applicable pursuant to Chapter 11.01 of the Culver City Municipal Code
- [2] Set per review of City Attorney to comply with CPRA limitations. Not reviewed as part of this study.
- [3] Additional DOJ fee applies.
- [4] Fee not to exceed \$25, per Penal Code 13322
- [5] Refer to General City Copying Services section of the Master Fee Schedule
- [6] This fee is listed for informational purposes only and is subject to change without further action of the City Council. The actual fee charged shall be the then current fee set forth in Government Code Section 68097.2.
- [7] NBS did not evaluate
- [8] Penalty - policy not subject to fee analysis. Placeholder for MFS
- [9] Fee is per State Penal Code section 26190(b)(1)
- [10] Hourly fee for Personnel will be charged separately at the City's Fully Burdened Hourly Rate
- [11] Hourly rate for Filming and Special Event Support calculated per POA MOU
- [12] City fee \$1, plus \$3 contract service fee (per transaction); Contract services fee subject to change based on actual costs to the City.

APPENDIX A.12

Cost of Service Analysis – Animal Services

Fee No.	Fee Description	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
POLICE DEPARTMENT - ANIMAL SERVICES														
1	ANIMAL CONTROL FEES													
	Humane Cat Trap Rental Fee													
	Application Processing / Equipment Rental	per week		1.33	\$ 138	\$ 183	\$ 25	14%	\$ 183	100%	0	\$ -	\$ -	\$ -
	Removal of Animal	per request		1.58	\$ 138	\$ 218	NEW	0%	\$ 218	100%	0	\$ -	\$ -	\$ -
	Deceased Animal Disposal (charged to owner)													
	Small Animals	each		0.92	\$ 138	\$ 126	\$ 40	32%	\$ 126	100%	0	\$ -	\$ -	\$ -
	Large Animals	each		0.92	\$ 138	\$ 126	\$ 60	48%	\$ 126	100%	0	\$ -	\$ -	\$ -
	Live Animal Relinquishment Fee (charged to owner)													
	City Field Service	each		1.42	\$ 138	\$ 195	\$ 30	15%	\$ 195	100%	0	\$ -	\$ -	\$ -
	SPCA Fee (per day, per animal when held in excess of mandated holding period)	per day, per animal	[3]				\$ 50		\$ 100					
	Altered Dog and Cat Impounds		[3]											
	1st Impound (return animal to owner in the field)	each		1.00	\$ 138	\$ 138	\$ 35	25%	\$ 138	100%	3	\$ 105	\$ 413	\$ 413
	2nd Impound (in a 12 month period)	each		1.00	\$ 138	\$ 138	\$ 50	36%	\$ 138	100%	0	\$ -	\$ -	\$ -
	3rd Impound (in a 12 month period)	each		1.00	\$ 138	\$ 138	\$ 100	73%	\$ 138	100%	0	\$ -	\$ -	\$ -
	Unaltered Dog and Cat Impounds		[3] [5]											
	1st Impound Civil Penalty (return animal to owner in the field)	each					\$ 60		\$ 35					
	2nd Impound Civil Penalty (in a 12 month period)	each					\$ 100		\$ 50					
	3rd Impound Civil Penalty (in a 12 month period)	each					\$ 150		\$ 100					
	Potentially Dangerous or Vicious Dog Investigation		[3]											
	1st Incident Investigation (upon determination of dog as dangerous/vicious)	each					\$ 500		\$ 500					
	2nd Incident Investigation (upon determination of dog as dangerous/vicious)	each					\$ 700		\$ 700					
	3rd Incident Investigation (upon determination of dog as dangerous/vicious)	each					\$ 1,000		\$ 1,000					

Fee No.	Fee Description	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
2	DOG AND CAT LICENSING FEES		[1]											
	A. Dog License - Pursuant to Section 9.01.305 of the Culver City Municipal Code.													
	Annual Dog License & Tag Fee - Per Year													
	City Animal Control Staff			0.02	\$ 138	\$ 2								
	Contract Administrator			n/a	n/a	4.20								
	Subtotal	each		0.02		\$ 6	\$ 50	784%	\$ 6	100%	820	\$ 41,021	\$ 5,234	\$ 5,234
	Dog license w/ spay or neuter certificate from licensed Vet	each	[3] [4]				\$ 25		\$ 25					
	Service Dog Tags	each	[3] [4]				\$ 7		\$ 7					
	All replacement tags													
	City Animal Control Staff			0.02	\$ 138	\$ 2.18								
	Contract Administrator			n/a	n/a	3.85								
	Subtotal	each		0.02		\$ 6	\$ 7	116%	\$ 6	100%	0	\$ -	\$ -	\$ -
	B. Voluntary Cat License - Pursuant to Section 9.01.400-405 of the Culver City Municipal Code.													
	Annual Cat License & Tag Fee - First Year													
	City Animal Control Staff			0.02	\$ 138	\$ 2.18								
	Contract Administrator			n/a	n/a	3.85								
	Subtotal	each		0.02		\$ 6	\$ 20	332%	\$ 6	100%	0	\$ -	\$ -	\$ -
	Annual Cat License & Tag Fee - Each Additional Year													
	City Animal Control Staff			0.02	\$ 138	\$ 2.18								
	Contract Administrator			n/a	n/a	2.00								
	Subtotal	per year		0.02		\$ 4	\$ 20	478%	\$ 4	100%	0	\$ -	\$ -	\$ -
	All replacement tags													
	City Animal Control Staff			0.02	\$ 138	\$ 2.18								
	Contract Administrator			n/a	n/a	3.85								
	Subtotal	each		0.02		\$ 6	\$ 7	116%	\$ 6	100%	0	\$ -	\$ -	\$ -

Fee No.	Fee Description	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
3	Licensing Fee Policies and Exemptions													
	A. Senior Citizens - Residents of Culver City aged 60 years old whose total adjusted gross income, as used for purposes of the California Personal Income Tax Law, was no more than \$18,200 for the last calendar year, and the combined adjusted gross income of all members of the household in which an individual resides was no more than \$21,500 are exempt from paying a license fee for the first dog and first cat, with all subsequent dogs and cats requiring a license and tag fee of 50% of the fees established in Section 1 of this Exhibit. The income amounts set forth in this Section shall be subject to adjustment as provided from time to time by the County of Los Angeles setting the income qualifications for "low income" or from some other bona-fide source, both subject to approval of the City Manager.													
	B. Disability - Culver City residents who meet the criteria of Disability as established by the Social Security Administration's Supplemental Security Income (SSI) Program for the Aged, Blind and Disabled (Title XVI of the Social Security Act as amended), without regard to age, are exempt from paying a license fee for the first dog and first cat, with all subsequent dogs and cats requiring a license and tag fee of 50% of the fees established in Section 1 of this Exhibit.													
	If exempt, license fee for first dog and cat is free (see above for exemption qualifications), all subsequent licenses as follows:		[4]											
	a) Annual Dog License & Tag Fee	annually					\$ 25		\$ 25					
	b) Dog license w/ spay or neuter certificate from licensed Vet	each					\$ 13		\$ 13					
	c) Annual Voluntary Cat License & Tag Fee	annually					\$ 10		\$ 10					
	d) Cat license w/ spay or neuter certificate from licensed Vet	each					\$ 5		\$ 5					

Fee No.	Fee Description	Fee Type / Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Estimated Cost Recovery at Current Rates	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
												Current Fee	Full Cost Recovery	Recommended Fee
	C. Armed Forces, Law Enforcement, and Service Dogs - A license and tag of indefinite duration shall be issued, without fee, for any dog which has been honorably discharged from the armed forces of the United States, or for any dog during such time as the dog is serving as a law enforcement dog, or for any dog during such time as the dog is owned and used by a disabled person as a certified service dog.													
4	Penalty for Late Payment		[2,3]											
	A. Penalty (in addition to license fee)	each					\$ 25		\$ 25					
5	Permit Application fo keep animals including bees, fowl or reptiles Pursuant to Section 9.01.025 of the Culver City Municipal Code	each	[6]				\$ 50		\$ 50					
6	Fees for Services Otherwise not Listed	hourly		1.00	\$ 138	\$ 138	NEW	0%	\$ 138	100%	0	\$ -	\$ -	\$ -
TOTAL POLICE DEPARTMENT - ANIMAL SERVICES												\$ 41,126	\$ 5,647	\$ 5,647

Notes

- [1] The fee shall be collected and tags issued by the City of Culver City.
- [2] Any existing license for which the licensing period of one year has elapsed. The penalty shall be added to the license fee starting on the first day that the license is considered expired and has not been renewed, or any new license which is not paid within thirty (30) days of the invoice notice.
- [3] Penalty - policy not subject to fee analysis. Placeholder for MFS. Any cost analysis shown is for informational purposes to assist decision making.
- [4] Discounted fee amount per City policy
- [5] Fines Imposed by City Council per code (Ord. 07-72 S 4)
- [6] Policy not subject to fee analysis. Placeholder for MFS.

APPENDIX B.1

Comparative Fee Survey – Finance Department Treasury Division

Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Rec'd Fee Level / Deposit	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
TREASURY DIVISION										
1	General Fees									
	First Returned Item	each	\$ 35		\$ 25	\$ 47	First NSF: \$25 Subsequent NSF: \$35 License Fees: \$10	\$ 44	1st Returned Check: \$25 Each Subsequent check: \$35	no comparison
	Each Additional Item	each	\$ 35		\$ 35					
2	Business Tax Certificate Application & Renewals (CCMC 11.01.220 & 11.01.030)									
	Business Tax Certificate Applications Processing Fee	each	\$ 77	\$ 52	\$ 52	no comparison	\$ 75	\$ 29	\$ 36	no comparison
	Business Tax Certificate Renewal Processing Fee	each	\$ 67	\$ 26	\$ 26		no comparison	no comparison	no comparison	
	Business Planning Review Fee	each	\$ 25		See Planning Division fee schedule		Zoning Conformance Review fee: \$48.64	no comparison	no comparison	
	Transfer or Assignment of tax certificate	each	\$ 40	\$ 38	\$ 38		no comparison	no comparison	\$ 36	
	Transfer or Assignment of tax certificate (if at same time as renewal)	each	No Fee		No Fee		no comparison	no comparison	\$ 36	
	Replacement of lost or destroyed certificate or permit	each	\$ 20	\$ 13	\$ 13		no comparison	no comparison	\$ 36	
	Copy of application, or prior years' renewal (per year)	each	\$ 20	\$ 38	\$ 38		no comparison	no comparison	no comparison	
3	Taxi Permit Fees & Business Taxes (CCMC 11.10.070)									
	<i>All fees are annual, unless otherwise specified</i>									
	Initial application fee for permit to conduct a taxicab business (per company)	per company	\$ 1,000	\$ 940	\$ 940	no comparison	\$ 5,000	no comparison	\$ 181	no comparison
	Driver annual permit fee	annually	\$ 30	\$ 13	\$ 13		\$ 54		Annual License: \$144.80 Permit Fee: \$180.65 Test Fee: \$29.95 per inspection	
	Annual fingerprint fee	annually	See Police Dept. fee schedule		See Police Dept. fee schedule		no comparison		Not to exceed \$118.32	
	Annual Taxicab Permit Renewal Fee	annually	\$ 250	\$ 308	\$ 308		\$ 81		\$ 479	
4	Tobacco Retailer License (CCMC 11.15.025)									
	Annual Tobacco Retailer Licensing Fee (refer to Resolution 2009-R053)	each	\$ 235	\$ 77	\$ 77	\$ 372	no comparison	no comparison	License: \$152.65 Permit: \$66.55	\$ 437
5	Consideration by Committee on Permits & Licenses (COPL)									
	Business Permit Application Fee	per permit	\$ 30	\$ 250	\$ 250	no comparison	no comparison	no comparison	no comparison	no comparison
	Transfer of Business Location or DBA Change	per permit	\$ 20	\$ 38	\$ 38					

Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Rec'd Fee Level / Deposit	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
TREASURY DIVISION										
6	Annual Administrative Review Fee for Massage Facilities	annually	\$ 208	\$ 231	\$ 231	New Permit: \$1,171 Renewal: \$693	New Permit: \$117.65 Renewal: \$78.57 Establishment permit: \$290.09	no comparison	License: \$152.65 Permit: \$66.55	no comparison
7	Games, Amusements & Entertainment Fees and Deposits (CCMC									
	Cardrooms (per location)									
	Initial Application Fee	each	\$ 2,228	\$ 1,803	\$ 1,803	Bingo: \$50	no comparison	Bingo: \$150	Simple License: \$152.65 Permit: \$66.55	no comparison
	Annual Renewal	annually	\$ 203	\$ 633	\$ 633	Bingo: \$50	no comparison	Bingo: \$100		no comparison
	Fortune Teller (per location)									
	Initial Application Fee	each	\$ 2,228	\$ 902	\$ 902	\$ 1,171	no comparison	no comparison		no comparison
	Annual Renewal	annually	\$ 203	\$ 77	\$ 77	\$ 693	no comparison	no comparison	Moderate License: \$207.75 Permit: \$120.55	no comparison
	Figure Studios & figure Modeling Fees (CCMC 11.08.035) (per								Complex License: \$311.10 Permit: \$219.20 Annually	
	First Year Fee	each	\$ 540	\$ 1,569	\$ 1,569	no comparison	no comparison	no comparison		no comparison
	Each Annual Renewal	each	\$ 506	\$ 859	\$ 859	no comparison	no comparison	no comparison		no comparison
	Event Permit Fee - For Profit	per permit	\$ 30	\$ 307	\$ 307	no comparison	no comparison	Low Impact Minor 10+ days before event: \$200 9-5 days before event: \$250 <5 days before event: \$300 High impact Minor/Major 30+days before event: \$1,000/\$2,500 29-15 days before event: \$1,250/\$5,000 <15 days before event: \$300	\$234.15 per day	no comparison
	Event Permit Fee - Non-Profit	per permit	\$ 50	\$ 307	\$ 100	no comparison	no comparison	Low Impact Minor 10+ days before event: \$200 9-5 days before event: \$250 <5 days before event: \$300 High impact Minor/Major 30+days before event: \$1,000/\$2,500 29-15 days before event: \$1,250/\$5,000 <15 days before event: \$300	no comparison	no comparison

Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Rec'd Fee Level / Deposit	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
TREASURY DIVISION										
	Late Penalties, if applicable:									
	Application submitted less than one weeks prior to event: (first Instance)	each	\$ 100		\$ 100	no comparison	no comparison	no comparison	no comparison	\$ 312
	Application submitted less than one weeks prior to event: (each subsequent instance)	each	\$ 250		\$ 250					
8	Sidewalk Vending Permit									
	New Permit Application	each	\$ 150	\$ 1,226	\$ 150	\$ 165	\$ 73	no comparison	License: \$207.75 Permit: \$120.55	\$ 291
	Renewal	each	\$ 150	\$ 1,226	\$ 150	\$ 165				
9	Local Tax Appeal									
	Business Tax	each	50% of the amount being Appealed, not to exceed \$725	\$ 615	\$ 615	no comparison	no comparison	no comparison	no comparison	no comparison
	Real Property Transfer Tax	each								
	Transient Occupancy Tax	each								
	Utility Users Tax	each								
	All Other Local Taxes	each								
	NOTE: Fee only applies to an appeal of an official decision by the Tax									
10	Credit Card Transaction Fee	each	NEW		Actual Cost	no comparison	no comparison	no comparison	no comparison	no comparison
11	E-Check (ACH online payment) Fee	each	NEW		Actual Cost	no comparison	no comparison	no comparison	no comparison	no comparison
12	Fees for Services Otherwise not Listed	hourly	NEW		\$ 154	no comparison	no comparison	no comparison	no comparison	no comparison

Notes

- [1] Source: "CityofBeverlyHills_FY22-23Taxes,Fees,andChargesBook.pdf"
[2] Source: "SantaMonica_FeeSchedule-FY22-23_Finance.pdf"
[3] Source: "CityofWEHO_Approved Fee Schedule FY22.pdf"
[4] Source: "CityofBurbank_FY22-23_AdoptedFeeSchedule.pdf"
[5] Source: "LA_Cannabis Ordinance fees and fines.pdf", "Tobacco Retailer's Permit _ Los Angeles Office of Finance.pdf"

APPENDIX B.2

Comparative Fee Survey – Cannabis Business Permit Program

Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Rec'd Fee Level / Deposit	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
CANNABIS BUSINESS PERMIT										
1	Cannabis Business Permit									
	Step 1 Fee									
	First permit category applied for:	each	\$ 7,879	\$ 3,112	\$ 3,112					
	for Storefront Retail, add:	each	\$ 2,393	\$ 3,028	\$ 3,028					
	for Manufacturing, add:	each	\$ 887	\$ 1,606	\$ 1,606					
	for Cultivation, add:	each	\$ 463	\$ 502	\$ 502					
	for each additional permit category applied for simultaneously, add:	each	\$ 5,379	\$ 2,137	\$ 2,137					
	Background Check (per Responsible Person)									
	Manufacturing, Cultivation, Delivery-only retail, Distribution, Laboratory Testing	per person	\$ 544	\$ 308	\$ 308			Cannabis Business License - (Adult-use Retail, Legacy Medical, Medical Dispensary, and Consumption Areas)		PreApp Review: \$ 597 Temp Approval App (TAA): \$5,720 Annual License App: \$7,691
	Storefront Retail	per person	\$ 1,405	\$ 308	\$ 308		Medical Cannabis Light Manufacturer*: \$122.44	Application: \$9,880 Initial License: \$4,035 Annual Renewal: \$2,070		EMMD (TAA): \$9,360 Sec. 104.08(TAA): \$11,806 SEP (TAA) Section 104.06b: \$8,059 SEP (TAA) Section 104.06 c-f: \$6,969
	Step 1(a) Fee: (Applicable to Storefront Retail only)	each	\$ 5,595	\$ 3,789	\$ 3,789		New: July-Sept (4 inspections): \$1,845.12			
	Step 1(b) Fee: (Applicable to Storefront Retail only)	each	\$ 12,794	\$ 5,212	\$ 5,212		New: Oct-Dec (3 inspections) \$1,410.90	Cannabis Delivery Business License (Business Located in the City)		
	Step 2 Fee (Not applicable to Storefront Retail)					<i>no comparison - current ordinance prohibits the sale of marijuana in the City</i>	New: Jan-Mar (2 inspections): \$976.67	Application: \$5,025 Initial License: \$2,735	<i>no comparison - current ordinance prohibits the sale of marijuana in the City</i>	LAFD Inspection: Actual cost
	First permit category applied for:	each	\$ 3,061	\$ 308	\$ 308					
	for each additional permit category applied for simultaneously, add:	each	\$ 1,703	\$ 154	\$ 154		New: Apr-Jun (1 inspection) \$542.45			Annual Primary Personnel LiveScan Review: \$450
	Step 3 Fee									
	First permit category applied for:	each	\$ 1,921	\$ 1,691	\$ 1,691			Cannabis Delivery Business License (Business Located outside the City)		Primary Personnel Background Review: \$614
	Each additional permit category applied for simultaneously, add:	each	\$ 1,382	\$ 607	\$ 607		Renewal: \$1,845.12	Application: \$690 Initial License: \$295		SEIA Eligibility Verification: \$597
	Annual Fee									TAA renewal: \$4,233 License Renewal: \$8,486 SEP Renewal: \$9,735
	First permit category permitted:	each	\$ 27,771	\$ 9,712	\$ 9,712					
	For each additional permit category permitted, add:	each	\$ 12,788	\$ 1,569	\$ 1,569					
	Miscellaneous Fees									
	Amendment and Reissuance of Permit for Change in Form of Ownership	each	\$ 1,678	\$ 308	\$ 308					
	Name Change	each	NEW	\$ 77	\$ 77					
	Large Cash Payment Surcharge (applied to any cash payment over \$1,000)	each	\$ 607	\$ 346	\$ 346					

Notes

- [1] Source: "CityofBeverlyHills_FY22-23Taxes,Fees,andChargesBook.pdf"
[2] Source: "SantaMonica_FeeSchedule-FY22-23_Finance.pdf"
[3] Source: "CityofWEHO_Approved Fee Schedule FY22.pdf"
[4] Source: "CityofBurbank_FY22-23_AdoptedFeeSchedule.pdf"
[5] Source: "LA_Cannabis Ordinance fees and fines.pdf", "Tobacco Retailer's Permit _ Los Angeles Office of Finance.pdf"

APPENDIX B.3

Comparative Fee Survey – Current Planning Division

Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Rec'd Fee Level / Deposit	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
CURRENT PLANNING DIVISION										
1	Address Assignment	each	\$ 341	\$ 751	\$ 563	no comparison	\$ 420	no comparison	no comparison	no comparison
2	Administrative Site Plan Review [ASPR]	each	\$ 4,241	\$ 21,035	\$ 8,482	no comparison	no comparison	no comparison	no comparison	no comparison
3	Administrative Use Permit									
	Restaurant Alcohol Sales and /or Outdoor Dining	each	\$ 4,411	\$ 9,015	\$ 4,958	no comparison	no comparison	\$ 1,681	AUP \$3004.9 AUP Comm Child Care: \$2,051 AUP-Home Occupation: \$1,293 All other: \$2,051.20	no comparison
	Outdoor Display Permit	each	\$ 266	\$ 751	\$ 751					
	Other	each	\$ 4,411	\$ 18,030	\$ 6,311					
4	Administrative Modification									
	Single/Two Family Dwelling	each	\$ 1,074	\$ 9,015	\$ 1,500	no comparison	no comparison	no comparison	no comparison	no comparison
	Other	each	\$ 2,456	\$ 9,015	\$ 3,155	no comparison	no comparison	no comparison	no comparison	no comparison
5	Adult Use Development Permit	each	\$ 26,436	\$ 28,848	\$ 28,848	no comparison	no comparison	no comparison	no comparison	\$ 10,886
6	After-the-Fact Filing	each	2 times the current application fee		2 times the current application fee	no comparison	no comparison	2X Base Application Fee	no comparison	no comparison
7	Annexation / De-Annexation	each	\$ 39,846	\$ 43,172	\$ 43,172	\$ 24,560	no comparison	no comparison	no comparison	no comparison
8	Appeal Fees	each	1/2 the current application fee or \$1,500, whichever is less	\$ 15,025	1/2 the current application fee or \$1,500, whichever is less	no comparison	\$ 612	1/2 of base fee (min \$437) plus noticing costs	no comparison	Planning commission: Applicant: \$7,395 Applicant (oneor two project conditions): \$916 Large Family Child Care: \$452 Non-Applicant: \$916
9	Business Tax Application Review	each	\$ 25	\$ 51	\$ 51	no comparison	no comparison	no comparison	no comparison	no comparison
10	Historic Preservation Certificate of Appropriateness									
	Historic Minor (by Director)	each	\$ 2,265	\$ 3,756	\$ 3,756	\$ 1,145	waived	no comparison	no comparison	\$ 518
	Historic Major (by Planning Commission)	each	\$ 3,303	\$ 5,259	\$ 5,259	\$ 4,217	waived	no comparison	no comparison	\$ 1,104
11	Certificate of Compliance	each	\$ 2,083	\$ 4,108	\$ 3,081	\$ 3,137	\$ 2,674	no comparison	\$ 1,139	\$ 2,132
12	Comprehensive Plan	each	\$ 37,584	\$ 60,099	\$ 48,079	no comparison	no comparison	no comparison	no comparison	no comparison
13	Conditional Use Permit (CUP)	each	\$ 18,655	\$ 30,050	\$ 19,655	\$ 23,707	Alcohol: \$161.28 All Others: \$8052.02	Major w/ Planning approval: \$9,258 Major w/Tall walls: \$7,872 Minor w/ Director approval: \$6,309	\$ 7,213	CUP: \$10,886 CUP-Landfill Waste: \$5,000 deposit CUP-Minor: \$1,864 CUP-Ecological areas: \$21,27 CUP-Ecological Coastal: \$23,810

Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Rec'd Fee Level / Deposit	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
14	Covenant and Agreement	each	\$ 653	\$ 1,427	\$ 1,427	Actual Cost	no comparison	no comparison	\$ 594	no comparison
	plus recording fee (each)	each	Actual Cost of County Fee		Actual Cost of County Fee	\$ 888	no comparison	no comparison	no comparison	no comparison
15	Density and Other Bonus Incentives (DOBI)		\$ 27,908	\$ 15,025	\$ 15,025	\$ 7,347	no comparison	no comparison	no comparison	no comparison
16	Development Agreement	each	\$ 35,862	\$ 43,172	\$ 43,172	\$5,971 plus actual cost of legal & consulting fees	Deposit: \$50,000 \$254.48 per hour against deposit	Deposit: \$103,100 Amendment: \$26,474	initial deposit: \$16,846 (time and materials)	initial deposit: \$3,000
17	Projects With Combined Applications (except Administrative Applications)	each	NEW		Each application at 100% of the highest fee and 50% of each additional fee	no comparison	100% Initial, 50% thereafter	no comparison	no comparison	no comparison
18	Environmental Analysis									
	Categorical Exemption	each	\$ 230	\$ 601	\$ 601	\$ 321	TPP/Class 31: \$4,117	\$ 72	Environmental Review, including Notice of Categorical Exemptions: Cost (cost shall be the actual cost to City as determined by the City Planner. In the event a consultant is retained, cost shall be the total cost of the services of the consultant and 15% of said cost to cover City analysis and overhead expenses.	\$ 530
	Class 32 Exemption									
	City Administrative Fee	flat rate	NEW	\$ 7,512	\$ 4,907	Deposit equal to 100% of staffs cost estimate plus legal and consultant costs	\$ 18,525	no comparison	no comparison	\$ 4,272
	Contractor	each	Actual Cost		Actual Cost	15% for contract admin and consultant management		no comparison	no comparison	no comparison

Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Rec'd Fee Level / Deposit	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
	Negative Declaration (including Mitigated Neg. Dec.)									
	City Administrative Fee	flat rate	\$ 6,045	\$ 18,030	\$ 18,030	Deposit equal to 100% of staffs cost estimate plus legal and consultant costs	\$ 69,730	Negative Declaration: \$2,638 with Mitigation: \$3,343	Environmental Assessments (Initial Study): \$8,319 (initial deposit) + time/material costs	EAF/Initial Study leading to ND or MND or Statutory Exemptions (except Sustainable Communities Project Exemption): \$6,588; MND/Expanded Initial Study, Subsequent Approval Review, or Addendum: \$11,595 Subsequent Approval Review or Addendum to ND/MND: \$2,566; Publication Fee for NOI to adopt ND/MND: \$1,700
	Contractor	each	Actual Cost		Actual Cost	15% for contract admin and consultant management	no comparison	no comparison	no comparison	no comparison
	Environmental Impact Report									
	City Administrative Fee	flat rate	25% of consultant cost	\$ -	15% of consultant cost	Deposit equal to 100% of staffs cost estimate plus legal and consultant costs	\$356.92 per hour, deposit of 37% of consultant contract	Fees are negotiated	no comparison	EIR Initial Deposit: \$15,000; SCPE, SCEA, or other CEQA Clearance Deposit: \$10,000; Subsequent Approval to EIR: \$7,500; EIR/SCPE/SCEA/Other CEQA Review Services (hourly): \$199 [5a,b]
	Contractor	each	Actual Cost		Actual Cost	15% for contract admin and consultant management	no comparison	12% of Contract	no comparison	no comparison
19	Preparation of Special/Technical Studies									
	City Administrative Fee	flat rate	NEW		15% of consultant cost	no comparison	no comparison	Fees are negotiated	no comparison	no comparison
	Contractor	each	Actual Cost		Actual Cost					

Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Rec'd Fee Level / Deposit	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
20	Extension of Time									
	Administrative	each	\$ 358	\$ 751	\$ 450	\$ 1,171	\$ 323	\$ 2,135	no comparison	no comparison
	Planning Commission	each	1/2 current app. fee	\$ 7,512	\$ 4,507	\$ 1,960	no comparison	1/2 of base fee	no comparison	no comparison
21	Fee for Service Contract Planner	per planner	Consultant Cost + 25%		Consultant Cost + 15%	Cost of Consultant, plus, 15% for contract admin and consultant management	Cost of Consultant, plus 37% of consultant contract	Cost plus 12 % of contract	no comparison	no comparison
22	Fence Permit									
	Permanent	each	NEW	\$ 1,502	\$ 981	no comparison	no comparison	no comparison	\$ 55	no comparison
	Temporary	each	NEW	\$ 1,502	\$ 981	no comparison	no comparison	no comparison	\$ 55	no comparison
23	Fence Waiver Application	each	NEW	\$ 3,005	\$ 1,963	no comparison	no comparison	no comparison	Fence Exception Permit: Major: \$2,600.90 Minor: \$784	no comparison
24	General Plan Amendment	each	\$ 29,144	\$ 22,537	\$ 22,537	Deposit determined by staff with charges at the fully burdened rates.	\$ 31,963	\$ 19,495	no comparison	no comparison
25	Height Exception	each	\$ 27,908	\$ 42,069	\$ 42,069	no comparison	no comparison	no comparison	no comparison	no comparison
26	Inspections by Planning Division Staff									
	Per inspection, in excess of 2	per inspection	\$ 163	\$ 300	\$ 300	\$ 444	no comparison	\$ 150	no comparison	no comparison
27	Landscape Plan check									
	Residential Development of 0 - 15,000 sf	per project	NEW	\$ 1,281	\$ 1,281	no comparison	no comparison	no comparison	\$352 per application	no comparison
	Any Mixed Use & Non-Residential Development and Residential > 15,000 sf, up to 1 acre	per project	NEW	\$ 2,562	\$ 2,562				\$703 per application	
	Projects larger than 1 acre	per project	NEW	\$ 3,843	\$ 3,843				no comparison	
28	Master Sign Program (MSP)									
	New Application	each	\$ 1,797	\$ 7,512	\$ 2,944	no comparison	no comparison	no comparison	no comparison	no comparison
29	Multiple Business Sign Program									
	New Application	each	\$ 812	\$ 4,507	\$ 1,766	no comparison	no comparison	Comprehensive : \$3,484	Standard: \$460.90 Planned Dev.: \$921.80	\$1060 Non-Profits: \$685
30	Modification of previously approved request:									
	Minimal	each	1/2 the current app fee	\$ 1,803	\$ 1,803	no comparison	no comparison	\$ 1,532	no comparison	no comparison
	Minor	each	1/2 the current app fee	\$ 7,512	\$ 2,943		\$ 1,690			
	Major	each	Full cost of current app	\$ 12,020	\$ 6,010		\$ 6,458			
31	Oil Well Permit									
	Annual Renewal - per well	per well	\$ 1,516	\$ 2,103	\$ 2,103	no comparison	no comparison	no comparison	no comparison	no comparison
	Abandonment Permit - per well	per well	\$ 554	\$ 751	\$ 751					

Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Rec'd Fee Level / Deposit	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
32	Parking Plan Review	each	NEW	\$ 4,507	\$ 1,744	Shared Parking Review: \$16,247	no comparison	no comparison	no comparison	no comparison
33	Conformance Review									
	Administrative	each	NEW	\$ 21,035	\$ 8,482	no comparison	no comparison	no comparison	no comparison	no comparison
	Discretionary	each	NEW	\$ 27,045	\$ 22,538	no comparison	no comparison	no comparison	no comparison	no comparison
34	Public Notification Fee for Public Notification Required by Zoning Code									
	Public Notice in Adjudicated Newspaper									
	1/4 page	each	Actual Cost		\$ 310	Actual Cost	no comparison	no comparison	no comparison	no comparison
	1/2 page	each	Actual Cost		\$ 515					
	Post Cards/Informational Mailings (per 50 Mailings)	per 50 Mailings	\$25 per 50 mailings		\$25 per 50 mailings	\$1.45 per mailed notice	no comparison	no comparison	no comparison	no comparison
35	Preliminary Project Review (PPR)	each	\$ 2,300	\$ 10,517	\$ 4,122	no comparison	no comparison	no comparison	\$ 2,936	no comparison
36	Residential Property Reports	each	NEW	\$ 601	\$ 601	no comparison	no comparison	no comparison	no comparison	no comparison
37	Sign Permit	per permit	\$ 202	\$ 1,502	\$ 589	no comparison	no comparison	\$ 100	no comparison	no comparison
38	Site Plan Review (SPR)	each	\$ 19,751	\$ 30,050	\$ 22,538	no comparison	no comparison	no comparison	no comparison	\$253 - \$2783
39	Special Research by Planning Division Staff									
	Per hour, in excess of 1 hour	per hour	\$ 163	\$ 300	\$ 300	\$ 444	\$ 215	no comparison	no comparison	no comparison
40	Specific (or Precise) Plan	each	\$ 46,954	\$ 75,124	\$ 56,343	Deposit determined by staff with charges at the fully burdened rates for the project or contract planner/engineer and legal costs.	no comparison	\$ 22,326	no comparison	\$3,000 Deposit
41	Street Name (Change or new if not part of the subdivision map process)	each	\$ 24,287	\$ 15,025	\$ 15,025	\$214 per hour	no comparison	\$ 2,000	no comparison	no comparison
42	Subdivision of Land									
	Lot Line Adjustment	each	\$ 1,372	\$ 3,005	\$ 3,005		\$ 2,674	\$ 1,432	\$ 1,616	3-4 Lots: \$2,983 2 lots: \$1,731
	Tentative Parcel Map (TPM)	each	\$ 15,130	\$ 15,025	\$ 15,025	\$ 22,370	\$ 5,239	\$ 4,211	\$5,346 plus \$63.80 per lot	Tentative Map-Major: \$26,097
	Tentative Tract Map (TTM)	each	\$ 15,708	\$ 18,030	\$ 18,030	\$ 22,370	\$ 5,239	\$ 4,211	\$13,324.30 plus \$63.80 per lot	Tentative Map-Minor: \$18,427
43	Temporary Banner Permit									
	On building or private property	each	\$ 67	\$ 601	\$ 150	no comparison	no comparison	no comparison	no comparison	no comparison

Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Rec'd Fee Level / Deposit	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
44	Temporary Use Permit	each	\$ 917	\$ 6,010	\$ 1,500	no comparison	Sales & Repeat event: \$438.22 All Others: \$1,022.01	Class A: \$4,582 Class B: \$1,974	no comparison	no comparison
45	Variance									
	Single/Two Family Dwelling	each	\$ 17,147	\$ 30,050	\$ 30,050	\$ 24,560	\$ 18,326	\$ 8,270	\$ 3,554	\$ 10,886
	Other	each	\$ 17,147	\$ 30,050	\$ 30,050				\$ 6,712	
46	Zone Code Amendment (ZCA)	each	\$ 27,526	\$ 30,050	\$ 30,050	no comparison	\$ 31,963	\$ 19,601	no comparison	no comparison
47	Zoning Confirmation Letter	each	\$ 506	\$ 2,404	\$ 942	\$ 711	\$ 503	\$ 230	no comparison	\$ 183
48	Zoning Clearance Letter	each	NEW	\$ 1,502	\$ 589	no comparison	\$ 1,290	no comparison	no comparison	no comparison
49	Plan Check for Building Permits									
	Major (New Multi-Family or Mixed-Use)	each	NEW	\$ 3,606	\$ 3,606	no comparison	no comparison	no comparison	\$413.60 Single Family Residential/Application; \$616 for Other	no comparison
	Major (New Non-Residential)	each	NEW	\$ 2,404	\$ 2,404					
	Moderate (New Single-Family house, Non-Residential additions/alteration)	each	NEW	\$ 1,803	\$ 1,803					
	Minor (Single-Family additions, Accessory Dwelling Units, Non-Residential TI)	each	NEW	\$ 1,202	\$ 1,202					
50	SB 35 Application	each	NEW	\$ 24,040	\$ 15,626	no comparison	no comparison	no comparison	NOI to submit: \$1,929; \$6,200 (initial deposit) + time/material costs	no comparison
51	General Plan Maintenance Fee	per permit	NEW	6.62%	4.97%	0.00167 per dollar of project valuation for all development	7.3%	3%	10% of All Building Permit and Planning Permit Fees	no comparison
52	Technology Fee	per permit	4.00%	5.44%	5.44%	3.7% on all development permits and plan check and all planning applications	13% of permit (Tech Enhancement Fee)	6.5%	no comparison	6%
53	Fees for Services Otherwise not Listed	hourly	NEW	\$ 300	\$ 300	\$ 444	\$ 215	no comparison	no comparison	no comparison

Notes

- [1] Source: "CityofBeverlyHills_PlanningFeeScheduleFY2022-23.pdf"
[2] Source: "SantaMonica_FeeSchedule-FY22-23_CommDevelopment.pdf"
[3] Source: "WestHollywood_Planning Feesheet_09012208.pdf"
[4] Source: "Application Forms & Fees - Community Development - City of Burbank.pdf", "Application Forms & Fees - Map&Zone Text Ammendments Community Development - City of Burbank", "Application Forms & Fees - Maps&Subdivisions Community Development - City of Burbank.pdf", "Application Forms & Fees - Other Fees Community Development - City of Burbank.pdf", "Application Forms & Fees - SB-35 Community Development - City of Burbank.pdfSource: "WestHollywood_Planning Feesheet_09012208.pdf", "Application Forms & Fees -Commercial&Industrial Community Development - City of Burbank.pdf", "Application Forms & Fees -MultiFamilyRes Community Development - City of Burbank.pdf", "CityofBurbank_FY22-23_AdoptedFeesSchedule.pdf"
[5] Source: "LA Planningfee_20220301.pdf", "09-0969-S3_ord_187237_12-27-2021.pdf"
[5a] Deposit: An initial deposit as provided in Table 2 below, is required at the time of an application for an EAF, resulting in an Environmental Impact Report (EIR), Sustainable Communities Project Exemption (SCPE), Sustainable Communities Environmental Assessment (SCEA) or any other environmental clearance available in CEQA that is not otherwise expressly listed in Subsections 1 or 2 (Other CEQA Clearance).
[5b] Full Cost Recovery: For any costs incurred by the City, other than for those CEQA clearances or notices identified in Table 1, above, the applicant is responsible for all of the City's actual costs to comply with CEQA. All other costs shall be paid at the cost invoiced by the City for the City's actual costs.

APPENDIX B.4

Comparative Fee Survey – Building Safety Division

Fee No.	Fee Description	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
BUILDING SAFETY DIVISION										
BUILDING PERMIT AND PLAN CHECK FEES										
1	Building Permit									
	\$ 500	base fee up to \$500	\$ 32	\$ 152	\$ 152	\$ 69	No Comparison - Based off Sq. Ft.	No Comparison - Based off Sq. Ft.	No Comparison - Based off Sq. Ft.	\$ 182
	\$ 501	base @ \$501	\$ 32	\$ 152	\$ 152	\$ 69				\$ 182
	\$ 2,001	base fee @ 2,001	\$ 90	\$ 227	\$ 227	\$ 169				\$ 182
	\$ 25,001	base fee @ \$25,001	\$ 568	\$ 531	\$ 531	\$ 1,114				\$ 456
	\$ 50,001	base fee @ \$50,001	\$ 936	\$ 1,061	\$ 1,061	\$ 1,789				\$ 666
	\$ 100,001	base fee @ \$100,001	\$ 1,468	\$ 1,668	\$ 1,668	\$ 2,739				\$ 1,048
	\$ 500,001	base fee @ \$500,001	\$ 7,180	\$ 5,155	\$ 5,155	\$ 9,939				\$ 3,008
	\$ 1,000,001	base fee @ 1,000,001	\$ 13,300	\$ 11,219	\$ 11,219	\$ 17,439				\$ 5,282
	\$ 5,000,001	base fee @ \$5,000,001	\$ 62,260	\$ 51,244	\$ 51,244	\$ 77,439				\$ 21,242
	\$ 10,000,001	base fee @ \$10,000,001	\$ 123,460	\$ 94,757	\$ 94,757	\$ 152,439				\$ 41,192
	\$ 50,000,001	base fee @ \$50,000,001	\$ 613,060	\$ 456,651	\$ 456,651	\$ 752,439				\$ 200,792
2	Building Plan Check		75% of Permit Fee							
	\$ 500	base fee up to \$500	\$ 24	\$ 114	\$ 114	\$ 55	No Comparison - Based off Sq. Ft.	No Comparison - Based off Sq. Ft.	No Comparison - Based off Sq. Ft.	\$ 82
	\$ 501	base @ \$501	\$ 24	\$ 114	\$ 114	\$ 55				\$ 82
	\$ 2,001	base fee @ 2,001	\$ 67	\$ 190	\$ 190	\$ 135				\$ 83
	\$ 25,001	base fee @ \$25,001	\$ 426	\$ 1,061	\$ 1,061	\$ 1,114				\$ 411
	\$ 50,001	base fee @ \$50,001	\$ 702	\$ 1,364	\$ 1,364	\$ 1,431				\$ 599
	\$ 100,001	base fee @ \$100,001	\$ 1,101	\$ 1,819	\$ 1,819	\$ 2,191				\$ 943
	\$ 500,001	base fee @ \$500,001	\$ 5,385	\$ 5,155	\$ 5,155	\$ 7,951				\$ 2,707
	\$ 1,000,001	base fee @ 1,000,001	\$ 9,975	\$ 8,187	\$ 8,187	\$ 13,951				\$ 4,754
	\$ 5,000,001	base fee @ \$5,000,001	\$ 54,875	\$ 35,174	\$ 35,174	\$ 61,951				\$ 19,118
	\$ 10,000,001	base fee @ \$10,000,001	\$ 100,775	\$ 62,767	\$ 62,767	\$ 121,951				\$ 37,073
	\$ 50,000,001	base fee @ \$50,000,001	\$ 467,975	\$ 328,995	\$ 328,995	\$ 721,951				\$ 180,713
3	Additional Plan Check Fee: for revisions and addendums	per hour	\$ 112	\$ 152	\$ 152	\$ 273	\$ 282	\$ 182		\$ 225

Fee No.	Fee Description	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
4	Accessibility Hardship Review	per project	NEW	\$ 455	\$ 455	\$ 977	\$ 886	No Comparison	No Comparison	No Comparison
5	Technology Fee	per permit	4% of all permit and plan check fees		5.44%	3.7% on all development permits and plan check and all planning applications	13% of permit (Tech Enhancement Fee)	6.5%	No Comparison	6%
6	School Fees									
	Residential - 500 sq. ft. and over	per sq. ft.	\$ 4		\$ 4	\$ 4	No Comparison	No Comparison	No Comparison	No Comparison
	Commercial - 500 sq. ft. and over	per sq. ft.	\$ 1		\$ 1	\$ 1	No Comparison	No Comparison	No Comparison	No Comparison
7	Seismic Fees									
	Residential (3 stories or less)	per building	valuation X .00013		per State fee	No Comparison	No Comparison	No Comparison	\$ 322	No Comparison
	Residential (over 3 story) and Commercial	per building	valuation X .00028		per State fee	No Comparison	No Comparison	No Comparison	\$ 643	No Comparison
8	Commercial/Industrial Tax									
	First \$250,000 (of total valuation)	per building	\$ 25		\$ 25	No Comparison	No Comparison	No Comparison	No Comparison	No Comparison
	Plus any amount > \$250,000	per building	1.5%		1.5%	No Comparison	No Comparison	No Comparison	No Comparison	No Comparison
9	Demolition Permit Fees									
	Residential / Partial	per permit	\$ 130	\$ 190	\$ 190	Part of Building permit Valuation table	\$ 249	\$ 273	\$ 162	Structural Steel: \$6 Non-Struc Partition: \$13 Struc. Concrete: \$7 Struct. Masonry: \$4
	Residential / Full	per permit	\$ 260	\$ 250	\$ 250					
	Commercial / Partial	per permit	\$ 305	\$ 303	\$ 303					
	Commercial / Full	per permit	\$ 600	\$ 531	\$ 531					
10	Sandblasting Permit Fee	per permit	\$ 47	\$ 159	\$ 159	100% of permit	No Comparison	No Comparison	Up to 400 SF: \$80.80 ea addtl 400 SF: \$40.45	No Comparison
11	Solar/Photovoltaic - per GC 66015		Waived up to \$5K							
	Residential Photovoltaic (Up to 15kW)	per permit	% of valuation	\$ 493	\$ 450	\$ 450	\$ 450	No Comparison	No Comparison	Solar Voltaic System 0-3.0 kW: \$8 3.1-5 kW: \$18 5.1-20 kW: \$27 20.1-50 kW: \$39 50.1-100 kW: \$71.50 over 100 kW: \$111
	For each kW over 15 kW	per kW	% of valuation	\$ 33	\$ 15	\$ 15	\$ 15			
	Residential Thermal (Up to 10kWth)	per permit	% of valuation	\$ 493	\$ 450	No Comparison	\$ 450			
	For each kWth over 10 kWth	per kWth	% of valuation	\$ 33	\$ 15		\$ 15			
	Photovoltaic Commercial Systems (Up to 50kW)	per permit	% of valuation	\$ 2,539	\$ 1,000	\$ 1,000	\$ 1,000			
	between 51kW and 250kW	per permit	% of valuation	\$ 51	\$ 7	\$ 5	\$ 5			
	for each kw over 250 kW	per kW	% of valuation	\$ 16	\$ 5	\$ 7	\$ 7			
	Photovoltaic Commercial Thermal Systems (Up to 30kWth)	per permit	% of valuation	\$ 2,236	\$ 1,000	No Comparison	\$ 1,000			
	between 30kWth and 260kWth	per permit	% of valuation	\$ 75	\$ 7		\$ 7			
	for each kWth over 260 kWth	per kWth	% of valuation	\$ 16	\$ 5		\$ 5			

Fee No.	Fee Description	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
12	Permit Extension/Renewal	per permit	NEW	\$ 227	\$ 227	\$ 116	Final inspection: 20% No inspection: 100% Rough Inspection: 50% of permit	No Comparison	\$ 193	No Comparison
13	Plan Authorization Processing Fee	hourly	NEW	\$ 76	\$ 76	No Comparison	No Comparison	No Comparison	No Comparison	No Comparison
14	Peer Review	hourly	NEW	\$ 76	\$ 76	No Comparison	\$ 242	No Comparison	No Comparison	No Comparison
15	Code Modification / Alternate means and Method fees (min 4 hours)	hourly	NEW	\$ 76	\$ 76	No Comparison	\$ 506	No Comparison	No Comparison	No Comparison
16	Change of Contractor/Engineer/Architect	per request	NEW	\$ 76	\$ 76	No Comparison	No Comparison	No Comparison	No Comparison	No Comparison
17	Construction Management Plan	per project	NEW	\$ 1,402	\$ 1,402	No Comparison	\$ 1,728	No Comparison	No Comparison	No Comparison
18	Restamp of Lost Job Site Plans									
	Processing Fee	per request	NEW	\$ 76	\$ 76	No Comparison	No Comparison	No Comparison	No Comparison	No Comparison
	Plan Check when Required	per hour	NEW	\$ 227	\$ 227				\$193.25 per hour	
19	Replacement of Signatures on Job Card									
	Processing Fee	per request	NEW	\$ 76	\$ 76	No Comparison	\$ 62	No Comparison	\$ 37	No Comparison
	Plan Check when Required	per hour	NEW	\$ 227	\$ 227					
20	Refund Processing Fee	each	NEW	\$ 227	\$ 227	No Comparison	No Comparison	No Comparison	No Comparison	No Comparison
21	Hillside Grading Review	per permit	NEW	\$ 152	\$ 152	No Comparison	No Comparison	No Comparison	No Comparison	No Comparison
22	Soft Story Seismic Retrofit									
	Screening Form	each	NEW	\$ 303	\$ 303	No Comparison	Peer Review: \$242.43 Permit: \$35.37 Plan Review: \$394.84	Seismic Study Review: \$5,155	No Comparison	No Comparison
	TIMP	each	per Housing		per Housing					
	Certificate of Completion	each	NEW	\$ 227	\$ 227					
23	Investigation Fee - penalty for working without permit	each	\$ 275		\$ 275	Equal to Permit Fee	Actual Cost	Electrical \$541.78 by owner: \$281.04 Plumbing: R3 Occupancies: \$168.96 All others: \$479.32	2X permit fee	No Comparison
24	Appeal Fee	each	\$ 275	\$ 910	\$ 910	No Comparison	\$ 2,748	\$ 717	\$ 124	No Comparison
25	Inspection Fees									
	Inspections outside of normal working hours (2 hour minimum)	per hour	\$ 103	\$ 165	\$ 165	1.5 X Assigned Inspector's hourly rate \$241 per hour (4 hour min)	\$ 281	\$ 182	\$648.60 (4 hr. min)	\$ 250
	Re-inspection (1 hour minimum)	per hour	\$ 103	\$ 152	\$ 152	\$ 257	Combo Permit: \$256.30 All others: \$157.80	\$ 164	\$ 163	\$ 250
26	Fee for Report of Building Records									
	Residential	each	\$ 96	\$ 152	\$ 152	Minimum \$30	No Comparison	No Comparison	Admin fee: \$27.25 Copies: \$1.90 per page	No Comparison
	Commercial	each	\$ 128	\$ 303	\$ 303	Maximum \$426				

Fee No.	Fee Description	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
27	Temporary Certificate of Occupancy	each	\$ 500	\$ 606	\$ 606	\$ 1,079	\$ 466	\$ 253	\$ 124	
28	Temporary Certificate of Occupancy Extension	each	NEW	\$ 152	\$ 152	\$ 480	No Comparison	\$ 169	No Comparison	No Comparison
29	Condominium Tax	per unit	\$ 1,000		\$ 1,000	No Comparison	No Comparison	No Comparison	No Comparison	No Comparison
30	Art in Public Places Fee	each	per City policy/Reso		per City policy/Reso	No Comparison	No Comparison	No Comparison	No Comparison	No Comparison
31	General Plan Maintenance Fee	per permit	NEW	6.62%	4.97%	0.00167 per dollar of project valuation for all development	7.3%	3%	10% of All Building Permit and Planning Permit Fees	No Comparison
ELECTRICAL, MECHANICAL, PLUMBING PERMIT FEES										
32	Electrical Permit									
	Issuance fee	each	\$ 63	\$ 114	\$ 114	No Comparison	No Comparison	\$ 46	\$ 48	\$ 23
	120 volt branch circuit	each	\$ 27	\$ 17	\$ 17			\$ 29	No Comparison	1-10 circuits, each: \$17 ea addl from 11-40 \$16 ea addl over 40 \$15
	208,340,377,480 volt branch circuit	each	\$ 39	\$ 26	\$ 26			\$ 46	No Comparison	\$ 30
	Electrical device (light switch, etc.) up to 10	each	\$ 3	\$ 3	\$ 3			\$ 3	0-20 outlets etc.: \$97.15	1-5: \$18 6-10: \$22
	Electrical device (light switch, etc.) over 10	each	\$ 2	\$ 3	\$ 3			\$ 2	ea addtl. 20 outlets etc.: \$48.05	\$ 11
	Flood Light Pole	each	\$ 27	\$ 23	\$ 23			No Comparison	\$ 48	\$ 14
	Illuminated Sign	each	\$ 51	\$ 45	\$ 45			\$ 65	\$ 97	\$ 36
	Low Voltage/Data Cabling	each	1% of Valuation		per valuation scaled fee table			No Comparison	No Comparison	No Comparison
	Miscellaneous	each	1% of Valuation		per valuation scaled fee table			\$ 109	\$ 145	\$ 90
	Motor/Heater/Transformer/Generator									
	up to 3 HP	each	\$ 27	\$ 32	\$ 32			\$ 18	up to 1HP : \$145.25	No Comparison
	3.1 - 5 HP	each	\$ 34	\$ 32	\$ 32			\$ 33	1-10 HP: \$193.25	
	5.1 - 15 HP	each	\$ 43	\$ 38	\$ 38			\$ 77	11 - 50 HP: \$242.4	
	15.1 - 50 HP	each	\$ 51	\$ 45	\$ 45			\$ 77	11 - 50 HP: \$242.4	
	50.1 - 200 HP	each	\$ 101	\$ 76	\$ 76			\$ 144	50 - 100 HP: \$242.4	
	over 200 HP	each	\$ 150	\$ 114	\$ 114			\$ 237	100 + HP: \$242.4	
	Photovoltaic-ESS	each	NEW	\$ 38	\$ 38			No Comparison	No Comparison	No Comparison
	Private/Residential Pool/ Spa/Hot Tub	each	\$ 123	\$ 114	\$ 114			\$ 148	\$ 145	\$ 65
	Public/Residential Pool/ Spa/Hot Tub	each	\$ 174	\$ 152	\$ 152					
	Service Panel / Sub-panel:									
	up to 200 amps	each	\$ 63	\$ 53	\$ 53			\$ 65	Panelboards: \$193.25	\$ 16
	201 - 600 amps	each	\$ 63	\$ 53	\$ 53			\$ 127		\$ 38
	601 - 1200 amps	each	\$ 101	\$ 83	\$ 83			\$ 127		\$ 48
	over 1200 amps	each	\$ 150	\$ 121	\$ 121			\$ 271		\$ 90
	Temporary lighting circuit	each	\$ 43	\$ 38	\$ 38			\$ 36	600 volts or less up to 1,000 Amps: \$193.25	50 or less \$14 51-100: \$27
	Temporary Service / Power pole	each	\$ 63	\$ 91	\$ 91			\$ 73	600+ volts over 1k Amps: \$242.40	101-500: \$48 ea 100 over 500: \$11
	Time clock	each	\$ 12	\$ 38	\$ 38			No Comparison	No Comparison	\$ 12

Fee No.	Fee Description	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
33	Mechanical Permit									
	Issuance fee	each	\$ 63	\$ 114	\$ 114			\$ 46	\$ 48	\$ 24
	Absorption system up to 600,000 BTU	each	\$ 63	\$ 68	\$ 68			up to 100k BTU: \$45.12 >100k / <500k BTU: \$87.36	\$ 145	No Comparison
	Absorption system over 600,000 BTU	each	\$ 91	\$ 91	\$ 91			>500k BTU: \$218.40		No Comparison
	Air handling unit up to 1200 CFM	each	\$ 114	\$ 91	\$ 91			up to 2,000 CFM: \$21.36		
	Air handling unit 1201 - 6000 CFM	each	\$ 176	\$ 121	\$ 121			2,001-10,000 CFM: \$64.56	\$ 145	\$ 24
	Air handling unit over 6000 CFM	each	\$ 248	\$ 227	\$ 227			Over 10,000 CFM: \$108.96		
	Appliance Gas Vent	each	\$ 63	\$ 68	\$ 68			\$ 26	\$ 145	\$ 12
	Boiler/compressor up to 3 ton	each	\$ 63	\$ 68	\$ 68					
	Boiler/compressor 3.1 - 15 ton	each	\$ 91	\$ 83	\$ 83					
	Boiler/compressor 15.1 - 30 ton	each	\$ 128	\$ 99	\$ 99			No Comparison	\$ 242	No Comparison
	Boiler/compressor 30.1 -50 ton	each	\$ 206	\$ 190	\$ 190					
	Boiler/compressor over 50 ton	each	\$ 302	\$ 265	\$ 265					
	Commercial/industrial oven/incinerator	each	1% of Valuation		per valuation scaled fee table			No Comparison	\$ 193	No Comparison
	Duct or area smoke detectors	each	\$ 39	\$ 38	\$ 38			\$ 109	\$ 145	\$ 10
	Evaporation cooler/make up air	each	\$ 48	\$ 45	\$ 45			\$ 36	\$ 145	\$ 24
	Fire/Smoke or fire dampers	each	\$ 39	\$ 38	\$ 38			\$ 18	No Comparison	\$ 12
	Fireplace	each	\$ 63	\$ 53	\$ 53			No Comparison	No Comparison	\$ 19
	Furnace up to 100,000 BTU	each	\$ 63	\$ 53	\$ 53			up to 100k BTU: \$45.12 >100k / <500k BTU: \$87.36	\$ 145	\$ 19
	Furnace over 100,000 BTU	each	\$ 91	\$ 76	\$ 76	No Comparison	No Comparison	>500k BTU: \$218.40		
	Gas system up to 5 outlets	per 5 outlets	\$ 54	\$ 53	\$ 53			up to 10 \$26.40	1-2 outlets: \$145.25 Ea addtl outlet: \$48.05	\$ 19
	Gas system over 5 outlets	each	\$ 9	\$ 76	\$ 76			each over 10: \$9.12		
	Heater: floor/unit/recessed wall	each	\$ 63	\$ 61	\$ 61			No Comparison	\$ 145	\$ 19
	Heat Pump	each	NEW	\$ 303	\$ 303			No Comparison		No Comparison
	Mechanical exhaust hood/system	each	1% of Valuation		per valuation scaled fee table			\$ 109	\$ 242	\$ 33
	Mini Split	each	NEW	\$ 152	\$ 152			No Comparison	No Comparison	No Comparison
	Miscellaneous	each	1% of Valuation		per valuation scaled fee table			No Comparison	No Comparison	\$ 90
	Registers (supplies and returns)	each	\$ 18	\$ 30	\$ 30			up to 10: \$26.40 ea add: \$9.12	No Comparison	No Comparison
	Repair/alteration to existing system	each	\$ 63	\$ 53	\$ 53			\$ 45	No Comparison	\$ 24
	Single duct vent/exhaust/supply fan	each	\$ 42	\$ 38	\$ 38			\$ 21	\$ 145	\$ 33
	Test witness fee (hood/shut off)	each	\$ 257	\$ 227	\$ 227			No Comparison	\$ 242	\$ 108
	VAV box	each	\$ 18	\$ 15	\$ 15					
	VAV box with heating coil or fan	each	\$ 39	\$ 38	\$ 38			No Comparison	No Comparison	No Comparison
	VAV box with heating coil and fan	each	\$ 57	\$ 53	\$ 53					
	Ventilation system up to 1000 CFM	each	\$ 63	\$ 53	\$ 53			up to 2,000 CFM: \$21.36		
	Ventilation system 1001 - 3000 CFM	each	\$ 102	\$ 91	\$ 91			2,001-10,000 CFM: \$64.56	\$ 242	\$ 108
	Ventilation system over 3000 CFM	each	\$ 128	\$ 99	\$ 99			Over 10,000 CFM: \$108.96		

Fee No.	Fee Description	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
34	Plumbing Permit									
	Issuance fee	each	\$ 63	\$ 114	\$ 114			\$ 46	\$ 48	\$ 24
	Backflow device	each	\$ 30	\$ 30	\$ 30			\$ 27	\$ 81	\$ 24
	Bathtub	each	\$ 42	\$ 38	\$ 38			No Comparison	No Comparison	\$ 23
	Bidet	each	\$ 42	\$ 38	\$ 38			No Comparison	No Comparison	\$ 23
	Building sewer	each	\$ 102	\$ 99	\$ 99			\$ 78	\$ 121	No Comparison
	Clothes washer standpipe	each	\$ 42	\$ 38	\$ 38			No Comparison	No Comparison	\$ 23
	Dental unit/cuspidor	each	\$ 42	\$ 38	\$ 38			No Comparison	No Comparison	\$ 23
	Dishwasher	each	\$ 42	\$ 38	\$ 38			\$ 27	\$ 59	\$ 23
	Drinking fountain	each	\$ 42	\$ 38	\$ 38			No Comparison	No Comparison	\$ 23
	Earthquake valve	each	\$ 54	\$ 30	\$ 30			No Comparison	No Comparison	\$ 23
	Floor or Area drain	each	\$ 42	\$ 30	\$ 30			No Comparison	\$ 121	\$ 23
	Food waste disposal	each	\$ 42	\$ 38	\$ 38			No Comparison	No Comparison	\$ 23
	Gas system up to/including 5	each	\$ 54	\$ 53	\$ 53			\$ 27	1-4 outlets: \$157.35 5 or more outlets \$117.25 ea addl 5 or portion of	\$ 23
	Gas system over 5	each	\$ 9	\$ 15	\$ 15			\$ 7	No Comparison	\$ 7
	Hose bib	each	\$ 30	\$ 18	\$ 18			No Comparison	No Comparison	\$ 36
	Industrial waste interceptor/grease trap	each	\$ 78	\$ 114	\$ 114			No Comparison	\$ 163	\$ 23
	Laundry tray	each	\$ 42	\$ 38	\$ 38			No Comparison	No Comparison	\$ 23
	Lavatory	each	\$ 42	\$ 38	\$ 38			No Comparison	No Comparison	\$ 23
	Lawn sprinkler control valve (AVB)	each	\$ 30	\$ 23	\$ 23			\$ 27	\$ 121	\$ 7
	Miscellaneous	each	1% of Valuation		per valuation scaled fee table	No Comparison	No Comparison	for each plumbing fixture \$27.12	No Comparison	\$ 90
	Private/Residential pool/spa/hot tub	each	\$ 206	\$ 190	\$ 190			No Comparison	No Comparison	No Comparison
	Public/Commercial pool/spa/hot tub	each	\$ 305	\$ 531	\$ 531			No Comparison	No Comparison	\$ 242
	Repair/Alteration to existing piping	each	\$ 30	\$ 23	\$ 23			\$ 11	\$ 163	\$ 14
	Repipe	each	1% of Valuation		per valuation scaled fee table			No Comparison	No Comparison	No Comparison
	Roof drain	each	\$ 54	\$ 45	\$ 45			\$ 27	No Comparison	\$ 79
	Sewage ejector	each	\$ 78	\$ 152	\$ 152			No Comparison	No Comparison	\$ 24
	Sewer cap	each	\$ 78	\$ 61	\$ 61			No Comparison	No Comparison	\$ 23
	Shower and/or Pan	each	\$ 54	\$ 45	\$ 45			No Comparison	No Comparison	\$ 23
	Sinks: Kitchen/Bar/Floor/Service/Slop	each	\$ 42	\$ 38	\$ 38			No Comparison	No Comparison	\$ 79
	Steam unit	each	\$ 54	\$ 38	\$ 38			No Comparison	No Comparison	No Comparison
	Sump pump	each	\$ 78	\$ 83	\$ 83			No Comparison	No Comparison	\$ 23
	Trap primer	each	\$ 42	\$ 38	\$ 38			\$ 27	\$ 121	\$ 17
	Urinal	each	\$ 42	\$ 38	\$ 38			No Comparison	No Comparison	\$ 23
	Water Closet	each	\$ 42	\$ 38	\$ 38			No Comparison	No Comparison	No Comparison
	Water heater	each	\$ 54	\$ 45	\$ 45			\$ 27	\$ 49	\$ 28
	Water heater vent	each	\$ 30	\$ 30	\$ 30			\$ 27	\$ 121	\$ 28
	Water pressure regulator	each	\$ 30	\$ 30	\$ 30			\$ 27	No Comparison	\$ 23
	Water service	each	\$ 54	\$ 303	\$ 303			No Comparison	\$ 163	\$ 64

Fee No.	Fee Description	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
35	Fees for Services Otherwise not Listed	hourly	NEW	\$ 152	\$ 152	No Comparison	No Comparison	No Comparison	No Comparison	No Comparison

Notes

- [1] Source: CityofBeverlyHills-DevelopmentFeeScheduleFY2022-236-14-22.pdf
- [2] Source: CityofSantaMonica_Fees and Rates 2022-2023.xlsx; SantaMonica_FeeSchedule-FY22-23_CommDevelopment.pdf
- [3] Source: CityofWEHO_Approved Fee Schedule FY22.pdf
- [4] Source: CityofBurbank_FY22-23_AdoptedFeeSchedule.pdf
- [5] Source: building-permit-valuation-table2015.pdf; elevator-amp-pressure-vessel-permit-fee-schedule.16.pdf; fee-schedule-for-grading-report-reviews-pc-grad-feesched17.pdf; mechanical-hvac-permit-fee-schedule.17.pdf; permit-fee-schedule-for-electrical-permits-pc-elec-feesched2016.pdf; plumbing-permit-fee-schedule.17.pdf

APPENDIX B.5

Comparative Fee Survey – Enforcement Services Division

Fee No.	Fee Description	Fee Type / Unit	Culver City Current Fee	Cost of Service Per Activity	Rec'd Fee Level / Deposit	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
Enforcement Services Division										
1	Administrative Citation - Late fee processing per citation	per citation	\$ 35	\$ 106	\$ 35	no comparison	no comparison	3%	First: \$100 Second: \$200 Third: \$500	no comparison
2	Administrative Penalty Repayment Agreement:									
	For fines up to \$500	each	\$ 50	\$ 318	\$ 50	no comparison	no comparison	no comparison	no comparison	no comparison
	For fines \$501 and up	each	\$ 100	\$ 1,485	\$ 100	no comparison	no comparison	no comparison	no comparison	no comparison
3	Covenant and Agreement	each	\$ 653	\$ 848	\$ 653	Actual Cost			\$ 594	no comparison
	+ recording fee (each)	each	Actual Cost of County Fee		Actual Cost of County Fee	\$ 888	no comparison	no comparison	no comparison	no comparison
4	Covenant Extinguishment	each	\$ 125	\$ 636	\$ 125	no comparison				
	+ recording fee (each)	new	Actual Cost of County Fee		Actual Cost of County Fee	no comparison	no comparison	no comparison	no comparison	no comparison
5	MCAC Appeal									
	City Cost	new	1/2 current app. Fee or \$1,500, whichever is less	\$ 3,605	1/2 current app. Fee or \$1,500, whichever is less	\$ 6,315	no comparison	no comparison	no comparison	no comparison
6	Non-compliance fee - per reinspection	each	\$ 125	\$ 212	\$ 125	\$ 337	no comparison	\$ 100	no comparison	\$ 356
7	Public Notification Fee for MCAC appeals:									
	Public Notice in Adjudicated Newspaper									
	1/4 page	new	Actual Cost		Actual Cost	Actual Cost	no comparison	\$ 120	no comparison	no comparison
	1/2 page	new	Actual Cost		Actual Cost					
8	Fees for Services Otherwise not Listed	hourly	NEW	\$ 212	\$ 212	no comparison	no comparison	no comparison	no comparison	no comparison

Notes

- [1] Source: "CityofBeverlyHills_FY22-23Taxes,Fees,andChargesBook.pdf"
[2] Source: "SantaMonica_FeeSchedule-FY22-23_Finance.pdf"
[3] Source: "CityofWEHO_Approved Fee Schedule FY22.pdf"
[4] Source: "CityofBurbank_FY22-23_AdoptedFeeSchedule.pdf"
[5] Source: "LA_Cannabis Ordinance fees and fines.pdf", "Tobacco Retailer's Permit _ Los Angeles Office of Finance.pdf"

APPENDIX B.6

Comparative Fee Survey – PW – Engineering Division

Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
ENGINEERING FEES										
1	Permit Issuance Fee	per permit	\$ 50	\$ 259	\$ 259	\$ 82	no comparison	no comparison	no comparison	no comparison
2	Street Use (includes the following project types) <i>All fees are minimum fees for plan check and inspection. Additional hourly charges inspection services may apply for excessive reinspections, or extraordinary project conditions</i>									
	Plan Check Inspection	per sheet	\$ 215	\$ 259	\$ 259	no comparison	\$ 309.04	no comparison	no comparison	\$ 273
	Residential Drive Approach (< 100.s.f)	min fixed fee	\$ 128	\$ 906	\$ 906	\$704 plus \$440 hourly fee for ea addl approach after the first	\$ 628.10	\$ 282	Street Use Permit: SF \$58.50 MF \$111	\$0.85/SF
	Commercial Drive Approach (> 100.s.f)	min fixed fee	\$ 128	\$ 906	\$ 906		\$ 831	\$ 986	<100SF: \$217	\$0.85/SF
	Private Property Driveway	min fixed fee	\$ 128	\$ 906	\$ 906		no comparison	\$ 282	R1 Zones: \$163	\$0.85/SF
	Sidewalk Paving	min fixed fee	\$ 128	\$ 906	\$ 906	\$659 up to 250 sqft \$164 ea addl 250 sqft	\$ 628.10	\$ 282	Other: \$417 plus SF x \$.01 x day	\$0.85/SF
	Curb or Curb and Gutter	min fixed fee	\$ 128	\$ 906	\$ 906	\$659 up to 100 linear ft \$3.20 ea addl linear ft	\$ 628.10	\$ 986		Curb \$3.70 SF Gutter \$0.85 SF
	Parkway Drain / Curb Drain	min fixed fee	\$ 128	\$ 906	\$ 906	\$ 659	\$ 628.10	\$ 986		\$ 16
	Annual News Rack Fee	per location	\$ 50	\$ 65	\$ 65	\$564 permit plus \$35 inspection fee per unit	New install: \$323.06 Annual renewal: \$137.50	\$ 50	Initial: \$108.75 Annual: \$54.50	no comparison
	Canopy/Fence/Barricade/Scaffolding	min fixed fee	\$ 128	\$ 906	\$ 906	\$ 1,948	no comparison	no comparison	Initial: \$134.25- \$202.50/incident; Plus: \$4.50-\$10.75/day	no comparison
	Monitoring Well Installation/Removal - in Public ROW	per location/well	\$ 128	\$ 1,294	\$ 1,294	\$1,057 plus \$734 each addl well	no comparison	no comparison	\$516 plus \$246/well	\$95/hr
	Monitoring Well Sampling - in Public ROW - Annual Fee	per location/well	\$ 128	\$ 259	\$ 259				\$257/well annually	\$95/hr
	Utility Inspection									
	(up to 30 day duration)	per day	\$ 128	\$ 129	\$ 129	Excavation \$220 plus actual costs for insp and plan check, plus any outside costs	no comparison	no comparison	no comparison	1-99 SF: \$114; 100-1,000 SF: \$2.20/SF; >1,000 SF: Actual Cost
	(Over 30 day duration)	per day	\$ 128	\$ 65	\$ 65	Non-Excavation: \$43				
3	Permit Extension/Reactivation	per permit	\$ 50		\$ 259	\$116/application	no comparison	no comparison	\$193.25/hr (2 hr min for 1st request; 1 hr min for subsequent requests)	no comparison

Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
4	Temporary Storefront Encroachment Permit	per permit	\$ 50	\$ 647	\$ 647	no comparison	no comparison	no comparison	\$261 (Min \$250 or SF x \$.01 x Day	\$ 273
5	Outdoor Dining Permit: (Outdoor Dining Fees are not subject to waiver)									
	Application Fee	per permit	\$ 750	\$ 3,429	\$ 3,429	In public right of way: \$629 Commission Level: \$4,940 Staff: \$2,781	Application: \$550;	Application Case Review & Document handling: \$100	\$453 First Year; \$227/year annually plus admin fee	no comparison
	Outdoor Dining License Fee (annual)	per Sq.ft	\$ 13		\$ 13	With barrier: \$19.68/SF Without barrier: \$13.56/SF	Outdoor dining inspection: \$252.66;	\$12/SF		
	Monthly Payment Plan Processing Fee	per month	\$ 2	\$ 20	\$ 20	no comparison	Monthly fees (\$/SF) vary depending on location (\$2.12-\$7.05/SF)	Alcohol Serving: \$1.00/SF/month; Non-Alcohol Serving: \$0.50/SF/month	no comparison	
	Late Payment Penalty	penalty	20% of total amount due		20% of total amount due	no comparison		no comparison		
	Sidewalk Maintenance Deposit	deposit	\$ 500		\$ 500	no comparison		no comparison		
6	Temporary Banner Permit Over Street									
	Fees for Over the Public Right-of-Way Banners:									
	Application Fee	each	\$ 119	\$ 259	\$ 259	no comparison	no comparison	no comparison	Horizontal: \$51.50 Vertical: \$6 BWP Electrical charges \$125 per installation in ROW Street Use Permit	no comparison
	Installation/Removal Fees:	each	Actual Cost		Actual Cost					
7	Final Parcel and Tract Maps									
	Final Parcel Map									
	1-4 parcels	each	\$ 2,122	\$ 776	\$ 776	\$7,314 per map 1st through 3rd; Plus \$535/subsequent submittal	Tentative Map: \$985.10 Tentative Map Revision: \$383.74	Parcel Maps or Tract Maps: \$4,211	Parcel Maps \$4,860 plus \$56/lot	\$ 8,240
	Upon 4th resubmittal	each	\$ 388	\$ 129	\$ 129					\$824 submission more than 3 times, each add'l
	Upon 6th resubmittal	each	\$ 1,224	\$ 129	\$ 129					
	Upon 8th resubmittal & each resubmittal thereafter	each	\$ 1,617	\$ 129	\$ 129					

Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
	Final Tract Map									
	1-5 lots	each	\$ 2,560	\$ 776	\$ 776	\$7,314 per map 1st through 3rd; \$343 per lot over 4 lots; Plus \$535/subsequent submittal	Final Map: \$2,782.86 Final Map Revision: \$1,070.84	Parcel Maps or Tract Maps: \$4,211	Subdivision Maps: \$12,113 plus \$58/lot	\$8,240 for < 20 lots
	6-10 lots	each	\$ 3,080	\$ 1,035	\$ 1,035					Actual Cost for > 20 lots \$824 submission more than 3 times, each add'l
	11-25 lots	each	\$ 3,662	\$ 1,294	\$ 1,294					
	26-50 lots	each	\$ 4,876	\$ 1,553	\$ 1,553					
	51-100 lots	each	\$ 6,069	\$ 1,811	\$ 1,811					
	101-150 lots	each	\$ 7,956	\$ 2,070	\$ 2,070					
	Over 150 lots	each	\$ 9,761	\$ 2,329	\$ 2,329					
	Upon 4th resubmittal	each	\$ 9,761	\$ 129	\$ 129					
	Upon 6th resubmittal	each	\$ 388	\$ 129	\$ 129					
	Upon 8th resubmittal, and each resubmittal thereafter	each	\$ 1,224	\$ 129	\$ 129					
	Easement Checking	each	\$ 1,622	\$ 259	\$ 259	Actual Cost	\$ 1,640.34	no comparison	Residential: \$376; MF/Comm: \$950	no comparison
	Monument Inspection	each	\$ 235	\$ 259	\$ 259	Pass Through	no comparison	no comparison	no comparison	1st inspection: \$279; Each add'l: \$80
	Bond/Agreement Processing	each	\$ 112	\$ 259	\$ 259	Actual Cost	no comparison	no comparison	no comparison	\$ 443
8	Lot Line Adjustment with Certificate of Compliance	per project	\$ 2,437	\$ 3,016	\$ 3,016	\$3,428 per application; plus \$265/subsequent submittal	\$ 1,478.65	\$ 1,432	\$ 1,469.00	2 lots:\$1,731 3 or 4 lots: \$2,983 Plus fire referral: \$262
9	Certificate of Compliance City	per project	\$ 581	\$ 3,016	\$ 3,016	\$ 3,137	\$ 2,122.17	no comparison	\$ 1,035.00	\$2,132 \$588 subsequent requests
10	Street Vacation									
	Temporary Public Right-of-Way/Property Encroachment	each	\$ 3,927	\$ 3,105	\$ 3,105	Actual Cost [1a]	\$309.04/hour	no comparison	Single Family: \$4,035; MultiFamily/ Commercial: \$10,966	Actual Cost
	Permanent Public Right-of-Way/Property Encroachment	each	NEW	\$ 3,623	\$ 3,623					
11	Public-Right-of-Way Wireless Encroachment Permit - Utility Pole	per project	\$ 2,849	\$ 3,535	\$ 2,849	\$1,000 for new pole to support small wireless facility, plus fully burdened hourly rate for review/processing	no comparison	no comparison	no comparison	no comparison
12	Public-Right-of-Way Wireless Encroachment Permit - Stand-Alone Pole or City-Owned Pole	per project	\$ 3,429	\$ 4,570	\$ 3,429					
13	On-Site Development Permit									
	A) Plan Check	per sheet	varies per cost of improvements MFS H-2	\$ 259	\$ 259	Development Plan Review: Commision Level: \$20,972 Staff Level: \$5,533	\$377.80/hour	no comparison	no comparison	no comparison
	B) Inspection									
	first 400 CY	per 400 CY	varies per cost of improvements MFS H-2	\$ 1,035	\$ 1,035					
	each additional 400 CY	per 400 CY		\$ 259	\$ 259					

Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]				
14	Off Site Development Permit:													
	A) Plan Check	per sheet	\$ 215	\$ 259	\$ 259	Development Plan Review: Commision Level: \$20,972	\$309.04/hour	no comparison	no comparison	no comparison				
	B) Construction Management & Project Inspection (up to 30 day duration)	per day	\$ 128	\$ 129	\$ 129									
	(Over 30 day duration)	per day	\$ 128	\$ 65	\$ 65									
15	Review of Environmental or other special studies:													
	Geotechnical/Soils Report Review	per project	\$ 430	\$ 518	\$ 518	no comparison	no comparison	\$ 552.26	\$193.25/hr (4 hr min)	no comparison				
16	After-the-fact Permit Fee	per permit	3x the total fee		3x the total fee	no comparison	no comparison	no comparison	no comparison	no comparison				
17	Street-Use Permit (Encroachment Permits)													
	Application Fee	each	NEW	\$ 323	\$ 323	\$382 plus fee for each No Parking Sign	\$ 319.58	\$300-\$600	\$417 application/routing/ plan check review/approval	no comparison				
	Plan Check	per sheet	NEW	\$ 323	\$ 323					\$ 273				
18	Utility Permit for Excavation	each	NEW	\$ 388	\$ 388	Excavation: \$220 [1a] Non-Excavation: \$43	Up to 100 feet: \$1,313.81 over 100 feet: \$241.58	no comparison	Single Family: \$58.50; MF/Comm: \$111	\$191-\$438 depending on project size				
19	Annual Utility Permit	per year	NEW	\$ 518	\$ 518	no comparison	no comparison	no comparison	no comparison	no comparison				
	Note: If work is on a street on MTE's Arterial list; pay as you go; Traffic control plan approval needed in advance of inspection notification													
LOCAL STORM WATER POLLUTION PREVENTION PLAN (LSWPPP) AND STANDARD URBAN STORMWATER MITIGATION PLAN (SUSMP) REVIEW FEES														
20	Local Storm Water Pollution Prevention Plan Fees													
	Plan Check													
	At least 0.25 acre (10,890 sq. ft.), but less than 1 acre (43,560 sq. ft.)	per project	\$ 306	\$ 518	\$ 518	Stormwater Pollution Prevention Plan: \$885	Review: \$707.12; Onsite Inspection (includes 2): \$176.27; Each addt'l inspection: \$57.79	Storm Water Pollution Prevention Plan (Minor): \$1,408; Storm Water Pollution Prevention Plan (Major): \$2,817	no comparison	\$721-\$1,030				
	At least 1 acre (43,560 sq. ft.)	per project	\$ 1,325	\$ 1,165	\$ 1,165									
	Additional acres, but < 5 acres (217,800 sq. ft.)	per acre	\$ 0.20	\$ 1,035	\$ 1,035									
	At least 5 acres or greater (USEPA Phase I facilities included.)	per project	\$ 1,700	\$ 1,165	\$ 1,165									
	Additional acres, > 5 acres (217,800 sq. ft.)	per acre	\$ 0.25	\$ 1,035	\$ 1,035									
	Inspection													
	At least 0.25 acre (10,890 sq. ft.), but less than 1 acre (43,560 sq. ft.)	per project	\$ 306	\$ 259	\$ 259									
	At least 1 acre (43,560 sq. ft.)	per project	\$ 1,325	\$ 518	\$ 518									
	Additional acres	per acre	\$ 0.20	\$ 2,717	\$ 2,717									no comparison
	At least 5 acres or greater (USEPA Phase I facilities included.)	per project	\$ 1,700	\$ 776	\$ 776									
	Additional acres	per acre	\$ 0.20	\$ 2,717	\$ 2,717									

Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
21	SUSMP Plan Check Fees									
	10 - 49 Residential dwelling units	per project	\$ 2,203	\$ 1,165	\$ 1,165	no comparison	no comparison	no comparison	no comparison	\$721-\$1,030
	50 or more Residential dwelling units	per project	\$ 3,305	\$ 1,165	\$ 1,165					
	1 to 5 acres Commercial/Industrial	per project	\$ 2,203	\$ 1,165	\$ 1,165					
	5 acres Commercial/Industrial	per project	\$ 3,305	\$ 1,165	\$ 1,165					
	Auto Repair Facility	per project	\$ 1,377	\$ 647	\$ 647					
	Retail Gasoline Outlet	per project	\$ 1,377	\$ 647	\$ 647					
	Restaurant	per project	\$ 1,377	\$ 647	\$ 647					
	Parking Lot with 25+ spaces or 5,000+ sq. ft.	per project	\$ 1,377	\$ 647	\$ 647					
	Animal Care	per project	\$ 1,377	\$ 647	\$ 647					
	Vehicle or equipment maintenance, washing, repair, or fueling areas (not classified above)	per project	\$ 1,377	\$ 647	\$ 647					
	Commercial or industrial waste handling (not classified above)	per project	\$ 1,989	\$ 647	\$ 647	no comparison	no comparison	no comparison	no comparison	\$721-\$1,030
	Outdoor handling or storage of hazardous materials (not classified above)	per project	\$ 1,989	\$ 647	\$ 647					
	Outdoor manufacturing areas (not classified above)	per project	\$ 1,989	\$ 647	\$ 647					
	Outdoor food handling or processing (not classified above)	per project	\$ 1,989	\$ 647	\$ 647					
	Outdoor horticulture activities (not classified above)	per project	\$ 1,989	\$ 647	\$ 647					
	Projects over 2,500 sq. ft. and located in, adjacent to, or discharging directly to an Environmentally Sensitive Area (ESA) (not classified above)									
	Single Family Home	per project	\$ 602	\$ 1,294	\$ 1,294	no comparison	no comparison	no comparison	no comparison	no comparison
	All Others	per project	\$ 1,377	\$ 1,294	\$ 1,294					
	Hillside Projects									
	Less than an acre	per project	\$ 602	\$ 647	\$ 647					
	1 acre or greater	per project	\$ 1,051	\$ 647	\$ 647					
22	Inspections									
	10 - 49 Residential dwelling units	per project	\$ 148	\$ 2,717	\$ 2,717	no comparison	no comparison	Storm Water Inspection Fee (Food Related Business, Automotive Business, Minor Industrial Waste Generators): \$239	no comparison	no comparison
	50 or more Residential dwelling units	per project	\$ 148	\$ 3,235	\$ 3,235					
	1 to 5 acres Commercial/Industrial	per project	\$ 148	\$ 2,200	\$ 2,200					
	5 acres Commercial/Industrial	per project	\$ 148	\$ 2,717	\$ 2,717					
	Auto Repair Facility	per project	\$ 148	\$ 1,165	\$ 1,165					
	Retail Gasoline Outlet	per project	\$ 148	\$ 1,165	\$ 1,165					
	Restaurant	per project	\$ 148	\$ 1,165	\$ 1,165					
	Parking Lot with 25+ spaces or 5,000+ sq. ft.	per project	\$ 148	\$ 1,165	\$ 1,165					
	Animal Care	per project	\$ 148	\$ 1,165	\$ 1,165					
	Vehicle or equipment maintenance, washing, repair, or fueling areas (not classified above)	per project	\$ 148	\$ 1,165	\$ 1,165					
	Commercial or industrial waste handling (not classified above)	per project	\$ 148	\$ 1,165	\$ 1,165					
	Outdoor handling or storage of hazardous materials (not classified above)	per project	\$ 148	\$ 1,165	\$ 1,165					
	Outdoor manufacturing areas (not classified above)	per project	\$ 148	\$ 1,165	\$ 1,165					
	Outdoor food handling or processing (not classified above)	per project	\$ 148	\$ 1,165	\$ 1,165					
	Outdoor horticulture activities (not classified above)	per project	\$ 148	\$ 1,165	\$ 1,165					

Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
	Projects over 2,500 sq. ft. and located in, adjacent to, or discharging directly to an Environmentally Sensitive Area (ESA) (not classified above)									
	Single Family Home	per project	\$ 148	\$ 1,811	\$ 1,811	no comparison	no comparison	no comparison	no comparison	no comparison
	All Others	per project	\$ 148	\$ 1,294	\$ 1,294					
	Hillside Projects									
	Less than an acre	per project	\$ 148	\$ 1,165	\$ 1,165					
	1 acre or greater	per project	\$ 148	\$ 647	\$ 647					
23	Private Development Construction Encroachment into Public ROW									
	Parkway Permit Fees	per permit	\$ 152	\$ 1,294	\$ 1,294	\$ 659	\$ 628.10	\$ 986	\$ 417	\$ 273
	*parkway permit fees will be effective pending council adoption of an ordinance and standards related to parkways.									
MAINTENANCE OPERATIONS										
24	Permit Issuance Fee	per permit	\$ 50	\$ 259	\$ 259	\$ 82	no comparison	no comparison	no comparison	no comparison
25	Permit Extension/Reactivation	per permit	50% of original permit cost		50% of original permit cost	\$116/application	no comparison	no comparison	no comparison	no comparison
26	Tree Removal Fees									
	Application for Removal of a Street Tree	per project	\$ 75	\$ 970	\$ 970	\$631/application	no comparison	no comparison	no comparison	\$343-\$1084
	Processing of Appeal for Removal of Street Tree	per request	\$ 75	\$ 647	\$ 647	no comparison				
27	Removal of Street Tree	each	Actual Cost		Actual Cost	Actual Cost [1a]	0-24 DSH per Inch: \$32.68; >24 /DSH per Inch: \$43.61	Based on valuation methodology	Based on valuation methodology [4a]	\$343-\$1084
28	After-the-fact Permit Fee	per permit	3x the total fee		3x the total fee	no comparison	no comparison	no comparison	no comparison	no comparison
29	Film Production Support	per request	NEW		Actual Cost per Hourly Rates	Resident: \$985 Non-Resident: \$1,947 (8hr min); Hourly rate after 8 hour minimum: Resident/Non-resident: \$211	no comparison	no comparison	100% of staff hourly rate	no comparison
30	Special Event Support	per request	NEW		Actual Cost per Hourly Rates	Fully Burdened Hourly Rates	150-500 people: \$500 501-1000 people: \$1,000 1,000+ people: \$1,500 (deposit)	no comparison	100% of staff hourly rate	<16 hours: \$149/hr; >16 hours: Actual Cost
31	Minimum Charge for Work performed by City Crews	per request	NEW		Actual Cost per Hourly Rates	Fully Burdened Hourly Rates	no comparison	no comparison	no comparison	no comparison

Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
32	Crews work on request for private entities	per request	NEW		Actual Cost per Hourly Rates	no comparison	no comparison	no comparison	no comparison	no comparison
MISCELLANEOUS FEES AND CHARGES										
33	Other Reproduction / Copy Requests		Refer to City Clerk General Copying Fee		Refer to City Clerk General Copying Fee	8 1/2 x 11": \$0.10 Price double for documents larger than 8 1/2 x 11	8 1/2 x 11": \$0.15 11 x 17": \$0.30	\$ 0.25	varies by size; \$0.75/pg plus \$.10 each additional copy	no comparison
34	For items not included elsewhere in the fee list, the City Manager or City Manager's designee (PW Director), may establish a reasonable fee amount based on the estimated or actual amount of time required to process the request	per hour	\$ 136	\$ 259	\$ 259	Fully Burdened Rate	no comparison	no comparison	no comparison	<16 hours: \$149/hr; >16 hours: Actual Cost
35	Technology Fee	per permit	4%		5.44%	3.7% on all development permits and plan check and all planning applications	13% of permit (Tech Enhancement Fee)	6.5%	no comparison	6%

Notes

- [1] "CityofBeverlyHills_FY22-23Taxes,Fees,and ChargesBook.pdf"; "CityofBeverlyHills-DevelopmentFeeScheduleFY2022-236-14-22.pdf"
- [1a] Deposit determined by staff with charges at the fully burdened hourly rates for all personnel involved plus any outside costs
- [2] "SantaMonica_FeeSchedule-FY22-23_PublicWorks.pdf"; "SantaMonica_FeeSchedule-FY22-23_Department of Transportation.pdf"; "SantaMonica_FeeSchedule-FY22-23_CommDevelopment.pdf""Cityof SantaMonica_Fees and Rates 2022-2023.xlsx"
- [3] "Cityof WEHO_ComprehensiveUserFeeStudy-23.pdf"
- [4] "20230309-FY-22-23-Adopted-Fee-Schedule.pdf"
- [4a] Tree Value = Base Value x Cross-sectional Area x Species Class x Condition Class x Location Class
- [5] "09-0969-S3_ord_187237_12-27-2021.pdf"; Standard Fee List Revised Dec-01-2020.pdf"; "LA Sanitation SUSMP.pdf"

APPENDIX B.7

Comparative Fee Survey – PW – Mobility & Traffic Engineering Division

Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
MOBILITY AND TRAFFIC ENGINEERING										
1	Permit Issuance Fee	per permit	\$ 50	\$ 86	\$ 86	\$ 82	no comparison	no comparison	no comparison	no comparison
2	Sidewalk Closure									
	Permit Issuance Fee	per project	\$ 224	\$ 301	\$ 301	no comparison	no comparison	\$ 282	\$ 200	\$ 273
	Monthly Monitoring	per month	NEW	\$ 1,243	\$ 1,200	no comparison	no comparison	no comparison	no comparison	no comparison
3	Traffic Control Plan (TCP)									
	Plan Review (Required: 20 scale D-size sheets) to include original submittal and one revised re-submittal									
	1 sheet to 4 sheets plan set	per set	NEW	\$ 601	\$ 600	no comparison	First two reviews/page: \$330.03 3rd and subsequent reviews/page: \$349.12	Traffic Studies: 12% Negotiated Consultant Fee Plus % for Contract Administration	\$231.75 per sheet or \$77.50/hr, whichever is more Plus \$93 deposit/sheet	Traffic Management fee, per lane per block: \$283
	Each additional TCP sheet from 5 and after shall be at the single-sheet rate	per sheet	NEW	\$ 172	\$ 150	no comparison				
	Long-term implementation of TCP, (for durations greater than 2 months)					no comparison				
	Processing	per project	NEW	\$ 687	\$ 687	no comparison				
	Plan Review	per sheet	NEW	\$ 172	\$ 172					
	Inspection	per day	NEW	\$ 57	\$ 57					
4	Plan Review (non TCP)									
	Per sheet; Original submittal and one revised re-submittal	per sheet	NEW	\$ 172	\$ 172	no comparison	Standard Plan Checks based on # of parking spaces: \$593.67-\$1,333.95	no comparison	\$150 per sheet or \$77.50/hr, whichever is more Plus \$93 deposit/sheet	Traffic Management fee, per lane per block: \$283
5	Block Party - Street Closure	per project	n/a	\$ 258	\$ 150	Small Event: \$856	\$ 67.68	\$ 106	Less than 1 city block (1-100 attendees): \$200; 1 city block (101-500 attendees): \$400	\$ 273
6	Permit Extension/Reactivation	per permit	50% of original permit cost		50% of original permit cost	\$ 116	no comparison	no comparison	\$193.25/hr (2 hr min for 1st request; 1 hr min for subsequent requests)	no comparison
7	After-the-fact Permit Fee	per permit	3x the total fee		3x the total fee	no comparison	no comparison	no comparison	no comparison	no comparison
8	Transportation Permit (State Mandated Fee):									
	One Way	each	\$ 16		\$ 16	Set by Statute	\$ 16	no comparison	no comparison	\$ 72
	Two Way	each	\$ 32		\$ 32		\$ 32	no comparison	no comparison	\$ 72

Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
9	Major Street Closure for Special Events:									
	TCP Review	per event	NEW		See TCP Fees	Large Event: \$3,747	no comparison	Residential: \$500/hr Commercial: \$1,000 1st hr \$500/addtl hr	no comparison	Actual Cost
	Staff time, if MTE presence is required	hourly (4 hr. min.)	\$ 128	\$ 172	\$ 172	Traffic Control Officer: \$78/hr			\$77.50/hr	
10	Crane Permit	per event	\$ 128	\$ 258	\$ 250	no comparison	\$323.06/day	\$191/day	no comparison	1st day: \$167 Add'l day/each: \$30
11	Memorandum of Understanding Review for Traffic Impact Analysis	per project	\$ 1,000	\$ 1,717	\$ 1,500	no comparison	no comparison	no comparison	no comparison	no comparison
12	Traffic Impact Analysis Report Review									
	More than 250 new daily trips	per project	\$ 4,000	\$ 3,435	\$ 3,400	no comparison	Traffic Study Review (non-CEQA): \$264.14/hour	Traffic Review: \$275-\$361 (up to 90 mins); \$103/hr	no comparison	By Daily trips 1-1000: \$2,138 1,001-5,000: \$4,274 5,001-10,000: \$5,344 10,001 & over: \$6,410
13	Residential Parking Permit Districts									
	1st Annual Resident's Parking Permit	each	\$ 20	\$ 29	\$ 25	Resident Overnight Parking permit/year: \$122	\$ 21	Section 8: \$10 1st Car: \$24 1st Car Proration: \$12	\$15/year	Preferential: \$34/ea (max 3); Overnight: \$15/ea (max 3)
	2nd Annual Resident's Parking Permit	each	\$ 20	\$ 43	\$ 40		\$ 26	2nd Car: \$32 2nd Car Proration: \$16		
	3rd Annual Resident's Parking Permit									
	If there is a third California licensed driver in home	each	\$ 100	\$ 129	\$ 100		\$ 42	3rd Car: \$54 3rd Car Proration: \$27		
	If there is not a third California licensed driver in home	each	\$ 222	\$ 258	\$ 258					
	4th Annual Resident's Parking Permit									
	If there is a fourth California licensed driver in home	each	\$ 150	\$ 172	\$ 154		\$ 65	4th Car: \$77 4th Car Proration: \$38		
	If there is not a fourth California licensed driver in home	each	\$ 222	\$ 258	\$ 258					
	Up to 5 Annual Visitor's Parking Permits	each	\$ 50	\$ 86	\$ 52		no comparison	no comparison	no comparison	
	Visitor paper passes									
	12 one-day OR 4 three-day per month, distributed quarterly	each	no charge	\$ 43	\$ 15	no comparison	\$ 32	(Max 2 per dwelling) \$35 Proration: \$17	\$1/day use; \$15/year	Preferential Visitor: \$22.50/ea (max 2); Preferential Guest: \$2.50/ea (max 25); Overnight Visitor: \$10/ea (max 2); Overnight Guest: \$1/ea (max 25)
	Additional 12 one-day OR 4 three-day per month	each	\$ 12	\$ 43	\$ 20					
	Up to 25 one-day, per calendar quarter for special events	each	\$ 25	\$ 43	\$ 25					
	Up to 25 one-day, pre-dated per calendar year for funeral receptions, memorial services and the like	each	no charge	\$ 43	\$ 25					
	30-day Contractor/Construction Worker Permit	each	\$ 50	\$ 258	\$ 60	no comparison	no comparison	no comparison	no comparison	no comparison

Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
	Consideration of temporary suspension of a one-block permit parking zone for the duration of one day, and coordination with the Police Department, at least 31 days prior to requested date	per request	\$ 150	\$ 687	\$ 500	no comparison	no comparison	no comparison	no comparison	no comparison
	Appeal of a determination or decision of the City Engineer to the City Council, minimum; actual time above minimum will be charged (min. 3 hrs. report preparation, 3 hrs. City Council meeting attendance)	per appeal	\$ 888	\$ 1,030	\$ 1,000					
14	Citywide Valet Parking Program - Small Business Participants									
	Application fee (for the initial Sponsor application)	per application	\$ 168	\$ 258	\$ 250	Valet Parking Permit: \$96	Valet Permit Annual: \$2,631.79 One Day: \$792.10	no comparison	Valet Operator New Application: \$324 each Temp App(<7days): \$324 each Appeal: \$501	no comparison
	Valet Space Rental Fees									
	Annual Fee - Payable in advance each FY For Other Than Downtown									
	Each valet station of up to 100' long	per year	\$ 1,040		\$ 3,650	no comparison	no comparison	no comparison	no comparison	no comparison
	For an additional 20' beyond 100'	per year	\$ 1,040		\$ 1,825					
	For an additional 40' beyond 100'	per year	\$ 1,300		\$ 1,825					
	For Downtown									
	Each valet station of up to 100' long	per year	\$ 1,040		\$ 5,475	no comparison	no comparison	no comparison	no comparison	no comparison
	For an additional 20' beyond 100'	per year	\$ 1,040		\$ 2,737					
	For an additional 40' beyond 100'	per year	\$ 1,300		\$ 2,737					
	New Applications mid fiscal year		10% of monthly fee per day, not to exceed 50% of monthly fee		Prorated by month	no comparison	no comparison	no comparison	no comparison	no comparison
	Annual Renewal Fee	per permit	\$ 306	\$ 343	\$ 125	no comparison	\$ 1,450.34	no comparison	\$ 162	no comparison
	Sign fee	per project (2 sign min)	\$ 55	\$ 343	\$ 120	no comparison	no comparison	no comparison	no comparison	no comparison
	Operating without a permit (plus Annual Permit fee)		2X the Non-Small Business Participant Application fee		2X the Non-Small Business Participant Application fee	no comparison	no comparison	no comparison	no comparison	no comparison
15	Curb Painting:									
	Application Fee	per application	\$ 204	\$ 258	\$ 50	no comparison	no comparison	no comparison	no comparison	no comparison

Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
16	Temporary No Parking Sign									
	Per project applicant (1-4 signs)	per sign	\$ 4	\$ 14	\$ 6	\$ 7.40	Per Issuance: \$77.07 Per Sign: \$1.76	\$2/sign	Small Traffic Control Sign: \$8.75/day Large Traffic Control Sign: \$10.75/day	no comparison
	5th and subsequent signs	per sign	NEW	\$ 5	\$ 4					
17	Parking Space Rental Fees									
	Meters (other than Downtown)	per day	\$ 16		\$ 20	no comparison	no comparison	Temporary Parking Commercial Meter/day: 24 hour: \$36 12 hour: \$24	no comparison	no comparison
	Non-metered (other than Downtown)	per day	\$ 8		\$ 10					
	Meters (Downtown)	per day	\$ 22		\$ 30					
	Non-metered (Downtown)	per day	\$ 11		\$ 15					
	Long term (Months 1 and 2 at regular rate, and 3rd month and following at long-term rate)	per day	40% less than daily rental rate, starting the 3rd month.		40% less than daily rental rate, starting the 3rd month.			no comparison		
18	Removal of parking meter from operations									
	The cost of revenue loss for the first 5 years of its removal	per meter	NEW		Per City Policy	Actual Cost of removal plus lost parking meter revenue	no comparison	no comparison	no comparison	no comparison
	Removal of parking meter pole	per meter	NEW		Actual Cost	Actual Cost		\$ 85		
19	Replacement cost for non-returned or damaged barricades	each	\$ 100		\$100 Penalty	no comparison	no comparison	no comparison	no comparison	no comparison
20	Encroachment into Public ROW									
	Dumpster (30 days duration)	per permit	\$ 128	\$ 258	\$ 200	\$ 405	no comparison	no comparison	\$217 (100SF or less)	\$ 273
	Each additional 30 days	per permit	\$ 128	\$ 172	\$ 150					
	Moving POD, max of 3 days	per permit	NEW	\$ 258	\$ 150			\$ 161.97		
21	Technology Fee	per permit	4%		5.44%	3.7% on all development permits and plan check and all planning applications	13% of permit (Tech Enhancement Fee)	6.5%	No Comparison	6%
22	Fees for Services Otherwise not Listed	hourly	\$ 128	\$ 172	\$ 172	no comparison	no comparison	no comparison	no comparison	no comparison

Notes

- [1] "CityofBeverlyHills_FY22-23Taxes,Fees,and ChargesBook.pdf"; "CityofBeverlyHills-DevelopmentFeeScheduleFY2022-236-14-22.pdf"
- [2] "SantaMonica_FeeSchedule-FY22-23_PublicWorks.pdf"; "SantaMonica_FeeSchedule-FY22-23_Department of Transportation.pdf"; "Cityof SantaMonica_Fees and Rates 2022-2023.xlsx"; SantaMonica_2021 Parking Rate Table_Final_.pdf"
- [3] "Cityof WEHO_ComprehensiveUserFeeStudy-23.pdf"
- [4] "20230309-FY-22-23-Adopted-Fee-Schedule.pdf"
- [5] "09-0969-S3_ord_187237_12-27-2021.pdf"; Standard Fee List Revised Dec-01-2020.pdf"

APPENDIX B.8

Comparative Fee Survey – PW Environmental Programs & Operations Division

Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Rec'd Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
ENVIRONMENTAL PROGRAMS AND OPERATIONS										
1	Waste Plan Permit Fee for special events									
	No Food / Beverage served	per permit	\$ 47	\$ 267	\$ 267	no comparison	Event Coordination Fee (bins or carts): \$284.41	no comparison	no comparison	\$489-\$3,990 based on size of event
	With Food / Beverage served	per permit	\$ 66	\$ 534	\$ 534					\$530-\$4,637 based on size of event
2	Staff Driver/Laborer (if required) min 2 hours	per hour	\$ 66	\$ 267	\$ 267	Fully Burdened Rate	no comparison	no comparison	no comparison	no comparison
3	Large Venue Event Waste & Recycling Plan Consultation	per hour	\$ 127	\$ 267	\$ 267	Fully Burdened Rate	Simple: \$527.70 Medium: \$625.47 Complex: \$817.38	no comparison	no comparison	Event packages range from \$454-\$4,637
4	Trash Enclosure Plan Review	each	NEW	\$ 534	\$ 534	\$ 405	Simple: \$78.78 Medium: \$525.27 Complex: \$627.27	no comparison	no comparison	no comparison
5	Storm Water Master Plan Check Fee	each	NEW	\$ 534	\$ 534	Stormwater Pollution Prevention Plan: \$885	Review: \$707.12	no comparison	no comparison	no comparison
6	Container Cleaning Fee	each	NEW	\$ 534	\$ 534	1 free/year; Per bin per cleaning after first: \$49.29	Bin Washing Service: \$64.02; Pressure Washing Service: \$193.34/hr	no comparison	no comparison	\$21.50-\$214.91 depending on size of container
7	Container Exchange Fee	each	NEW	\$ 401	\$ 401	no comparison	no comparison	no comparison	no comparison	no comparison
8	Residential Extra Pick-up Fee	per pick up	NEW	\$ 134	\$ 134	Special Pickup: \$69.39	Bin: \$91.36 Cart: \$66.51	no comparison	32 gall: \$15 64 gall: \$20 96 gall: \$25	\$11.16-\$120.78 depending on container size
9	Late Container Set Out Fee									
	Business	each	NEW	\$ 134	\$ 134	After hour collections rate per bin: \$132.94	no comparison	no comparison	no comparison	no comparison
	Resident	each	NEW	\$ 134	\$ 134					
10	Damaged Equipment	each	NEW - Actual Cost		Actual Cost	no comparison	no comparison	no comparison	no comparison	no comparison
11	C&D Administration Fee	each	NEW	\$ 267	\$ 267	no comparison	Simple (SFR): \$527.70 Medium: \$625.47 Complex: \$817.38 Demo Only: \$625.47	Recycling Plan for C&D: \$704	no comparison	no comparison

Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Rec'd Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
12	C&D Deposit	each	NEW		Set by City's Policy	no comparison	no comparison	no comparison	no comparison	no comparison
13	NPDES Commercial/Industrial - MS4 Permit Monitoring	per inspection	NEW	\$ 601	\$ 601	Business NPDES inspection: \$187 per business/year	no comparison	no comparison	no comparison	no comparison
14	Construction BMP Inspection	per inspection	NEW	\$ 534	\$ 534	no comparison	no comparison	no comparison	no comparison	no comparison
15	Residential Inspection LID Program	per inspection	NEW	\$ 534	\$ 534	LID Plan Review: \$1,471 LID Inspection/hr: \$179	no comparison	no comparison	no comparison	\$721 QC 721 \$824 QC 714 \$1030 QC 715
16	Hard to Handle Load Fee	each	NEW	\$ 267	\$ 267	no comparison	Bulky Pickup: \$225.68/hr (one hour min)	no comparison	no comparison	Bulky Waste: \$42.98 per item
17	Birthday Truck Fee	each	NEW	\$ 802	\$ 802	no comparison	Hourly, (2 hr min/4 hr max): \$174.43	no comparison	no comparison	no comparison
18	Refuse Collection Rates (see Rates Sheet)	each	NEW		See City's Rates Sheet	See City Rates fees	See City Rates fees	See City Rates fees	See City Rates fees	See City Rates fees
19	Fees for Services Otherwise not Listed	hourly	NEW	\$ 267	\$ 267	no comparison	no comparison	no comparison	no comparison	no comparison

Notes

- [1] "CityofBeverlyHills_FY22-23Taxes,Fees,and ChargesBook.pdf"; "CityofBeverlyHills-DevelopmentFeeScheduleFY2022-236-14-22.pdf"
[2] "SantaMonica_FeeSchedule-FY22-23_PublicWorks.pdf"; "SantaMonica_FeeSchedule-FY22-23_Department of Transportation.pdf"; "Cityof SantaMonica_Fees and Rates 2022-2023.xlsx"
[3] "Cityof WEHO_ComprehensiveUserFeeStudy-23.pdf"
[4] "20230309-FY-22-23-Adopted-Fee-Schedule.pdf"
[5] "LA Sanitation Event Packages 06.30.2022.pdf"; "LA Sanitation Extra Services 2024.pdf"; "LA Sanitation Additional Fees 2024.pdf"; "LA Sanitation SUSMP.pdf"

APPENDIX B.9

Comparative Fee Survey – Transportation Department

Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
TRANSPORTATION										
1	Trip Reduction Plan	per project	NEW	\$ 595	\$ 595	no comparison	no comparison	no comparison	no comparison	no comparison
2	Filming Permit Review - Evaluation of Filming Event in preparation prior to the event, to determine impacts to Transportation services.	per project	NEW	\$ 238	\$ 238	no comparison	no comparison	no comparison	Additional fees may apply if various City departments are required to process a film permit	<16 hours: \$149/hr; >16 hours: Actual Cost
3	Filming Event - Support during filming event will be charged at actual time at burden rate cost. Actual time at burden rate cost during regular business day; 4 hours minimum at burden rate cost per staff during non-working hours.	per hour, per staff person	NEW	\$ 119	\$ 119	Fully Burdened Hourly Rates	Fully Burdened Hourly Rates	no comparison	100% of staff hourly rate; Special Event Shuttle Service: \$130/hr	<16 hours: \$149/hr; >16 hours: Actual Cost
4	Special Event Review - Evaluation of Special Event in preparation prior to the event, to determine impacts to Transportation services.	per project	NEW	\$ 238	\$ 238	no comparison	Event permits: Hourly Rates based on position (\$283-\$589)	no comparison	Additional fees may apply if various City departments are required to process a film permit	<16 hours: \$149/hr; >16 hours: Actual Cost
5	Special Event - Revision to service routes, bus stop relocations, and other impacts from Speial Events, on the day of the Special Event. Actual time at burden rate cost and materials cost to be charged.	per hour, per staff person	NEW	\$ 119	\$ 119	Fully Burdened Hourly Rates	Fully Burdened Hourly Rates	no comparison	100% of staff hourly rate; Special Event Shuttle Service: \$130/hr	<16 hours: \$149/hr; >16 hours: Actual Cost
6	Support to Planning Project Review									
	Administrative Site Plan Review [ASPR]	per project	NEW	\$ 297	\$ 297	Transportation Division Plan Check: \$269	Plan Checks (not otherwise classified): \$247.02/hr	no comparison	no comparison	<16 hours: \$149/hr; >16 hours: Actual Cost
	Comprehensive Plan - Hours shown are minimum; actual time at burden rate cost to be charged.	per project	NEW	\$ 2,142	\$ 2,142					
	Development Agreement	per project	NEW	\$ 595	\$ 595					
	Parking Plan Review	per project	NEW	\$ 119	\$ 119	\$5,020 or Consultant fees, plus 15%				
	Preliminary Project Review (PPR)	per project	NEW	\$ 297	\$ 297	Transportation Division Plan Check: \$269				
	Site Plan Review (SPR) - Hours shown are minimum; actual time at burden rate cost to be charged.	per project	NEW	\$ 2,142	\$ 2,142					
	Specific (or Precise) Plan	per project	NEW	\$ 238	\$ 238					

Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
TRANSPORTATION										
7	Building Review									
	Plan Review	per project	NEW	\$ 238	\$ 238	Transportation Division Plan Check: \$269	Plan Checks (not otherwise classified): \$247.02/hr	no comparison	Building Plan Review: \$231.75 or \$77.50 per sheet, whichever is more	<16 hours: \$149/hr; >16 hours: Actual Cost
	Inspection	per inspection	NEW	\$ 238	\$ 238					
8	Services provided by Consultants	per project	Actual Cost plus administration based on burden rate		Actual Cost plus administration based on burden rate	Actual Cost	Actual Cost	no comparison	no comparison	no comparison
9	Bus Stop Closures - Bus stop closures and bus stop relocations due to impacts other than from Special Events.	per project	NEW	\$ 357	\$ 357	no comparison	Moving Bus Stop: \$710.64	no comparison	no comparison	no comparison
10	Bus Video Request	per project	\$ 35	\$ 238	\$ 238	no comparison	no comparison	no comparison	no comparison	no comparison
11	Fees for Services Otherwise not Listed	hourly	NEW	\$ 119	\$ 119	no comparison	no comparison	no comparison	no comparison	no comparison

Notes

[1] "CityofBeverlyHills_FY22-23Taxes,Fees,andChargesBook.pdf"

[2] "SantaMonica_FeeSchedule-FY22-23_Department of Transportation.pdf"; "Cityof SantaMonica_Fees and Rates 2022-2023.xlsx"

[3] "Cityof WEHO_ComprehensiveUserFeeStudy-23.pdf"

[4] "20230309-FY-22-23-Adopted-Fee-Schedule.pdf"

[5] "Standard Fee List Revised Dec-01-2020.pdf"

APPENDIX B.10

Comparative Fee Survey – Fire Department

Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee/Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood (LA County Fire) [3]	Burbank [4]	City of Los Angeles [5]
Community Risk Reduction										
1	Detection/Suppression Permit Fees (Includes on-site inspections)									
	Issuance Fee	per project	\$ 43	\$ 98	\$ 98	no comparison	no comparison	no comparison	no comparison	no comparison
	New Fire Service Connection	per project	\$ 118	\$ 705	\$ 705	no comparison	no comparison	no comparison	no comparison	no comparison
	New , Add, Alter, Repair Existing System	per project	\$ 123	\$ 131	\$ 131	Standpipe system: \$1,135	no comparison	Standpipe System \$463	\$365 combined systems per riser	no comparison
	Standpipe riser	each	\$ 45	\$ 147	\$ 147	no comparison	no comparison	no comparison		One or two risers: \$134 each add'l: \$80
2	No. of sprinkler heads:									
	1-10	per project	\$ 94	\$ 215	\$ 215	New Commercial (1-20 heads): \$1,176	\$ 444	NFPA13 fire sprinkler systems PC/Ins. New <100 heads: \$491/\$665 >100 heads: \$736/\$831 1 or 2 dwellings: \$491/\$332 Multi-dwellings: \$613/\$665 TI <25 heads: \$245/\$332 25-100: \$368/\$498 >100 heads: \$613/\$581	1-150 heads: \$430 151-300 heads: \$643 301-400 heads: \$857 401-500 heads: \$1,071 501-700 heads: \$1,285 701-800 heads: \$1,499 801-900 heads: \$1,715 901-1000 heads: \$1,929	\$ 64
	11-25	per project	\$ 120	\$ 276	\$ 276		\$ 526			\$ 122
	26-50	per project	\$ 200	\$ 333	\$ 333	New Residential (1-20 heads): \$966	\$ 699			\$ 194
	51-100	per project	\$ 359	\$ 554	\$ 554		\$ 1,044			\$ 360
	101-200	per project	\$ 539	\$ 960	\$ 960	TI Commercial & Residential (1-20 heads): \$757	\$ 1,730			\$ 547
	201-300	per project	\$ 744	\$ 1,077	\$ 1,077		\$ 2,872			\$ 648
	301-500	per project	\$ 1,052	\$ 1,420	\$ 1,420	New/TI ea additional greater than 20 heads: \$19	\$ 4,698			\$ 1,225
	501-1,000	per project	\$ 1,520	\$ 2,057	\$ 2,057		\$ 8,121			\$ 1,730
	1,001-2,000	per project	\$ 2,462	\$ 2,057	\$ 2,057		\$ 14,963			\$ 2,884
	Each additional 100 heads	per 100 heads	\$ 58	\$ 196	\$ 196		\$ 456		\$3 per head	\$144 over 6,000 heads
3	Dry or Wet Chemical Hood Systems (Includes on-site inspections)									
	Issuance Fee	per project	\$ 43	\$ 98	\$ 98	no comparison	no comparison	Fire Sprinkler - Special Extinguishing Systems: CO2, FM200, Foam Liquid Systems, Inert Gas (Halon, Inergen) PC / INSP \$368 / 331 per system	no comparison	no comparison
	New , Add, Alter, Repair Existing System	per project	\$ 123	\$ 131	\$ 131		Clean Agent: \$922.63 Extinguisher system (hoods): \$649.05 Gas Systems (type1): \$727.72 Gas Systems type 2/3:		Dry/ Wet Standpipe per riser: \$576 plus \$42 per outlet	
	System Permit Fee (includes one system)	per project	\$ 287	\$ 441	\$ 441					
	Add'l. System	per each add'l system	\$ 120	\$ 215	\$ 215				no comparison	

Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee/Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood (LA County Fire) [3]	Burbank [4]	City of Los Angeles [5]
4	Fire Alarm System (Includes on-site inspections)									
	Issuance Fee	per project	\$ 43	\$ 98	\$ 98	no comparison	no comparison	no comparison	no comparison	
	New , Add, Alter, Repair Existing System	per project	\$ 123	\$ 131	\$ 131	(first 24 devices) New : \$882 TI: \$587 New or TI over 24 devices: \$19 per device Repair Major: \$587 Repair Minor: \$400	New \$ 991.02 TI \$649.05 First 24 devices	Fire Alarm Systems PC/ Insp. >130 devices: \$859 91-130 devices: \$736/\$664 51-90 devices: \$613/\$580 11-50 devices: \$429/\$497 < 10 devices: \$245/\$331	1-25 devices: \$160 26-50 devices: \$267 51-75 devices:\$446 76-100 devices: \$536 101-150 devices: \$536 151-200: \$643 201-300 devices: \$803 301-400 devices: \$1,071 401-600 devices: \$1,285	no comparison
	System Permit Fee (includes first panel and up to 25 devices)	per project	\$ 258	\$ 539	\$ 539	no comparison	no comparison	no comparison	1-100 devices: \$250 101-600+: \$286	
	Add'l. Annunciator Panel/FACP/Power Supply (each)	each	\$ 71	\$ 304	\$ 304		Fire Panel Replacement: \$307.09		no comparison	
	Add'l Devices, 26-50	per add'l 26-50 devices	\$ 228	\$ 278	\$ 278		\$13.68 per device after 24		\$3 per device	
	Add'l. Devices 51- 100	per add'l 51-100 devices	\$ 453	\$ 343	\$ 343					
	Add'l Devices >100	per add'l 100 devices	\$ 600	\$ 686	\$ 686					
5	Fire Protection System Verification Fee City Staff Report Review	per report	NEW	\$ 49	\$ 49	no comparison	no comparison	no comparison	no comparison	no comparison
6	Building Construction Plan Review and Inspection									
	Total valuation (in dollars)		16% of building permit fee							The greater of 0.111% of project valuation or \$1,011
	\$0-\$500	per project	\$ 8	\$ 294	\$ 294	Architectural Fire Plan Review: \$ 210 per hour Fire and Life Safety Walkthrough Inspections (Non-Fire Protection): \$170 per hour	Standard Complex Plan Check - New Building first 2,500 sf \$694.20	No comparison - Fees based on building occupancy, field type, map type	Architectural Plan Check - Per hour or portion thereof: \$214	\$1,011 plus \$337 per hour for inspection
	\$501-\$2,000	base @ \$501	\$ 50	\$ 294	\$ 294		Standard Complex Plan Check - New Building >2,500 sf \$694.20 plus \$0.0694 per sq. ft.			\$1,011 plus \$337 per hour for inspection
	\$2,001-\$25,000	base fee @ 2,001	\$ 113	\$ 343	\$ 343		Commercial Tenant Improvement first 2,500 sf: \$347.10			\$1,011 plus \$337 per hour for inspection
	\$25,001-\$50,000	base fee @ \$25,001	\$ 180	\$ 490	\$ 490		Commercial Tenant Improvement first 2,500 sf: \$347.10 plus			\$1,011 plus \$337 per hour for inspection
	\$50,001-\$100,000	base fee @ \$50,001	\$ 490	\$ 588	\$ 588					\$1,011 plus \$337 per hour for inspection
	\$100,001-\$500,000	base fee @ \$100,001	\$ 1,443	\$ 1,077	\$ 1,077					\$1,011 plus \$337 per hour for inspection
	\$500,001 or greater	base fee @ \$500,001	\$ 14,926	\$ 1,665	\$ 1,665					\$1,011 plus \$337 per hour for inspection
7	Resubmittal of Plans	per resubmittal	\$ 94	\$ 539	\$ 539	no comparison	\$ 267	no comparison	no comparison	no comparison

Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee/Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood (LA County Fire) [3]	Burbank [4]	City of Los Angeles [5]
8	After hours/Weekend Inspections (minimum of 8 hours)	per hour	\$ 148	\$ 285	\$ 285	\$ 319 (4 hr. Min.)	\$568.73 (4 hr. min.)	no comparison	\$ 116	\$ 488
9	Hydrant Flow Testing (minimum of 4 hours)	per hour	\$ 148	\$ 196	\$ 196	\$ 170	\$ 267	no comparison	no comparison	\$ 361
10	Other or Miscellaneous Inspections									\$ 361
	first hour	each	\$ 148	\$ 245	\$ 245	\$ 170	\$ 307	no comparison	\$ 109	\$ 361
	each additional hour	each	\$ 148	\$ 196	\$ 196	\$ 170	\$ 307		\$ 109	
11	SPECIAL PERMIT FEES									
	Christmas Tree Lot	each	\$ 192	\$ 343	\$ 343	no comparison	\$ 309	no comparison	no comparison	no comparison
	Day Care Centers									
	< 49 Children	per facility	\$ 58	\$ 343	\$ 343	\$ 170	\$ 326	no comparison	no comparison	no comparison
	50 or more Children	per facility	\$ 101	\$ 637	\$ 637	\$ 170	\$ 441	no comparison	no comparison	no comparison
	Environmental Equip./Soil Remediation	each	\$ 556	\$ 343	\$ 343	no comparison	no comparison	no comparison	no comparison	no comparison
	Oil Well	each	\$ 556	\$ 637	\$ 637	no comparison	no comparison	no comparison	no comparison	abandon Oil well: \$2,672 first 8 hours
	Explosives - Storage/Sell/Display	each	\$ 257	\$ 637	\$ 637	no comparison	\$ 279	\$ 332	\$ 306	no comparison
	Location Filming - Spot Check	per day	\$ 95	\$ 343	\$ 343	no comparison	no comparison	\$ 282	\$ 25	no comparison
	Fire Department Lock	each	\$ 29	\$ 245	\$ 245	no comparison	no comparison	no comparison	no comparison	no comparison
	Fire Road Use	per day	\$ 31	\$ 147	\$ 147	no comparison	no comparison	no comparison	no comparison	no comparison
	Helicopter Lifts, Landing, Etc.	each	\$ 298	\$ 588	\$ 588	no comparison	Aircraft refueling facility: \$340.26 Repair hangar: \$369.97	\$ 332	\$ 273	no comparison
	Mall (covered) Annual Permit Kiosks/Display	per year	\$ 359	\$ 294	\$ 294	no comparison	no comparison	\$ 332	\$ 600	no comparison
	Booths/Liquid or Gas-Fueled Equip	per year	\$ 359	\$ 294	\$ 294	no comparison	\$ 177	\$ 332	\$ 202	\$ 1,002
	Open Flame - Candles									
	Candles in public assembly Buildings	per permit	\$ 87	\$ 294	\$ 294	\$ 85	\$ 38		\$ 123	
	Open flame/burning	per permit	\$ 96	\$ 294	\$ 294	\$ 170	\$ 177	\$ 332	\$ 150	no comparison
	Pit Barbecue	per permit	\$ 50	\$ 245	\$ 245	\$ 85	no comparison		no comparison	
	Special Effects/Pyrotechnics/Vehicle on Set	per event	\$ 128	\$ 392	\$ 392	\$ 170	no comparison	\$ 332	\$ 323	Fire works Display Ground: \$501 Aerial burst <6": \$668 Aerial burst>6": \$1,336 no comparison
	Special Events: Pre-event Inspection	per event	\$ 128	\$ 441	\$ 441	\$ 170	no comparison	\$ 332	no comparison	
	Spray Finishing									
	Frontal Area < 9 sq. ft.	per permit	\$ 87	\$ 441	\$ 441					
	Frontal Area > 9 sq. ft.	per permit	\$ 173	\$ 539	\$ 539	no comparison	\$ 210	\$ 332	\$ 217	\$ 1,002
	Tank Truck/Flammable Liquids	per permit	\$ 248	\$ 343	\$ 343	no comparison	no comparison	\$ 332	\$ 427	no comparison

Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee/Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood (LA County Fire) [3]	Burbank [4]	City of Los Angeles [5]
	Tank Removal/Installation									
	Above Ground	per tank	\$ 255	\$ 735	\$ 735	no comparison	install: \$842.89 / removal: \$351.90			\$ 63
	Below Ground	per tank	\$ 255	\$ 735	\$ 735	\$ 1,176	install: \$1,862.43 plus 425.33 ea addl' tank/ removal: \$1,649.76 plus 340.26 ea addl tank	\$ 415	\$ 734	\$63 plus \$144 underground piping
	Tents and Air Supported Structures									
	401-700 sq. ft.	per permit	\$ 53	\$ 294	\$ 294	Per Sq. Ft. 0-400: \$170 401-2,000: \$211 2,001-5,000: \$422 Over 5,001: \$422 + \$.08 per addl' sq.ft.	Per Sq. Ft. 401-2,000: \$217.39 2,001-5,000: \$309.33 Over 5,000: \$422 + \$.0596 per addl' sq.ft.	\$ 332	\$ 200	Tent or Membrane structures 401-3,500 sf:\$668 3,500-25k sf: \$1,336 >25k sf: \$2,672 Plus \$334
	701-1,200 sq. ft.	per permit	\$ 118	\$ 392	\$ 392					
	Over 1,201 sq. ft.	per permit	\$ 150	\$ 539	\$ 539					
	Title 19 - Five Year Sprinkler/Standpipe Test	per test	\$ 130	\$ 196	\$ 196	no comparison	no comparison	no comparison	no comparison	no comparison
	Welding/Cutting	per permit	\$ 128	\$ 539	\$ 539	no comparison	no comparison	\$ 332	no comparison	no comparison
	Heliport	per permit	\$ 200	\$ 931	\$ 931	no comparison	no comparison	no comparison	no comparison	no comparison
	Incident Report Copies	per copy	\$ 5	\$ 39	\$ 39	no comparison	no comparison	\$ 15	\$ 15	no comparison
12	HAZARDOUS MATERIALS FEES									
	Category I Businesses	per year	\$ 245	\$ 196	\$ 196	no comparison	A: \$212.66 B: \$544.06	Hazardous Materials Review 1-50 Chemicals: \$675 51-100 Chemicals: \$1,104	Solids: \$292 - \$1,834 per year depending on # LBS Liquids: \$292-\$1834 per year based on Gal. Gases: \$292-\$1834 per year based on cubic feet	no comparison
	Category II Businesses	per year	\$ 551	\$ 392	\$ 392		\$ 489			
	Category III Businesses	per year	\$ 1,685	\$ 588	\$ 588		\$ 615			
	Category IV Businesses	per year	NEW	\$ 784	\$ 784		\$ 985			
	Additional fee for CalARP program implementation	per year	NEW	\$ 1,567	\$ 1,567		level 1: \$1,004.80 Level 2: \$1,674.67 Level 3: \$3,349.37 Per facility	no comparison	\$ 344	
	Late filing fee	each	40% of Base fee		40% of Base fee	no comparison	no comparison	no comparison	40% of fee	no comparison
13	FIRE INSPECTION FEES									
	Commercial Businesses									
	500 sq. ft. or less	per biennial insp.	\$ 101	\$ 539	\$ 539	\$ 307	\$ 107	No comparison - Fees based on building occupancy, field type, map type	No comparison - The Fire Prevention Bureau inspection fees are per hour.	No comparison - The Fire Prevention Bureau inspection fees are per hour.
	From 501 to 999 sq. ft.	per biennial insp.	\$ 131	\$ 686	\$ 686	\$ 307	\$ 162			
	From 1,000 to 1,999 sq. ft.	per biennial insp.	\$ 163	\$ 833	\$ 833	\$ 307	\$ 162			
	From 2,000 to 4,999 sq. ft.	per annual insp.	\$ 231	\$ 980	\$ 980	\$ 460	\$ 221			
	From 5,000 to 9,999 sq. ft.	per annual insp.	\$ 333	\$ 1,175	\$ 1,175	\$ 616	\$ 279			
	From 10,000 to 19,999 sq. ft.	per annual insp.	\$ 576	\$ 1,322	\$ 1,322	\$ 691	\$ 411			
	From 20,000 to 29,999 sq. ft.	per annual insp.	\$ 633	\$ 1,665	\$ 1,665	\$ 691	\$ 411			
	From 30,000 to 49,999 sq. ft.	per annual insp.	\$ 697	\$ 1,812	\$ 1,812	\$ 691	\$ 411			
	50,000 sq. ft. or more	per annual insp.	\$ 766	\$ 2,008	\$ 2,008	\$ 691	\$ 411			

Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee/Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood (LA County Fire) [3]	Burbank [4]	City of Los Angeles [5]
	Apartment Complexes									
	Under 8 Units	per annual insp.	\$ 163	\$ 245	\$ 245	\$ 61				
	8-19 Units	per annual insp.	\$ 231	\$ 294	\$ 294	\$ 102				
	20-39 Units	per annual insp.	\$ 333	\$ 392	\$ 392	\$ 102				
	40-99 Units	per annual insp.	\$ 576	\$ 490	\$ 490	\$ 143				
	100-199 Units	per annual insp.	\$ 1,132	\$ 686	\$ 686	\$ 187				
	200-299 Units	per annual insp.	\$ 1,698	\$ 833	\$ 833	\$ 187				
	300-399 Units	per annual insp.	\$ 2,264	\$ 1,029	\$ 1,029	\$ 187				
	400 Units and over	per annual insp.	\$ 2,707	\$ 1,322	\$ 1,322	\$ 187				
14	High Rise Inspections (minimum of 8 hours)	per hour	\$ 148	\$ 285	\$ 285	\$1,688 Plus actual hourly cost over 4 hours	<=75 ft: \$1,62.18 >75ft. \$2,075.46	>75 ft. Building Plan Check: \$1,472 > 75 ft. Field Inspection: \$665	\$ 109	\$ 361
15	Weed Abatement High Severity Zone Inspection									
	3rd and subsequent reinspection	per inspection	NEW	\$ 196	\$ 196	no comparison	no comparison	no comparison	no comparison	no comparison
16	EMERGENCY TRANSPORTATION FOR BASIC LIFE SUPPORT (BLS)	Per person/mile	NBS did not evaluate		NBS did not evaluate	NBS did not evaluate	NBS did not evaluate	NBS did not evaluate	NBS did not evaluate	NBS did not evaluate
17	EMERGENCY TRANSPORTATION FOR ADVANCED LIFE SUPPORT (ALS)	Per person/mile	NBS did not evaluate		NBS did not evaluate	NBS did not evaluate	NBS did not evaluate	NBS did not evaluate	NBS did not evaluate	NBS did not evaluate
18	Fire Personnel for Filming Activity and Special Event Permittees									
	Fire Safety Officer (Mon-Fri)	per inspection	\$ 695	\$ 196	\$ 196			\$ 123	\$ 258	\$ 361
	Fire Safety Officer (Sat/Sun/Holidays)	per inspection	\$ 925	\$ 228	\$ 228			no comparison	\$116 per hour 4 hour min.	\$ 488
	Life Safety Officer (Mon-Fri)	per inspection	\$ 500	\$ 196	\$ 196			\$ 123	\$ 258	\$ 361
	Life Safety Officer (Sat/Sun/Holidays)	per inspection	\$ 500	\$ 228	\$ 228			no comparison	\$116 per hour 4 hour min.	\$ 488
19	Fee for which a fee item is not listed	hourly	NEW	\$ 196	\$ 196	\$ 170	\$ 401	\$ 123	\$ 258	\$ 361
20	Technology Fee	per permit	4%		5.44%	3.7% on all development permits and plan check and all planning applications	13% of permit (Tech Enhancement Fee)	6.5%	No Comparison	6%

Notes

- [1] "CityofBeverlyHills_FY22-23Taxes,Fees,andChargesBook.pdf"
- [2] "SantaMonica_FeeSchedule-FY22-23_Department of Transportation.pdf"; "Cityof SantaMonica_Fees and Rates 2022-2023.xlsx"
- [3] "Cityof WEHO_ComprehensiveUserFeeStudy-23.pdf"
- [4] "20230309-FY-22-23-Adopted-Fee-Schedule.pdf"
- [5] "Standard Fee List Revised Dec-01-2020.pdf"

APPENDIX B.11

Comparative Fee Survey – Police

Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5,6]
POLICE DEPARTMENT										
	ALARM SYSTEMS									
	<i>The following fees and charges are established for, and applicable to, Alarm Permits for alarm systems, including late payment of an alarm permit renewal and miscellaneous charges as described in Chapter 11.04 of the Culver City Municipal Code. Additional charges may apply from the City's contract billing administrator.</i>									
1	Initial Application Fee	each	\$ 18	\$ 4	\$ 4	no comparison	Alarm Registration Fee: \$12.46	Alarm permit: \$30	\$ 75.00	no comparison
2	Initial Application Fee Residence w/non-monitored alarms	each	\$ 10	\$ 4	\$ 4	no comparison	no comparison	no comparison	no comparison	no comparison
3	Annual Renewal Fee	each	\$ 18	\$ 4	\$ 4	no comparison	no comparison	Permit 2-3 false alarms: \$50 4 or more: \$75 Non Permit 1-4 false alarms: \$50 5 or more: \$75	2 or fewer false alarms during preceding 12 mos: \$0 3 or more false alarms during preceding 12 mos: \$75	no comparison
4	Annual Renewal Fee Residence w/non-monitored alarms	each	\$ 10	\$ 4	\$ 4	no comparison	no comparison	no comparison	no comparison	no comparison
5	Service Charge for Late Renewal	each	\$ 15	\$ 4	\$ 4	\$ 30.00	no comparison	no comparison	\$ 20.00	no comparison
6	Fee to Appeal Suspension or Revocation of Alarm Permit	per permit	\$ 150		\$ 150	no comparison	no comparison	no comparison	no comparison	no comparison
7	False Alarm Charge - Permit Holders - First Chargeable Response	each	\$ 120	\$ 381	\$ 120	First - third : No Charge	no comparison	no comparison	2 or less: No Charge	\$ 229.00
8	False Alarm Charge - Permit Holders - All Other Chargeable Responses	each	\$ 235	\$ 381	\$ 235	4th response: \$245 5th response: \$305 6th+ response: \$426	no comparison	no comparison	3 or more: \$150 3 or more (robbery): \$200	\$ 229.00
9	False Alarm Charge for No Permit, Suspended or Revoked Permit	each	\$ 235	\$ 381	\$ 235	no comparison	no comparison	no comparison	no comparison	\$ 229.00
10	Fee to Appeal False Alarm Charge	each	NEW	\$ 269	\$ 269	\$ 55.00	no comparison	no comparison	no comparison	no comparison
11	Service Charge for Late Payment	each	\$ 15		\$ 15	\$ 30.00	no comparison	no comparison	no comparison	no comparison
12	Failure to Respond Charge	each	\$ 15	\$ 269	\$ 269	no comparison	no comparison	no comparison	no comparison	no comparison
FILM PERMITS										
	<i>The following fees are established for, and applicable to, Film Permits for filming activity as described in Chapter 11.14 of the Culver City Municipal Code.</i>									
13	City Film Permit Approval*	per permit	\$ 165	\$ 318	\$ 318	no comparison	no comparison	no comparison	no comparison	\$100 administrative charge

Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5,6]
15	Filming Assignments - Police Officer Per Day Monday - Friday									
	Minimum	Per Assignment	\$ 863	\$ 2,493	\$ 2,493	\$289/hr	Police Billable Services (per hour): actual cost	LA County Sheriff Dept Rates	100% of hourly rate	LAPD Production companies filming for more than one day must negotiate directly with the City Attorney for recovery of personnel costs for LAPD staff assigned to the project
	Per Hour Beyond Minimum	Per Hour	\$ 108	\$ 312	\$ 312					
	Minimum if cancelled within 24 hours	Per Assignment	\$ 432	\$ 1,246	\$ 1,246					
16	Filming Assignments - Police Officer Per Day Saturday, Sunda, Holidays, and Weekday Assignments Beyond 12 hours									
	Minimum	Per Assignment	\$ 863	\$ 2,831	\$ 2,831	\$289/hr	Police Billable Services (per hour): actual cost	LA County Sheriff Dept Rates	100% of hourly rate	LAPD Production companies filming for more than one day must negotiate directly with the City Attorney for recovery of personnel costs for LAPD staff assigned to the project
	Per Hour Beyond Minimum	Per Hour	\$ 108	\$ 354	\$ 354					
	Minimum if cancelled within 24 hours	Per Assignment	\$ 432	\$ 1,415	\$ 1,415					
REPORT COPIES										
17	Traffic Accident Report:									
	By mail, per copy (No Charge to parties involved)	each	no charge		no charge	First Page: \$2.75 ea additional: \$.55	Data Compilation for Police Reports and other SMPD records - electronic copy: Actual Costs Hard Copy: \$0.20 per page	LA County: w/booking #: \$25 w/o booking #: \$35	\$ 15.00	\$ 11
	Others, base fee	each	\$ 15	\$ 39	\$ 39			LA County: w/booking #: (page 1-10 Free 11th page on \$0.13/ea) w/o booking #: \$24		
	Each additional page	each	\$ 0.10		\$ 0.10					
18	Crime Report:									
	By mail, per copy (No Charge to victim)	each	no charge		no charge	First Page: \$2.75 ea additional: \$.55	Data Compilation for Police Reports and other SMPD records - electronic copy: Actual Costs Hard Copy: \$0.20 per page	LA County: w/booking #: \$25 w/o booking #: \$35	\$ 5.00	LA County: w/booking #: \$25 w/o booking #: \$35
	Others, base fee	each	\$ 15	\$ 39	\$ 39					
	Each additional page	each	\$ 0.10		\$ 0.10			\$ 0.13		no comparison
	Expedited commercial request for report (additional fee)	each	\$ 10		\$ 10	no comparison	no comparison	no comparison	no comparison	no comparison
19	Clearance Letters	per letter	\$ 20	\$ 30	\$ 25	Immigration Clearance Letter: \$ 43	no comparison	LA County: \$35 Addt'l copy: \$4	\$ 20.00	\$ 17.00

Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5,6]
20	Copy of DVD or CD (per disk)	each	\$ 10		\$ 10	Reproduction Costs for Photographs Digital(compact disk): \$ 43 Video/Dispatch/Audio tapes: \$41	no comparison	Tape Duplication Audio: \$25 Tape Duplication Video: \$10 CD/DVD Burning: \$1	Video: \$30 Audio: \$10 Audio (if blank tape provided): \$5	no comparison
21	Subpoena Reproduction Costs	each	\$ 15	\$ 30	\$ 30	Standard: \$.10 Rep. from microfilm or Oversized: \$.20 (Per Page) Clerical costs: \$24 per person/per hour	no comparison	LA County: \$.10/page plus \$6/quarter hour plus postage charges accrued	Civil Subpoenas - Basic: \$15 Officer: \$275 Court ordered or Subpoenaed video tapes: \$30	no comparison
22	Other Report Reproduction / Copy Requests	each	Refer to City Clerk General Copying Fee		Refer to City Clerk General Copying Fee	First Page: \$2.75 ea additional: \$.55	no comparison	no comparison	Color Photos (4x6)from Police Dept: \$25/ea Proof Sheets (8x10) from Police Dept: \$35	no comparison
23	Police Record Sealing Request (per request)	per request	\$ 40	\$ 119	\$ 119	\$254 per request plus sealing fee \$119	no comparison	no comparison	no comparison	no comparison
24	Report Certification	each	\$ 4	\$ 30	\$ 30	\$ 30.00	no comparison	\$ 5.00	no comparison	no comparison
25	Repossession Fee	each	\$ 15	\$ 30	\$ 30	\$ 15.00	no comparison	no comparison	\$ 15.00	\$ 15.00
26	Arrest Package	per package	\$ 20	\$ 39	\$ 39	no comparison	no comparison	LA County: w booking #: \$25 w/o booking #: \$45	\$ 25.00	\$ 25.00
27	Taking the Fingerprinting impression of the appendages of both hands on a single fingerprint card (Ink):									
	First Card	each	\$ 17	\$ 39	\$ 39	\$ 24.00	no comparison	no comparison	Not to exceed: \$118.32 per applicant	no comparison
	Each Additional Card	each	\$ 17	\$ 39	\$ 39			no comparison		
	Fingerprints by Livescan (City Service fee)	each	\$ 40	\$ 59	\$ 59	no comparison		LA County: LA County Sheriff: \$25 CA Dept of Justice: \$32 FBI: \$17		
MISCELLANEOUS FEES										
28	Correctable Citation Sign-off	each	\$ 10	\$ 67	\$ 10	\$ 18.00	no comparison	no comparison	no comparison	no comparison
29	Copy of Lost Citation	each	\$ 2	\$ 30	\$ 30	no comparison	no comparison	no comparison	no comparison	no comparison
30	DUI Collision (per GC 53150)									
	Per response	each	Actual Cost		Actual Cost	no comparison	no comparison	no comparison	no comparison	no comparison
	Maximum		\$ 12,000		\$ 12,000					

Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5,6]
31	Hit and Run Accident Investigation (per GC 53150)									
	Per response	each	Actual Cost		Actual Cost	no comparison	no comparison	no comparison	no comparison	no comparison
	Maximum		\$ 12,000		\$ 12,000					
32	Police Pursuits Cost Recovery (per GC 53150)									
	Per response	each	Actual Cost		Actual Cost	no comparison	no comparison	no comparison	no comparison	no comparison
	Maximum		\$ 12,000		\$ 12,000					
33	Vehicle Release for Impounded Vehicle *No Charge to Victim									
	Non-commercial passenger vehicles	each	\$ 175	\$ 308	\$ 175	\$ 136.00	Vehicle impound & release: \$159.90	no comparison	\$ 150.00	1st hour: \$153 Addt'l 1/2 hr: \$76 City of LA Release Fee: \$115 *Addt'l credit card fee applies
	Commercial vehicles (GVWR in excess of 10,000 lbs.)	each	\$ 225	\$ 308	\$ 225	no comparison		no comparison	\$ 271.00	1st hour: \$293.50 Addt'l 1/2 hr: \$146.50 City of LA Release Fee: \$115 *Addt'l credit card fee applies
	Investigative impound	each	\$ 200	\$ 308	\$ 200	\$ 189.00		no comparison	no comparison	no comparison
34	Vehicle Release for Stored Vehicles (No charge for GTA victims)	each	\$ 100	\$ 308	\$ 308	*Fee set by tow company	30 day vehicle impound: \$1128.99	no comparison	no comparison	Standard: \$47.50 Heavy ranges: \$52.50-\$83.50 City of LA Release Fee: \$115 *Addt'l credit card fee applies
35	Police billable services (per officer, per hour)									
	Sworn	per hour	\$ 100	\$ 269	\$ 269	\$ 118.00	\$ 124.98	no comparison	Police services at events on private Property: \$192/hr	no comparison
	Non-sworn	per hour	\$ 100	\$ 119	\$ 119					
	Sworn OT	per hour	\$ 100	\$ 312	\$ 312					
	Non-sworn OT	per hour	\$ 100	\$ 140	\$ 140					
36	Court Commitment Fee	per day or portion thereof	\$ 110	\$ 764	\$ 750	no comparison	no comparison	no comparison	no comparison	no comparison
37	Jail Booking Fee (per booking upon conviction)	per booking	\$ 220	\$ 59	\$ 59	no comparison	no comparison	no comparison	\$ 135.00	no comparison

Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5,6]
38	Conceal and Carry Permit	per permit	\$ 150	\$ 927	\$ 350	New: \$100 Renewal: \$25 Amended: \$10 Psychological testing: up to \$150	no comparison	no comparison	\$ 100.00	LAPD \$268 Renewal: \$25
39	WITNESS FEES (Per Government Code Section 68097.2) *Officer attendance pursuant to subpoena	per day, per officer	\$ 275		\$ 275	\$ 275.00	no comparison	\$ 275.00	\$ 275.00	no comparison
40	Special Event Permit Application Review	per permit	NEW	\$ 657	\$ 657	Small Event: \$856 Large event: \$3747	no comparison	no comparison	no comparison	\$ 300.00
41	Special Event Assignments - Police Officer Per Day Monday - Friday									
	Minimum	Per Assienment	\$ 647	\$ 1,870	\$ 1,870	Sworn Police Personnel: \$118/hr (4 hr min) Police Planning/Supervision Charges: Major Private Event: \$11,576	Special event equipment and film permits: \$32.44-\$259.63 depending on type of vehicle	LA County Sheriff Dept Rates	Police services at events on private Property: \$192/hr	Contact LAPD for rates
	Per Hour Beyond Minimum	Per Hour	\$ 108	\$ 312	\$ 312					
	Minimum if cancelled within 24 hours	Per Assienment	\$ 432	\$ 1,246	\$ 1,246					
41	Special Event Assignments - Police Officer Per Day Saturday, Sunday, Holidays, and Weekday Assignments Beyond 12 hours									
	Minimum	Per Assienment	\$ 647	\$ 2,123	\$ 2,123	Other Non-Major Private Events: \$709				
	Per Hour Beyond Minimum	Per Hour	\$ 108	\$ 354	\$ 354					
	Minimum if cancelled within 24 hours	Per Assienment	\$ 432	\$ 1,415	\$ 1,415					
42	Firearms Permitting Fee	per permit	NEW	\$ 1,517	\$ 1,517	\$440; plus \$132 for Police Background Investigation; plus DOJ fees	Permit Fire Arm Sales: \$50.70	no comparison	License Fee: 1% of Gross Receipts or \$311.10 Minimum, whichever is greater; Permit Fee: \$219.20	\$ 270.00
43	Fees for Services Otherwise not Listed, per hour									
	During Normal Business Hours									
	Sworn	per hour	\$ 100	\$ 269	\$ 269	no comparison	Police Billable Services (per hour): actual cost	no comparison	Off Duty Safety Services (min 4 hour req'd): \$140/hr	no comparison
	Non-sworn	per hour	\$ 100	\$ 119	\$ 119					

Notes

- [1] Source: "CityofBeverlyHills_FY22-23Taxes,Fees,andChargesBook.pdf"
- [2] Source: "CityofSantaMonica_Fees and Rates 2022-2023.xlsx"
- [3] The City of West Hollywood contracts with the Los Angeles County Sheriff's Department for police protection. Source "LA County Police Fees.pdf" and www.weho.org/city-government/communications/west-hollywood-film-office/law-enforcement-requirements-fire-safety
- [4] Source "20230309-FY-22-23-Adopted-Fee-Schedule.pdf"
- [5] Sources "LA Police Fees BPC_23-074.pdf", "Group 1 Police Permits_Los Angeles Office of Finance.pdf", "LAPD special_event_application.pdf", www.lapdonline.org
- [6] City of LA uses Official Police Garages for towing and storage. Source "Official Police Garage Association of City of Los Angeles, Inc.pdf"

APPENDIX B.12

Comparative Fee Survey – Animal Services

Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
POLICE DEPARTMENT - ANIMAL SERVICES										
1	ANIMAL CONTROL FEES									
	Humane Cat Trap Rental Fee									
	Application Processing / Equipment Rental	per week	\$ 25	\$ 183	\$ 183	Actual Cost	Trap Rental (10 days): \$27.77 + \$50 Deposit	<i>no comparison</i>	\$5/day + \$50 deposit	Trap Fee / Daily Small: \$7.50 with \$75 deposit Large: \$15 with \$150 deposit
	Removal of Animal	per request	NEW	\$ 218	\$ 218	Actual Cost	\$ 38		\$ 25	<i>no comparison</i>
	Deceased Animal Disposal (charged to owner)									
	Small Animals	each	\$ 40	\$ 126	\$ 126	\$ 105	Pickup: \$123.36	<i>no comparison</i>	\$ 20	<i>no comparison</i>
	Large Animals	each	\$ 60	\$ 126	\$ 126	\$ 138	Disposal: \$37.81			
	Live Animal Relinquishment Fee (charged to owner)									
	City Field Service	each	\$ 30	\$ 195	\$ 195	<i>no comparison</i>	Unlicensed Dog Altered: \$90.38 Dog Unaltered: \$139.98 Dog/Cat Licensed: \$70.52	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>
	SPCA Fee (per day, per animal when held in excess of mandated holding period)	per day, per animal	\$ 50		\$ 100	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>
	Altered Dog and Cat Impounds									
	1st Impound (return animal to owner in the field)	each	\$ 35	\$ 138	\$ 138	<i>no comparison</i>	Dog: \$75.73 Cat: \$29.12	<i>no comparison</i>	\$ 35	Dog: \$47 Cat: \$21
	2nd Impound (in a 12 month period)	each	\$ 50	\$ 138	\$ 138				\$ 50	Dog: \$47 + \$25 Cat: \$21 + \$13
	3rd Impound (in a 12 month period)	each	\$ 100	\$ 138	\$ 138				3rd: \$75 4th: \$100	Dog: \$47 + \$50 Cat: \$21 + \$26
	Unaltered Dog and Cat Impounds									
	1st Impound Civil Penalty (return animal to owner in the field)	each	\$ 60		\$ 35	<i>no comparison</i>	Dog: \$75.73 Cat: \$29.12	<i>no comparison</i>	\$ 35	Altered fee plus \$35 "Unaltered" fine
	2nd Impound Civil Penalty (in a 12 month period)	each	\$ 100		\$ 50				\$ 50	Altered fee plus \$70 "Unaltered" fine
	3rd Impound Civil Penalty (in a 12 month period)	each	\$ 150		\$ 100				3rd: \$75 4th: \$100	Altered fee plus \$150 "Unaltered" fine *after 3rd impound, require dog to be altered
	Potentially Dangerous or Vicious Dog Investigation									
	1st Incident Investigation (upon determination of dog as dangerous/vicious)	each	\$ 500		\$ 500	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>
	2nd Incident Investigation (upon determination of dog as dangerous/vicious)	each	\$ 700		\$ 700					
	3rd Incident Investigation (upon determination of dog as dangerous/vicious)	each	\$ 1,000		\$ 1,000					

Fee No.	Fee Description	Fee Type / Unit	Current Fee / Deposit	Cost of Service Per Activity	Recommended Fee / Deposit Level	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
2	DOG AND CAT LICENSING FEES									
	A. Dog License - Pursuant to Section 9.01.305 of the Culver City Municipal Code.									
	Annual Dog License & Tag Fee - Per Year	each	\$ 50	\$ 6	\$ 6	LA City Fee*: Altered: \$20 Unaltered: \$100	\$ 54	Altered: \$15 Unaltered: \$60	Altered: \$20 Unaltered: \$99	Altered: \$20 Unaltered: \$100
	Dog license w/ spay or neuter certificate from licensed Vet	each	\$ 25		\$ 25	LA City Fee*: \$20	\$ 27	\$ 15	\$ 20	\$ 20
	Service Dog Tags	each	\$ 7		\$ 7	LA City Fee*: No Cost	<i>no comparison</i>	<i>no comparison</i>	No cost	No Cost
	All replacement tags	each	\$ 7	\$ 6	\$ 6	LA City Fee*: \$5	\$ 54	<i>no comparison</i>	\$ 5	\$ 5
	B. Voluntary Cat License - Pursuant to Section 9.01.400-405 of the Culver City Municipal Code.									
	Annual Cat License & Tag Fee - First Year	each	\$ 20	\$ 6	\$ 6					
	Annual Cat License & Tag Fee - Each Additional Year	per year	\$ 20	\$ 4	\$ 4	<i>no comparison</i>	<i>no comparison</i>	Altered: \$5 Unaltered: \$10	\$ 5	<i>no comparison</i>
	All replacement tags	each	\$ 7	\$ 6	\$ 6			<i>no comparison</i>		
3	Licensing Fee Policies and Exemptions									
	If exempt, license fee for first dog and cat is free (see above for exemption qualifications), all subsequent licenses as follows:									
	a) Annual Dog License & Tag Fee	annually	\$ 25		\$ 25					
	b) Dog license w/ spay or neuter certificate from licensed Vet	each	\$ 13		\$ 13	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>
	c) Annual Voluntary Cat License & Tag Fee	annually	\$ 10		\$ 10					
	d) Cat license w/ spay or neuter certificate from licensed Vet	each	\$ 5		\$ 5					
4	Penalty for Late Payment									
	A. Penalty (in addition to license fee)	each	\$ 25		\$ 25	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>
5	Permit Application fo keep animals including bees, fowl or reptiles Pursuant to Section 9.01.025 of the Culver City Municipal Code	each	\$ 50		\$ 50	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>
6	Fees for Services Otherwise not Listed	hourly	NEW	\$ 138	\$ 138	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>	<i>no comparison</i>

Notes

- [1] Source: "CityofBeverlyHills_FY22-23Taxes,Fees,andChargesBook.pdf" ; "LA City Fee Study Animal Services_01-30-2017.pdf"
[2] Source: "CityofSantaMonica_Fees and Rates 2022-2023"
[3] Source: "CityofWEHO_ComprehensiveUserFeeStudy-23.pdf"
[4] Source: "CityofBurbank_FY22-23_AdoptedFeeSchedule.pdf"
[5] Source: LA City Fee Study Animal Services_01-30-2017

APPENDIX B.13-A

Comparative Fee Survey – Parks, Recreation & Community Services Facilities

Fee No.	Fee Name	Fee Type / Unit	Current Fee						Beverly Hills [1]					
			NP/R	NP/NR	Private/ R	Private/ NR	Comm/ R	Comm/ NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR
FILMING														
	FILMING/VIDEO													
	Film Permit Processing Fee	flat	\$104						Application Processing Fee: \$61 Late Application Processing Fee: \$122					
	Cast/Crew 1-15	flat	\$36						City Parks: Motion picture/video tape filming: \$3,232 Filming (prep and strike): \$314 Non-Profit Filming: \$1,076 Small scale staging/crew use: \$283 Large scale staging/crew use: \$564 City Personnel Used: fully burdened hourly rate					
	Cast/Crew 16-100	flat	\$1,560											
	Cast/Crew 100+	flat	\$2,080											
	Extended Time	per hour	\$104											
	Staffing	per hour	\$26											
	Cancellation Charge (less than 3 day notice)	flat	100% of fees retained						Cancellations within 48 hours, 50% of fees retained; Application Revision Fee for modifications: \$193					
	Permit Cancellation Fee (more than 3 day notice)	flat	50% of fees retained											
STILL PHOTOGRAPHY														
	Still Photography (staff person required)													
	Pool (Culver City Plunge)	flat	\$520						City Parks: Small Scale Still Exterior Photography: \$381 Large Scale Still Exterior Photography: \$3,137 Wedding (at Parks) Resident: \$276-\$284 Non-Resident: \$338-\$349					
	Vets & Culver City Park	flat	\$250											
	All other parks	flat	\$260											
	Cancellation Charge (less than 7 day notice)	flat	100% of fees retained						Cancellations within 48 hours, 50% of fees retained; Application Revision Fee for modifications: \$193					
	Cancellation Charge (more than 7 day notice)	flat	50% of fees retained)											

Fee No.	Fee Name	Fee Type / Unit	Current Fee						Santa Monica [2]					
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR
FILMING														
	FILMING/VIDEO													
	Film Permit Processing Fee	flat			\$104				Permit fees vary depending on event level: \$50-\$790					
	Cast/Crew 1-15	flat			\$36				Non-Profit /Student/Educational: Motion/Still \$65-\$98 daily (varies by Building/Room) Motion/Still \$130-\$650 daily (varies by Sports Facility)	All Other: Motion \$454-\$650 daily (varies by Building/Room) Motion \$454-\$2077 daily (varies by Sports Facility) Still \$259-\$390 daly (varies by Building/Room) Still \$324-\$973 daily (varies by Sports Facility)				
	Cast/Crew 16-100	flat			\$1,560									
	Cast/Crew 100+	flat			\$2,080									
	Extended Time	per hour			\$104									
	Staffing	per hour			\$26				Staffing fee: \$20.69/hour					
	Cancellation Charge (less than 3 day notice)	flat			100% of fees retained				No Comparison for Cancellations					
	Permit Cancellation Fee (more than 3 day notice)	flat			50% of fees retained									
	STILL PHOTOGRAPHY													
	Still Photography (staff person required)													
	Pool (Culver City Plunge)	flat			\$520				Splash/Fitness Pool: Motion \$500; Still \$300 Per Lane: Motion \$64; Still \$32 Deck Only: Motion \$300; Still \$150					
	Vets & Culver City Park	flat			\$250				See Above Rates					
	All other parks	flat			\$260									
	Cancellation Charge (less than 7 day notice)	flat			100% of fees retained				No Comparison for Cancellations					
	Cancellation Charge (more than 7 day notice)	flat			50% of fees retained									

Fee No.	Fee Name	Fee Type / Unit	Current Fee						West Hollywood [3]					
			NP/R	NP/NR	Private/ R	Private/ NR	Comm/ R	Comm/ NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR
FILMING														
	FILMING/VIDEO													
	Film Permit Processing Fee	flat	\$104						\$150					
	Cast/Crew 1-15	flat	\$36						City Facilities and Parks: \$850 per day Reduced fee for additional low-impact filming for City Facilities and Parks: \$425					
	Cast/Crew 16-100	flat	\$1,560											
	Cast/Crew 100+	flat	\$2,080											
	Extended Time	per hour	\$104											
	Staffing	per hour	\$26											
	Cancellation Charge (less than 3 day notice)	flat	100% of fees retained						No Comparison for cancellations / Revision Fees apply: \$100 per change					
	Permit Cancellation Fee (more than 3 day notice)	flat	50% of fees retained											
	STILL PHOTOGRAPHY													
	Still Photography (staff person required)													
	Pool (Culver City Plunge)	flat	\$520						City Facilities and Parks: \$150 per day					
	Vets & Culver City Park	flat	\$250											
	All other parks	flat	\$260											
	Cancellation Charge (less than 7 day notice)	flat	100% of fees retained						No Comparison for cancellations / Revision Fees apply: \$30 per change					
	Cancellation Charge (more than 7 day notice)	flat	50% of fees retained											

Fee No.	Fee Name	Fee Type / Unit	Current Fee						Burbank [4] [4a]					
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR
FILMING														
	FILMING/VIDEO													
	Film Permit Processing Fee	flat			\$104						Film Permits Processing Fee (Citywide): (For 1-2 days) \$398/day (For 3-7 day) \$707 (per 7 days)			
	Cast/Crew 1-15	flat			\$36						Varies per location: Golf Course: \$1,000/day Starlight Bowl: \$5,000/4 hours Pools: \$100-\$200/hr Other parks and recreation facilities: \$200/hr			
	Cast/Crew 16-100	flat			\$1,560									
	Cast/Crew 100+	flat			\$2,080									
	Extended Time	per hour			\$104									
	Staffing	per hour			\$26						See Note [4c]			
	Cancellation Charge (less than 3 day notice)	flat			100% of fees retained						100% permit processing fee retained			
	Permit Cancellation Fee (more than 3 day notice)	flat			50% of fees retained									
	STILL PHOTOGRAPHY													
	Still Photography (staff person required)													
	Pool (Culver City Plunge)	flat			\$520						No comparison for Still Photography			
	Vets & Culver City Park	flat			\$250									
	All other parks	flat			\$260									
	Cancellation Charge (less than 7 day notice)	flat			100% of fees retained									
	Cancellation Charge (more than 7 day notice)	flat			50% of fees retained									

Fee No.	Fee Name	Fee Type / Unit	Current Fee						City of Los Angeles [5] [5a]					
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR
FILMING														
	FILMING/VIDEO													
	Film Permit Processing Fee	flat	\$104						Non-Profit Permit App Fee: \$71		\$895 (up to 5 Locations, 7 Consecutive Days)			
	Cast/Crew 1-15	flat	\$36						No Comparison for Cast/Crew breakdown, but filming may require a Monitoring Fee of \$43/Hour. Filming at City Parks will generate use fees. Use of City or County personnel to protect public safety or property during filing will generate personnel fees.					
	Cast/Crew 16-100	flat	\$1,560											
	Cast/Crew 100+	flat	\$2,080											
	Extended Time	per hour	\$104											
	Staffing	per hour	\$26											
	Cancellation Charge (less than 3 day notice)	flat	100% of fees retained						All cancellations are nonrefundable					
	Permit Cancellation Fee (more than 3 day notice)	flat	50% of fees retained											
	STILL PHOTOGRAPHY													
	Still Photography (staff person required)													
	Pool (Culver City Plunge)	flat	\$520						Still Photo Application Fee: \$100/permit (Cast/Crew of 16+ requires Motion Rate)					
	Vets & Culver City Park	flat	\$250											
	All other parks	flat	\$260											
	Cancellation Charge (less than 7 day notice)	flat	100% of fees retained						All cancellations are nonrefundable					
	Cancellation Charge (more than 7 day notice)	flat	50% of fees retained											

Fee No.	Fee Name	Fee Type / Unit	Current Fee						Beverly Hills [1]					
			NP/R	NP/NR	Private/ R	Private/ NR	Comm/ R	Comm/ NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR
CULVER CITY POOL														
	POOL RENTAL													
	Entire Pool Rental	per hour	\$ 119	\$ 132	\$ 158	\$ 176	\$ 199	\$ 220	No Comparison for Pool, Lane or Lobby Rentals					
	Per Lane (Short Course)	per hour	\$ 7	\$ 8	\$ 9	\$ 10	\$ 11	\$ 12						
	Per Lane (Long Course)	per hour	\$ 15	\$ 17	\$ 20	\$ 22	\$ 25	\$ 28						
	Pool Lobby Space	per hour	\$156											
	Staffing Fee (required)	per hour	\$26											
	School District	per hour												
INDOOR PARK BUILDINGS [6]														
	Kitchen Fee	per hour	\$10.50	\$10.75	\$10.50	\$10.75	\$10.50	\$10.75	\$69-\$114 depending on location					
	Security Deposit	deposit	\$216						Security Deposit (refundable): Double Room Rate					
	Staffing	per hour	\$26						City personnel staff: \$59/hr					
	Blanco Park Building	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25	See Room and Facility Rental Rates below in Veteran's section					
	Culver West Multi-Purpose Room	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25						
	Culver West Pre-School Room	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25						
	El Marino Building	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25						
	Lindberg Park Building	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25						
	Grass Area	per hour	\$37	\$54	\$37	\$54	\$37	\$54						
	Patio Area	per hour	\$12	\$37	\$37	\$54	\$37	\$54						
	SK Park Building Room A	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25						

Fee No.	Fee Name	Fee Type / Unit	Current Fee						Santa Monica [2]						
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	
CULVER CITY POOL															
	POOL RENTAL														
	Entire Pool Rental	per hour	\$ 119	\$ 132	\$ 158	\$ 176	\$ 199	\$ 220	Youth Tournament: \$225 Adult Tournament: \$375	No Comparison for entire pool rental for other groups					
	Per Lane (Short Course)	per hour	\$ 7	\$ 8	\$ 9	\$ 10	\$ 11	\$ 12	Youth Programs: \$6 Adult Programs: \$11	Youth Programs: \$12 Adult Programs: \$22	\$ 23	\$ 46	\$ 23	\$ 46	
	Per Lane (Long Course)	per hour	\$ 15	\$ 17	\$ 20	\$ 22	\$ 25	\$ 28	Youth Programs: \$12 Adult Programs: \$22	Youth Programs: \$24 Adult Programs: \$44	\$ 46	\$ 92	\$ 46	\$ 92	
	Pool Lobby Space	per hour	\$156						Room Rental (2 hour minimum): \$50-\$90	Room Rental (2 hour minimum): \$75-\$114	Party Rental (2 hours) \$165 \$90 each addt'l hr	Party Rental (2 hours) \$210 \$114 each addt'l hr	No Comparison for Commercial Groups		
	Staffing Fee (required)	per hour	\$26						Swim Lifeguard: \$19.40 Chief Lifeguard: \$25.23 Guest Services Assistant: \$23.08 Aquatics Program Coordinator: \$31.56						
	School District	per hour							No Comparison for School District						
INDOOR PARK BUILDINGS [6]															
	Kitchen Fee	per hour	\$10.50	\$10.75	\$10.50	\$10.75	\$10.50	\$10.75	No Comparison						
	Security Deposit	deposit	\$216												
	Staffing	per hour	\$26												
	Blanco Park Building	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25	See Room and Facility Rental Rates below in Veteran's section						
	Culver West Multi-Purpose Room	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25							
	Culver West Pre-School Room	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25							
	El Marino Building	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25							
	Lindberg Park Building	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25							
	Grass Area	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Patio Area	per hour	\$12	\$37	\$37	\$54	\$37	\$54							
	SK Park Building Room A	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25							

Fee No.	Fee Name	Fee Type / Unit	Current Fee						West Hollywood [3]							
			NP/R	NP/NR	Private/ R	Private/ NR	Comm/ R	Comm/ NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR		
CULVER CITY POOL																
	POOL RENTAL															
	Entire Pool Rental	per hour	\$ 119	\$ 132	\$ 158	\$ 176	\$ 199	\$ 220	(Up to 100 persons) Recreation Pool: \$200 Lap Pool: \$ 225 Full Facility: \$425 Each Addt'l 25 persons or increment thereof: \$75	(Up to 100 persons) Recreation Pool: \$225 Lap Pool: \$ 250 Full Facility: \$475 Each Addt'l 25 persons or increment thereof: \$100	(Up to 100 persons) Recreation Pool: \$225 Lap Pool: \$ 250 Full Facility: \$475 Each Addt'l 25 persons or increment thereof: \$100	(Up to 100 persons) Recreation Pool: \$250 Lap Pool: \$ 275 Full Facility: \$525 Each Addt'l 25 persons or increment thereof: \$125	No Comparison for Commercial Groups			
	Per Lane (Short Course)	per hour	\$ 7	\$ 8	\$ 9	\$ 10	\$ 11	\$ 12	Non Peak Hrs \$8 Peak Hrs \$10	Non Peak Hrs \$10 Peak Hrs \$12	Non Peak Hrs \$10 Peak HRs \$12	Non Peak Hrs \$12 Peak Hrs \$14	No Comparison for Commercial Groups			
	Per Lane (Long Course)	per hour	\$ 15	\$ 17	\$ 20	\$ 22	\$ 25	\$ 28	Fees Per Hour/Per Lane Peak Hours (9am-5pm); Non Peak Hours (6am-9am0 (5pm-9pm)							
	Pool Lobby Space	per hour	\$156						No Comparison for room/lobby spaces							
	Staffing Fee (required)	per hour	\$26						Four Lifeguards, one Senior Lifeguard per each 75 persons or increment thereof must be provided at cost to permit group at current lifeguard salary.							
	School District	per hour							No Comparison for School District							
INDOOR PARK BUILDINGS [6]																
	Kitchen Fee	per hour	\$10.50	\$10.75	\$10.50	\$10.75	\$10.50	\$10.75	\$20-\$35/Hr depending on facility							
	Security Deposit	deposit	\$216						\$150							
	Staffing	per hour	\$26						No Comparison for Staffing							
	Blanco Park Building	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25	See Room and Facility Rental Rates below in Veteran's section							
	Culver West Multi-Purpose Room	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25								
	Culver West Pre-School Room	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25								
	El Marino Building	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25								
	Lindberg Park Building	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25								
	Grass Area	per hour	\$37	\$54	\$37	\$54	\$37	\$54								
	Patio Area	per hour	\$12	\$37	\$37	\$54	\$37	\$54								
	SK Park Building Room A	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25								

Fee No.	Fee Name	Fee Type / Unit	Current Fee						Burbank [4] [4a]					
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR
CULVER CITY POOL														
	POOL RENTAL													
	Entire Pool Rental	per hour	\$ 119	\$ 132	\$ 158	\$ 176	\$ 199	\$ 220	(Non-Profit Group) Pool Rentals (2 Hour Period; beyond 4 hours will be prorated on an hourly basis) 50 Meter Pool: \$77 Activity Pool: \$77 Entire Facility: \$116	(Non-Resident Group) Pool Rentals (2 Hour Period; beyond 4 hours will be prorated on an hourly basis) 50 Meter Pool: \$309 Activity Pool: \$309 Entire Facility: \$464	(Resident Group) Pool Rentals (2 Hour Period; beyond 4 hours will be prorated on an hourly basis) 50 Meter Pool: \$155 Activity Pool: \$155 Entire Facility: \$232	(Non-Resident Group) Pool Rentals (2 Hour Period; beyond 4 hours will be prorated on an hourly basis) 50 Meter Pool: \$309 Activity Pool: \$309 Entire Facility: \$464	(Commercial Group) Pool Rentals (2 Hour Period; beyond 4 hours will be prorated on an hourly basis) 50 Meter Pool: \$309 Activity Pool: \$309 Entire Facility: \$464	
	Per Lane (Short Course)	per hour	\$ 7	\$ 8	\$ 9	\$ 10	\$ 11	\$ 12						
	Per Lane (Long Course)	per hour	\$ 15	\$ 17	\$ 20	\$ 22	\$ 25	\$ 28						
	Pool Lobby Space	per hour	\$156											
	Staffing Fee (required)	per hour	\$26											
	School District	per hour							No Comparison for School District					
INDOOR PARK BUILDINGS [6]														
	Kitchen Fee	per hour	\$10.50	\$10.75	\$10.50	\$10.75	\$10.50	\$10.75	No Comparison					
	Security Deposit	deposit	\$216						See Room and Facility Rental Rates below in Veteran's section					
	Staffing	per hour	\$26						See Note [4c]					
	Blanco Park Building	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25	See Room and Facility Rental Rates below in Veteran's section					
	Culver West Multi-Purpose Room	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25						
	Culver West Pre-School Room	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25						
	El Marino Building	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25						
	Lindberg Park Building	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25						
	Grass Area	per hour	\$37	\$54	\$37	\$54	\$37	\$54						
	Patio Area	per hour	\$12	\$37	\$37	\$54	\$37	\$54						
	SK Park Building Room A	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25						

Fee No.	Fee Name	Fee Type / Unit	Current Fee						City of Los Angeles [5] [5a]						
			NP/R	NP/NR	Private/ R	Private/ NR	Comm/ R	Comm/ NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	
CULVER CITY POOL															
	POOL RENTAL														
	Entire Pool Rental	per hour	\$ 119	\$ 132	\$ 158	\$ 176	\$ 199	\$ 220	(Pool Group Rental) Core Program Partner: \$0 Community Program Partner/Individuals/Commercial: \$200/hour/pool plus costs for staff time and utilities						
	Per Lane (Short Course)	per hour	\$ 7	\$ 8	\$ 9	\$ 10	\$ 11	\$ 12	(Pool Rental to Other Public Agencies) Core Program Partner: \$0 Community Program Partner/Individuals: \$350/day Commercial: Not Applicable Core Program Partner: \$0 Community Program Partner/Individuals/: \$10/lane/hour						Not Applicable
	Per Lane (Long Course)	per hour	\$ 15	\$ 17	\$ 20	\$ 22	\$ 25	\$ 28	Core Program Partner: \$0 Community Program Partner/Individuals/: \$14/lane/hour						Not Applicable
	Pool Lobby Space	per hour	\$156						No Comparison for room/lobby spaces						
	Staffing Fee (required)	per hour	\$26						No Comparison for Staffing Fee						
	School District	per hour							No Comparison for School District						
INDOOR PARK BUILDINGS [6]															
	Kitchen Fee	per hour	\$10.50	\$10.75	\$10.50	\$10.75	\$10.50	\$10.75	(Core Program Partner): \$0 (Community Program Partner) Indoor Warming Kitchen: \$40/event Indoor Full Service Kitchen: \$55/event		(Individuals) Indoor Warming Kitchen: \$60/event Indoor Full Service Kitchen: \$85/event		(Commercial) Indoor Warming Kitchen: \$90/event Indoor Full Service Kitchen: \$125/event		
	Security Deposit	deposit	\$216						Security/Clean-up Deposit Rate: \$100-\$5,000						
	Staffing	per hour	\$26						No Comparison for Staffing						
	Blanco Park Building	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25	See Room and Facility Rental Rates below in Veteran's section						
	Culver West Multi-Purpose Room	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25							
	Culver West Pre-School Room	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25							
	El Marino Building	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25							
	Lindberg Park Building	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25							
	Grass Area	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Patio Area	per hour	\$12	\$37	\$37	\$54	\$37	\$54							
	SK Park Building Room A	per hour	\$27	\$43.25	\$38	\$43.25	\$38	\$43.25							

Fee No.	Fee Name	Fee Type / Unit	Current Fee						Beverly Hills [1]						
			NP/R	NP/NR	Private/ R	Private/ NR	Comm/ R	Comm/ NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	
OUTDOOR FIELDS															
	Field Lights	per hour				\$11					No Comparison for Field Lights				
	Bill Botts Field	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Blair Hills Sports Field 1	per hour	\$37												
	Blanco Park (All Fields)	per hour	\$75	\$108	\$75	\$108	\$75	\$108							
	Blanco Small Field	per hour	\$9												
	Blanco Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Carlson Small Fields 1, 2 & 3	per hour	\$9												
	Carlson Medium Fields 1 & 2	per hour	\$19												
	Carlson Park South Grass Field	per hour	\$37												
	Coombs Park	per hour						\$74							
	Culver City Commercial Small Field	per hour	\$9												
	Culver City Commercial Medium Field	per hour	\$19												
	Culver City Park Lower Grass Area	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Culver City Park Parking Lot #2	per space	\$5												
	Culver City Park Parking Lot #3	per space	\$5												
	Culver City Park Sports Fields 1, 2, 3 & 4	per hour	\$37												
	Culver West Grass Field 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Culver West Sports Field 1	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	CWA Commercial Small Fields 1, 2, 3 & 4	per hour	\$9												
	CWA Commercial Medium Fields 1 & 2	per hour	\$19												
	CWA Commercial Large Field	per hour	\$37												
	EI Commercial Small Fields 1, 2, 3 & 4	per hour	\$9												
	EI Commercial Medium Fields 1 & 2	per hour	\$19												
	EI Commercial Large Field	per hour	\$37												
	El Marino Sports Field 1	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	FH Commercial Small Fields 1 & 2	per hour	\$9												
	Fox Hills Park	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Fox Hills Diamond	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Fox Hills Park Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Fox Hills Park Volleyball Court	per hour	\$12												
	LB Commercial Small Fields 1, 2, 3 & 4	per hour	\$9												
	LB Commercial Medium Fields 1 & 2	per hour	\$19												
	LB Commercial Large Patch	per hour	\$37												
	Lindberg Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Linwood Howe All Fields	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	SK Commercial Small Fields 1, 2 & 3	per hour	\$9												
	SK Park All Fields	per hour	\$75	\$108	\$75	\$108	\$75	\$108							
	SK Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Tell Commercial Small Fields 1 & 2	per hour	\$9												
	Tell Commercial Large Field	per hour	\$37												
	Tellefson Park Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Veteran's Park Perimeter Grass Area	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Veteran's Park Sports Fields 1, 2, 3, 4 & 5	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Veteran's Park Tennis Court #1	per hour	\$5	\$10	\$5	\$10	\$5	\$10			Tennis/Pickleball Fees [1a] Resident: \$8.50/hr (Weekdays until 6pm); \$9.50/hr (Evenings, Weekends, Holidays) Non-Resident: \$12/hr (Weekdays until 6pm); \$13/hr (Evenings, Weekends, Holidays) Group/Hotel Guest: \$22/hr				
	Vets Commercial Small Fields 1 & 2	per hour	\$9								See Above Rates				
	Vets Commercial Medium Fields 1, 2 & 3	per hour	\$19												
	Vets Commercial Large Field	per hour	\$37												

Fee No.	Fee Name	Fee Type / Unit	Current Fee						Santa Monica [2]						
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	
OUTDOOR FIELDS															
	Field Lights	per hour				\$11					\$4-\$16	\$7-\$24	\$4-\$16	\$7-\$24	No Comparison
	Bill Botts Field	per hour	\$37	\$54	\$37	\$54	\$37	\$54	(Residents)	(Non-Residents)	(Residents)	(Non-Residents)			
	Blair Hills Sports Field 1	per hour				\$37									
	Blanco Park (All Fields)	per hour	\$75	\$108	\$75	\$108	\$75	\$108							
	Blanco Small Field	per hour				\$9									
	Blanco Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Carlson Small Fields 1, 2 & 3	per hour				\$9									
	Carlson Medium Fields 1 & 2	per hour				\$19									
	Carlson Park South Grass Field	per hour				\$37									
	Coombs Park	per hour					\$74								
	Culver City Commercial Small Field	per hour				\$9									
	Culver City Commercial Medium Field	per hour				\$19									
	Culver City Park Lower Grass Area	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Culver City Park Parking Lot #2	per space				\$5									
	Culver City Park Parking Lot #3	per space				\$5									
	Culver City Park Sports Fields 1, 2, 3 & 4	per hour				\$37									
	Culver West Grass Field 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Culver West Sports Field 1	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	CWA Commercial Small Fields 1, 2, 3 & 4	per hour				\$9									
	CWA Commercial Medium Fields 1 & 2	per hour				\$19									
	CWA Commercial Large Field	per hour				\$37									
	El Commercial Small Fields 1, 2, 3 & 4	per hour				\$9									
	El Commercial Medium Fields 1 & 2	per hour				\$19									
	El Commercial Large Field	per hour				\$37									
	El Marino Sports Field 1	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	FH Commercial Small Fields 1 & 2	per hour				\$9									
	Fox Hills Park	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Fox Hills Diamond	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Fox Hills Park Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Fox Hills Park Volleyball Court	per hour				\$12									
	LB Commercial Small Fields 1, 2, 3 & 4	per hour				\$9									
	LB Commercial Medium Fields 1 & 2	per hour				\$19									
	LB Commercial Large Patch	per hour				\$37									
	Lindberg Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Linwood Howe All Fields	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	SK Commercial Small Fields 1, 2 & 3	per hour				\$9									
	SK Park All Fields	per hour	\$75	\$108	\$75	\$108	\$75	\$108							
	SK Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Tell Commercial Small Fields 1 & 2	per hour				\$9									
	Tell Commercial Large Field	per hour				\$37									
	Tellefson Park Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Veteran's Park Perimeter Grass Area	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Veteran's Park Sports Fields 1, 2, 3, 4 & 5	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Veteran's Park Tennis Court #1	per hour	\$5	\$10	\$5	\$10	\$5	\$10	Tennis Court Fees Resident: \$4 per hr/person/court Non-Resident: \$5 per hr/person/court Santa Monica based Private Schools and Non-Profits: \$11/court						
	Vets Commercial Small Fields 1 & 2	per hour				\$9			See Above Rates						
	Vets Commercial Medium Fields 1, 2 & 3	per hour				\$19									
	Vets Commercial Large Field	per hour				\$37									

Fee No.	Fee Name	Fee Type / Unit	Current Fee						West Hollywood [3]						
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	
OUTDOOR FIELDS															
	Field Lights	per hour				\$11									
										No Comparison for Field Lights					
	Bill Botts Field	per hour	\$37	\$54	\$37	\$54	\$37	\$54		Basketball Courts Small Half Court: \$15 Mid Size Full Court: \$25 Large Full Court: \$40 Outdoor Courts: \$10 Drop In Sports Fees Daily: \$3 Quarterly: \$35	Basketball Courts Small Half Court: \$45 Mid Size Full Court: \$60 Large Full Court: \$120 Outdoor Courts: \$25 Drop In Sports Fees Daily: \$4 Quarterly: \$40	Basketball Courts Small Half Court: \$35 Mid Size Full Court: \$45 Large Full Court: \$90 Outdoor Courts: \$20 Drop In Sports Fees Daily: \$3 Quarterly: \$35	Basketball Courts Small Half Court: \$75 Mid Size Full Court: \$98 Large Full Court: \$195 Outdoor Courts: \$35 Drop In Sports Fees Daily: \$4 Quarterly: \$40	No Comparison for Commercial Groups	
	Blair Hills Sports Field 1	per hour				\$37									
	Blanco Park (All Fields)	per hour	\$75	\$108	\$75	\$108	\$75	\$108							
	Blanco Small Field	per hour				\$9									
	Blanco Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Carlson Small Fields 1, 2 & 3	per hour				\$9									
	Carlson Medium Fields 1 & 2	per hour				\$19									
	Carlson Park South Grass Field	per hour				\$37									
	Coombs Park	per hour						\$74							
	Culver City Commercial Small Field	per hour				\$9									
	Culver City Commercial Medium Field	per hour				\$19									
	Culver City Park Lower Grass Area	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Culver City Park Parking Lot #2	per space				\$5									
	Culver City Park Parking Lot #3	per space				\$5									
	Culver City Park Sports Fields 1, 2, 3 & 4	per hour				\$37									
	Culver West Grass Field 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Culver West Sports Field 1	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	CWA Commercial Small Fields 1, 2, 3 & 4	per hour				\$9									
	CWA Commercial Medium Fields 1 & 2	per hour				\$19									
	CWA Commercial Large Field	per hour				\$37									
	El Commercial Small Fields 1, 2, 3 & 4	per hour				\$9									
	El Commercial Medium Fields 1 & 2	per hour				\$19									
	El Commercial Large Field	per hour				\$37									
	El Marino Sports Field 1	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	FH Commercial Small Fields 1 & 2	per hour				\$9									
	Fox Hills Park	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Fox Hills Diamond	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Fox Hills Park Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Fox Hills Park Volleyball Court	per hour				\$12									
	LB Commercial Small Fields 1, 2, 3 & 4	per hour				\$9									
	LB Commercial Medium Fields 1 & 2	per hour				\$19									
	LB Commercial Large Patch	per hour				\$37									
	Lindberg Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Linwood Howe All Fields	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	SK Commercial Small Fields 1, 2 & 3	per hour				\$9									
	SK Park All Fields	per hour	\$75	\$108	\$75	\$108	\$75	\$108							
	SK Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Tell Commercial Small Fields 1 & 2	per hour				\$9									
	Tell Commercial Large Field	per hour				\$37									
	Tellefson Park Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Veteran's Park Perimeter Grass Area	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Veteran's Park Sports Fields 1, 2, 3, 4 & 5	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Veteran's Park Tennis Court #1	per hour	\$5	\$10	\$5	\$10	\$5	\$10	Tennis/Pickleball Courts \$8/Hr; \$4 per 1/2 Hr Tournament Fees Vary						
	Vets Commercial Small Fields 1 & 2	per hour				\$9			See Above Rates						
	Vets Commercial Medium Fields 1, 2 & 3	per hour				\$19									
	Vets Commercial Large Field	per hour				\$37									

Basketball Courts Small Half Court: \$15 Mid Size Full Court: \$25 Large Full Court: \$40 Outdoor Courts: \$10	Basketball Courts Small Half Court: \$45 Mid Size Full Court: \$60 Large Full Court: \$120 Outdoor Courts: \$25	Basketball Courts Small Half Court: \$35 Mid Size Full Court: \$45 Large Full Court: \$90 Outdoor Courts: \$20	Basketball Courts Small Half Court: \$75 Mid Size Full Court: \$98 Large Full Court: \$195 Outdoor Courts: \$35	
Drop In Sports Fees Daily: \$3 Quarterly: \$35	Drop In Sports Fees Daily: \$4 Quarterly: \$40	Drop In Sports Fees Daily: \$3 Quarterly: \$35	Drop In Sports Fees Daily: \$4 Quarterly: \$40	No Comparison for Commercial Groups
Tennis/Pickleball Courts \$8/Hr; \$4 per 1/2 Hr Tournament Fees Vary				
See Above Rates				

Fee No.	Fee Name	Fee Type / Unit	Current Fee						Burbank [4] [4a]						
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	
OUTDOOR FIELDS															
	Field Lights	per hour				\$11				No Comparison for Field Lights					
	Bill Botts Field	per hour	\$37	\$54	\$37	\$54	\$37	\$54	(Non-Profit Group) Field Reservations: Football, Flag Football, Baseball, Softball \$13/Hr Field Preparations and Lining Charges \$26/Hr	(Non-Resident Group) Field Reservations: Football, Flag Football, Baseball, Softball \$52/Hr Field Preparations and Lining Charges \$26/Hr	(Resident Group) Field Reservations: Football, Flag Football, Baseball, Softball \$26/Hr Field Preparations and Lining Charges \$26/Hr	(Non-Resident Group) Field Reservations: Football, Flag Football, Baseball, Softball \$52/Hr Field Preparations and Lining Charges \$26/Hr	No Comparison for Commercial Groups		
	Blair Hills Sports Field 1	per hour				\$37									
	Blanco Park (All Fields)	per hour	\$75	\$108	\$75	\$108	\$75	\$108							
	Blanco Small Field	per hour				\$9									
	Blanco Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Carlson Small Fields 1, 2 & 3	per hour				\$9									
	Carlson Medium Fields 1 & 2	per hour				\$19									
	Carlson Park South Grass Field	per hour				\$37									
	Coombs Park	per hour					\$74								
	Culver City Commercial Small Field	per hour				\$9									
	Culver City Commercial Medium Field	per hour				\$19									
	Culver City Park Lower Grass Area	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Culver City Park Parking Lot #2	per space				\$5									
	Culver City Park Parking Lot #3	per space				\$5									
	Culver City Park Sports Fields 1, 2, 3 & 4	per hour				\$37									
	Culver West Grass Field 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Culver West Sports Field 1	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	CWA Commercial Small Fields 1, 2, 3 & 4	per hour				\$9									
	CWA Commercial Medium Fields 1 & 2	per hour				\$19									
	CWA Commercial Large Field	per hour				\$37									
	EI Commercial Small Fields 1, 2, 3 & 4	per hour				\$9									
	EI Commercial Medium Fields 1 & 2	per hour				\$19									
	EI Commercial Large Field	per hour				\$37									
	El Marino Sports Field 1	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	FH Commercial Small Fields 1 & 2	per hour				\$9									
	Fox Hills Park	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Fox Hills Diamond	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Fox Hills Park Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Fox Hills Park Volleyball Court	per hour				\$12									
	LB Commercial Small Fields 1, 2, 3 & 4	per hour				\$9									
	LB Commercial Medium Fields 1 & 2	per hour				\$19									
	LB Commercial Large Patch	per hour				\$37									
	Lindberg Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Linwood Howe All Fields	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	SK Commercial Small Fields 1, 2 & 3	per hour				\$9									
	SK Park All Fields	per hour	\$75	\$108	\$75	\$108	\$75	\$108							
	SK Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Tell Commercial Small Fields 1 & 2	per hour				\$9									
	Tell Commercial Large Field	per hour				\$37									
	Tellefson Park Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Veteran's Park Perimeter Grass Area	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Veteran's Park Sports Fields 1, 2, 3, 4 & 5	per hour	\$37	\$54	\$37	\$54	\$37	\$54							
	Veteran's Park Tennis Court #1	per hour	\$5	\$10	\$5	\$10	\$5	\$10							
	Vets Commercial Small Fields 1 & 2	per hour				\$9									
	Vets Commercial Medium Fields 1, 2 & 3	per hour				\$19									
	Vets Commercial Large Field	per hour				\$37									

Fee No.	Fee Name	Fee Type / Unit	Current Fee						City of Los Angeles [5] [5a]					
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR
OUTDOOR FIELDS														
	Field Lights	per hour				\$11								
	Bill Botts Field	per hour	\$37	\$54	\$37	\$54	\$37	\$54	(Core Program Partner): \$0 (Community Program Partner) Special Event, Non-playing Field Areas per acre/day: \$188 Special Event, Non-playing Field Areas per 1/2 acre/day: \$139 Special Event, Non-playing Field Areas per 1/4 acre/day: \$71 (per field or court/per hour) Non-Synthetic Soccer Field: \$28 Synthetic Soccer Field: \$41 Futsal Court: \$26 Ballfields/Multipurpose Fields: \$23 Basketball Court: \$19 Volleyball Court: \$19 Tennis Court: \$21 Athletic Field Preparation: \$20	(Individuals) Special Event, Non-playing Field Areas per acre/day: \$375 Special Event, Non-playing Field Areas per 1/2 acre/day: \$185 Special Event, Non-playing Field Areas per 1/4 acre/day: \$95 (per field or court/per hour) Non-Synthetic Soccer Field: \$37 Synthetic Soccer Field: \$54 Futsal Court: \$35 Ballfields/Multipurpose Fields: \$30 Basketball Court: \$25 Volleyball Court: \$25 Tennis Court: \$28 Athletic Field Preparation: \$30	(Commercial) Special Event, Non-playing Field Areas per acre/day: \$565 Special Event, Non-playing Field Areas per 1/2 acre/day: \$280 Special Event, Non-playing Field Areas per 1/4 acre/day: \$140 (per field or court/per hour) Non-Synthetic Soccer Field: \$51 Synthetic Soccer Field: \$68 Futsal Court: \$45 Ballfields/Multipurpose Fields: \$40 Basketball Court: \$30 Volleyball Court: \$33 Tennis Court: \$35 Athletic Field Preparation: \$45			
	Blair Hills Sports Field 1	per hour				\$37								
	Blanco Park (All Fields)	per hour	\$75	\$108	\$75	\$108	\$75	\$108						
	Blanco Small Field	per hour				\$9								
	Blanco Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54						
	Carlson Small Fields 1, 2 & 3	per hour				\$9								
	Carlson Medium Fields 1 & 2	per hour				\$19								
	Carlson Park South Grass Field	per hour				\$37								
	Coombs Park	per hour					\$74							
	Culver City Commercial Small Field	per hour				\$9								
	Culver City Commercial Medium Field	per hour				\$19								
	Culver City Park Lower Grass Area	per hour	\$37	\$54	\$37	\$54	\$37	\$54						
	Culver City Park Parking Lot #2	per space				\$5								
	Culver City Park Parking Lot #3	per space				\$5								
	Culver City Park Sports Fields 1, 2, 3 & 4	per hour				\$37								
	Culver West Grass Field 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54						
	Culver West Sports Field 1	per hour	\$37	\$54	\$37	\$54	\$37	\$54						
	CWA Commercial Small Fields 1, 2, 3 & 4	per hour				\$9								
	CWA Commercial Medium Fields 1 & 2	per hour				\$19								
	CWA Commercial Large Field	per hour				\$37								
	El Commercial Small Fields 1, 2, 3 & 4	per hour				\$9								
	El Commercial Medium Fields 1 & 2	per hour				\$19								
	El Commercial Large Field	per hour				\$37								
	El Marino Sports Field 1	per hour	\$37	\$54	\$37	\$54	\$37	\$54						
	FH Commercial Small Fields 1 & 2	per hour				\$9								
	Fox Hills Park	per hour	\$37	\$54	\$37	\$54	\$37	\$54						
	Fox Hills Diamond	per hour	\$37	\$54	\$37	\$54	\$37	\$54						
	Fox Hills Park Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54						
	Fox Hills Park Volleyball Court	per hour				\$12								
	LB Commercial Small Fields 1, 2, 3 & 4	per hour				\$9								
	LB Commercial Medium Fields 1 & 2	per hour				\$19								
	LB Commercial Large Patch	per hour				\$37								
	Lindberg Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54						
	Linwood Howe All Fields	per hour	\$37	\$54	\$37	\$54	\$37	\$54						
	SK Commercial Small Fields 1, 2 & 3	per hour				\$9								
	SK Park All Fields	per hour	\$75	\$108	\$75	\$108	\$75	\$108						
	SK Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54						
	Tell Commercial Small Fields 1 & 2	per hour				\$9								
	Tell Commercial Large Field	per hour				\$37								
	Tellefson Park Sports Fields 1 & 2	per hour	\$37	\$54	\$37	\$54	\$37	\$54						
	Veteran's Park Perimeter Grass Area	per hour	\$37	\$54	\$37	\$54	\$37	\$54						
	Veteran's Park Sports Fields 1, 2, 3, 4 & 5	per hour	\$37	\$54	\$37	\$54	\$37	\$54						
	Veteran's Park Tennis Court #1	per hour	\$5	\$10	\$5	\$10	\$5	\$10						
	Vets Commercial Small Fields 1 & 2	per hour				\$9								
	Vets Commercial Medium Fields 1, 2 & 3	per hour				\$19								
	Vets Commercial Large Field	per hour				\$37								

Fee No.	Fee Name	Fee Type / Unit	Current Fee						Beverly Hills [1]						
			NP/R	NP/NR	Private/ R	Private/ NR	Comm/ R	Comm/ NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	
PARK PICNIC SHELTERS [7]															
	Moon Bounce/Vendor Permit Fee	flat							No Comparison for Moon Bounce						
	Park Reservation Deposit	deposit	\$26						Refundable Security/Cleaning deposit for Park Facilities will be the same as the event cost.						
	Blair Hills Picnic Area	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16	Park Grounds for Small Groups (per hour) Less than 50: \$41 50-100: \$65	Park Grounds for Small Groups (per hour) Less than 50: \$54 50-100: \$81	Park Grounds for Small Groups (per hour) Less than 50: \$54 50-100: \$81	Park Grounds for Small Groups (per hour) Less than 50: \$67 50-100: \$101	No Comparison for Commercial Groups		
	Blair Hills Picnic Shelter	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16							
	Blanco Park Picnic Shelter	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16							
	Carlson Park Picnic Shelter (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16	Park Grounds for Large Groups (per hour, 2 hour min) 100: \$395 101-200: \$505 201-300: \$600 300+: \$699	Park Grounds for Large Groups (per hour, 2 hour min) 100: \$495 101-200: \$630 201-300: \$750 300+: \$871	Park Grounds for Large Groups (per hour, 2 hour min) 100: \$395 101-200: \$505 201-300: \$600 300+: \$699	Park Grounds for Large Groups (per hour, 2 hour min) 100: \$495 101-200: \$630 201-300: \$750 300+: \$871			
	Carlson Park Picnic Shelter (25-50 capacity)	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32							
	Culver City Park Picnic Area 1 (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16							
	Culver City Park Picnic Area 1 (25-50 capacity)	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32	Event Strike/Prep Time (per 2 hours) 100: \$206 101-200: \$257 201-300: \$321 300+: \$403	Event Strike/Prep Time (per 2 hours) 100: \$257 101-200: \$321 201-300: \$403 300+: \$504	Event Strike/Prep Time (per 2 hours) 100: \$206 101-200: \$257 201-300: \$321 300+: \$403	Event Strike/Prep Time (per 2 hours) 100: \$257 101-200: \$321 201-300: \$403 300+: \$504			
	Culver City Park Picnic Area 2	per hour	\$32	\$43.25	\$32.25	\$42	\$32	\$42							
	Culver West Picnic Area (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16							
	Culver West Picnic Area (25-50 capacity)	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32	Park BBQ/Picnic Table (per table): \$21 Picnic Pavillion: \$119	Park BBQ/Picnic Table (per table): \$40 Picnic Pavillion: \$237	Park BBQ/Picnic Table (per table): \$18 Picnic Pavillion: \$119	Park BBQ/Picnic Table (per table): \$36 Picnic Pavillion: \$237			
	El Marino Picnic Area	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16							
	Fox Hills Park Picnic Area 1	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16							
	Fox Hills Park Picnic Area 2	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16							
	Lindberg Park Picnic Shelter (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16							
	Lindberg Park Picnic Shelter (25-50 capacity)	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32							
	SK Park Picnic Area	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16							
	SK Park Picnic Shelter (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16							
	26-50 People	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32							
	51-75 People	per hour	\$11	\$21.75	\$24	\$48	\$24	\$48							
	Tellefson Park Picnic Shelter	per hour	\$32	\$43.25	\$32.25	\$43.25	\$32.25	\$43.25							
	Veterans Park Picnic Shelter	per hour	\$32	\$43.25	\$32.25	\$43.25	\$32.25	\$43.25							
	Parking	per space	\$8												

Fee No.	Fee Name	Fee Type / Unit	Current Fee						Santa Monica [2]					
			NP/R	NP/NR	Private/ R	Private/ NR	Comm/ R	Comm/ NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR
PARK PICNIC SHELTERS [7]														
	Moon Bounce/Vendor Permit Fee	flat							No Comparison for Moon Bounce					
	Park Reservation Deposit	deposit	\$26						No Comparison for Reservation Deposits However permit fees may apply and vary depending on event level: \$50-\$790					
	Blair Hills Picnic Area	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16	No Comparison for Non-Profit Groups	(Group BBQ/Picnic areas) Residents: (up to 150 people) \$77 per 4 hr block \$18 each addt'l hr Groups over 150 people require a Community Events Permit	(Group BBQ/Picnic areas) Non-Residents: (up to 150 people) \$116 per 4 hr block \$27 each addt'l hr Groups over 150 people require a Community Events Permit	No Comparison for Commercial Groups		
	Blair Hills Picnic Shelter	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Blanco Park Picnic Shelter	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Carlson Park Picnic Shelter (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Carlson Park Picnic Shelter (25-50 capacity)	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32						
	Culver City Park Picnic Area 1 (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Culver City Park Picnic Area 1 (25-50 capacity)	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32						
	Culver City Park Picnic Area 2	per hour	\$32	\$43.25	\$32.25	\$42	\$32	\$42						
	Culver West Picnic Area (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Culver West Picnic Area (25-50 capacity)	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32						
	El Marino Picnic Area	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Fox Hills Park Picnic Area 1	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Fox Hills Park Picnic Area 2	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Lindberg Park Picnic Shelter (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Lindberg Park Picnic Shelter (25-50 capacity)	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32						
	SK Park Picnic Area	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	SK Park Picnic Shelter (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	26-50 People	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32						
	51-75 People	per hour	\$11	\$21.75	\$24	\$48	\$24	\$48						
	Tellefson Park Picnic Shelter	per hour	\$32	\$43.25	\$32.25	\$43.25	\$32.25	\$43.25						
	Veterans Park Picnic Shelter	per hour	\$32	\$43.25	\$32.25	\$43.25	\$32.25	\$43.25						
	Parking	per space	\$8											

Fee No.	Fee Name	Fee Type / Unit	Current Fee						West Hollywood [3]					
			NP/R	NP/NR	Private/ R	Private/ NR	Comm/ R	Comm/ NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR
PARK PICNIC SHELTERS [7]														
	Moon Bounce/Vendor Permit Fee	flat							No Comparison for Moon Bounce					
	Park Reservation Deposit	deposit							Deposits only required for room rentals: \$150 All Classifications					
	Blair Hills Picnic Area	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16	West Hollywood Park; Great Lawn and Plummer Park, Vista Lawn: \$10/Hr	West Hollywood Park; Great Lawn and Plummer Park, Vista Lawn: \$25/Hr	West Hollywood Park; Great Lawn and Plummer Park, Vista Lawn: \$20/Hr	West Hollywood Park; Great Lawn and Plummer Park, Vista Lawn: \$35/Hr	No Comparison for Commercial Groups	
	Blair Hills Picnic Shelter	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Blanco Park Picnic Shelter	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Carlson Park Picnic Shelter (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Carlson Park Picnic Shelter (25-50 capacity)	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32						
	Culver City Park Picnic Area 1 (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Culver City Park Picnic Area 1 (25-50 capacity)	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32						
	Culver City Park Picnic Area 2	per hour	\$32	\$43.25	\$32.25	\$42	\$32	\$42						
	Culver West Picnic Area (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Culver West Picnic Area (25-50 capacity)	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32						
	El Marino Picnic Area	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16	West Hollywood Park Picnic Zones: \$20/Hr (4 Hour Minimum; 30 person max)	West Hollywood Park Picnic Zones: \$20/Hr (4 Hour Minimum; 30 person max)	West Hollywood Park Picnic Zones: \$20/Hr (4 Hour Minimum; 30 person max)	West Hollywood Park Picnic Zones: \$20/Hr (4 Hour Minimum; 30 person max)		
	Fox Hills Park Picnic Area 1	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Fox Hills Park Picnic Area 2	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Lindberg Park Picnic Shelter (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Lindberg Park Picnic Shelter (25-50 capacity)	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32						
	SK Park Picnic Area	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	SK Park Picnic Shelter (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	26-50 People	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32						
	51-75 People	per hour	\$11	\$21.75	\$24	\$48	\$24	\$48						
	Tellefson Park Picnic Shelter	per hour	\$32	\$43.25	\$32.25	\$43.25	\$32.25	\$43.25						
	Veterans Park Picnic Shelter	per hour	\$32	\$43.25	\$32.25	\$43.25	\$32.25	\$43.25						
	Parking	per space			\$8									

Fee No.	Fee Name	Fee Type / Unit	Current Fee						Burbank [4] [4a]					
			NP/R	NP/NR	Private/ R	Private/ NR	Comm/ R	Comm/ NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR
PARK PICNIC SHELTERS [7]														
	Moon Bounce/Vendor Permit Fee	flat							\$30 for standard moonbounce (20x22). Additional fees may apply for larger size.					
	Park Reservation Deposit	deposit	\$26						No Comparison for Non-Profit Groups		Application Fee - \$30 (non-refundable; Cleaning/Maint Deposit (refundable): (1-100) - \$100 (101+) - \$200	Application Fee (non-refundable)- \$30; Cleaning/Maint Deposit (refundable): \$250	Application Fee - \$200 (non-refundable); Cleaning/Maint Deposit (refundable): \$300	
	Blair Hills Picnic Area	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16	(Non-Profit Group) Park Rental Fees [4b] (4 Hour period; beyond 4 hours will be prorated on an hourly basis) (1-50) - \$40 (51-100) - \$50 (101-150) - \$60 (151-199) - \$70 (20-250) - \$80 (251-300) - \$90 (301-400) - \$100 (400+) - \$250	(Non-Resident Group) Park Rental Fees [4b] (4 Hour period; beyond 4 hours will be prorated on an hourly basis) (1-50) - \$120 (51-100) - \$150 (101-150) - \$180 (151-199) - \$210 (20-250) - \$240 (251-300) - \$270 (301-400) - \$300 (400+) - \$750	Resident Group Park Rental Fees [4b] (4 Hour period; beyond 4 hours will be prorated on an hourly basis) (1-50) - \$80 (51-100) - \$100 (101-150) - \$120 (151-199) - \$140 (20-250) - \$160 (251-300) - \$180 (301-400) - \$200 (400+) - \$500	(Non-Resident Group) Park Rental Fees [4b] (4 Hour period; beyond 4 hours will be prorated on an hourly basis) (1-50) - \$120 (51-100) - \$150 (101-150) - \$180 (151-199) - \$210 (20-250) - \$240 (251-300) - \$270 (301-400) - \$300 (400+) - \$750	(Commercial Group) [4b] Park Rental Fees (2 Hour period; beyond 2 hours will be prorated on an hourly basis) (1-25) - \$60 (26-50) - \$80 (51-100) - \$100 (101-200) - \$140 (201-300) - \$180 (301-400) - \$200	
	Blair Hills Picnic Shelter	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Blanco Park Picnic Shelter	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Carlson Park Picnic Shelter (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Carlson Park Picnic Shelter (25-50 capacity)	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32						
	Culver City Park Picnic Area 1 (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Culver City Park Picnic Area 1 (25-50 capacity)	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32						
	Culver City Park Picnic Area 2	per hour	\$32	\$43.25	\$32.25	\$42	\$32	\$42						
	Culver West Picnic Area (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Culver West Picnic Area (25-50 capacity)	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32						
	El Marino Picnic Area	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Fox Hills Park Picnic Area 1	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Fox Hills Park Picnic Area 2	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Lindberg Park Picnic Shelter (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Lindberg Park Picnic Shelter (25-50 capacity)	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32						
	SK Park Picnic Area	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	SK Park Picnic Shelter (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	26-50 People	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32						
	51-75 People	per hour	\$11	\$21.75	\$24	\$48	\$24	\$48						
	Tellefson Park Picnic Shelter	per hour	\$32	\$43.25	\$32.25	\$43.25	\$32.25	\$43.25						
	Veterans Park Picnic Shelter	per hour	\$32	\$43.25	\$32.25	\$43.25	\$32.25	\$43.25						
	Parking	per space	\$8											

Fee No.	Fee Name	Fee Type / Unit	Current Fee						City of Los Angeles [5] [5a]					
			NP/R	NP/NR	Private/ R	Private/ NR	Comm/ R	Comm/ NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR
PARK PICNIC SHELTERS [7]														
	Moon Bounce/Vendor Permit Fee	flat	\$32						No Comparison for Moon Bounce					
	Park Reservation Deposit	deposit	\$26						Clean-up/Damage Deposit: \$100-\$5,000 (may be required or waived as appropriate)					
	Blair Hills Picnic Area	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16	(Core Program Partner): \$0 (Community Program Partner) Small Picnic Area (up to 50): \$64 Medium Picnic Area (51-100): \$95 Large Picnic Area (101+): \$192 Outdoor Kitchen: \$120/event Park Amphitheater (up to 4 hrs): \$250 \$75 per addt'l hour Outdoor Celebration Events *Specialty Venues Only: Not Applicable Specialized Recreation Activities (model airplanes, frisbee golf, dog shows, etc): \$250/event (up to 100) \$3 per addt'l participant	(Individuals) Small Picnic Area (up to 50): \$76 Medium Picnic Area (51-100): \$126 Large Picnic Area (101+): \$253 Outdoor Kitchen: \$180/event Park Amphitheater (up to 4 hrs): \$375 \$100 per addt'l hour Outdoor Celebration Events *Specialty Venues Only: \$2,000 Specialized Recreation Activities (model airplanes, frisbee golf, dog shows, etc): \$375/event (up to 100) \$4 per addt'l participant	(Commercial) Small Picnic Area (up to 50): \$115 Medium Picnic Area (51-100): \$253 Large Picnic Area (101+): \$505 Outdoor Kitchen: \$270/event Park Amphitheater (up to 4 hrs): \$565 \$100 per addt'l hour Outdoor Celebration Events *Specialty Venues Only: \$2,000 Specialized Recreation Activities (model airplanes, frisbee golf, dog shows, etc): \$565/event (up to 100) \$4 per addt'l participant			
	Blair Hills Picnic Shelter	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Blanco Park Picnic Shelter	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Carlson Park Picnic Shelter (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Carlson Park Picnic Shelter (25-50 capacity)	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32						
	Culver City Park Picnic Area 1 (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Culver City Park Picnic Area 1 (25-50 capacity)	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32						
	Culver City Park Picnic Area 2	per hour	\$32	\$43.25	\$32.25	\$42	\$32	\$42						
	Culver West Picnic Area (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Culver West Picnic Area (25-50 capacity)	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32						
	El Marino Picnic Area	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Fox Hills Park Picnic Area 1	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Fox Hills Park Picnic Area 2	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Lindberg Park Picnic Shelter (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	Lindberg Park Picnic Shelter (25-50 capacity)	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32						
	SK Park Picnic Area	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	SK Park Picnic Shelter (25 capacity)	per hour	\$11	\$21.75	\$8	\$16	\$8	\$16						
	26-50 People	per hour	\$11	\$21.75	\$16	\$32	\$16	\$32						
	51-75 People	per hour	\$11	\$21.75	\$24	\$48	\$24	\$48						
	Tellefson Park Picnic Shelter	per hour	\$32	\$43.25	\$32.25	\$43.25	\$32.25	\$43.25						
	Veterans Park Picnic Shelter	per hour	\$32	\$43.25	\$32.25	\$43.25	\$32.25	\$43.25						
	Parking	per space	\$8											

Fee No.	Fee Name	Fee Type / Unit	Current Fee						Beverly Hills [1]					
			NP/R	NP/NR	Private/ R	Private/ NR	Comm/ R	Comm/ NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR
VETERANS MEMORIAL COMPLEX														
	Rental													
	Box Office, Lobby Concessions, Lobby Rental	per hour	\$ 52	\$ 52	\$ 52	\$ 52	\$ 104	\$ 104	No Comparison					
	Storage Closet	per month												
	Staffing													
	Police Officer - Weekday	flat				\$350			Sworn Police Officer Personnel: \$118/hr (minimum 4 hours)				No Comparison	
	Police Officer - Weekend	flat				\$450								
	Security Guards	per hour				\$26			No Comparison for Security Guards					
	Staffing Fee	per hour				\$25			\$59					
	Veteran's Complex Parking	per space	\$ 5	\$ 5	\$ 8	\$ 8	\$ 8	\$ 8						
	Senior Center Activity Room A-4													
	Room Rental	per hour	\$ 35	\$ 41	\$ 51	\$ 56	\$ 84	\$ 93	(Resident Group)	(Non-Resident Group)	(Resident Group)	(Non-Resident Group)	No Comparison for Commercial Groups	
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									
	Senior Center Craft Room													
	Room Rental	per hour	\$ 10	\$ 15	\$ 24	\$ 26	\$ 41	\$ 45						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									
	Senior Center Dining Room													
	Room Rental	per hour	\$ 81	\$ 89	\$ 113	\$ 126	\$ 134	\$ 149						
	Food Fee	flat			\$26									
	Damage Deposit (Refundable)	deposit			\$104									
	Senior Center Room B45													
	Room Rental	per hour	\$ 64	\$ 71	\$ 85	\$ 95	\$ 107	\$ 119						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$104									
	Senior Center Room B47													
	Room Rental	per hour	\$ 64	\$ 71	\$ 85	\$ 95	\$ 107	\$ 119						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$104									
	Senior Center Room C71													
	Room Rental	per hour	\$ 17	\$ 18	\$ 22	\$ 24	\$ 27	\$ 30						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									
	Senior Center Room C73													
	Room Rental	per hour	\$ 18	\$ 23	\$ 29	\$ 32	\$ 57	\$ 63						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									
	Senior Center Room C75													
	Room Rental	per hour	\$ 18	\$ 23	\$ 29	\$ 32	\$ 57	\$ 63						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									
	Senior Center Room C77													
	Room Rental	per hour	\$ 17	\$ 18	\$ 22	\$ 24	\$ 27	\$ 30						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									
	Senior Center Kitchen Fee	flat			\$78									
	Senior Center Patio Fee	hourly			\$50									
	TC Room 1													
	Room Rental	per hour	\$ 10	\$ 15	\$ 24	\$ 26	\$ 41	\$ 45						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									

Fee No.	Fee Name	Fee Type / Unit	Current Fee						Santa Monica [2]					
			NP/R	NP/NR	Private/ R	Private/ NR	Comm/ R	Comm/ NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR
VETERANS MEMORIAL COMPLEX														
	Rental													
	Box Office, Lobby Concessions, Lobby Rental	per hour	\$ 52	\$ 52	\$ 52	\$ 52	\$ 104	\$ 104	Concession Stands: \$453.64 per month					
	Storage Closet	per month				\$104			Storage Facility Rentals at certain parks/schools: Youth Sports \$1.20 per square foot per month					
	Staffing													
	Police Officer - Weekday	flat				\$350			No Comparison					
	Police Officer - Weekend	flat				\$450								
	Security Guards	per hour				\$26								
	Staffing Fee	per hour				\$25								
									Staffing fee: \$20.69/hour					
	Veteran's Complex Parking	per space	\$ 5	\$ 5	\$ 8	\$ 8	\$ 8	\$ 8						
	Senior Center Activity Room A-4													
	Room Rental	per hour	\$ 35	\$ 41	\$ 51	\$ 56	\$ 84	\$ 93	(Non-Profit Group) Park Community Meeting Rooms Small: \$16.50/hr Large: \$33/hr Ken Edwards Center \$21-\$42/hr	(Non-Residential Group) Park Community Meeting Rooms Small: \$47/hr Large: \$95.50/hr Ken Edwards Center \$28-\$57/hr	(Residential Group) Park Community Meeting Rooms Small: \$33/hr Large: \$67/hr Ken Edwards Center \$28-\$57/hr	(Non-Residential Group) Park Community Meeting Rooms Small: \$47/hr Large: \$95.50/hr Ken Edwards Center \$28-\$57/hr	Park building rooms are not available for commercial ventures	
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									
	Senior Center Craft Room													
	Room Rental	per hour	\$ 10	\$ 15	\$ 24	\$ 26	\$ 41	\$ 45						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									
	Senior Center Dining Room													
	Room Rental	per hour	\$ 81	\$ 89	\$ 113	\$ 126	\$ 134	\$ 149						
	Food Fee	flat			\$26									
	Damage Deposit (Refundable)	deposit			\$104									
	Senior Center Room B45													
	Room Rental	per hour	\$ 64	\$ 71	\$ 85	\$ 95	\$ 107	\$ 119						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$104									
	Senior Center Room B47													
	Room Rental	per hour	\$ 64	\$ 71	\$ 85	\$ 95	\$ 107	\$ 119						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$104									
	Senior Center Room C71													
	Room Rental	per hour	\$ 17	\$ 18	\$ 22	\$ 24	\$ 27	\$ 30						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									
	Senior Center Room C73													
	Room Rental	per hour	\$ 18	\$ 23	\$ 29	\$ 32	\$ 57	\$ 63						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									
	Senior Center Room C75													
	Room Rental	per hour	\$ 18	\$ 23	\$ 29	\$ 32	\$ 57	\$ 63						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									
	Senior Center Room C77													
	Room Rental	per hour	\$ 17	\$ 18	\$ 22	\$ 24	\$ 27	\$ 30						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									
	Senior Center Kitchen Fee	flat			\$78									
	Senior Center Patio Fee	hourly			\$50									
	TC Room 1													
	Room Rental	per hour	\$ 10	\$ 15	\$ 24	\$ 26	\$ 41	\$ 45						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									

Fee No.	Fee Name	Fee Type / Unit	Current Fee						West Hollywood [3]					
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR
VETERANS MEMORIAL COMPLEX														
	Rental													
	Box Office, Lobby Concessions, Lobby Rental	per hour	\$ 52	\$ 52	\$ 52	\$ 52	\$ 104	\$ 104	No Comparison					
	Storage Closet	per month				\$104								
	Staffing													
	Police Officer - Weekday	flat				\$350			No Comparison					
	Police Officer - Weekend	flat				\$450								
	Security Guards	per hour				\$26								
	Staffing Fee	per hour				\$25			Sound and Lighting Technician - Hourly Rate: At Cost					
	Veteran's Complex Parking	per space	\$ 5	\$ 5	\$ 8	\$ 8	\$ 8	\$ 8						
	Senior Center Activity Room A-4													
	Room Rental	per hour	\$ 35	\$ 41	\$ 51	\$ 56	\$ 84	\$ 93						
	Food Fee	flat				\$15								
	Damage Deposit (Refundable)	deposit				\$52								
	Senior Center Craft Room													
	Room Rental	per hour	\$ 10	\$ 15	\$ 24	\$ 26	\$ 41	\$ 45						
	Food Fee	flat				\$15								
	Damage Deposit (Refundable)	deposit				\$52								
	Senior Center Dining Room													
	Room Rental	per hour	\$ 81	\$ 89	\$ 113	\$ 126	\$ 134	\$ 149						
	Food Fee	flat				\$26								
	Damage Deposit (Refundable)	deposit				\$104								
	Senior Center Room B45													
	Room Rental	per hour	\$ 64	\$ 71	\$ 85	\$ 95	\$ 107	\$ 119						
	Food Fee	flat				\$15								
	Damage Deposit (Refundable)	deposit				\$104								
	Senior Center Room B47													
	Room Rental	per hour	\$ 64	\$ 71	\$ 85	\$ 95	\$ 107	\$ 119						
	Food Fee	flat				\$15								
	Damage Deposit (Refundable)	deposit				\$104								
	Senior Center Room C71													
	Room Rental	per hour	\$ 17	\$ 18	\$ 22	\$ 24	\$ 27	\$ 30						
	Food Fee	flat				\$15								
	Damage Deposit (Refundable)	deposit				\$52								
	Senior Center Room C73													
	Room Rental	per hour	\$ 18	\$ 23	\$ 29	\$ 32	\$ 57	\$ 63						
	Food Fee	flat				\$15								
	Damage Deposit (Refundable)	deposit				\$52								
	Senior Center Room C75													
	Room Rental	per hour	\$ 18	\$ 23	\$ 29	\$ 32	\$ 57	\$ 63						
	Food Fee	flat				\$15								
	Damage Deposit (Refundable)	deposit				\$52								
	Senior Center Room C77													
	Room Rental	per hour	\$ 17	\$ 18	\$ 22	\$ 24	\$ 27	\$ 30						
	Food Fee	flat				\$15								
	Damage Deposit (Refundable)	deposit				\$52								
	Senior Center Kitchen Fee	flat				\$78								
	Senior Center Patio Fee	hourly				\$50								
	TC Room 1													
	Room Rental	per hour	\$ 10	\$ 15	\$ 24	\$ 26	\$ 41	\$ 45						
	Food Fee	flat				\$15								
	Damage Deposit (Refundable)	deposit				\$52								

Fee No.	Fee Name	Fee Type / Unit	Current Fee						Burbank [4] [4a]					
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR
VETERANS MEMORIAL COMPLEX														
	Rental													
	Box Office, Lobby Concessions, Lobby Rental	per hour	\$ 52	\$ 52	\$ 52	\$ 52	\$ 104	\$ 104	No Comparison					
	Storage Closet	per month												
	Staffing													
	Police Officer - Weekday	flat				\$350			\$192/Hr					
	Police Officer - Weekend	flat				\$450								
	Security Guards	per hour				\$26			No Comparison					
	Staffing Fee	per hour				\$25			See Note [4c]					
	Veteran's Complex Parking	per space	\$ 5	\$ 5	\$ 8	\$ 8	\$ 8	\$ 8						
	Senior Center Activity Room A-4													
	Room Rental	per hour	\$ 35	\$ 41	\$ 51	\$ 56	\$ 84	\$ 93	(Non-Profit Group)	(Non-Resident Group)	(Resident Group)	(Non-Resident Group)	(Commercial)	
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									
	Senior Center Craft Room													
	Room Rental	per hour	\$ 10	\$ 15	\$ 24	\$ 26	\$ 41	\$ 45						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									
	Senior Center Dining Room													
	Room Rental	per hour	\$ 81	\$ 89	\$ 113	\$ 126	\$ 134	\$ 149						
	Food Fee	flat			\$26									
	Damage Deposit (Refundable)	deposit			\$104									
	Senior Center Room B45													
	Room Rental	per hour	\$ 64	\$ 71	\$ 85	\$ 95	\$ 107	\$ 119						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$104									
	Senior Center Room B47													
	Room Rental	per hour	\$ 64	\$ 71	\$ 85	\$ 95	\$ 107	\$ 119						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$104									
	Senior Center Room C71													
	Room Rental	per hour	\$ 17	\$ 18	\$ 22	\$ 24	\$ 27	\$ 30						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									
	Senior Center Room C73													
	Room Rental	per hour	\$ 18	\$ 23	\$ 29	\$ 32	\$ 57	\$ 63						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									
	Senior Center Room C75													
	Room Rental	per hour	\$ 18	\$ 23	\$ 29	\$ 32	\$ 57	\$ 63						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									
	Senior Center Room C77													
	Room Rental	per hour	\$ 17	\$ 18	\$ 22	\$ 24	\$ 27	\$ 30						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									
	Senior Center Kitchen Fee	flat			\$78									
	Senior Center Patio Fee	hourly			\$50									
	TC Room 1													
	Room Rental	per hour	\$ 10	\$ 15	\$ 24	\$ 26	\$ 41	\$ 45						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									

Fee No.	Fee Name	Fee Type / Unit	Current Fee						City of Los Angeles [5] [5a]					
			NP/R	NP/NR	Private/ R	Private/ NR	Comm/ R	Comm/ NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR
VETERANS MEMORIAL COMPLEX														
	Rental													
	Box Office, Lobby Concessions, Lobby Rental	per hour	\$ 52	\$ 52	\$ 52	\$ 52	\$ 104	\$ 104	No Comparison					
	Storage Closet	per month	\$104											
	Staffing								No Comparison					
	Police Officer - Weekday	flat	\$350											
	Police Officer - Weekend	flat	\$450											
	Security Guards	per hour	\$26											
	Staffing Fee	per hour	\$25											
	Veteran's Complex Parking	per space	\$ 5	\$ 5	\$ 8	\$ 8	\$ 8	\$ 8						
	Senior Center Activity Room A-4													
	Room Rental	per hour	\$ 35	\$ 41	\$ 51	\$ 56	\$ 84	\$ 93	(Core Program Partner) \$0 (no charge) (Community Program Partner) Small Room (up to 150): \$28/hr Medium Room (151-250): \$38/hr Theater: \$150/hr (min 4 hr) Gymnasium: \$63/hr Indoor Celebration Reception Only - Classroom (up to 100 people) *Speciality Venues Only: Not Applicable Indoor Celebration Reception Only - Hall (up to 300 people) *Specialty Venues Only: Not Applicable					
	Food Fee	flat	\$15											
	Damage Deposit (Refundable)	deposit	\$52											
	Senior Center Craft Room													
	Room Rental	per hour	\$ 10	\$ 15	\$ 24	\$ 26	\$ 41	\$ 45						
	Food Fee	flat	\$15											
	Damage Deposit (Refundable)	deposit	\$52											
	Senior Center Dining Room													
	Room Rental	per hour	\$ 81	\$ 89	\$ 113	\$ 126	\$ 134	\$ 149						
	Food Fee	flat	\$26											
	Damage Deposit (Refundable)	deposit	\$104											
	Senior Center Room B45													
	Room Rental	per hour	\$ 64	\$ 71	\$ 85	\$ 95	\$ 107	\$ 119						
	Food Fee	flat	\$15											
	Damage Deposit (Refundable)	deposit	\$104											
	Senior Center Room B47													
	Room Rental	per hour	\$ 64	\$ 71	\$ 85	\$ 95	\$ 107	\$ 119						
	Food Fee	flat	\$15											
	Damage Deposit (Refundable)	deposit	\$104											
	Senior Center Room C71													
	Room Rental	per hour	\$ 17	\$ 18	\$ 22	\$ 24	\$ 27	\$ 30						
	Food Fee	flat	\$15											
	Damage Deposit (Refundable)	deposit	\$52											
	Senior Center Room C73													
	Room Rental	per hour	\$ 18	\$ 23	\$ 29	\$ 32	\$ 57	\$ 63						
	Food Fee	flat	\$15											
	Damage Deposit (Refundable)	deposit	\$52											
	Senior Center Room C75													
	Room Rental	per hour	\$ 18	\$ 23	\$ 29	\$ 32	\$ 57	\$ 63						
	Food Fee	flat	\$15											
	Damage Deposit (Refundable)	deposit	\$52											
	Senior Center Room C77													
	Room Rental	per hour	\$ 17	\$ 18	\$ 22	\$ 24	\$ 27	\$ 30						
	Food Fee	flat	\$15											
	Damage Deposit (Refundable)	deposit	\$52											
	Senior Center Kitchen Fee	flat	\$78											
	Senior Center Patio Fee	hourly	\$50											
	TC Room 1													
	Room Rental	per hour	\$ 10	\$ 15	\$ 24	\$ 26	\$ 41	\$ 45						
	Food Fee	flat	\$15											
	Damage Deposit (Refundable)	deposit	\$52											

Fee No.	Fee Name	Fee Type / Unit	Current Fee						Beverly Hills [1]					
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR
	Teen Center													
	Room Rental	per hour	\$ 56	\$ 80	\$ 97	\$ 107	\$ 121	\$ 134						
	Food Fee	flat			\$104									
	Kitchen Fee	flat			\$78									
	Patio Fee	hourly			\$50									
	Damage Deposit (Refundable)	deposit			\$416									
	VMB Auditorium													
	Room Rental	per hour	\$ 172	\$ 238	\$ 245	\$ 274	\$ 308	\$ 342						
	Food Fee	flat			\$104									
	Damage Deposit (Refundable)	deposit			\$520									
	VMB Garden Room													
	Room Rental	per hour	\$ 24	\$ 34	\$ 64	\$ 71	\$ 100	\$ 111						
	Food Fee	flat			\$26									
	Damage Deposit (Refundable)	deposit			\$312									
	VMB Iksan Room													
	Room Rental	per hour	\$ 11	\$ 17	\$ 24	\$ 27	\$ 31	\$ 34						
	Food Fee	flat			\$16									
	Damage Deposit (Refundable)	deposit			\$52									
	VMB Kaizuka Room													
	Room Rental	per hour	\$ 10	\$ 16	\$ 31	\$ 34	\$ 47	\$ 52						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$104									
	VMB Multipurpose Room													
	Room Rental	per hour	\$ 26	\$ 36	\$ 54	\$ 60	\$ 68	\$ 75	See Previous Page	See Previous Page	See Previous Page	See Previous Page	See Previous Page	See Previous Page
	Food Fee	flat			\$26									
	Damage Deposit (Refundable)	deposit			\$312									
	VMB Room 2													
	Room Rental	per hour	\$ 9	\$ 14	\$ 17	\$ 20	\$ 23	\$ 25						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									
	VMB Room 3													
	Room Rental	per hour	\$ 11	\$ 17	\$ 24	\$ 27	\$ 31	\$ 34						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									
	VMB Rooms A, B, C													
	Room Rental	per hour	\$ 8	\$ 12	\$ 14	\$ 15	\$ 20	\$ 23						
	Food Fee	flat			\$10									
	Damage Deposit (Refundable)	deposit			\$52									
	VMB Rotunda Room													
	Room Rental	per hour	\$ 34	\$ 50	\$ 79	\$ 87	\$ 113	\$ 127						
	Food Fee	flat			\$26									
	Damage Deposit (Refundable)	deposit			\$312									
	VMB Uruapan Room													
	Room Rental	per hour	\$ 10	\$ 16	\$ 31	\$ 34	\$ 47	\$ 52						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$104									

Fee No.	Fee Name	Fee Type / Unit	Current Fee						Santa Monica [2]					
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR
	Teen Center													
	Room Rental	per hour	\$ 56	\$ 80	\$ 97	\$ 107	\$ 121	\$ 134						
	Food Fee	flat			\$104									
	Kitchen Fee	flat			\$78									
	Patio Fee	hourly			\$50									
	Damage Deposit (Refundable)	deposit			\$416									
	VMB Auditorium													
	Room Rental	per hour	\$ 172	\$ 238	\$ 245	\$ 274	\$ 308	\$ 342						
	Food Fee	flat			\$104									
	Damage Deposit (Refundable)	deposit			\$520									
	VMB Garden Room													
	Room Rental	per hour	\$ 24	\$ 34	\$ 64	\$ 71	\$ 100	\$ 111						
	Food Fee	flat			\$26									
	Damage Deposit (Refundable)	deposit			\$312									
	VMB Iksan Room													
	Room Rental	per hour	\$ 11	\$ 17	\$ 24	\$ 27	\$ 31	\$ 34						
	Food Fee	flat			\$16									
	Damage Deposit (Refundable)	deposit			\$52									
	VMB Kaizuka Room													
	Room Rental	per hour	\$ 10	\$ 16	\$ 31	\$ 34	\$ 47	\$ 52						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$104									
	VMB Multipurpose Room													
	Room Rental	per hour	\$ 26	\$ 36	\$ 54	\$ 60	\$ 68	\$ 75	See Previous Page	See Previous Page	See Previous Page	See Previous Page	See Previous Page	See Previous Page
	Food Fee	flat			\$26									
	Damage Deposit (Refundable)	deposit			\$312									
	VMB Room 2													
	Room Rental	per hour	\$ 9	\$ 14	\$ 17	\$ 20	\$ 23	\$ 25						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									
	VMB Room 3													
	Room Rental	per hour	\$ 11	\$ 17	\$ 24	\$ 27	\$ 31	\$ 34						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									
	VMB Rooms A, B, C													
	Room Rental	per hour	\$ 8	\$ 12	\$ 14	\$ 15	\$ 20	\$ 23						
	Food Fee	flat			\$10									
	Damage Deposit (Refundable)	deposit			\$52									
	VMB Rotunda Room													
	Room Rental	per hour	\$ 34	\$ 50	\$ 79	\$ 87	\$ 113	\$ 127						
	Food Fee	flat			\$26									
	Damage Deposit (Refundable)	deposit			\$312									
	VMB Uruapan Room													
	Room Rental	per hour	\$ 10	\$ 16	\$ 31	\$ 34	\$ 47	\$ 52						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$104									

Fee No.	Fee Name	Fee Type / Unit	Current Fee						West Hollywood [3]					
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR
	Teen Center													
	Room Rental	per hour	\$ 56	\$ 80	\$ 97	\$ 107	\$ 121	\$ 134						
	Food Fee	flat			\$104									
	Kitchen Fee	flat			\$78									
	Patio Fee	hourly			\$50									
	Damage Deposit (Refundable)	deposit			\$416									
	VMC Auditorium													
	Room Rental	per hour	\$ 172	\$ 238	\$ 245	\$ 274	\$ 308	\$ 342						
	Food Fee	flat			\$104									
	Damage Deposit (Refundable)	deposit			\$520									
	VMC Garden Room													
	Room Rental	per hour	\$ 24	\$ 34	\$ 64	\$ 71	\$ 100	\$ 111						
	Food Fee	flat			\$26									
	Damage Deposit (Refundable)	deposit			\$312									
	VMC Iksan Room													
	Room Rental	per hour	\$ 11	\$ 17	\$ 24	\$ 27	\$ 31	\$ 34						
	Food Fee	flat			\$16									
	Damage Deposit (Refundable)	deposit			\$52									
	VMC Kaizuka Room													
	Room Rental	per hour	\$ 10	\$ 16	\$ 31	\$ 34	\$ 47	\$ 52						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$104									
	VMC Multipurpose Room													
	Room Rental	per hour	\$ 26	\$ 36	\$ 54	\$ 60	\$ 68	\$ 75	See Previous Page	See Previous Page	See Previous Page	See Previous Page	See Previous Page	See Previous Page
	Food Fee	flat			\$26									
	Damage Deposit (Refundable)	deposit			\$312									
	VMC Room 2													
	Room Rental	per hour	\$ 9	\$ 14	\$ 17	\$ 20	\$ 23	\$ 25						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									
	VMC Room 3													
	Room Rental	per hour	\$ 11	\$ 17	\$ 24	\$ 27	\$ 31	\$ 34						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									
	VMC Rooms A, B, C													
	Room Rental	per hour	\$ 8	\$ 12	\$ 14	\$ 15	\$ 20	\$ 23						
	Food Fee	flat			\$10									
	Damage Deposit (Refundable)	deposit			\$52									
	VMC Rotunda Room													
	Room Rental	per hour	\$ 34	\$ 50	\$ 79	\$ 87	\$ 113	\$ 127						
	Food Fee	flat			\$26									
	Damage Deposit (Refundable)	deposit			\$312									
	VMC Uruapan Room													
	Room Rental	per hour	\$ 10	\$ 16	\$ 31	\$ 34	\$ 47	\$ 52						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$104									

Fee No.	Fee Name	Fee Type / Unit	Current Fee						Burbank [4] [4a]					
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR
	Teen Center													
	Room Rental	per hour	\$ 56	\$ 80	\$ 97	\$ 107	\$ 121	\$ 134						
	Food Fee	flat			\$104									
	Kitchen Fee	flat			\$78									
	Patio Fee	hourly			\$50									
	Damage Deposit (Refundable)	deposit			\$416									
	VMB Auditorium													
	Room Rental	per hour	\$ 172	\$ 238	\$ 245	\$ 274	\$ 308	\$ 342						
	Food Fee	flat			\$104									
	Damage Deposit (Refundable)	deposit			\$520									
	VMB Garden Room													
	Room Rental	per hour	\$ 24	\$ 34	\$ 64	\$ 71	\$ 100	\$ 111						
	Food Fee	flat			\$26									
	Damage Deposit (Refundable)	deposit			\$312									
	VMB Iksan Room													
	Room Rental	per hour	\$ 11	\$ 17	\$ 24	\$ 27	\$ 31	\$ 34						
	Food Fee	flat			\$16									
	Damage Deposit (Refundable)	deposit			\$52									
	VMB Kaizuka Room													
	Room Rental	per hour	\$ 10	\$ 16	\$ 31	\$ 34	\$ 47	\$ 52						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$104									
	VMB Multipurpose Room													
	Room Rental	per hour	\$ 26	\$ 36	\$ 54	\$ 60	\$ 68	\$ 75	See Previous Page	See Previous Page	See Previous Page	See Previous Page	See Previous Page	See Previous Page
	Food Fee	flat			\$26									
	Damage Deposit (Refundable)	deposit			\$312									
	VMB Room 2													
	Room Rental	per hour	\$ 9	\$ 14	\$ 17	\$ 20	\$ 23	\$ 25						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									
	VMB Room 3													
	Room Rental	per hour	\$ 11	\$ 17	\$ 24	\$ 27	\$ 31	\$ 34						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$52									
	VMB Rooms A, B, C													
	Room Rental	per hour	\$ 8	\$ 12	\$ 14	\$ 15	\$ 20	\$ 23						
	Food Fee	flat			\$10									
	Damage Deposit (Refundable)	deposit			\$52									
	VMB Rotunda Room													
	Room Rental	per hour	\$ 34	\$ 50	\$ 79	\$ 87	\$ 113	\$ 127						
	Food Fee	flat			\$26									
	Damage Deposit (Refundable)	deposit			\$312									
	VMB Uruapan Room													
	Room Rental	per hour	\$ 10	\$ 16	\$ 31	\$ 34	\$ 47	\$ 52						
	Food Fee	flat			\$15									
	Damage Deposit (Refundable)	deposit			\$104									

Fee No.	Fee Name	Fee Type / Unit	Current Fee						City of Los Angeles [5] [5a]					
			NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR	NP/R	NP/NR	Private/R	Private/NR	Comm/R	Comm/NR
	Teen Center													
	Room Rental	per hour	\$ 56	\$ 80	\$ 97	\$ 107	\$ 121	\$ 134						
	Food Fee	flat				\$104								
	Kitchen Fee	flat				\$78								
	Patio Fee	hourly				\$50								
	Damage Deposit (Refundable)	deposit				\$416								
	VMB Auditorium													
	Room Rental	per hour	\$ 172	\$ 238	\$ 245	\$ 274	\$ 308	\$ 342						
	Food Fee	flat				\$104								
	Damage Deposit (Refundable)	deposit				\$520								
	VMB Garden Room													
	Room Rental	per hour	\$ 24	\$ 34	\$ 64	\$ 71	\$ 100	\$ 111						
	Food Fee	flat				\$26								
	Damage Deposit (Refundable)	deposit				\$312								
	VMB Iksan Room													
	Room Rental	per hour	\$ 11	\$ 17	\$ 24	\$ 27	\$ 31	\$ 34						
	Food Fee	flat				\$16								
	Damage Deposit (Refundable)	deposit				\$52								
	VMB Kaizuka Room													
	Room Rental	per hour	\$ 10	\$ 16	\$ 31	\$ 34	\$ 47	\$ 52						
	Food Fee	flat				\$15								
	Damage Deposit (Refundable)	deposit				\$104								
	VMB Multipurpose Room													
	Room Rental	per hour	\$ 26	\$ 36	\$ 54	\$ 60	\$ 68	\$ 75	See Previous Page	See Previous Page	See Previous Page	See Previous Page	See Previous Page	See Previous Page
	Food Fee	flat				\$26								
	Damage Deposit (Refundable)	deposit				\$312								
	VMB Room 2													
	Room Rental	per hour	\$ 9	\$ 14	\$ 17	\$ 20	\$ 23	\$ 25						
	Food Fee	flat				\$15								
	Damage Deposit (Refundable)	deposit				\$52								
	VMB Room 3													
	Room Rental	per hour	\$ 11	\$ 17	\$ 24	\$ 27	\$ 31	\$ 34						
	Food Fee	flat				\$15								
	Damage Deposit (Refundable)	deposit				\$52								
	VMB Rooms A, B, C													
	Room Rental	per hour	\$ 8	\$ 12	\$ 14	\$ 15	\$ 20	\$ 23						
	Food Fee	flat				\$10								
	Damage Deposit (Refundable)	deposit				\$52								
	VMB Rotunda Room													
	Room Rental	per hour	\$ 34	\$ 50	\$ 79	\$ 87	\$ 113	\$ 127						
	Food Fee	flat				\$26								
	Damage Deposit (Refundable)	deposit				\$312								
	VMB Uruapan Room													
	Room Rental	per hour	\$ 10	\$ 16	\$ 31	\$ 34	\$ 47	\$ 52						
	Food Fee	flat				\$15								
	Damage Deposit (Refundable)	deposit				\$104								

APPENDIX B.13-B

Comparative Fee Survey – Parks, Recreation & Community Services Recreation Program

Comparison of Charges for Fee Related Activities and Services - Recreation Programs

Fee No.	Fee Name	Fee Type / Unit	Current Fee	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
AQUATICS								
	Adult Exercise	session	\$2	\$216-\$270	\$ 20	\$3-\$6	\$ 99	no comparison
	Adult Lessons	session	\$43-\$52	\$120-\$315	\$53-\$105	\$ 18.75	\$49-\$56	\$ 67
	Aquafit Deep Water	session	\$12	no comparison	no comparison	no comparison	no comparison	no comparison
	Aquafit Shallow	session	\$11	no comparison	no comparison	no comparison	no comparison	no comparison
	Aquafit Stand Up	session	\$25	no comparison	no comparison	no comparison	no comparison	no comparison
	Family Swim	session	\$4	\$2.25-\$3.40	\$2-\$9	\$1.50-\$5	\$0-\$10	\$1-\$4
	Lap Swim	session	\$4	\$2.25-\$3.40	no comparison	\$3-\$7.50 (55+ is free)	\$3-\$7	no comparison
	Plunge Piranhas Fitness Swimmer	session	\$57	no comparison	no comparison	\$3-\$6	\$17-\$85	no comparison
	Plunge Piranhas Swim Team	session	\$43-\$65	\$216-\$315	\$149-\$207	\$ 150	\$ 180	\$ 10
	Plunge Piranhas Water Polo Team	session	\$43-\$65	no comparison	no comparison	no comparison	\$125-\$180	\$ 10
	Polar Bear Plunge (Event)	session	\$2	no comparison	Spooky Splash (event) \$10-\$15	no comparison	Floating Pumpkin Patch (event): \$5	no comparison
	Weekday Summer Swim Lessons	session	\$37-\$42	\$120-\$150	\$53-\$105	\$7.50-\$18.75	\$ 125	\$0-\$80
ENRICHMENT								
	1st Class Prep Transitional Toddlers	session	\$101-\$114	no comparison	no comparison	no comparison	no comparison	no comparison
	Materials Fee	session	\$30	no comparison	no comparison	no comparison	no comparison	no comparison
	1st Class Kids Camp	session	\$291	no comparison	no comparison	no comparison	no comparison	no comparison
	Materials Fee	session	\$20	no comparison	no comparison	no comparison	no comparison	no comparison
	ARISE Self-Defense: Beginner & Intermediate	session	\$21	\$260-\$325	\$121-\$139	no comparison	\$149-\$225	\$ 10
	Beyond Pre-K	session	\$291	no comparison	no comparison	no comparison	no comparison	no comparison
	Beyond Testing Prep: Spanish Immersion Kindergarten	session	\$416	no comparison	\$ 282	Mandarin Immersion Book: \$45-\$60	\$ 180	no comparison
	Cardio Tennis	session	\$94-\$187	no comparison	\$178-\$297	no comparison	\$140-\$150	\$10-\$125
	Children's Piano: Beginning/Continuing	session	\$218	no comparison	no comparison	no comparison	\$ 176	\$25-\$180
	dee-Lightful Musical Theater Workshop	session	\$775-\$1,456	no comparison	\$ 260	\$ 265	\$ 245	no comparison
	Materials Fee	session	\$395	no comparison	no comparison	no comparison	no comparison	no comparison
	Golden Tigers Season Pass	session	\$511-\$546	no comparison	Various Martial Arts Classes: \$121-\$139	no comparison	no comparison	Various Martial Arts Classes: \$10
	Golden Tigers: Beginner	session	\$183-\$191	\$260-\$325		no comparison	\$30-\$270	
	Golden Tigers: Intermediate	session	\$208-\$233	\$260-\$325		no comparison	\$30-\$270	
	Iaido - Japanese Way of the Sword	session	\$151	no comparison	no comparison	no comparison	\$ 149	no comparison
	Intro to Fencing	session	\$78	no comparison	no comparison	no comparison	\$ 120	\$ 10
	Kids Time Parent & Me	session	\$208	no comparison	no comparison	\$ 70	Various: \$75-\$260	\$20-\$80
	Kids Transition Time	session	\$156-\$208	no comparison	no comparison	no comparison	no comparison	no comparison
	Materials Fee	session	\$20	no comparison	no comparison	no comparison	no comparison	no comparison
	Let's Get Fit! Senior Fitness: Pass	session	\$138-\$150	\$1-\$2	no comparison	no comparison	no comparison	Free
	Let's Get Fit! Senior Fitness: Season Session	session	\$27-\$55	no comparison	no comparison	no comparison	\$ 14	Free
	Let's Get Fit! Senior Fitness: 5-day class pass	session	\$47-\$49	no comparison	no comparison	no comparison	no comparison	Free
	Pintsize Soccer	session	\$123	\$169-\$211	\$63-\$294	\$ 50	\$ 200	\$ 10
	Pintsize Soccer for Tots	session	\$123	\$169-\$211	\$63-\$294	\$ 50	\$ 154	\$ 10

Comparison of Charges for Fee Related Activities and Services - Recreation Programs

Fee No.	Fee Name	Fee Type / Unit	Current Fee	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
	Pintsize Tee Ball	session	\$123	no comparison	no comparison	no comparison	\$ 125	no comparison
	Pottery - Wheel Throwing Basics	session	\$250-\$312	\$200-\$250	Various Ceramics/Pottery Classes: \$200-\$250	no comparison	\$ 140	\$42-\$275
	Pottery - Wheel Throwing Advanced	session	\$250-\$312	\$200-\$250		no comparison	\$ 140	\$42-\$275
	Pottery - Hand Building	session	\$250-\$312	\$240-\$300		no comparison	\$ 140	no comparison
	Materials Fee	session	\$25	no comparison		no comparison	no comparison	no comparison
	Tennis for Kids LA: Advanced	session	\$156-\$187	no comparison	Various Tennis Classes: \$178-\$297	no comparison	\$140-\$150	\$10-\$125
	Tennis for Kids LA: Beginner	session	\$156-\$187	no comparison		no comparison	\$140-\$150	\$10-\$125
	Tennis for Kids LA: Inter/Advanced	session	\$156-\$187	no comparison		no comparison	\$140-\$150	\$10-\$125
	Tennis for Kids LA: Intermediate	session	\$156-\$187	no comparison		no comparison	\$140-\$150	\$10-\$125
	Tennis for Kids LA: Tiny Tots	session	\$125-\$187	no comparison		no comparison	\$140-\$150	\$10-\$125
	The Skateside Afterschool: Seasonal	session	\$231-\$281	no comparison	Various Skate Classes: \$249-\$287	no comparison	Various Skate Classes: \$240-\$320	Various Skate Classes: \$10
	The Skateside Beginner	session	\$223-\$269	no comparison		no comparison		
	The Skateside Intermediate	session	\$223-\$269	no comparison		no comparison		
	The Skateside One-Day Camp (Half Day)	session	\$146-\$151	no comparison		no comparison		
	The Skateside Seasonal Camp (Half Day)	session	\$287-\$442	no comparison		no comparison		
	The Skateside Seasonal Camp (Full Day)	session	\$380-\$598	no comparison		no comparison		
	The Skateside Seasonal Camp Aftercare	session	\$140	no comparison		no comparison		
	Tiny Tot Ballet & Tap	session	\$183-\$260	\$176-\$500	\$88-\$123	Tiny Tot Dance: \$20 Dance 3-5: \$180	\$91-\$150	\$ 10
	Youth Ballet & Tap	session	\$183-\$260	\$176-\$220	\$108-\$222	\$ 265	\$91-\$150	\$ 10
	Yoga from the Inside Out	session	\$150	\$156-\$195	\$ 296	\$160-\$192	Various Yoga Classes: \$60-\$112	Various Yoga Classes: \$0-\$105
	Yoga from the Inside Out: 1-day drop-in	session	\$20	no comparison	\$ 22	\$10-\$12		
	Yoga from the Inside Out: 6-class pack	session	\$87	no comparison	no comparison	no comparison		
	YSE Afterschool	session	\$270-\$452	no comparison	no comparison	no comparison	\$45-\$295	no comparison
	Materials Fee	session	\$30	no comparison	no comparison	no comparison	no comparison	no comparison
	YSE Camp	session	\$135-\$198	\$180-\$406	\$63-\$164	no comparison	\$45-\$295	no comparison
	Materials Fee	session	\$60	no comparison	no comparison	no comparison	no comparison	no comparison
	YSE Camp Extended Care	session	\$47-\$78	no comparison	no comparison	no comparison	no comparison	no comparison
	YSE CIT Program	session	\$103	no comparison	no comparison	no comparison	no comparison	no comparison

Fee No.	Fee Name	Fee Type / Unit	Current Fee	Beverly Hills [1]	Santa Monica [2]	West Hollywood [3]	Burbank [4]	City of Los Angeles [5]
CCAARP/IN-HOUSE CAMPS								
	CCCARP	session	\$102-\$255	no comparison	no comparison	no comparison	no comparison	Various camps: \$0-\$350
	J4K 1 Day Camp	session	\$32	no comparison	no comparison	no comparison	no comparison	\$ 60
	J4K Season Camp	session	\$128-\$161	Seasonal Camp \$250-\$312	no comparison	Seasonal Camp \$200/wk	no comparison	Various camps: \$0-\$350
	Teen Experience Camp	session	\$95-\$119	\$250-\$312	\$133-\$153	no comparison	no comparison	
	Teen Center	session	\$50	no comparison	no comparison	no comparison	no comparison	
	Parent's Night Out (event)	session	\$25	no comparison	no comparison	no comparison	no comparison	
PRESCHOOL								
	1st Class Prep							
	M-F, 8 AM-3 PM	per month	\$1,196	no comparison	no comparison	no comparison	\$77-\$153 (1-2 days)	Preschool: \$0-\$250
	M-F, 9 AM-1 PM	per month	\$832	no comparison	no comparison	no comparison	\$77-\$153 (1-2 days)	
	M/W/F 9 PM-1 PM	per month	\$676	no comparison	no comparison	no comparison	\$77-\$153 (1-2 days)	
	Morning Care 8 AM-9 AM	per month	\$166	no comparison	no comparison	no comparison	no comparison	
	Afternoon Care 1 PM-3 PM	per month	\$291	no comparison	no comparison	no comparison	no comparison	
	Materials Fee	per semester	\$250	no comparison	no comparison	no comparison	no comparison	no comparison
	Beyond Pre-K in Spanish							
	M-TH 9 AM-2 PM, F 9 AM-12:30 PM	per month	\$1,082.00	no comparison	no comparison	no comparison	\$180 (1 day/week)	Fall Spanish for kids: \$100
	Winter & Spring After Care M,T,W, TH 2 PM- 4 PM	per month	\$260.00	no comparison	no comparison	no comparison	\$180 (1 day/week)	
	Fall 2024 After Care M,T,W, TH 2 PM- 4 PM	per month	\$360.00	no comparison	\$899-\$1,033 (M-F)	no comparison	\$180 (1 day/week)	
	Materials Fee	per semester	\$650.00	no comparison	no comparison	no comparison	no comparison	no comparison

Notes

- [1] Source: City of Beverly Hills Community Services - Winter 2024
- [2] Source: https://anc.apm.activecommunities.com/santamonicarecreation/activity/search?onlineSiteId=0&activity_select_param=2&viewMode=list
- [3] Source: <https://www.weho.org/community/recreation-services/events-and-programs/adult-programs>
- [4] Source: City of Burbank 2024 Fall Recreation Guide_Digital
- [5] Source: <https://www.laparks.org/>

City of Culver City

Cost of Services User Fee Study

Summary of Estimated Program Costs, Estimated Cost Recovery at Current Rates, Estimated Revenues with User Fee Changes, Estimated Increase/Decrease in Revenues, and Estimated Subsidy Amounts

Department / Program	Estimated Program Costs	Estimated Cost Recovery at Current Rates		Estimated Cost Recovery with Proposed User Fees		Estimated Revenue Changes	Estimated Subsidy Amounts	
	Eligible for Cost Recovery via User Fees	Program Revenues	Cost Recovery (%) via Current User Fees	Program Revenues	Cost Recovery (%) via Updated User Fees	Change from Current to Proposed Fees	Subsidy Amount w/ Updated User Fees (\$)	Subsidy Percentage w/ Updated User Fees (%)
Finance - Revenue	\$ 849,100	\$ 757,200	89.2%	\$ 835,100	98.4%	\$ 77,900	\$ 14,000	1.6%
Finance - Cannabis	\$ 47,600	\$ 158,900	333.8%	\$ 47,600	100.0%	\$ (111,300)	\$ -	0.0%
Current Planning	\$ 2,088,900	\$ 722,800	34.6%	\$ 1,411,000	67.5%	\$ 688,200	\$ 677,900	32.5%
Advance Planning	\$ 271,200	\$ -	0.0%	\$ 203,400	75.0%	\$ 203,400	\$ 67,800	25.0%
Building Safety	\$ 5,583,400	\$ 6,097,500	109.2%	\$ 5,577,000	99.9%	\$ (520,500)	\$ 6,400	0.1%
Enforcement Services	\$ 5,500	\$ 1,300	23.6%	\$ 1,300	23.6%	\$ -	\$ 4,200	76.4%
PW Engineering	\$ 1,232,300	\$ 508,800	41.3%	\$ 1,232,300	100.0%	\$ 723,500	\$ -	0.0%
PW Mobility & Traffic	\$ 397,900	\$ 142,800	35.9%	\$ 336,600	84.6%	\$ 193,800	\$ 61,300	15.4%
PW EPO	\$ 213,000	\$ 6,200	2.9%	\$ 213,000	100.0%	\$ 206,800	\$ -	0.0%
Transportation Dept.	\$ 35,200	\$ 600	1.7%	\$ 35,200	100.0%	\$ 34,600	\$ -	0.0%
Fire Dept. - CRR	\$ 1,979,000	\$ 1,223,300	61.8%	\$ 1,979,000	100.0%	\$ 755,700	\$ -	0.0%
Police Dept.	\$ 798,500	\$ 372,900	46.7%	\$ 579,700	72.6%	\$ 206,800	\$ 218,800	27.4%
Police Dept. Animal Svs.	\$ 5,600	\$ 41,100	733.9%	\$ 5,600	100.0%	\$ (35,500)	\$ -	0.0%
Technology Fee	\$ 561,800	\$ 208,000	37.0%	\$ 561,800	100.0%	\$ 353,800	\$ -	0.0%
Subtotal, w/o PRCS	\$ 14,069,000	\$ 10,241,400	72.8%	\$ 13,018,600	92.5%	\$ 2,777,200	\$ 1,050,400	7.5%
PRCS**	\$ 10,507,900	\$ 3,115,700	29.7%	\$ 3,115,700	29.7%	\$ -	\$ 7,392,200	70.3%
Grand Total, w/ PRCS	\$ 24,576,900	\$ 13,357,100	54.3%	\$ 16,134,300	65.6%	\$ 2,777,200	\$ 8,442,600	34.4%

*amounts included in the report are rounded to the nearest hundred dollars.

** Parks, Recreation, and Community Services - the PRCS Department annual costs for recreation programs and facility uses were calculated at the program level. This provides City staff and City Council with current cost recovery information and allows the City to establish, if desired, a cost recovery policy applicable to each program or grouping of programs. It is a common policy directive to subsidize certain types of recreation program fees, given that the nature of recreation services has an inherent benefit to the community at large. PRCS will review all of its programs to develop and recommend policy goals for cost recovery vs. subsidy, solicit input from various stakeholders including the PRCS Commission, and return to Council in 2025 with a refined proposal.

DEPARTMENT: Finance**DIVISIONS/PROGRAMS: Revenue Operations Division****RECOMMENDED FEE/PROGRAM SUBSIDIES**

SEE APPENDIX A.1 for more details on the fees

Fee No.	Fee Name	Current Fee	Fee @ 100% Cost Recovery	Rec'd Fee Level	Estimated Volume / Activity	Estimated Annual Revenues at Current Fees	Estimated Annual Revenues @ 100% Cost Recovery	Estimated Annual Revenues at Proposed Fee	Estimated Annual Subsidy at Recommended Fee	Recommended Subsidy Justification	Primary Customer Base
7	Special Event Permits - Non Profit	\$ 50	\$ 307	\$ 100	16	800	\$ 4,912	\$ 1,600	\$ 3,312	to encourage special event activity in the City while reducing the financial burden on the non-profit business community	non-profits
8	Sidewalk Vending Permits - new and renewal applications	\$ 150	\$ 1,226	\$ 150	10	1,500	\$ 12,260	\$ 1,500	\$ 10,760	to align the City's policies and practices with State of California regulations that require cities to reduce barriers and create pathways to regulatory compliance	microenterprise entrepreneurs
TOTAL RECOMMENDED ANNUAL SUBSIDY									<u>\$ 14,072</u>		

DEPARTMENT: Planning and Development

DIVISIONS/PROGRAMS: Current Planning Division and Advance Planning Division

RECOMMENDED FEE/PROGRAM SUBSIDIES

SEE APPENDIX A.3 for more details on the fees

Fee No.	Fee Name	Current Fee	Fee @ 100% Cost Recovery	Rec'd Fee Level	Estimated Volume / Activity	Estimated Annual Revenues at Current Fees	Estimated Annual Revenues @ 100% Cost Recovery	Estimated Annual Revenues at Proposed Fee	Estimated Annual Subsidy at Recommended Fee	Recommended Subsidy Justification	Primary Customer Base
1	Address Assignment	\$ 341	\$ 751	\$ 563	107	36,487	\$ 80,357	\$ 60,241	\$ 20,116	due to substantial fee increase, recommend subsidizing fee in year one to reduce price shock, and incrementally increase to full cost recovery by 2026	residential property owners
2	Administrative Site Plan Review [ASPR]	\$ 4,241	\$ 21,035	\$ 8,482	2	8,482	\$ 42,070	\$ 16,964	\$ 25,106	due to substantial fee increase, recommend subsidizing fee in year one to reduce price shock, and incrementally increase to full cost recovery by 2026	property owners
3a	Administrative Use Permit - Restaurant Alcohol Sales and/or Outdoor Dining	\$ 4,411	\$ 9,015	\$ 4,958	0	-	\$ -	\$ -	\$ -	to support business recovery from economic disruptions (ex: pandemic), with a plan to incrementally increase cost recovery to 100% by 2030.	business owners
3b	Administrative Use Permit - Other	\$ 4,411	\$ 18,030	\$ 6,311	16	70,576	\$ 288,480	\$ 100,976	\$ 187,504	to support business recovery from economic disruptions (ex: pandemic), with a plan to incrementally increase cost recovery to 100% by 2030.	business owners
4a	Administrative Modification - Single/Two Family Dwelling	\$ 1,074	\$ 9,015	\$ 1,500	0	-	\$ -	\$ -	\$ -	due to substantial fee increase, recommend subsidizing fee in year one to reduce price shock, and incrementally increase to full cost recovery by 2030	residential property owners
4b	Administrative Modification - Other	\$ 2,456	\$ 9,015	\$ 3,155	3	7,368	\$ 27,045	\$ 9,465	\$ 17,580	due to substantial fee increase, recommend subsidizing fee in year one to reduce price shock, and incrementally increase to full cost recovery by 2030	developers
8	Appeal Fees	1/2 of current app fee, or \$1,500, whichever is less	\$ 15,025	1/2 of current app fee, or \$1,500, whichever is less	1	\$ 1,500	\$ 15,025	\$ 1,500	\$ 13,525	due to substantial fee increase, recommend subsidizing fee in year one to reduce price shock, and incrementally increase to full cost recovery by 2030	residents
11	Certificate of Compliance	\$ 2,083	\$ 4,108	\$ 3,081	0	-	\$ -	\$ -	\$ -	due to substantial fee increase, recommend subsidizing fee in year one to reduce price shock, and incrementally increase to full cost recovery by 2026	property owners

DEPARTMENT: Planning and Development

DIVISIONS/PROGRAMS: Current Planning Division and Advance Planning Division

RECOMMENDED FEE/PROGRAM SUBSIDIES

SEE APPENDIX A.3 for more details on the fees

Fee No.	Fee Name	Current Fee	Fee @ 100% Cost Recovery	Rec'd Fee Level	Estimated Volume / Activity	Estimated Annual Revenues at Current Fees	Estimated Annual Revenues @ 100% Cost Recovery	Estimated Annual Revenues at Proposed Fee	Estimated Annual Subsidy at Recommended Fee	Recommended Subsidy Justification	Primary Customer Base
12	Comprehensive Plan	\$ 37,584	\$ 60,099	\$ 48,079	1	37,584	\$ 60,099	\$ 48,079	\$ 12,020	due to substantial fee increase, recommend subsidizing fee in year one to reduce price shock, and incrementally increase to full cost recovery by 2026	developers
13	Conditional Use Permit (CUP)	\$ 18,655	\$ 30,050	\$ 19,655	2	37,310	\$ 60,100	\$ 39,310	\$ 20,790	to attract and retain successful businesses in the City, with a plan to incrementally increase to full cost recovery by 2030.	business owners
17	Environmental Analysis - City Admin. Fee	n/a; new	\$ 7,512	\$ 4,907	0	n/a	\$ -	\$ -	\$ -	new fee - recommend phasing in increases over time to full cost recovery by 2028	developers
20a	Extension of Time (Administrative)	\$ 358	\$ 751	\$ 450	3	1,074	\$ 2,253	\$ 1,350	\$ 903	to support business recovery from economic disruptions (ex: pandemic), with a plan to increase to full cost recovery by 2028	developers
20b	Extension of Time (Planning Commission)	1/2 current app. Fee	\$ 7,512	\$ 4,507	0	n/a	\$ -	\$ -	\$ -	to support business recovery from economic disruptions (ex: pandemic), with a plan to increase to full cost recovery by 2028	developers
22a	Fence Permit (permanent)	n/a; new	\$ 1,502	\$ 981	0	n/a	\$ -	\$ -	\$ -	new fee - recommend phasing in increases over time to full cost recovery by 2028	residential property owners
22b	Fence Permit (temporary)	n/a; new	\$ 1,502	\$ 981	0	n/a	\$ -	\$ -	\$ -	new fee - recommend phasing in increases over time to full cost recovery by 2028	residential property owners
23	Fence Waiver Application	n/a; new	\$ 3,005	\$ 1,963	45	n/a	\$ 135,225	\$ 88,335	\$ 46,890	new fee - recommend phasing in increases over time to full cost recovery by 2028	residential property owners

DEPARTMENT: Planning and Development

DIVISIONS/PROGRAMS: Current Planning Division and Advance Planning Division

RECOMMENDED FEE/PROGRAM SUBSIDIES

SEE APPENDIX A.3 for more details on the fees

Fee No.	Fee Name	Current Fee	Fee @ 100% Cost Recovery	Rec'd Fee Level	Estimated Volume / Activity	Estimated Annual Revenues at Current Fees	Estimated Annual Revenues @ 100% Cost Recovery	Estimated Annual Revenues at Proposed Fee	Estimated Annual Subsidy at Recommended Fee	Recommended Subsidy Justification	Primary Customer Base
28	Master Sign Program (MSP)	\$ 1,797	\$ 7,512	\$ 2,944	1	1,797	\$ 7,512	\$ 2,944	\$ 4,568	to attract and retain successful businesses in the City, with a plan to incrementally increase to full cost recovery by 2030	commercial property owners
29	Multiple Business Sign Program	\$ 812	\$ 4,507	\$ 1,766	5	4,060	\$ 22,535	\$ 8,830	\$ 13,705	to attract and retain successful businesses in the City, with a plan to incrementally increase to full cost recovery by 2030	commercial property owners
30a	Modification of previously approved request: a) Minor	1/2 the current app fee	\$ 7,512	\$ 2,943	7	37,518	\$ 52,584	\$ 20,601	\$ 31,983	to support recovery from economic disruptions (ex: pandemic), with a plan to incrementally increase to full cost recovery by 2028	developers
30b	Modification of previously approved request: b) Major	100% of current app fee	\$ 12,020	\$ 6,010	0	n/a	\$ -	\$ -	\$ -	to support recovery from economic disruptions (ex: pandemic), with a plan to incrementally increase to full cost recovery by 2030	developers
32	Parking Plan Review	n/a; new	\$ 4,507	\$ 1,744	0	n/a	\$ -	\$ -	\$ -	new fee - recommend phasing in increases over time to full cost recovery by 2028	commercial property owner
33a	Conformance Review (Administrative)	n/a; new	\$ 21,035	\$ 8,482	0	n/a	\$ -	\$ -	\$ -	new fee - recommend phasing in increases over time to full cost recovery by 2028	commercial property owner
32b	Conformance Review (Discretionary)	n/a; new	\$ 27,045	\$ 22,538	0	n/a	\$ -	\$ -	\$ -	new fee - recommend phasing in increases over time to full cost recovery by 2030	commercial property owner
35	Preliminary Project Review (PPR)	\$ 2,300	\$ 10,517	\$ 4,122	11	25,300	\$ 115,687	\$ 45,342	\$ 70,345	due to substantial fee increase, recommend subsidizing fee in year one to reduce price shock, and incrementally increase to full cost recovery by 2028	developers

DEPARTMENT: Planning and Development

DIVISIONS/PROGRAMS: Current Planning Division and Advance Planning Division

RECOMMENDED FEE/PROGRAM SUBSIDIES

SEE APPENDIX A.3 for more details on the fees

Fee No.	Fee Name	Current Fee	Fee @ 100% Cost Recovery	Rec'd Fee Level	Estimated Volume / Activity	Estimated Annual Revenues at Current Fees	Estimated Annual Revenues @ 100% Cost Recovery	Estimated Annual Revenues at Proposed Fee	Estimated Annual Subsidy at Recommended Fee	Recommended Subsidy Justification	Primary Customer Base
37	Sign Permit	\$ 202	\$ 1,502	\$ 589	60	12,120	\$ 90,120	\$ 35,340	\$ 54,780	to attract and retain successful businesses in the City, with a plan to incrementally increase to full cost recovery by 2028	business owners
38	Site Plan Review (SPR)	\$ 19,751	\$ 30,050	\$ 22,538	6	118,506	\$ 180,300	\$ 135,228	\$ 45,072	due to substantial fee increase, recommend subsidizing fee in year one to reduce price shock, and incrementally increase to full cost recovery by 2028	developers
40	Specific (or Precise) Plan	\$ 46,954	\$ 75,124	\$ 56,343	0	-	\$ -	\$ -	\$ -	due to substantial fee increase, recommend subsidizing fee in year one to reduce price shock, and incrementally increase to full cost recovery by 2030	developers
43	Temporary Banner Permit	\$ 67	\$ 601	\$ 150	4	268	\$ 2,404	\$ 600	\$ 1,804	to attract and retain successful businesses in the City, with a plan to incrementally increase to full cost recovery by 2030	business owners
44	Temporary Use Permit	\$ 917	\$ 6,010	\$ 1,500	6	5,502	\$ 36,060	\$ 9,000	\$ 27,060	to attract and retain successful businesses in the City, with a plan to incrementally increase to full cost recovery by 2030	business owners
47	Zoning Confirmation Letter	\$ 506	\$ 2,404	\$ 942	46	23,276	\$ 110,584	\$ 43,332	\$ 67,252	due to substantial fee increase, recommend subsidizing fee in year one to reduce price shock, and incrementally increase to full cost recovery by 2028	appraisers
48	Zoning Clearance Letter	n/a; new	\$ 1,502	\$ 589	0	n/a	\$ -	\$ -	\$ -	new fee - recommend phasing in increases over time to full cost recovery by 2028	business/property owners
50	SB 35 Applications	n/a; new	\$ 24,040	\$ 15,626	2	n/a	\$ 48,080	\$ 31,252	\$ 16,828	new fee - recommend phasing in increases over time to full cost recovery by 2030	developers

DEPARTMENT: Planning and Development**DIVISIONS/PROGRAMS: Current Planning Division and Advance Planning Division****RECOMMENDED FEE/PROGRAM SUBSIDIES**

SEE APPENDIX A.3 for more details on the fees

Fee No.	Fee Name	Current Fee	Fee @ 100% Cost Recovery	Rec'd Fee Level	Estimated Volume / Activity	Estimated Annual Revenues at Current Fees	Estimated Annual Revenues @ 100% Cost Recovery	Estimated Annual Revenues at Proposed Fee	Estimated Annual Subsidy at Recommended Fee	Recommended Subsidy Justification	Primary Customer Base
51	Advance Planning Division - General Plan Maintenance Fee	n/a; new	6.62%	4.97%	n/a	n/a	\$ 271,214	\$ 203,411	\$ 67,803	new fee - recommend subsidizing 25% of the fee for the general community benefit received from the plan, as well as for the use of the Plan by other City Departments and programs such as public safety and utilities.	applicants, residential property owners, developers
TOTAL RECOMMENDED ANNUAL SUBSIDY									\$ 745,634		

DEPARTMENT: Planning and Development
DIVISIONS/PROGRAMS: Building Safety Division
 RECOMMENDED FEE/PROGRAM SUBSIDIES
 SEE APPENDIX A.4 for more details on the fees

Fee No.	Fee Name	Current Fee	Fee @ 100% Cost Recovery	Rec'd Fee Level	Estimated Volume / Activity	Estimated Annual Revenues at Current Fees	Estimated Annual Revenues @ 100% Cost Recovery	Estimated Annual Revenues at Proposed Fee	Estimated Annual Subsidy at Recommended Fee	Recommended Subsidy Justification	Primary Customer Base
11	Solar/Photovoltaic a) Residential (up to 15kW)	% of valuation	\$ 493	\$ 450	150 n/a	\$ 73,950	\$ 67,500	\$ 6,450	to align fee with caps in the Government Code 66015	residents	
TOTAL RECOMMENDED ANNUAL SUBSIDY									\$ 6,450		

DEPARTMENT: Housing and Human Services
DIVISIONS/PROGRAMS: Enforcement Services Division
RECOMMENDED FEE/PROGRAM SUBSIDIES
SEE APPENDIX A.5 for more details on the fees

Fee No.	Fee Name	Current Fee	Fee @ 100% Cost Recovery	Rec'd Fee Level	Estimated Volume / Activity	Estimated Annual Revenues at Current Fees	Estimated Annual Revenues @ 100% Cost Recovery	Estimated Annual Revenues at Proposed Fee	Estimated Annual Subsidy at Recommended Fee	Recommended Subsidy Justification	Primary Customer Base
1	Administrative Citation - Late fee processing per citation	\$ 35	\$ 106	\$ 35	16	560	\$ 1,696	\$ 560	\$ 1,136	encourage compliance with city regulations and clearing out citations	property owners and occupants
2a	Administrative Penalty Repayment Agreement - for fines up to \$500	\$ 50	\$ 318	\$ 50	0	-	\$ -	\$ -	\$ -	encourage compliance with city regulations and clearing out citations	property owners and occupants
2b	Administrative Penalty Repayment Agreement - for fines \$501 and up	\$ 100	\$ 1,485	\$ 100	0	-	\$ -	\$ -	\$ -	encourage compliance with city regulations and clearing out outstanding citations	property owners and occupants
3	Covenant and Agreement	\$ 653	\$ 848	\$ 653	0	-	\$ -	\$ -	\$ -	very few property owners qualify for deferred compliance, and generally lower/fixed income seniors fall into this category.	property owners and occupants
4	Covenant Extinguishment	\$ 125	\$ 636	\$ 125	6	750	\$ 3,816	\$ 750	\$ 3,066	encourage compliance with city regulations. Generally, property owners are paying significant fees for building permits and construction costs to comply to garner the extinguishments	property owners
6	Non-compliance fee - per reinspection	\$ 125	\$ 212	\$ 125	0	-	\$ -	\$ -	\$ -	This is a rare occurrence. The goal is compliance with city regulations. This fee is assessed for those who intentionally disregard the compliance requirements.	property owners, occupants, and contractors
TOTAL RECOMMENDED ANNUAL SUBSIDY									<u>\$ 4,202</u>		

DEPARTMENT: Public Works

DIVISIONS/PROGRAMS: Mobility and Traffic Engineering Division

RECOMMENDED FEE/PROGRAM SUBSIDIES

SEE APPENDIX A.7 for more details on the fees

Fee No.	Fee Name	Current Fee	Fee @ 100% Cost Recovery	Rec'd Fee Level	Estimated Volume / Activity *	Estimated Annual Revenues at Current Fees	Estimated Annual Revenues @ 100% Cost Recovery	Estimated Annual Revenues at Proposed Fee	Estimated Annual Subsidy at Recommended Fee	Recommended Subsidy Justification	Primary Customer Base
3	Traffic Control Plan - each additional TCP sheet from 5 and up	n/a; new	\$ 172	\$ 150	50	n/a	\$ 8,600	\$ 7,500	\$ 1,100	new fee - recommend phasing in increases over time to full cost recovery by 2026	Residents, businesses, developers, utility companies
5	Block Party Street Closure	n/a; new	\$ 258	\$ 150	75	n/a	\$ 19,350	\$ 11,250	\$ 8,100	new fee - recommend subsidizing fee to reduce burden on residents and encourage compliance with city regulations	Residents
10	Crane Permit	\$ 128	\$ 258	\$ 250	30	3,840	\$ 7,740	\$ 7,500	\$ 240	nominal rounding down of permit fee for improved fee administration	Residents, businesses, developers, utility companies
11	MOU Review for Traffic Impact Analysis	\$ 1,000	\$ 1,717	\$ 1,500	10	10,000	\$ 17,170	\$ 15,000	\$ 2,170	due to substantial fee increase, recommend subsidizing fee in year one to reduce price shock, and incrementally increase cost recovery over time	Developers
13a	Residential Parking Permits - 1st Annual RPP	\$ 20	\$ 29	\$ 25	1276	25,520	\$ 37,004	\$ 31,900	\$ 5,104	adjusting tiered rate structure to maintain discount on first two RPP's to encourage compliance with program, and escalate tiered pricing on subsequent permits due to additional time spent on processing permit, and to discourage the purchase of additional permits at the same residence.	Residents
13b	Residential Parking Permits - 2nd Annual RPP	\$ 20	\$ 43	\$ 40	1255	25,100	\$ 53,965	\$ 50,200	\$ 3,765	adjusting tiered rate structure to maintain discount on first two RPP's to encourage compliance with program, and escalate tiered pricing on subsequent permits due to additional time spent on processing permit, and to discourage the purchase of additional permits at the same residence.	Residents

DEPARTMENT: Public Works

DIVISIONS/PROGRAMS: Mobility and Traffic Engineering Division

RECOMMENDED FEE/PROGRAM SUBSIDIES

SEE APPENDIX A.7 for more details on the fees

Fee No.	Fee Name	Current Fee	Fee @ 100% Cost Recovery	Rec'd Fee Level	Estimated Volume / Activity *	Estimated Annual Revenues at Current Fees	Estimated Annual Revenues @ 100% Cost Recovery	Estimated Annual Revenues at Proposed Fee	Estimated Annual Subsidy at Recommended Fee	Recommended Subsidy Justification	Primary Customer Base
13c	Residential Parking Permits - 3rd Annual RPP	\$ 100	\$ 129	\$ 100	91	\$ 9,100	\$ 11,739	\$ 9,100	\$ 2,639	adjusting tiered rate structure to maintain discount on first two RPP's to encourage compliance with program, and escalate tiered pricing on subsequent permits due to additional time spent on processing permit, and to discourage the purchase of additional permits at the same residence.	Residents
13d	Residential Parking Permits - 4th Annual RPP	\$ 150	\$ 172	\$ 154	18	2,700	\$ 3,096	\$ 2,772	\$ 324	adjusting tiered rate structure to maintain discount on first two RPP's to encourage compliance with program, and escalate tiered pricing on subsequent permits due to additional time spent on processing permit, and to discourage the purchase of additional permits at the same residence.	Residents
13e	Residential Parking Permits - Visitor Parking Passes	n/a; new	\$ 43	\$ 15	702	n/a	\$ 30,186	\$ 10,530	\$ 19,656	new fee - recommend subsidizing fee to reduce burden on residents and encourage compliance with city regulations	Residents
13f	Residential Parking Permits - Contractor Parking Permits	\$ 50	\$ 258	\$ 60	10	500	\$ 2,580	\$ 600	\$ 1,980	recommend subsidizing fee to reduce burden on residents and encourage compliance with city regulations	Residents
14a	Citywide Valet Parking Program - Small Business Participants (new applications)	\$ 168	\$ 258	\$ 250	3	504	\$ 774	\$ 750	\$ 24	nominal rounding down of permit fee for improved fee administration	Businesses
14b	Citywide Valet Parking Program - Small Business Participants (annual renewal)	\$ 306	\$ 343	\$ 125	0	-	\$ -	\$ -	\$ -	to attract and retain successful businesses in the City	Businesses
14c	Citywide Valet Parking Program - Sign Fee	\$ 55	\$ 343	\$ 120	0	-	\$ -	\$ -	\$ -	to attract and retain successful businesses in the City	Businesses

DEPARTMENT: Public Works

DIVISIONS/PROGRAMS: Mobility and Traffic Engineering Division

RECOMMENDED FEE/PROGRAM SUBSIDIES

SEE APPENDIX A.7 for more details on the fees

Fee No.	Fee Name	Current Fee	Fee @ 100% Cost Recovery	Rec'd Fee Level	Estimated Volume / Activity *	Estimated Annual Revenues at Current Fees	Estimated Annual Revenues @ 100% Cost Recovery	Estimated Annual Revenues at Proposed Fee	Estimated Annual Subsidy at Recommended Fee	Recommended Subsidy Justification	Primary Customer Base
15	Curb Painting	\$ 204	\$ 258	\$ 50	0	-	\$ -	\$ -	\$ -	reduce the financial burden on residents and businesses	Residents and businesses
16a	Temporary No Parking Sign (per project 1-4 signs)	\$ 4	\$ 13.75	\$ 6	482	1,928	\$ 6,628	\$ 2,892	\$ 3,736	reduce the financial burden on residents and businesses, as well as aligned fee with neighboring jurisdictions	Residents, businesses, developers, utility companies
16b	Temporary No Parking Sign (5th and subsequent signs)	n/a; new	\$ 5.00	\$ 4	482	n/a	\$ 2,410	\$ 1,928	\$ 482	reduce the financial burden on residents and businesses, as well as aligned fee with neighboring jurisdictions	Residents, businesses, developers, utility companies
20a	Encroachment into Public Right of Way (PROW) - Dumpster (30 day duration)	\$ 128	\$ 258	\$ 200	145	18,560	\$ 37,410	\$ 29,000	\$ 8,410	Reduce the financial burden on residents and businesses	Residents, businesses
20b	Encroachment into Public Right of Way (PROW) - Dumpster (each additional 30 days)	\$ 128	\$ 172	\$ 150	5	640	\$ 860	\$ 750	\$ 110	Reduce the financial burden on residents and businesses	Residents, businesses
20c	Encroachment into Public Right of Way (PROW) - Moving POD, 3 day max.	n/a; new	\$ 258	\$ 150	30	n/a	\$ 7,740	\$ 4,500	\$ 3,240	new fee - Reduce the financial burden on residents and businesses	Residents, businesses
TOTAL RECOMMENDED ANNUAL SUBSIDY									\$ 61,080		

DEPARTMENT: Police

DIVISIONS/PROGRAMS: Police

RECOMMENDED FEE/PROGRAM SUBSIDIES

SEE APPENDIX A.11 for more details on the fees

Fee No.	Fee Name	Current Fee	Fee @ 100% Cost Recovery	Rec'd Fee Level	Estimated Volume / Activity	Estimated Annual Revenues at Current Fees	Estimated Annual Revenues @ 100% Cost Recovery	Estimated Annual Revenues at Proposed Fee	Estimated Annual Subsidy at Recommended Fee	Recommended Subsidy Justification	Primary Customer Base
7	False Alarm Charge - Permit Holders - 1st Chargeable Response	\$ 120	\$ 381	\$ 120	202	24,240	\$ 76,962	\$ 24,240	\$ 52,722	recommend subsidizing fee to encourage program compliance. This is related to the first response to an activation of an alarm system through mechanical or electronic failure, malfunction, or negligence of the alarm user.	Property owners, business owners, tenants
8	False Alarm Charge - Permit Holders - All Other Chargeable Responses	\$ 235	\$ 381	\$ 235	715	168,025	\$ 272,415	\$ 168,025	\$ 104,390	recommend subsidizing fee to encourage program compliance. This is related to the subsequent responses to an activation of an alarm system through mechanical or electronic failure, malfunction, or negligence of the alarm user.	Property owners, business owners, tenants
9	False Alarm Charge for No Permit, Suspended, or Revoked Permit	\$ 235	\$ 381	\$ 235	0	-	\$ -	\$ -	\$ -	recommend subsidizing fee to encourage program compliance. This is related to the responses to an activation of an alarm system through mechanical or electronic failure, malfunction, or negligence of the alarm user.	Property owners, business owners, tenants
19	Clearance Letters (Sworn and Non-sworn)	\$ 20	\$ 30	\$ 25	22	440	\$ 660	\$ 550	\$ 110	align fee with cap in Penal Code 13322	miscellaneous individuals / entities requesting letter
28	Correctable Citation Sign-Off	\$ 10	\$ 67	\$ 10	9	90	\$ 603	\$ 90	\$ 513	recommend subsidizing fee to encourage program compliance and getting violations corrected	miscellaneous individuals / entities requesting letter
33	Vehicle Release for Impounded Vehicle (no charge to victim)	\$ 175	\$ 308	\$ 175	310	54,250	\$ 95,480	\$ 54,250	\$ 41,230	recommend subsidizing fee to reduce financial burden to vehicle owners, considering that the vehicle owners are also responsible to pay additional fees at the tow yard.	vehicle owner
36	Court Commitment Fee (sworn and non-sworn)	\$ 110	\$ 764	\$ 750	0	\$ -	\$ -	\$ -	\$ -	due to substantial fee increase, recommend subsidizing fee in year one to reduce price shock, and incrementally increase to full cost recovery by 2026	participant

DEPARTMENT: Police**DIVISIONS/PROGRAMS: Police****RECOMMENDED FEE/PROGRAM SUBSIDIES**

SEE APPENDIX A.11 for more details on the fees

Fee No.	Fee Name	Current Fee	Fee @ 100% Cost Recovery	Rec'd Fee Level	Estimated Volume / Activity	Estimated Annual Revenues at Current Fees	Estimated Annual Revenues @ 100% Cost Recovery	Estimated Annual Revenues at Proposed Fee	Estimated Annual Subsidy at Recommended Fee	Recommended Subsidy Justification	Primary Customer Base
38	Conceal and Carry Permit	\$ 150	\$ 927	\$ 350	35	5,250	\$ 32,445	\$ 12,250	\$ 20,195	Fee is capped per DOJ Penal Code 26190(b)(1)	individuals requesting the permit
TOTAL RECOMMENDED ANNUAL SUBSIDY									<u>\$ 219,160</u>		

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3 SECTION 1. The City Council hereby adopts the fees and charges
4 contained, described, and set forth in the Comprehensive Fee Schedule attached hereto as
5 Exhibit A, attached to this Resolution, and incorporated herein by reference.

6 SECTION 2. Pursuant to the Mitigation Fee Act, those fees and charges set
7 forth in Exhibit A which are applicable to a development project, and which apply to the
8 filing, accepting, approving or issuing an application, permit, or entitlement to use, shall be
9 effective sixty (60) days after the adoption of this resolution.
10

11 SECTION 3. The Fees and Charges set forth in Exhibit A, other than those
12 described in Section 2 above, shall be effective immediately.

13 SECTION 4. If any portion of this Resolution or Exhibit A attached hereto is
14 held invalid, the remainder of this Resolution and Exhibit A attached hereto shall not be
15 affected.
16

17 SECTION 5. Resolution number 2013-R034 is hereby rescinded insofar as it
18 conflicts with this Resolution.

19 APPROVED and ADOPTED this _____ day of _____, 2025.
20
21

22 _____
DAN O'BRIEN, Mayor
City of Culver City, California

23
24 ATTEST:

APPROVED AS TO FORM:



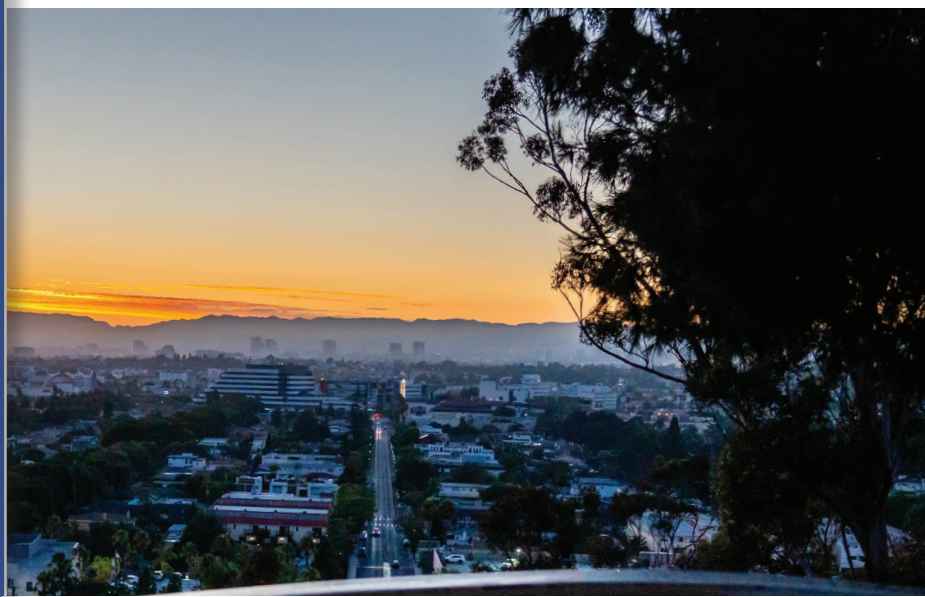
25
26 _____
JEREMY BOCCHINO
27 City Clerk

28 _____
HEATHER BAKER
City Attorney

PROPOSED COMPREHENSIVE FEE SCHEDULE FISCAL YEAR **2024-2025**

CITY OF
CULVER CITY

Los Angeles County, California



Culver CITY

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GENERAL GOVERNMENT

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
GENERAL CITY COPYING SERVICES				
1	Photostatic Copies of Public Records Except for Ordinances & Resolutions	per page		\$ 0.10 No Charge
2	Certification of any writing on files in the City Clerk's Office	each		No Charge
3	Copying of maps, diagrams, graphs, other oversize records and other voluminous records including, but not limited to specifications, environmental impact reports and agreements:	each	[1]	Actual Cost
4	Providing mailed copies of City Council, Commission, Board, and/or Committee minutes, agendas, staff reports		[3]	\$0.10 per page, plus actual mailing cost
5	Providing the following documents for viewing at City Hall Council/Commission/Board/Committee Summary Staff Reports and Council/Commission/Board/Committee Minutes:	each	[4]	No Charge
6	Council/Commission/Board/Committee Agendas	each		No Charge
7	Purchase of the CCMC	each	[1]	Actual Cost
8	CCMC Supplement	each	[1]	Actual Cost
9	Transcript of public meeting (An advance deposit for the estimated cost is required)	each	[2]	Actual Cost
10	Copy of public meeting recording (video/audio)	each	[1]	Actual Cost
11	Copies of photographs	each	[1]	Actual Cost
12	Custom Digital Data or Map Requests		[6]	Actual Cost

GENERAL GOVERNMENT

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
CITY CLERK FEES				
13	WITNESS FEES (Per Government Code Section 68097.2)		[7]	
	Officer or employee attendance pursuant to subpoena	person/day		\$ 275
14	Document Certification	each		No Charge
15	Subpoena/Summons Acceptance	each		\$ 15

Notes

- [1] Direct Cost shall mean the expenditure incurred by the City on the materials, machinery, maintenance of the machinery and the expense of the person operating the machinery in response to the request.
- [2] Actual Cost shall mean Direct Cost, plus the expense of an outside vendor used.
- [3] All mailing fees for City Council and Commission/Board/Committee Minutes/Agendas/Staff Reports shall be payable in advance to the City.
- [4] The Council/Commission/Board/Committee summary staff reports shall not be distributed until they have been first distributed to the Council/Commission/Board/Committee.
- [5] Existing maps are those which have already been created, require zero alteration, and just need to be printed.
- [6] Custom maps are any new maps or an alteration (including size change) of an existing map.
- [7] This fee is listed for informational purposes only and is subject to change without further action of the City Council. The actual fee charged shall be the then current fee set forth in Government Code Section 68097.2.

ANIMAL CONTROL SERVICES

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
1	ANIMAL CONTROL FEES			
	Humane Cat Trap Rental Fee			
	Application Processing / Equipment Rental	per week		\$ 183
	Removal of Animal	per request		\$ 218
	Deceased Animal Disposal (charged to owner)			
	Small Animals	each		\$ 126
	Large Animals	each		\$ 126
	Live Animal Relinquishment Fee (charged to owner)			
	City Field Service	each		\$ 195
	SPCA Fee (per day, per animal when held in excess of mandated holding period)	per day, per animal	[3]	\$ 100
	Altered Dog and Cat Impounds			
	1st Impound (return animal to owner in the field)	each		\$ 138
	2nd Impound (in a 12 month period)	each		\$ 138
	3rd Impound (in a 12 month period)	each		\$ 138
	Unaltered Dog and Cat Impounds		[3] [5]	
	1st Impound Civil Penalty (return animal to owner in the field)	each		\$ 35
	2nd Impound Civil Penalty (in a 12 month period)	each		\$ 50
	3rd Impound Civil Penalty (in a 12 month period)	each		\$ 100
	Potentially Dangerous or Vicious Dog Investigation		[3]	
	1st Incident Investigation (upon determination of dog as dangerous/vicious)	each		\$ 500
	2nd Incident Investigation (upon determination of dog as dangerous/vicious)	each		\$ 700
	3rd Incident Investigation (upon determination of dog as dangerous/vicious)	each		\$ 1,000
2	DOG AND CAT LICENSING FEES		[1]	
	A. Dog License - Pursuant to Section 9.01.305 of the Culver City Municipal Code.			
	Annual Dog License & Tag Fee - Per Year	each		\$ 6
	Dog license w/ spay or neuter certificate from licensed Vet	each	[3,4]	\$ 25
	Service Dog Tags	each	[3,4]	\$ 7
	All replacement tags	each		\$ 6
	B. Voluntary Cat License - Pursuant to Section 9.01.400-405 of the Culver City Municipal Code.			
	Annual Cat License & Tag Fee - First Year	each		\$ 6
	Annual Cat License & Tag Fee - Each Additional Year	each		\$ 4
	All replacement tags	each		\$ 6

ANIMAL CONTROL SERVICES

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
3	Licensing Fee Policies and Exemptions			
	A. Senior Citizens - Residents of Culver City aged 60 years old whose total adjusted gross income, as used for purposes of the California Personal Income Tax Law, was no more than \$18,200 for the last calendar year, and the combined adjusted gross income of all members of the household in which an individual resides was no more than \$21,500 are exempt from paying a license fee for the first dog and first cat, with all subsequent dogs and cats requiring a license and tag fee of 50% of the fees established in Section 1 of this Exhibit. The income amounts set forth in this Section shall be subject to adjustment as provided from time to time by the County of Los Angeles setting the income qualifications for "low income" or from some other bona-fide source, both subject to approval of the City Manager.			
	B. Disability - Culver City residents who meet the criteria of Disability as established by the Social Security Administration's Supplemental Security Income (SSI) Program for the Aged, Blind and Disabled (Title XVI of the Social Security Act as amended), without regard to age, are exempt from paying a license fee for the first dog and first cat, with all subsequent dogs and cats requiring a license and tag fee of 50% of the fees established in Section 1 of this Exhibit.			
	If exempt, license fee for first dog and cat is free (see above for exemption qualifications), all subsequent licenses as follows:		[4]	
	a) Annual Dog License & Tag Fee	annually		\$ 25
	b) Dog license w/ spay or neuter certificate from licensed Vet	each		\$ 13
	c) Annual Voluntary Cat License & Tag Fee	annually		\$ 10
	d) Cat license w/ spay or neuter certificate from licensed Vet	each		\$ 5
	C. Armed Forces, Law Enforcement, and Service Dogs - A license and tag of indefinite duration shall be issued, without fee, for any dog which has been honorably discharged from the armed forces of the United States, or for any dog during such time as the dog is serving as a law enforcement dog, or for any dog during such time as the dog is owned and used by a disabled person as a certified service dog.			
4	Penalty for Late Payment (in addition to license fee)	each	[2,3]	\$ 25
5	Permit Application fo keep animals including bees, fowl or reptiles Pursuant to Section 9.01.025 of the Culver City Municipal Code	each		\$ 50
6	Fees for Services Otherwise not Listed	hourly		\$ 138

Notes

- [1] The fee shall be collected and tags issued by the City of Culver City.
- [2] A penalty shall be added to the license fee for:
 - A. Any existing license for which the licensing period of one year has elapsed. The penalty shall be added to the license fee starting on the first day that the license is considered expired and has not been renewed.
 - B. Any new license which is not paid within thirty (30) days of the invoice notice.
- [3] Penalty
- [4] Discounted fee amount per City policy
- [5] Fines Imposed by City Council per code (Ord. 07-72 S 4)

City of Culver City
Fiscal Year 2024-25

EXHIBIT C

FINANCE DEPARTMENT

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
1	General Fees			
	First Returned Item	each	[1]	\$ 25
	Each Additional Item	each		\$ 35
2	Business Tax Certificate Application & Renewals (CCMC 11.01.220 & 11.01.030)			
	Business Tax Certificate Applications Processing Fee			\$ 52
	Business Tax Certificate Renewal Processing Fee			\$ 26
	Business Planning Review Fee	each	[2]	See Planning Division fee schedule
	Business Transfer or Assignment of tax certificate (outside of renewal process)	each		\$ 38
	Business Transfer or Assignment of tax certificate (if done during renewal process)	each		No Fee
	Replacement of lost or destroyed certificate or permit	each		\$ 13
	Copy of application, or prior years' renewal (per year)	each		\$ 38
3	Taxi Permit Fees & Business Taxes (CCMC 11.10.070)			
	<i>All fees are annual, unless otherwise specified</i>			
	Initial application fee for permit to conduct a taxicab business (per company)	per company		\$ 940
	Taxicab inspection and license fee for each cab	per cab		\$ 457
	Driver annual permit fee	annually		\$ 13
	Annual fingerprint fee	annually	[3]	See Police Dept. fee schedule
	Annual Taxicab Permit Renewal Fee	annually		\$ 308
4	Tobacco Retailer License (CCMC 11.15.025)			
	Annual Tobacco Retailer Licensing Fee (refer to Resolution 2009-R053)	each		\$ 77
5	Consideration by Committee on Permits & Licenses (COPL)			
	Business Permit Application Fee	per permit		\$ 250
	Transfer of Business Location or DBA Change	per permit		\$ 38
6	Annual Administrative Review Fee for Massage Facilities	annually		\$ 231
7	Games, Amusements & Entertainment Fees and Deposits (CCMC 11.06.120 & 11.06.135)			
	Cardrooms (per location)			
	Initial Application Fee	each		\$ 1,803
	Annual Renewal	annually		\$ 633

FINANCE DEPARTMENT

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
	Fortune Teller (per location)			
	Initial Application Fee	each		\$ 902
	Annual Renewal	annually		\$ 77
	Figure Studios & Figure Modeling Fees (CCMC 11.08.035) (per location)			
	First Year Fee	each		\$ 1,569
	Each Annual Renewal	each		\$ 859
	Event Permit Fee - For Profit	per permit	[4]	\$ 307
	Event Permit Fee - Non-Profit	per permit	[5]	\$ 100
	Late Penalties, if applicable:			
	Application submitted less than one week prior to event: (each subsequent instance)	each		\$ 100
	Application submitted less than one week prior to event: (first Instance)	each		\$ 250
8	Sidewalk Vending Permit			
	New Permit Application	each		\$ 150
	Renewal	each		\$ 150
9	Local Tax Appeal		[6]	
	Business Tax	each		\$ 615
	Real Property Transfer Tax	each		\$ 615
	Transient Occupancy Tax	each		\$ 615
	Utility Users Tax	each		\$ 615
	All Other Local Taxes	each		\$ 615
10	Credit Card Transaction Fee	each	[7]	Actual Cost
11	E-Check (ACH online payment) Fee	each		Actual Cost
12	Fees for Services Otherwise not Listed	hourly		\$ 154

Notes

- [1] Fees set by California Civil Code Ch. 522 Sec. 1719. Additional charges may apply if not paid within 30 days of the receipt of the letter. See CA Civil Code Ch. 552 Sec. 1719.
- [2] See Planning Division Fee Schedule
- [3] See Police Department Fee Schedule
- [4] Block Parties that require review by the COPL are exempt from the permit application and public notification fees.
- [5] Application fee only. Other fees for event facilitation per department may apply.
- [6] Fee only applies to an appeal of an official decision by the Tax Administrator to deny a tax refund or exemption request. There is no fee associated with submitting the initial request.
- [7] Per CA Govt Code 6159 (h)(1)

CANNABIS BUSINESS PERMIT

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
1	Cannabis Business Permit			
	Step 1 Fee		[1]	
	First permit category applied for:	each		\$ 3,112
	for Storefront Retail, add:	each		\$ 3,028
	for Manufacturing, add:	each	[2]	\$ 1,606
	for Cultivation, add:	each	[3]	\$ 502
	for each additional permit category applied for simultaneously, add:	each		\$ 2,137
	Background Check (per Responsible Person)			
	Manufacturing, Cultivation, Delivery-only retail, Distribution, Laboratory Testing	per person		\$ 308
	Storefront Retail	per person		\$ 308
	Step 1 (a) Fee: (Applicable to Storefront Retail only)	each	[4]	\$ 3,789
	Step 1 (b) Fee: (Applicable to Storefront Retail only)	each	[5]	\$ 5,212
	Step 2 Fee (Not applicable to Storefront Retail)		[6]	
	First permit category applied for:	each		\$ 308
	For each additional permit category applied for simultaneously, add:	each		\$ 154
	Step 3 Fee		[7]	
	First permit category applied for:	each		\$ 1,691
	Each additional permit category applied for simultaneously, add:	each		\$ 607
	Annual Fee			
	First permit category permitted:	each	[8]	\$ 9,712
	For each additional permit category permitted, add:	each		\$ 1,569
	Miscellaneous Fees			
	Amendment and Reissuance of Permit for Change in Form of Ownership	each		\$ 308
	Name Change	each		\$ 77
	Large Cash Payment Surcharge (applied to any cash payment over \$1,000)	each		\$ 346

Notes

- [1] Step 1: Application intake, completeness review, base application review, approval letter, including staff review of the applications, supporting documents, and background checks
- [2] Additional time spent for manufacturers (lengthy addendums, Fire Dept reviews schematics of high pressure systems)
- [3] Additional time spent for cultivators (extra staff time in PW reviewing the water usage and drainage, sewer connections to meet the need of the cultivator)
- [4] Step 1(a): Involves review of application by a 3-person panel comprised of City staff members appointed by City Manager
- [5] Step 1(b): A 5-person review committee comprised of City staff members appointed by City Manager interviews with each remaining applicant
- [6] Step 2: Applicant applies for city business tax certificate as well as all other regulatory city permits (planning, building, electrical, plumbing, fire sprinkler, fire alarm, signs, etc)
- [7] Step 3: Applicant completes the build out, gets sign off from building inspector, certificate of occupancy, readies the site for opening
- [8] Application intake, inspections, staff renewal of application process, supporting docs, approval letter

BUILDING DIVISION

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
BUILDING PERMIT FEES				[1]
1	Building Permit			
	Building Project Value:		[11]	
	\$ 500	base fee up to \$500		\$ 152
	\$ 501	base @ \$501		\$ 152
	each additional \$100 or fraction thereof	each add'l \$100		\$ 5.05
	\$ 2,001	base fee @ 2,001		\$ 227
	each additional \$1000 or fraction thereof	each add'l \$1,000		\$ 13.18
	\$ 25,001	base fee @ \$25,001		\$ 531
	each additional \$1000 or fraction thereof	each add'l \$1,000		\$ 21.23
	\$ 50,001	base fee @ \$50,001		\$ 1,061
	each additional \$1000 or fraction thereof	each add'l \$1,000		\$ 12.13
	\$ 100,001	base fee @ \$100,001	[7]	\$ 1,668
	each additional \$1000 or fraction thereof	each add'l \$1,000	[7]	\$ 8.72
	\$ 500,001	base fee @ \$500,001	[7]	\$ 5,155
	each additional \$1000 or fraction thereof	each add'l \$1,000	[7]	\$ 12.13
	\$ 1,000,001	base fee @ 1,000,001	[7]	\$ 11,219
	each additional \$1000 or fraction thereof	each add'l \$1,000	[7]	\$ 10.01
	\$ 5,000,001	base fee @ \$5,000,001	[7]	\$ 51,244
	each additional \$1000 or fraction thereof	each add'l \$1,000	[7]	\$ 8.70
	\$ 10,000,001	base fee @ \$10,000,001	[7]	\$ 94,757
	each additional \$1000 or fraction thereof	each add'l \$1,000	[7]	\$ 9.05
	\$ 50,000,001	base fee @ \$50,000,001	[7]	\$ 456,651
	each additional \$1000 or fraction thereof	each add'l \$1,000	[7]	\$ 9.13

BUILDING DIVISION

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
BUILDING PLAN CHECK FEES			[1] [8]	
2	Building Plan Check			
	Building Project Value:		[11]	
	\$ 500	base fee up to \$500		\$ 114
	\$ 501	base @ \$501		\$ 114
	each additional \$100 or fraction thereof	each add'l \$100		\$ 5.05
	\$ 2,001	base fee @ 2,001		\$ 190
	each additional \$1000 or fraction thereof	each add'l \$1,000		\$ 37.90
	\$ 25,001	base fee @ \$25,001		\$ 1,061
	each additional \$1000 or fraction thereof	each add'l \$1,000		\$ 12.13
	\$ 50,001	base fee @ \$50,001		\$ 1,364
	each additional \$1000 or fraction thereof	each add'l \$1,000		\$ 9.10
	\$ 100,001	base fee @ \$100,001	[7]	\$ 1,819
	each additional \$1000 or fraction thereof	each add'l \$1,000	[7]	\$ 8.34
	\$ 500,001	base fee @ \$500,001	[7]	\$ 5,155
	each additional \$1000 or fraction thereof	each add'l \$1,000	[7]	\$ 6.06
	\$ 1,000,001	base fee @ 1,000,001	[7]	\$ 8,187
	each additional \$1000 or fraction thereof	each add'l \$1,000	[7]	\$ 6.75
	\$ 5,000,001	base fee @ \$5,000,001	[7]	\$ 35,174
	each additional \$1000 or fraction thereof	each add'l \$1,000	[7]	\$ 5.52
	\$ 10,000,001	base fee @ \$10,000,001	[7]	\$ 62,767
	each additional \$1000 or fraction thereof	each add'l \$1,000	[7]	\$ 6.66
	\$ 50,000,001	base fee @ \$50,000,001	[7]	\$ 328,995
	each additional \$1000 or fraction thereof	each add'l \$1,000	[7]	\$ 6.58

BUILDING DIVISION

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
MISCELLANEOUS FEE ITEMS				[1]
3	Additional Plan Check Fee: for revisions and addendums	per hour	[2]	\$ 152
4	Accessibility Hardship Review	per project		\$ 455
5	Technology Fee	per permit	[6]	5.45%
6	School Fees		[9]	
	Residential - 500 sq. ft. and over	per sq. ft.		\$ 4
	Commercial - 500 sq. ft. and over	per sq. ft.		\$ 1
7	Seismic Fees			
	Residential (3 stories or less)	per building		per State fee
	Residential (over 3 story) and Commercial	per building		per State fee
8	Commercial/Industrial Tax		[3]	
	First \$250,000 (of total valuation)	per building		\$ 25
	Plus any amount > \$250,000	per building		1.5%
9	Demolition Permit Fees			
	Residential / Partial	per permit		\$ 190
	Residential / Full	per permit		\$ 250
	Commercial / Partial	per permit		\$ 303
	Commercial / Full	per permit		\$ 531
10	Sandblasting Permit Fee	per permit		\$ 159
11	Solar/Photovoltaic - per GC 66015		[5]	
	Residential Photovoltaic (Up to 15kW)	per permit		\$ 450
	For each kW over 15 kW	per kW		\$ 15
	Residential Thermal (Up to 10kWth)	per permit		\$ 450
	For each kWth over 10 kWth	per kWth		\$ 15
	Photovoltaic Commercial Systems (Up to 50kW)	per permit		\$ 1,000
	between 51kW and 250kW	per kW		\$ 7
	for each kw over 250 kW	per kW		\$ 5
	Photovoltaic Commercial Thermal Systems (Up to 30kWth)	per permit		\$ 1,000
	between 30kWth and 260kWth	per permit		\$ 7
	for each kWth over 260 kWth	per kWth		\$ 5
12	Permit Extension/Renewal	per permit		\$ 227
13	Plan Authorization Processing Fee	hourly		\$ 76

BUILDING DIVISION

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
MISCELLANEOUS FEE ITEMS				[1]
14	Peer Review	hourly		\$ 76
15	Code Modification / Alternate Means and Method fees (min 4 hours)	hourly		\$ 76
16	Change of Contractor/Engineer/Architect	per request		\$ 76
17	Construction Management Plan	per project		\$ 1,402
18	Restamp of Lost Job Site Plans			
	Processing Fee	per request		\$ 76
	Plan Check when Required	per hour		\$ 227
19	Replacement of Signatures on Job Card			
	Processing Fee	per request		\$ 76
	Plan Check when Required	per hour		\$ 227
20	Hillside Grading Review	hourly		\$ 152
21	Soft Story Seismic Retrofit			
	Screening Form	each		\$ 303
	TIMP			per Housing
	Certificate of Completion	each		\$ 227
22	Investigation Fee - penalty for working without permit	each	[4]	\$ 275
23	Appeal Fee	each		\$ 910
24	Inspection Fees			
	Inspections outside of normal working hours (2 hour minimum)	per hour		\$ 165
	Re-inspection (1 hour minimum)	per hour		\$ 152
25	Fee for Property Report Title			
	Residential	each		\$ 152
	Commercial	each		\$ 303
26	Temporary Certificate of Occupancy	each	[10]	\$ 606
27	Temporary Certificate of Occupancy Extension	each		\$ 152
28	Condominium Tax	per unit		\$ 1,000
29	Art in Public Places Fee	each		per City policy/Reso
30	General Plan Maintenance Fee	per permit	[7]	4.97%

BUILDING DIVISION

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
ELECTRICAL PERMIT FEES				[1]
31	Electrical Permit			
	Issuance fee	each		\$ 114
	120 volt branch circuit	each		\$ 17
	208,340,377,480 volt branch circuit	each		\$ 26
	Electrical device (light switch, etc.) up to 10	each		\$ 3
	Electrical device (light switch, etc.) over 10	each		\$ 3
	Flood Light Pole	each		\$ 23
	Illuminated Sign	each		\$ 45
	Low Voltage/Data Cabling	each		per valuation scaled fee table
	Miscellaneous	each		per valuation scaled fee table
	Motor/Heater/Transformer/Generator			
	up to 3 HP	each		\$ 32
	3.1 - 5 HP	each		\$ 32
	5.1 - 15 HP	each		\$ 38
	15.1 - 50 HP	each		\$ 45
	50.1 - 200 HP	each		\$ 76
	over 200 HP	each		\$ 114
	Photovoltaic-ESS	each		\$ 38
	Private/Residential Pool/ Spa/Hot Tub	each		\$ 114
	Public/Commercial Pool/ Spa/Hot Tub	each		\$ 152
	Service Panel / Sub-panel:			
	up to 200 amps	each		\$ 53
	201 - 600 amps	each		\$ 53
	601 - 1200 amps	each		\$ 83
	over 1200 amps	each		\$ 121
	Temporary lighting circuit	each		\$ 38
	Temporary Service / Power pole	each		\$ 91
	Time clock	each		\$ 38

BUILDING DIVISION

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
MECHANICAL PERMIT FEES				[1]
32	Mechanical Permit			
	Issuance fee	each		\$ 114
	Absorption system up to 600,000 BTU	each		\$ 68
	Absorption system over 600,000 BTU	each		\$ 91
	Air handling unit up to 1200 CFM	each		\$ 91
	Air handling unit 1201 - 6000 CFM	each		\$ 121
	Air handling unit over 6000 CFM	each		\$ 227
	Appliance Gas Vent	each		\$ 68
	Boiler/compressor up to 3 ton	each		\$ 68
	Boiler/compressor 3.1 - 15 ton	each		\$ 83
	Boiler/compressor 15.1 - 30 ton	each		\$ 99
	Boiler/compressor 30.1 -50 ton	each		\$ 190
	Boiler/compressor over 50 ton	each		\$ 265
	Commercial/industrial oven/incinerator	each		per valuation scaled fee table
	Duct or area smoke detectors	each		\$ 38
	Evaporation cooler/make up air	each		\$ 45
	Fire/Smoke or fire dampers	each		\$ 38
	Fireplace	each		\$ 53
	Furnace up to 100,000 BTU	each		\$ 53
	Furnace over 100,000 BTU	each		\$ 76
	Gas system up to 5 outlets	per 5 outlets		\$ 53
	Gas system over 5 outlets	each		\$ 76
	Heater: floor/unit/recessed wall	each		\$ 61
	Heat Pump	each		\$ 303
	Mechanical exhaust hood/system	each		per valuation scaled fee table
	Mini Split	each		\$ 152
	Miscellaneous	each		per valuation scaled fee table
	Registers (supplies and returns)	each		\$ 30
	Repair/alteration to existing system	each		\$ 53
	Single duct vent/exhaust/supply fan	each		\$ 38
	Test witness fee (hood/shut off)	each		\$ 227
	VAV box	each		\$ 15
	VAV box with heating coil or fan	each		\$ 38
	VAV box with heating coil and fan	each		\$ 53
	Ventilation system up to 1000 CFM	each		\$ 53
	Ventilation system 1001 - 3000 CFM	each		\$ 91
	Ventilation system over 3000 CFM	each		\$ 99

BUILDING DIVISION

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
PLUMBING PERMIT FEES				[1]
33	Plumbing Permit			
	Issuance fee	each		\$ 114
	Backflow device	each		\$ 30
	Bathtub	each		\$ 38
	Bidet	each		\$ 38
	Building sewer	each		\$ 99
	Clothes washer standpipe	each		\$ 38
	Dental unit/cuspidor	each		\$ 38
	Dishwasher	each		\$ 38
	Drinking fountain	each		\$ 38
	Earthquake valve	each		\$ 30
	Floor or Area drain	each		\$ 30
	Food waste disposal	each		\$ 38
	Gas system up to/including 5	each		\$ 53
	Gas system over 5	each		\$ 15
	Hose bib	each		\$ 18
	Industrial waste interceptor/grease trap	each		\$ 114
	Laundry tray	each		\$ 38
	Lavatory	each		\$ 38
	Lawn sprinkler control valve (AVB)	each		\$ 23
	Miscellaneous	each		per valuation scaled fee table
	Private/Residential pool/spa/hot tub	each		\$ 190
	Public/Commercial pool/spa/hot tub	each		\$ 531
	Repair/Alteration to existing piping	each		\$ 23
	Repipe	each		per valuation scaled fee table
	Roof drain	each		\$ 45
	Sewage ejector	each		\$ 152
	Sewer cap	each		\$ 61
	Shower and/or Pan	each		\$ 45
	Sinks: Kitchen/Bar/Floor/Service/Slop	each		\$ 38
	Steam unit	each		\$ 38
	Sump pump	each		\$ 83
	Trap primer	each		\$ 38
	Urinal	each		\$ 38
	Water Closet	each		\$ 38
	Water heater	each		\$ 45
	Water heater vent	each		\$ 30
	Water pressure regulator	each		\$ 30
	Water service	each		\$ 303

BUILDING DIVISION

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
34	Fees for Services Otherwise not Listed	hourly		\$ 152

Notes

- [1] Additional Charges from third party consultants or other City Departments may apply.
- [2] One hour minimum.
- [3] Applies to commercial projects only.
- [4] Or an amount equal to permit fee, but not exceeding \$740, whichever is greater.
- [5] Exempt up to \$5000 permit fee per Ord 2018-009 in effect until May 23, 2028.
- [6] Applies to all fees
- [7] General Plan Maintenance Fee applies to Building Safety PC and Permit Fees >\$100K Construction Value)
- [8] If an outside consultant is needed to supplement staff's efforts to complete plan check or review documents as determined by the Building Official, the permit applicant shall reimburse the City for the actual cost of the consultant for any work attributable to the respective permit application.
- [9] School Fees are set and adjusted periodically by the Culver City Unified School District. The fees are informational only and reflect the current fees at the time this schedule was adopted. Fees subject to change by Culver City Unified School District.
- [10] The City Manager, or his/her designee, may waive the property report and TCO fees when the applicant is another governmental agency or a 501 (c)(3) charitable nonprofit organization headquartered in Culver City.
- [11] Building Safety will review valuation based on ICBO Building Valuation Data and/or R.S. Means Construction Cost Data. Applicants have the option of submitting copies of all contracts/bids, or a detailed cost estimate for all on-site construction.

PLANNING DIVISION

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
1	Address Assignment	each		\$ 563
2	Administrative Site Plan Review [ASPR]	each	[6]	\$ 8,482
3	Administrative Use Permit		[6]	
	Restaurant Alcohol Sales and /or Outdoor Dining	each		\$ 4,958
	Outdoor Display Permit	each		\$ 751
	Other	each		\$ 6,311
4	Administrative Modification		[6]	
	Single/Two Family Dwelling	each		\$ 1,500
	Other	each		\$ 3,155
5	Adult Use Development Permit	each	[6]	\$ 28,848
6	After-the-Fact Filing	each	[7]	2 times the current application fee
7	Annexation / De-Annexation	each	[6]	\$ 43,172
8	Appeal Fees	each	[6]	1/2 the current application fee or \$1,500, whichever is less
9	New Business Planning Review	each		\$ 51
10	Historic Preservation Certificate of Appropriateness		[6]	
	Historic Minor (by Director)	each		\$ 3,756
	Historic Major (by Planning Commission)	each		\$ 5,259
11	Certificate of Compliance	each	[6]	\$ 3,081
12	Comprehensive Plan	each	[4] [6]	\$ 48,079
13	Conditional Use Permit (CUP)	each	[3] [6]	\$ 19,655
14	Covenant and Agreement	each	[6]	\$ 1,427
	plus recording fee	each		Actual Cost of County Fee

PLANNING DIVISION

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
15	Density and Other Bonus Incentives (DOBI)	each	[6]	\$ 15,025
16	Development Agreement	each	[6]	\$ 43,172
17	Projects With Combined Applications (except Administrative Applications)	each		Each application at 100% of the highest fee and 50% of each additional fee
18	Environmental Analysis		[6]	
	Categorical Exemption	each		\$ 601
	Class 32 Exemption			
	City Administrative Fee	flat rate		\$ 4,907
	Contractor	each	[2]	Actual Cost
	Negative Declaration (including Mitigated Neg. Dec.)			
	City Administrative Fee	flat rate		\$ 18,030
	Contractor	each	[2]	Actual Cost
	Environmental Impact Report			
	City Administrative Fee	flat rate		15% of consultant cost
	Contractor	each	[2]	Actual Cost
19	Preparation of Special/Technical Studies	each		
	City Administrative Fee	flat rate		15% of consultant cost
	Contractor	each	[2]	Actual Cost
20	Extension of Time			
	Administrative	each		\$ 450
	Planning Commission	each		\$ 4,507
21	Fee for Service Contract Planner	per planner	[2]	Consultant Cost + 15%
22	Fence Permit		[6]	
	Permanent	each		\$ 981
	Temporary	each		\$ 981
23	Fence Waiver Application	each	[6]	\$ 1,963

PLANNING DIVISION

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
24	General Plan Amendment	each	[4] [5] [6]	\$ 22,537
25	Height Exception	each	[6]	\$ 42,069
26	Inspections by Planning Division Staff			
	Per inspection, in excess of 2 hours	per inspection		\$ 300
27	Landscape Plan Check		[6]	
	Residential Development of 0 - 15,000 sf			\$ 1,281
	Any Mixed Use & Non-Residential Development and Residential > 15,000 sf, up to 1 acre			\$ 2,562
	Projects larger than 1 acre			\$ 3,843
28	Master Sign Program (MSP)		[6]	
	New Application	each		\$ 2,944
29	Multiple Business Sign Program		[6]	
	New Application	each		\$ 1,766
30	Modification of previously approved request:			
	Minimal	each		\$ 1,803
	Minor	each		\$ 2,943
	Major	each		\$ 6,010
31	Oil Well Permit			
	Annual Renewal - per well	per well		\$ 2,103
	Abandonment Permit - per well	per well		\$ 751
32	Parking Plan Review	each	[6]	\$ 1,744
33	Conformance Review		[6]	
	Administrative	each		\$ 8,482
	Discretionary	each		\$ 22,538
34	Public Notification Fee for Public Notification Required by Zoning Code			
	Public Notice in Adjudicated Newspaper			
	1/4 page	each		\$ 310
	1/2 page	each		\$ 515
	Post Cards/Informational Mailings (per 50 Mailings)	per 50 Mailings		\$25 per 50 mailings

PLANNING DIVISION

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
35	Preliminary Project Review (PPR)	each		\$ 4,122
36	Residential Property Reports	each		\$ 601
37	Sign Permit	per permit	[6]	\$ 589
38	Site Plan Review (SPR)	each	[3] [6]	\$ 22,538
39	Special Research by Planning Division Staff Per hour, in excess of 1 hour	per hour		\$ 300
40	Specific (or Precise) Plan	each	[6]	\$ 56,343
41	Street Name (Change or new if not part of the subdivision map process)	each	[6]	\$ 15,025
42	Subdivision of Land		[6]	
	Lot Line Adjustment	each		\$ 3,005
	Tentative Parcel Map (TPM)	each		\$ 15,025
	Tentative Tract Map (TTM)	each		\$ 18,030
43	Temporary Banner Permit On building or private property	each		\$ 150
44	Temporary Use Permit	each	[6]	\$ 1,500
45	Variance		[6]	
	Single/Two Family Dwelling	each		\$ 30,050
	Other	each		\$ 30,050
46	Zone Code Amendment (ZCA)	each	[4] [5] [6]	\$ 30,050
47	Zoning Confirmation Letter	each	[6]	\$ 942
48	Zoning Clearance Letter	each	[6]	\$ 589
49	Plan Check for Building Permits			
	Major (New Multi-Family or Mixed-Use)	each		\$ 3,606
	Major (New Non-Residential)	each		\$ 2,404
	Moderate (New Single-Family house, Non-Residential additions/alteration)	each		\$ 1,803
	Minor (Single-Family additions, Accessory Dwelling Units, Non-Residential TI)	each		\$ 1,202

PLANNING DIVISION

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
50	SB 35 Application	each	[6]	\$ 15,626
51	General Plan Maintenance Fee	per permit	[6]	4.97%
52	Technology Fee	per permit	[1]	5.45%
53	Fees for Services Otherwise not Listed	hourly		\$ 300

Notes

- [1] All Planning Fees are subject to this Technology Fee except for No: 9, 18, 19, 21, 26, 27, 34 and 51.
- [2] Plus 15% of City Contract administration and document Review. Per agreement.
- [3] Projects including both Site Plan Review and a Conditional Use Permit will incur the fee for a Conditional Use Permit at 50% of that fee.
- [4] Projects including a Comprehensive Plan, Zoning Code Map Amendment and/or General Plan Map Amendment will be charged charge 50% of map amendment fee and 50% of a subdivision fee
- [5] Projects including both a Zoning Code Map Amendment and General Plan Map Amendment will be charged one fee for a General Plan Map Amendment
- [6] General Plan Maintenance Fee applies to selected Planning application fees as noted above
- [7] Penalty

ENFORCEMENT SERVICES

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
1	Administrative Citation - Late fee processing per citation	per citation	[1]	\$ 35
2	Administrative Penalty Repayment Agreement:		[1]	
	For fines up to \$500	each		\$ 50
	For fines \$501 and up	each		\$ 100
3	Covenant and Agreement	each		\$ 653
	+ recording fee (each)	each		Actual Cost of County Fee
4	Covenant Extinguishment	each		\$ 125
	+ recording fee (each)	new		Actual Cost of County Fee
5	MCAC Appeal	each		
	City Cost			1/2 current app. Fee or \$1,500, whichever is less
6	Non-compliance fee - per reinspection	each		\$ 125
7	Public Notification Fee for MCAC appeals:			
	Public Notice in Adjudicated Newspaper			
	1/4 page	each		Actual Cost
	1/2 page	each		Actual Cost
8	Fees for Services Otherwise not Listed	hourly		\$ 212
9	Rent Control and Tenant Protections Program			
	Landlord Registration Fee	each		\$ 167

Notes

[1] Penalty may apply in addition to the fee

FIRE DEPARTMENT

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
COMMUNITY RISK REDUCTION				
1	Detection/Suppression Permit Fees (Includes on-site inspections)			
	Issuance Fee	per project		\$ 98
	New Fire Service Connection	per project		\$ 705
	New , Add, Alter, Repair Existing System	per project		\$ 131
	Standpipe riser	each		\$ 147
2	No. of sprinkler heads:			
	1-10	per project		\$ 215
	11-25	per project		\$ 276
	26-50	per project		\$ 333
	51-100	per project		\$ 554
	101-200	per project		\$ 960
	201-300	per project		\$ 1,077
	301-500	per project		\$ 1,420
	501-1,000	per project		\$ 2,057
	1,001-2,000	per project		\$ 2,057
	Each additional 100 heads	per 100 heads		\$ 196
3	Dry or Wet Chemical Hood Systems (Includes on-site inspections)			
	Issuance Fee	per project		\$ 98
	New , Add, Alter, Repair Existing System	per project		\$ 131
	System Permit Fee (includes one system)	per project		\$ 441
	Add'l. System	per each add'l system		\$ 215
4	Fire Alarm System (Includes on-site inspections)			
	Issuance Fee	per project		\$ 98
	New , Add, Alter, Repair Existing System	per project		\$ 131
	System Permit Fee (includes first panel and up to 25 devices)	per project		\$ 539
	Add'l. Annunciator Panel/FACP/Power Supply (each)	each		\$ 304
	Add'l Devices, 26-50	per add'l 26-50 devices		\$ 278
	Add'l. Devices 51- 100	per add'l 51-100 devices		\$ 343
	Add'l Devices >100	per add'l 100 devices		\$ 686
5	Fire Protection System Verification Fee			
	City Staff Report Review	per report		\$ 49

FIRE DEPARTMENT

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
COMMUNITY RISK REDUCTION				
6	Building Construction Plan Review and Inspection			
	Total valuation (in dollars)			
	\$0-\$500	per project		\$ 294
	\$501-\$2,000	per project		\$ 294
	\$2,001-\$25,000	per project		\$ 343
	\$25,001-\$50,000	per project		\$ 490
	\$50,001-\$100,000	per project		\$ 588
	\$100,001-\$500,000	per project		\$ 1,077
	\$500,001 or greater	per project		\$ 1,665
7	Resubmittal of Plans	per resubmittal		\$ 539
8	After hours/Weekend Inspections (minimum of 8 hours)	per hour		\$ 285
9	Hydrant Flow Testing (minimum of 4 hours)	per hour		\$ 196
10	Other or Miscellaneous Inspections			
	first hour	each		\$ 245
	each additional hour	each		\$ 196
11	SPECIAL PERMIT FEES			
	Christmas Tree Lot	each		\$ 343
	Day Care Centers			
	< 49 Children	per facility		\$ 343
	50 or more Children	per facility		\$ 637
	Environmental Equip./Soil Remediation	each		\$ 343
	Oil Well	each		\$ 637
	Explosives - Storage/Sell/Display	each		\$ 637
	Location Filming - Spot Check	per day		\$ 343
	Fire Department Lock	each		\$ 245
	Fire Road Use	per day		\$ 147
	Helicopter Lifts, Landing, Etc.	each		\$ 588
	Mall (covered) Annual Permit Kiosks/Display	per year		\$ 294
	Booths/Liquid or Gas-Fueled Equip	per year		\$ 294

FIRE DEPARTMENT

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
COMMUNITY RISK REDUCTION				
	Open Flame - Candles			
	Candles in public assembly Buildings	per permit		\$ 294
	Open flame/burning	per permit		\$ 294
	Pit Barbecue	per permit		\$ 245
	Special Effects/Pyrotechnics/Vehicle on Set	per event		\$ 392
	Special Events: Pre-event Inspection	per event		\$ 441
	Spray Finishing			
	Frontal Area < 9 sq. ft.	per permit		\$ 441
	Frontal Area > 9 sq. ft.	per permit		\$ 539
	Tank Truck/Flammable Liquids	per permit		\$ 343
	Tank Removal/Installation			
	Above Ground	per tank		\$ 735
	Below Ground	per tank		\$ 735
	Tents and Air Supported Structures			
	401-700 sq. ft.	per permit		\$ 294
	701-1,200 sq. ft.	per permit		\$ 392
	Over 1,201 sq. ft.	per permit		\$ 539
	Title 19 - Five Year Sprinkler/Standpipe Test	per test		\$ 196
	Welding/Cutting	per permit		\$ 539
	Heliport	per permit		\$ 931
	Incident Report Copies	per copy		\$ 39
12	HAZARDOUS MATERIALS FEES		[6]	
	Category I Businesses	per year		\$ 196
	Category II Businesses	per year		\$ 392
	Category III Businesses	per year		\$ 588
	Category IV Businesses	per year		\$ 784
	Additional fee for CalARP program implementation	per year		\$ 1,567
	Late filing fee	each	[8]	40% of Base fee

FIRE DEPARTMENT

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
COMMUNITY RISK REDUCTION				
13	FIRE INSPECTION FEES		[4]	
	Commercial Businesses			
	500 sq. ft. or less	per biennial insp.		\$ 539
	From 501 to 999 sq. ft.	per biennial insp.		\$ 686
	From 1,000 to 1,999 sq. ft.	per biennial insp.		\$ 833
	From 2,000 to 4,999 sq. ft.	per annual insp.		\$ 980
	From 5,000 to 9,999 sq. ft.	per annual insp.		\$ 1,175
	From 10,000 to 19,999 sq. ft.	per annual insp.		\$ 1,322
	From 20,000 to 29,999 sq. ft.	per annual insp.		\$ 1,665
	From 30,000 to 49,999 sq. ft.	per annual insp.		\$ 1,812
	50,000 sq. ft. or more	per annual insp.		\$ 2,008
	Apartment Complexes			
	Under 8 Units	per annual insp.		\$ 245
	8-19 Units	per annual insp.		\$ 294
	20-39 Units	per annual insp.		\$ 392
	40-99 Units	per annual insp.		\$ 490
	100-199 Units	per annual insp.		\$ 686
	200-299 Units	per annual insp.		\$ 833
	300-399 Units	per annual insp.		\$ 1,029
	400 Units and over	per annual insp.		\$ 1,322
14	High Rise Inspections (minimum of 8 hours)	per hour		\$ 285
15	Weed Abatement High Severity Zone Inspection			
	3rd and subsequent reinspection	per inspection		\$ 196
16	EMERGENCY TRANSPORTATION FOR BASIC LIFE SUPPORT (BLS)		[2] [3]	
	Transport Fee for BLS and Special Ancillary Services		[1]	
	Per person transported	per person		\$ 1,010
	Code 3 (lights and sirens)	per person		\$ 128
	Oxygen	per person		\$ 64
	Per mile	per mile		\$ 19

FIRE DEPARTMENT

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
COMMUNITY RISK REDUCTION				
17	EMERGENCY TRANSPORTATION FOR ADVANCED LIFE SUPPORT (ALS)		[2] [3]	
	Transport Fee for Advanced Life Support (ALS) and Special Ancillary Services		[1]	
	Per person transported	per person		\$ 1,412
	Code 3 (lights and sirens)	per person		\$ 128
	Oxygen	per person		\$ 64
	Per mile	per mile		\$ 19
18	Fire Personnel for Filming Activity and Special Event Permittees		[7]	
	Fire Safety Officer (Mon-Fri)	per inspection		\$ 196
	Fire Safety Officer (Sat/Sun/Holidays)	per inspection		\$ 228
	Life Safety Officer (Mon-Fri)	per inspection		\$ 196
	Life Safety Officer (Sat/Sun/Holidays)	per inspection		\$ 228
19	Fee for which a fee item is not listed	hourly		\$ 196
20	Technology Fee	per permit	[9]	5.45%
PLANNING SUPPORT				
1	Address Assignment	each		\$ 49
2	Administrative Site Plan Review [ASPR]			
	New Application	each		\$ 392
3	Administrative Use Permit			
	New Application	each		\$ 196
4	Annexation / De-Annexation	each		\$ 196
5	Comprehensive Plan			
	New Application	each		\$ 588
6	Conditional Use Permit (CUP) - Single Family/Two Family Caretaker or Superintendant Dwelling Unit in Industrial Zones			
	New Application	each		\$ 392
7	Development Agreement	each		\$ 196
8	Height Exception	each		\$ 98

FIRE DEPARTMENT

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
PLANNING SUPPORT				
9	Preliminary Project Review (PPR)			
	Other Preliminary Project Review	each		\$ 392
10	Site Plan Review (SPR)			
	New Application	each		\$ 588
11	Specific (or Precise) Plan	each		\$ 784
12	Subdivision of Land			
	Tentative Tract Map (TTM)	each		\$ 784
13	Temporary Use Permit	each		\$ 196
14	Planning Review for Applications/Permits not Listed	hourly		\$ 196

Notes

- [1] Transport fees, mileage and oxygen shall be adjusted annually in accordance with the fee schedule approved by the L.A. County General Public Allowable Rate Schedule. The fees shown reflect the current fees at the time this schedule is adopted. Fees are subject to change as L.A. County fees change. See L.A. County Ordinance Sections 7.16.280 and 7.16.310 for current rates in effect.
- [2] Supplies and medications will be adjusted annually in accordance with price increases.
- [3] Notwithstanding the above fees, the Fire Chief, or his/her designee, is authorized to waive fees for Emergency Transportation services.
- [4] Fire Inspection Fees shall be included in the Business Tax renewal process and, for billing purposes, shall be subject to the same payment deadlines and late fees as the Business Tax Certificate renewals. If, for any reason, the Fire Inspection fee is billed separately from the Business Tax renewal process, the Fire Inspection fee is payable within 60 calendar days of issuance of the bill and is subject to the same late fees as the Business Tax Certificate Renewal if not received or postmarked within the aforementioned 60 days.
- [5] Refund requests must be submitted in writing and will be subject to the Fire Marshal's approval.
- [6] See Fire HazMat Definitions page for description of categories.
 - * Fire Marshal can alter the fee for service required in excess of standard - APPLIES TO ALL CATEGORIES.
- [7] Source: Resolution NO. 2016-R 044 ; CCMC Sections 11.14.035 and 17.520.030.
- [8] LA County Processes and Charges fees per LA County Code 12.52.080 Permit Penalty for late payment.
- [9] Technology Fee applies to sprinkler, alarm and building plan review/inspection.

Fire - Hazardous Materials Categories

Notes

If a business falls into multiple categories with their hazardous materials inventory they will be placed in whichever category is highest.

An annual fee for the filing of Hazardous Materials Disclosure Forms for those businesses in Category I which includes:

Small Generator:

Between 55 - 110 gallons of a liquid

Between 500 - 1,000 pounds of a solid

Between 200 - 500 cubic feet of a compressed gas

An annual fee for the filing of the Hazardous Materials Disclosure Forms for those businesses in Category II which includes:

Between 111-550 gallons of a liquid

Between 1,001-5,000 pounds of a solid

Between 501-2,000 cubic feet of a compressed gas

Up to 5,000 cubic feet if the material is carbon dioxide used for beverage service.

Up to 750 gallons if the material is a fuel used specifically for a powered generator

Up to 10,000 cubic feet if the material is classified as a refrigerant for commercial grocery stores. Excludes ammonia.

Up to 30,000 gallons if the material is an oil used for electrical equipment at facilities designated for producing power only

Any known or suspected carcinogen, Class A poison, Class A or B explosive, equal or less than 120 gallons, 1200 pounds, or 1000 cubic feet of a compressed gas.

One pound but less than 1,200 pounds of organic peroxide.

Any amount of radioactive material listed in Chapter 1, Title 10, Appendix B, of the Nuclear Regulatory Commission Report.

Up to 55 gallons of an Extremely Hazardous Substance ("EHS").

Up to 250 pounds of an Extremely Hazardous Substance ("EHS").

Up to 500 cubic feet of an Extremely Hazardous Substance ("EHS").

An annual fee for the filing of Hazardous Materials Disclosure Forms for those businesses in Category III which includes:

Between 551-2,500 gallons of a liquid

Between 5,001-20,000 pounds of a solid

Between 2,001-10,000 cubic feet of a compressed gas

Any amount over 5,000 cubic feet if the material is carbon dioxide used for beverage service

Any amount over 750 gallons if the material is a fuel used specifically for a powered generator

Any amount over 10,000 cubic feet if the material is classified as a refrigerant for commercial grocery stores. Excludes ammonia.

Any amount over 30,000 gallons if the material is an oil used for electrical equipment at facilities designated for producing power only

Any known or suspected carcinogen, Class A poison, Class A or B explosive, more than 120 gallons, 1200 pounds, or 1000 cubic feet of a compressed gas.

More than 1,200 pounds of an organic peroxide.

Between 55 and 120 gallons of an Extremely Hazardous Substance ("EHS").

Between 250 and 1,200 pounds of an Extremely Hazardous Substance ("EHS").

Between 500 and 1,000 cubic feet of an Extremely Hazardous Substance ("EHS").

An annual fee for the filing of Hazardous Materials Disclosure Forms for those businesses in Category IV which includes:

Greater than 2,500 gallons of a liquid

Greater than 20,000 pounds of a solid

Greater than 10,000 cubic feet of a compressed gas

Greater than 120 gallons of an Extremely Hazardous Substance ("EHS").

Greater than 1,200 pounds of an Extremely Hazardous Substance ("EHS").

Greater than 1,000 cubic feet of an Extremely Hazardous Substance ("EHS")

PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

Recreation Programs

Fee Area	Classification	Fee Unit Type	Notes	FY24/25 Fee/Deposit
Administrative				
Resident Discount	Resident is defined by an individual who is a resident of Culver City or a current student at a CCUSD School. The resident discount is applied to Program Fees where Resident and Non-Resident fees are not defined.	Discount		\$ 11
Refund Processing Fee		Flat		\$ 18.50
Staff Cost	Applied to Permits	Hourly		\$ 26.00
Filming Permits*				
Film Permit Processing Fee	All Requests	Flat		\$ 152
Filming Or Taping 12 hours or a fraction thereof Plus Staffing Fees	Crew of 15 or less	Flat		\$ 36
	Crew of 16-50	Flat		\$ 780
	Crew of 51-100	Flat		\$ 1,560
	Crew of 100 or more	Flat		\$ 2,080
	Cancellation Charge- 3 days notice			50%
	Cancellation Charge-less than 3 days			100%
	Extended Time (per hour after 12 hours)	Hourly		\$ 104
Permit fees for Still Photography 6 hours or a fraction thereof Plus Staffing Fees	Culver City Park	Flat		\$ 312
	Culver City Plunge	Flat		\$ 520
	All Other Park Facilities	Flat		\$ 260
	Veterans Memorial Park	Flat		\$ 312
	Cancellation Charge- 7 days notice			50%
	Cancellation Charge-less than 7 days			100%
	Extended Time (per hour after 6 hours)	Hourly		\$ 70
Permits for Field Use (Unless Rates are Detailed in an Organization's MOU)*				
Youth Sports League	51% Resident	Hourly		\$ -
	Non Resident	Hourly		\$ 37
Youth Sports Tournament	51% Resident	Hourly		\$ -
	Non Resident	Hourly		\$ 49
Adult Private Group	Resident	Hourly		\$ 37
	Non Resident	Hourly		\$ 54
Adult Tournament	Resident	Hourly		\$ 37
	Non-Resident	Hourly		\$ 64
Non-Profit	Resident	Hourly		\$ 12
	Non-Resident	Hourly		\$ 37
Lights- In addition to field use for all user groups except Resident Youth Sports League & Tournament Play		Hourly		\$ 11

PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

Recreation Programs

Fee Area	Classification	Fee Unit Type	Notes	FY24/25 Fee/Deposit
Teen Center Programming				
Teen Center Memberships		Semester		\$ 63
Teen Center Member Excursions	Movies, Teen Dinner, etc. that will take place outside of the Teen Center location	Per Admittance		\$36-\$61
Teen Center Special Events	Dances, Teen Expo, etc. that will take place at the Teen Center	Per Admittance		\$ 21
Culver City Afterschool Programs (CCARP)				
Culver City Afterschool Program		Weekly		\$ 62
Additional Child Discount		Weekly		\$ 5
Child Care Late Pick-up Fee				\$1 per 1 minute per child
Day Camps				
Just For Kids	Registration Fee	Weekly		\$ 151
	Excursion Fee	Weekly		\$61-\$161
	Morning Extended Care (7am-9am)*	Weekly		\$ 27
	Second Child Discount	Weekly		\$ 15
Teen Camp	Registration Fee	Weekly		\$ 125
	Excursion Fee	Weekly		\$61-\$161
	Morning Extended Care (7am-9am)*	Weekly		\$ 27
	Second Child Discount	Weekly		\$ 15
Sports Camp	Registration Fee	Weekly		\$ 105
	Morning Extended Care (7am-9am)*	Weekly		\$ 27
	Second Child Discount	Weekly		\$ 15
One Day Camp	Registration Fee	Daily		\$ 39
	One Day Morning Extended Care (7am-9am)*	Daily		\$ 5
Employee Discount				25%
*Discounts are not applied to Morning Extended Care Fee				
Youth Sports				
Youth Sports Clinic		Weekly		\$ 42
Youth Sports League- Basketball		6-Week Session		\$ 121
Youth Sport League- Flag Football		6-Week Session		\$ 121
Youth Sports league- Additional		6-Week Session		\$ 121

PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

Recreation Programs

Fee Area	Classification	Fee Unit Type	Notes	FY24/25 Fee/Deposit
Community Garden Plot Rental*				
Community Garden Plot Rental		Annual		\$ 31
Replacement Key		Per Key		\$ 11
Special Events				
Mother's Day Tea	Adults	Per Admittance		\$ 37
	Children	Per Admittance		\$ 27
Breakfast with Santa	Adults	Per Admittance		\$ 37
	Children	Per Admittance		\$ 5
Parent's Night Out		Per Admittance		\$ 37
Recreation Class Fee - Contracts				
Resident	City receives 30% of revenue collected			
Non-Resident Fee	City receives 30% of revenue collected			
Future Class and Program Offerings				
To determine a fee for new program offerings not detailed in this schedule, the department will use the following formula: Program Cost of Services = [(A + B) + C + D + E + F]				
A = Estimated staff time				
B = Applicable staff rates				
C = Actual costs incurred by the City for any outside service provider				
D = Actual costs incurred by the City for any specific materials				
E = Prevailing facility rental and/or field use fees by the City				
F = Actual costs incurred by the City to rent and/or use facilities/ fields from other entities				
Senior and Social Services Classes				
All Senior and Social Services' fees and classes are set by the Culver City Senior Citizens Association, Inc. (CCSCA).				

Notes

*Resident Discount does not apply to permits.

PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

Aquatics

Fee Area	Classification	Fee Unit Type	Notes	FY24/25 Fee/Deposit
Swim Lessons- Residents				
Learn to Swim - 50 minute Lesson	Can be grouped with 6, 8, or 10 Lessons	Per Lesson		\$ 7
Learn to Swim - 30 minute Lesson	Can be grouped with 6, 8, or 10 Lessons	Per Lesson		\$ 3.50
Private 50 minute Lesson		Per Lesson		\$ 35
Adult Lessons	Can be grouped with 6, 8, or 10 Lessons	Per Lesson		\$ 8
Swim Lessons- Non-Residents				
Learn to Swim - 50 minute Lesson	Can be grouped with 6, 8, or 10 Lessons	Per Lesson		\$ 9
Learn to Swim - 30 minute Lesson	Can be grouped with 6, 8, or 10 Lessons	Per Lesson		\$ 4.50
Private 50 minute Lesson		Per Lesson		\$ 45
Adult Lessons	Can be grouped with 6, 8, or 10 Lessons	Per Lesson		\$ 10
Adult Exercise*				
Adult Exercise- Shallow Water		Per Lesson		\$ 2
Adult Exercise- Deep Water		Per Lesson		\$ 2
Groups and Teams*				
Junior Guards		8 Sessions		\$ 100
Lifeguard Training	Based on Red Cross			\$ 275
Piranha Swim Team	Resident			\$ 65
	Non-Resident			\$ 77.50
Piranha Water Polo	Resident			\$ 56.29
	Non-Resident			\$ 67.21
Open Swim*				
Lap Swim		Hourly		\$ 4
Recreation Swim	Adults	Drop-In		\$ 4
	Children 12 Years and Under	Drop-In		\$ 3
Family Swim	Adults	Drop-In		\$ 4
	Children 12 Years and Under	Drop-In		\$ 3
Pool Rentals				
School District Rate	Full Pool	Hourly		Staff and
	Per Lane Short Course	Hourly		Facility Costs
	Per Lane Long Course	Hourly		Only
Non-Profit Resident	Full Pool	Hourly		\$ 119
	Per Lane Short Course	Hourly		\$ 6
	Per Lane Long Course	Hourly		\$ 15
Non-Profit, Non-Resident	Full Pool	Hourly		\$ 132
	Per Lane Short Course	Hourly		\$ 7
	Per Lane Long Course	Hourly		\$ 17
Private Party, Resident	Full Pool	Hourly		\$ 158
	Per Lane Short Course	Hourly		\$ 8
	Per Lane Long Course	Hourly		\$ 20
Private Party, Non-Resident	Full Pool	Hourly		\$ 176
	Per Lane Short Course	Hourly		\$ 9
	Per Lane Long Course	Hourly		\$ 22

PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT **Aquatics**

Fee Area	Classification	Fee Unit Type	Notes	FY24/25 Fee/Deposit
Commercial, Resident	Full Pool	Hourly		\$ 199
	Per Lane Short Course	Hourly		\$ 10
	Per Lane Long Course	Hourly		\$ 25
Commercial, Non-Resident	Full Pool	Hourly		\$ 220
	Per Lane Short Course	Hourly		\$ 12
	Per Lane Long Course	Hourly		\$ 28
Cancellation of Rental	At least 14 Day Notice	Percentage		50%
	Less than 14 Day Notice	Percentage		100%
Pool Special Events*				
In- House Special Event at the Pool- Adults	Spooky Splash, Polar Bear Plunge, Dive In Movies, etc.	Per Admittance		\$ 2
In- House Special Event at the Pool- Children 12 Years and Under	Spooky Splash, Polar Bear Plunge, Dive In Movies, etc.	Per Admittance		\$ 2
Discounts				
Discount for Adult Exercise and Open Swim Programs	Senior (50+)			\$ 1
	Persons with Disability			\$ 1
	Children 12 Years and Under			\$ 1
Discount for Adult Exercise Programs	Senior (50+)			\$ 1
	Persons with Disability			\$ 1
Discounts for Swim Lessons	Based on time of year and demand, the PRCS Department may offer discounted packages for group swim lessons	10 Lessons		30%
		5 Lessons		15%

Notes

*Resident Discount does not apply to permits.

PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

Veterans Memorial Complex

These fees shall be assessed in conjunction with the regulations set forth in Resolution No. 2003-R020:

- Category A:** “**City Sponsored,**” shall mean any person or group that is granted the use of any part of a City facility for any purpose for no fee or for a small stipend as determined by the City Council.
- Category B:** “**Non Profit, Resident,**” shall mean any governmental agency or 501(c)(3) Non-Profit Organization that is headquartered in the City of Culver City. Culver City 501(c)(3) Non-Profit Organization, annually, shall submit a copy of their most current IRS Form 990 (Cannot be older than 2 years) to be placed on file with the PRCS Department as well as their General Liability Insurance with corresponding Culver City headquarters address.
- Category C:** “**Non Profit, Non-Resident**” shall mean any 501(c)(3) Non-Profit Organization that is not headquartered in the City of Culver City. Non-Resident 501(c)(3) Non-Profit Organization, annually, shall submit a copy of their most current IRS Form 990 (Cannot be older than 2 years) to be placed on file with the PRCS Department as well as their General Liability Insurance with corresponding headquarters address.
- Category D:** “**Private Party, Resident**” shall mean any City of Culver City resident holding a private gathering. To qualify as a resident, renter shall submit a copy of their most current utility bill (No older than 2 months) and provide a secondary proof of residency with a photo id. Private Parties are events organized by invitation only, and no admission is charged, no public marketing has occurred, no business or services are being provided.
- Category E:** “**Private Party, Non-Resident**” shall mean anyone residing outside of the City of Culver City holding a private event. Private Parties are events organized by invitation only, and no admission is charged, no public marketing has occurred, no business or services are being provided.
- Category F:** “**Commercial, Resident,**” shall mean any business headquartered in the City of Culver City or any person or group that does not qualify under categories A-E whether for monetary gain or not. To qualify as a "Commercial, Resident", renter shall submit a copy of their valid Culver City business license. Any person or group in this category shall prove residency using any method found in category “B” or D”. Anyone person, group or business in this category shall submit their General Liability Insurance with corresponding Culver City address.
- Category G:** “**Commercial, Non-Resident,**” shall mean any business not headquartered in the City of Culver City or any person or group that does not qualify under categories A-E whether for monetary gain or not and is not a resident of the City of Culver City. Anyone person, group or business in this category shall submit their General Liability Insurance.

PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

Veterans Memorial Complex - Rental Rates

Room	Room Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
Veterans Memorial Complex				
Auditorium	Non-Profit, Resident	Hourly		\$ 172
	Non-Profit, Non Resident	Hourly		\$ 238
	Private Party, Resident	Hourly		\$ 245
	Private Party, Non-Resident	Hourly		\$ 274
	Commercial, Resident	Hourly		\$ 308
	Commercial, Non Resident	Hourly		\$ 342
Rotunda	Non-Profit, Resident	Hourly		\$ 34
	Non-Profit, Non Resident	Hourly		\$ 50
	Private Party, Resident	Hourly		\$ 79
	Private Party, Non-Resident	Hourly		\$ 87
	Commercial, Resident	Hourly		\$ 113
	Commercial, Non Resident	Hourly		\$ 127
Box office	Non-Profit, Resident	Hourly		\$ 52
	Non-Profit, Non Resident	Hourly		\$ 52
	Private Party, Resident	Hourly		\$ 52
	Private Party, Non-Resident	Hourly		\$ 52
	Commercial, Resident	Hourly		\$ 104
	Commercial, Non Resident	Hourly		\$ 104
Lobby	Non-Profit, Resident	Hourly		\$ 52
	Non-Profit, Non Resident	Hourly		\$ 52
	Private Party, Resident	Hourly		\$ 52
	Private Party, Non-Resident	Hourly		\$ 52
	Commercial, Resident	Hourly		\$ 104
	Commercial, Non Resident	Hourly		\$ 104
Garden	Non-Profit, Resident	Hourly		\$ 24
	Non-Profit, Non Resident	Hourly		\$ 34
	Private Party, Resident	Hourly		\$ 64
	Private Party, Non-Resident	Hourly		\$ 71
	Commercial, Resident	Hourly		\$ 100
	Commercial, Non Resident	Hourly		\$ 111
Multipurpose	Non-Profit, Resident	Hourly		\$ 26
	Non-Profit, Non Resident	Hourly		\$ 36
	Private Party, Resident	Hourly		\$ 54
	Private Party, Non-Resident	Hourly		\$ 60
	Commercial, Resident	Hourly		\$ 68
	Commercial, Non Resident	Hourly		\$ 75
Kaizuka	Non-Profit, Resident	Hourly		\$ 10
	Non-Profit, Non Resident	Hourly		\$ 16
	Private Party, Resident	Hourly		\$ 31
	Private Party, Non-Resident	Hourly		\$ 34
	Commercial, Resident	Hourly		\$ 47
	Commercial, Non Resident	Hourly		\$ 52

PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

Veterans Memorial Complex - Rental Rates

Room	Room Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
Uruapan	Non-Profit, Resident	Hourly		\$ 10
	Non-Profit, Non Resident	Hourly		\$ 16
	Private Party, Resident	Hourly		\$ 31
	Private Party, Non-Resident	Hourly		\$ 34
	Commercial, Resident	Hourly		\$ 47
	Commercial, Non Resident	Hourly		\$ 52
Yanji	Non-Profit, Resident	Hourly		\$ 9
	Non-Profit, Non Resident	Hourly		\$ 14
	Private Party, Resident	Hourly		\$ 17
	Private Party, Non-Resident	Hourly		\$ 20
	Commercial, Resident	Hourly		\$ 23
	Commercial, Non Resident	Hourly		\$ 25
Iksan	Non-Profit, Resident	Hourly		\$ 11
	Non-Profit, Non Resident	Hourly		\$ 17
	Private Party, Resident	Hourly		\$ 24
	Private Party, Non-Resident	Hourly		\$ 27
	Commercial, Resident	Hourly		\$ 31
	Commercial, Non Resident	Hourly		\$ 34
Room A	Non-Profit, Resident	Hourly		\$ 8
	Non-Profit, Non Resident	Hourly		\$ 12
	Private Party, Resident	Hourly		\$ 14
	Private Party, Non-Resident	Hourly		\$ 15
	Commercial, Resident	Hourly		\$ 20
	Commercial, Non Resident	Hourly		\$ 23
Room B	Non-Profit, Resident	Hourly		\$ 8
	Non-Profit, Non Resident	Hourly		\$ 12
	Private Party, Resident	Hourly		\$ 14
	Private Party, Non-Resident	Hourly		\$ 15
	Commercial, Resident	Hourly		\$ 20
	Commercial, Non Resident	Hourly		\$ 23
Room C	Non-Profit, Resident	Hourly		\$ 8
	Non-Profit, Non Resident	Hourly		\$ 12
	Private Party, Resident	Hourly		\$ 14
	Private Party, Non-Resident	Hourly		\$ 15
	Commercial, Resident	Hourly		\$ 20
	Commercial, Non Resident	Hourly		\$ 23
Classroom 2 (VMB Craft Room)	Non-Profit, Resident	Hourly		\$ 9
	Non-Profit, Non Resident	Hourly		\$ 14
	Private Party, Resident	Hourly		\$ 17
	Private Party, Non-Resident	Hourly		\$ 20
	Commercial, Resident	Hourly		\$ 23
	Commercial, Non Resident	Hourly		\$ 25

PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

Veterans Memorial Complex - Rental Rates

Room	Room Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
Class Room 3 (ESL Room)	Non-Profit, Resident	Hourly		\$ 11
	Non-Profit, Non Resident	Hourly		\$ 17
	Private Party, Resident	Hourly		\$ 24
	Private Party, Non-Resident	Hourly		\$ 27
	Commercial, Resident	Hourly		\$ 31
	Commercial, Non Resident	Hourly		\$ 34
Teen Center				
Teen Center	Non-Profit, Resident	Hourly		\$ 56
	Non-Profit, Non Resident	Hourly		\$ 80
	Private Party, Resident	Hourly		\$ 97
	Private Party, Non-Resident	Hourly		\$ 107
	Commercial, Resident	Hourly		\$ 121
	Commercial, Non Resident	Hourly		\$ 134
Teen Center Classroom 1	Non-Profit, Resident	Hourly		\$ 10
	Non-Profit, Non Resident	Hourly		\$ 15
	Private Party, Resident	Hourly		\$ 24
	Private Party, Non-Resident	Hourly		\$ 26
	Commercial, Resident	Hourly		\$ 41
	Commercial, Non Resident	Hourly		\$ 45
Senior Center				
Dining Room	Non-Profit, Resident	Hourly		\$ 81
	Non-Profit, Non Resident	Hourly		\$ 89
	Private Party, Resident	Hourly		\$ 113
	Private Party, Non-Resident	Hourly		\$ 126
	Commercial, Resident	Hourly		\$ 134
	Commercial, Non Resident	Hourly		\$ 149
B45	Non-Profit, Resident	Hourly		\$ 64
	Non-Profit, Non Resident	Hourly		\$ 71
	Private Party, Resident	Hourly		\$ 85
	Private Party, Non-Resident	Hourly		\$ 95
	Commercial, Resident	Hourly		\$ 107
	Commercial, Non Resident	Hourly		\$ 119
B47	Non-Profit, Resident	Hourly		\$ 64
	Non-Profit, Non Resident	Hourly		\$ 71
	Private Party, Resident	Hourly		\$ 85
	Private Party, Non-Resident	Hourly		\$ 95
	Commercial, Resident	Hourly		\$ 107
	Commercial, Non Resident	Hourly		\$ 119
C71	Non-Profit, Resident	Hourly		\$ 17
	Non-Profit, Non Resident	Hourly		\$ 18
	Private Party, Resident	Hourly		\$ 22
	Private Party, Non-Resident	Hourly		\$ 24
	Commercial, Resident	Hourly		\$ 27
	Commercial, Non Resident	Hourly		\$ 30

PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT
Veterans Memorial Complex - Rental Rates

Room	Room Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
C73	Non-Profit, Resident	Hourly		\$ 18
	Non-Profit, Non Resident	Hourly		\$ 23
	Private Party, Resident	Hourly		\$ 29
	Private Party, Non-Resident	Hourly		\$ 32
	Commercial, Resident	Hourly		\$ 57
	Commercial, Non Resident	Hourly		\$ 63
C75	Non-Profit, Resident	Hourly		\$ 18
	Non-Profit, Non Resident	Hourly		\$ 23
	Private Party, Resident	Hourly		\$ 29
	Private Party, Non-Resident	Hourly		\$ 32
	Commercial, Resident	Hourly		\$ 57
	Commercial, Non Resident	Hourly		\$ 63
C77	Non-Profit, Resident	Hourly		\$ 17
	Non-Profit, Non Resident	Hourly		\$ 18
	Private Party, Resident	Hourly		\$ 22
	Private Party, Non-Resident	Hourly		\$ 24
	Commercial, Resident	Hourly		\$ 27
	Commercial, Non Resident	Hourly		\$ 30
Craft Room	Non-Profit, Resident	Hourly		\$ 10
	Non-Profit, Non Resident	Hourly		\$ 15
	Private Party, Resident	Hourly		\$ 24
	Private Party, Non-Resident	Hourly		\$ 26
	Commercial, Resident	Hourly		\$ 41
	Commercial, Non Resident	Hourly		\$ 45
A5	Non-Profit, Resident	Hourly		\$ 10
	Non-Profit, Non Resident	Hourly		\$ 16
	Private Party, Resident	Hourly		\$ 25
	Private Party, Non-Resident	Hourly		\$ 27
	Commercial, Resident	Hourly		\$ 43
	Commercial, Non Resident	Hourly		\$ 47
Senior Center Patio	Non-Profit, Resident	Hourly		\$ 129
	Non-Profit, Non Resident	Hourly		\$ 141
	Private Party, Resident	Hourly		\$ 171
	Private Party, Non-Resident	Hourly		\$ 189
	Commercial, Resident	Hourly		\$ 214
	Commercial, Non Resident	Hourly		\$ 237

PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

Miscellaneous Rental Fees*

Fee Area	Classification	Fee Unit Type	Notes	FY24/25 Fee/Deposit
Staffing Fees	Additional Staff	Hourly		\$ 26
	After Hours Staff	Hourly		\$ 26
	Lighting Technician	Hourly		\$ 26
	Security Guard	Hourly		\$ 26
Audio/Visual Equipment		Flat		\$ 25
Additional Equipment		Flat		\$5-\$15
Risers and Step Units	All Non-Profit/ Private	Flat		\$ 20
	All Commercial	Flat		\$ 40
Sound Shells	All Non-Profit/ Private	Flat		\$ 20
	All Commercial	Flat		\$ 40
Grand Piano	All Non-Profit/ Private	Flat		\$ 60
	All Commercial	Flat		\$ 120
Baby Grand Piano	All Non-Profit/ Private	Flat		\$ 40
	All Commercial	Flat		\$ 80
Upright Piano	All Non-Profit/ Private	Flat		\$ 20
	All Commercial	Flat		\$ 40
Sound System with 1 Mic	All Non-Profit/ Private	Flat		\$ 30
	All Commercial	Flat		\$ 60
Additional Mic	All Non-Profit/ Private	Flat		\$ 5
	All Commercial	Flat		\$ 10
Additional Set-Up Fee	All Non-Profit/ Private	Flat		\$ 26
	All Commercial	Flat		\$ 31
Auditorium Kitchen/ Bar	All Non-Profit/ Private	Flat		\$ 75
	All Commercial	Flat		\$ 100
Storage Closet		Monthly		\$ 100
Host Food Fees		Flat		\$10-\$100
Refundable Damage Deposit		Flat		\$50-\$500
Teen Center Kitchen	All Non-Profit/ Private	Flat		\$ 75
	All Commercial	Flat		\$ 150
Lobby Concession Stand	All Non-Profit/ Private	Flat		\$ 60
	All Commercial	Flat		\$ 120
Vending Machine Space		Monthly		\$ 150
Reserved Parking	All Non-Profit/ Private	Flat		\$ 5
	All Commercial	Flat		\$ 8
Cancellation Fee 60 Day	All Non-Profit/ Private	Flat		\$ 25
	All Commercial	Flat		\$ 100
Cancellation Fee 30 Day	All Non-Profit/ Private	Flat		\$ 50
	All Commercial	Flat		\$ 150
Senior Center Kitchen	All Non-Profit/ Private	Flat		\$ 150
	All Commercial	Flat		\$ 200
Senior Center Kitchen Deposit		Flat		\$ 100

Notes

*Resident Discount does not apply to permits.

PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

Park Facilities and Fields

Room	Room Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
All Park Buildings- Resident	Room Rental Only	4- Hours		\$ 152
	Room and Kitchen	4- Hours		\$ 194
	Non-Profit Rate	4- Hours		\$ 108
All Park Buildings- Non-Resident	Room Rental Only	4- Hours		\$ 173
	Room and Kitchen	4- Hours		\$ 216
	Non-Profit Rate	4- Hours		\$ 173
Veterans Park- Resident	For first 100 People	4- Hours		\$ 129
	For additional 25 people	4- Hours		\$ 32
	Non-Profit Flat Rate	4- Hours		\$ 129
	Reservation Deposit- Refundable	Flat		\$ 26
Veterans Park- Non-Resident	For first 100 People	4- Hours		\$ 173
	For additional 25 people	4- Hours		\$ 54
	Non-Profit Flat Rate	4- Hours		\$ 173
	Reservation Deposit- Refundable	Flat		\$ 26
All Other Parks- Resident	For first 25 People	4- Hours		\$ 32
	For additional 25 people	4- Hours		\$ 32
	Non-Profit Flat Rate	4- Hours		\$ 44
	Reservation Deposit- Refundable	Flat		\$ 26
All Other Parks- Non- Resident	For first 25 People	4- Hours		\$ 64
	For additional 25 people	4- Hours		\$ 64
	Non-Profit Flat Rate	4- Hours		\$ 87
	Reservation Deposit- Refundable	Flat		\$ 26
Tennis Courts- Per Court	Resident	Hourly		\$ 5
	Non Resident	Hourly		\$ 10
Basketball Courts- Per Court	Non-Profit, Resident	Hourly		\$ 12
	Non Resident	Hourly		\$ 21
Moonbounce Reservation Fee		Per Use		\$ 32
Other Applicable Fees and Charges*	Refundable Security Deposit	Flat		\$ 216
	Extended Permit Time	Hourly		\$ 27
	Custodial Fee	Hourly		\$ 60
	Cancellation Fee > 30 Days			50%
	Cancellation Fee < 30 Days			100%

Notes

*Resident Discount does not apply to permits.

POLICE DEPARTMENT

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
ALARM SYSTEMS				
The following fees and charges are established for, and applicable to, Alarm Permits for alarm systems, including late payment of an alarm permit renewal and miscellaneous charges as described in Chapter 11.04 of the Culver City Municipal Code. Additional charges may apply from the City's contract billing administrator.				
1	Initial Application Fee	each	[10]	\$ 4
2	Initial Application Fee			
	Residence w/non-monitored alarms	each	[10]	\$ 4
3	Annual Renewal Fee	each	[10]	\$ 4
4	Annual Renewal Fee			
	Residence w/non-monitored alarms	each	[10]	\$ 4
5	Service Charge for Late Renewal	each	[10]	\$ 4
6	Fee to Appeal Suspension or Revocation of Alarm Permit	per permit		\$ 150
7	False Alarm Charge - Permit Holders - First Chargeable Response	each		\$ 120
8	False Alarm Charge - Permit Holders - All Other Chargeable Responses	each		\$ 235
9	False Alarm Charge for No Permit, Suspended or Revoked Permit	each		\$ 235
10	Fee to Appeal False Alarm Charge	each		\$ 269
11	Service Charge for Late Payment	each	[11]	\$ 15
12	Failure to Respond Charge	each		\$ 269
FILM PERMITS				
The following fees are established for, and applicable to, Film Permits for filming activity as described in Chapter 11.14 of the Culver City Municipal Code.				
13	City Film Permit Approval*	per permit		\$ 318
* For filming events with lane or street closures, or activity on CC Parks and Recreation Properties, additional fees apply, see Mobility and Traffic, Transportation, and Parks and Recreation Fee Schedules				

POLICE DEPARTMENT

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
14	Other Filming Fees:		[1]	
	Film LA Application Fee	each		\$660 or Current Rate Set by Film LA Agreement
	Film LA Rider Fee	each (plus City Permit Change Fee)		\$105 or Current Rate Set by Film LA Agreement
	Day Use For Motion Filming	per day		\$350 or Current Rate Set per City Policy for Site Use
	Day Use For Still Photography	per day		\$75 or Current Rate Set per City Policy for Site Use
	Parking Space Rental Fees	per day		See Public Works Mobility & Traffic fee schedule
	Site Usage Fees (City or Redevelopment Agency-owned property)			
	Main Street	per day		\$400 or Current Rate Set per City Policy for Site Use
	Civic Center (Exterior)	per day		\$500 or Current Rate Set per City Policy for Site Use
	Civic Center (Interior)	per day		\$750 or Current Rate Set per City Policy for Site Use
	Town Plaza	per day		\$500 or Current Rate Set per City Policy for Site Use
	All Other Properties	per day		\$350 or Current Rate Set per City Policy for Site Use
15	Filming Assignments - Police Officer Per Day Monday - Friday		[9]	
	Minimum	Per Assignment		\$ 2,493
	Per Hour Beyond Minimum	Per Hour		\$ 312
	Minimum if cancelled within 24 hours	Per Assignment		\$ 1,246
16	Filming Assignments - Police Officer Per Day Saturday, Sunday, Holidays, and Weekday Assignments Beyond 12 hours		[9]	
	Minimum	Per Assignment		\$ 2,831
	Per Hour Beyond Minimum	Per Hour		\$ 354
	Minimum if cancelled within 24 hours	Per Assignment		\$ 1,415

City of Culver City
Fiscal Year 2024-25

EXHIBIT G

POLICE DEPARTMENT

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
REPORT COPIES				
17	Traffic Accident Report:		[2]	
	By mail, per copy (No Charge to parties involved)	each		no charge
	Others, base fee	each		\$ 39
	Each additional page	each		\$ 0.10
18	Crime Report:		[2]	
	By mail, per copy (No Charge to victim)	each		no charge
	Others, base fee	each		\$ 39
	Each additional page	each		\$ 0.10
	Expedited commercial request for report (additional fee)	each		\$ 10
19	Clearance Letters	per letter	[4]	\$ 25
20	Copy of DVD, CD, Flash Drive (per disk)	each	[5]	\$ 10
21	Subpoena Reproduction Costs	each		\$ 30
22	Other Report Reproduction / Copy Requests	each	[5]	Refer to City Clerk General Copying Fee
23	Police Record Sealing Request (per request)	per request		\$ 119
24	Report Certification	each		\$ 30
25	Repossession Fee	each		\$ 30
26	Arrest Package	per package		\$ 39
27	Taking the Fingerprinting impression of the appendages of both hands on a single fingerprint card (Ink):			
	First Card	each		\$ 39
	Each Additional Card	each		\$ 39
	Fingerprints by Livescan (City Service fee)	each	[3]	\$ 59

City of Culver City
Fiscal Year 2024-25

EXHIBIT G

POLICE DEPARTMENT

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
MISCELLANEOUS FEES				
28	Correctable Citation Sign-off	each		\$ 10
29	Copy of Lost Citation	each		\$ 30
30	DUI Collision (per GC 53150)			
	Per response	each		Actual Cost
	Maximum			\$ 12,000
31	Hit and Run Accident Investigation (per GC 53150)			
	Per response	each		Actual Cost
	Maximum			\$ 12,000
32	Police Pursuits Cost Recovery (per GC 53150)			
	Per response	each		Actual Cost
	Maximum			\$ 12,000
33	Vehicle Release for Impounded Vehicle *No Charge to Victim			
	Non-commercial passenger vehicles	each		\$ 175
	Commercial vehicles (GVWR in excess of 10,000 lbs.)	each		\$ 225
	Investigative impound	each		\$ 200
34	Vehicle Release for Stored Vehicles (No charge for GTA victims)	each		\$ 308
35	Police billable services (per officer, per hour)			
	Sworn	per hour		\$ 269
	Non-sworn	per hour		\$ 119
	Sworn - OT	per hour		\$ 312
	Non-sworn - OT	per hour		\$ 140
36	Court Commitment Fee	per day or portion thereof		\$ 750
37	Jail Booking Fee (per booking upon conviction)	per booking		\$ 59
38	Conceal and Carry Permit	per permit	[7]	\$ 350
39	WITNESS FEES (Per Government Code Section 68097.2) *Officer attendance pursuant to subpoena	per day, per officer	[6]	\$ 275

POLICE DEPARTMENT

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
40	Special Event Permit Application Review	per permit	[8]	\$ 657
41	Special Event Assignments - Police Officer Per Day Monday - Friday		[9]	
	Minimum	Per Assignment		\$ 1,870
	Per Hour Beyond Minimum	Per Hour		\$ 312
	Minimum if cancelled within 24 hours	Per Assignment		\$ 1,246
42	Special Event Assignments - Police Officer Per Day Saturday, Sunday, Holidays, and Weekday Assignments Beyond 12 hours		[9]	
	Minimum	Per Assignment		\$ 2,123
	Per Hour Beyond Minimum	Per Hour		\$ 354
	Minimum if cancelled within 24 hours	Per Assignment		\$ 1,415
43	Firearms Permitting Fee	per permit		\$ 1,517
44	Fees for Services Otherwise not Listed, per hour			
	During Normal Business Hours			
	Sworn	per hour		\$ 269
	Non-sworn	per hour		\$ 119
	After Normal Business Hours			
	Sworn	per hour		\$ 312
	Non-sworn	per hour		\$ 140

Notes

- [1] Business taxes are also applicable pursuant to Chapter 11.01 of the Culver City Municipal Code
- [2] Set per review of City Attorney to comply with CPRA limitations.
- [3] Additional DOJ fee applies.
- [4] Fee not to exceed \$25, per Penal Code 13322
- [5] Refer to General City Copying Services section of the Master Fee Schedule
- [6] This fee is listed for informational purposes only and is subject to change without further action of the City Council. The actual fee charged shall be the then current fee set forth in Government Code Section 68097.2.
- [7] Fee is per State Penal Code section 26190(b)(1)
- [8] Hourly fee for Personnel will be charged separately at the City's Fully Burdened Hourly Rate
- [9] Hourly rate for Filming and Special Event Support calculated per POA MOU
- [10] City fee \$1, plus \$3 contract service fee (per transaction); Contract services fee subject to change based on actual costs to the City.

PUBLIC WORKS DEPARTMENT

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
ENGINEERING DIVISION				
1	Permit Issuance Fee	per permit	[1]	\$ 259
2	Street Use (includes the following project types)		[4] [5]	
	<i>All fees are minimum fees for plan check and inspection. Additional hourly charges inspection services may apply for excessive reinspections, or extraordinary project conditions</i>			
	Plan Check	per sheet		\$ 259
	Inspection			
	Residential Drive Approach (< 100.s.f)	min fixed fee		\$ 906
	Commercial Drive Approach (> 100.s.f)	min fixed fee		\$ 906
	Private Property Driveway	min fixed fee		\$ 906
	Sidewalk Paving	min fixed fee		\$ 906
	Curb or Curb and Gutter	min fixed fee		\$ 906
	Parkway Drain / Curb Drain	min fixed fee		\$ 906
	Annual News Rack Fee	per location	[2]	\$ 65
	Canopy/Fence/Barricade/Scaffolding	min fixed fee		\$ 906
	Monitoring Well Installation/Removal - in Public ROW	per location/well		\$ 1,294
	Monitoring Well Sampling - in Public ROW - Annual Fee	per location/well		\$ 259
	Utility Inspection			
	(up to 30 day duration)	per day		\$ 129
	(Over 30 day duration)	per day		\$ 65
3	Permit Extension/Reactivation	per permit		\$ 259
4	Temporary Storefront Encroachment Permit	per permit	[7]	\$ 647
5	Outdoor Dining Permit: (Outdoor Dining Fees are not subject to waiver)		[8]	
	Application Fee	per permit		\$ 3,429
	Outdoor Dining License Fee (annual)	per Sq.ft	[21]	\$ 13
	Monthly Payment Plan Processing Fee	per month		\$ 20
	Late Payment Penalty	penalty	[9]	20% of total amount due
	Sidewalk Maintenance Deposit	deposit	[10]	\$ 500
6	Temporary Banner Permit Over Street		[3] [4] [5]	
	Fees for Over the Public Right-of-Way Banners:			
	Application Fee	each		\$ 259
	Installation/Removal Fees:	each		Actual Cost

PUBLIC WORKS DEPARTMENT

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
7	Final Parcel and Tract Maps		[7] [11]	
	Final Parcel Map			
	1-4 parcels	each		\$ 776
	Upon 4th resubmittal	each		\$ 129
	Upon 6th resubmittal	each		\$ 129
	Upon 8th resubmittal & each resubmittal thereafter	each		\$ 129
	Final Tract Map			
	1-5 lots	each		\$ 776
	6-10 lots	each		\$ 1,035
	11-25 lots	each		\$ 1,294
	26-50 lots	each		\$ 1,553
	51-100 lots	each		\$ 1,811
	101-150 lots	each		\$ 2,070
	Over 150 lots	each		\$ 2,329
	Upon 4th resubmittal	each		\$ 129
	Upon 6th resubmittal	each		\$ 129
	Upon 8th resubmittal, and each resubmittal thereafter	each		\$ 129
	Easement Checking	each		\$ 259
	Monument Inspection	each		\$ 259
	Bond/Agreement Processing	each		\$ 259
8	Lot Line Adjustment with Certificate of Compliance			\$ 3,016
9	Certificate of Compliance City			\$ 3,016
10	Street Vacation		[22]	
	Temporary Public Right-of-Way/Property Encroachment	each		\$ 3,105
	Permanent Public Right-of-Way/Property Encroachment	each		\$ 3,623
11	Public-Right-of-Way Wireless Encroachment Permit - Utility Pole	per project	[22]	\$ 2,849
	<i>note: adopted FCC reasonable rental rate will also apply</i>			
12	Public-Right-of-Way Wireless Encroachment Permit - Stand-Alone Pole or City-Owned Pole	per project	[22]	\$ 3,429
	<i>note: adopted FCC reasonable rental rate will also apply</i>			
13	On-Site Development Permit		[13]	
	A) Plan Check	per sheet		\$ 259
	B) Inspection			
	first 400 CY	per 400 CY		\$ 1,035
	each additional 400 CY	per 400 CY		\$ 259

PUBLIC WORKS DEPARTMENT

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
14	Off-Site Development Permit:		[4] [13]	
	A) Plan Check	per sheet		\$ 259
	B) Construction Management & Project Inspection			
	(up to 30 day duration)	per day		\$ 129
	(Over 30 day duration)	per day		\$ 65
15	Review of Environmental or other special studies:			
	Geotechnical/Soils Report Review	per project		\$ 518
16	After-the-fact Permit Fee	per permit	[9]	3x the total fee
17	Street-Use Permit (Encroachment Permits)			
	Application Fee	each		\$ 323
18	Utility Permit for Excavation	each		\$ 388
19	Annual Utility Permit	per year		\$ 518
	<i>Note: If work is on a street on MTE's Arterial list; pay as you go; Traffic control plan approval needed in advance of inspection notification</i>			
MISCELLANEOUS FEES AND CHARGES				
20	Other Report Reproduction / Copy Requests	each	[19]	Refer to City Clerk General Copying Fee
21	For items not included elsewhere in the fee list, the City Manager or City Manager's designee (PW Director), may establish a reasonable fee amount based on the estimated or actual amount of time required to process the request	per hour		\$ 259
22	Technology Fee	per permit	[12]	5.45%

Notes

* See separate Public Works Department supplemental notes page

PUBLIC WORKS DEPARTMENT

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
LOCAL STORM WATER POLLUTION PREVENTION PLAN (LSWPPP) AND STANDARD URBAN STORMWATER MITIGATION PLAN (SUSMP) REVIEW FEES				
1	Local Storm Water Pollution Prevention Plan Fees			
	Plan Check			
	At least 0.25 acre (10,890 sq. ft.), but less than 1 acre (43,560 sq. ft.)	per project		\$ 518
	At least 1 acre (43,560 sq. ft.)	per project		\$ 1,165
	Additional acres, but < 5 acres (217,800 sq. ft.)	per acre		\$ 1,035
	At least 5 acres or greater (USEPA Phase I facilities included.)	per project		\$ 1,165
	Additional acres, > 5 acres (217,800 sq. ft.)	per acre		\$ 1,035
	Inspection			
	At least 0.25 acre (10,890 sq. ft.), but less than 1 acre (43,560 sq. ft.)	per project		\$ 259
	At least 1 acre (43,560 sq. ft.)	per project		\$ 518
	Additional acres	per acre		\$ 2,717
	At least 5 acres or greater (USEPA Phase I facilities included.)	per project		\$ 776
	Additional acres	per acre		\$ 2,717
2	SUSMP Plan Check Fees		[20]	
	10 - 49 Residential dwelling units	per project		\$ 1,165
	50 or more Residential dwelling units	per project		\$ 1,165
	1 to 5 acres Commercial/Industrial	per project		\$ 1,165
	5 acres or more Commercial/Industrial	per project		\$ 1,165
	Auto Repair Facility	per project		\$ 647
	Retail Gasoline Outlet	per project		\$ 647
	Restaurant	per project		\$ 647
	Parking Lot with 25+ spaces or 5,000+ sq. ft.	per project		\$ 647
	Animal Care	per project		\$ 647
	Vehicle or equipment maintenance, washing, repair, or fueling areas (not classified above)	per project		\$ 647
	Commercial or industrial waste handling (not classified above)	per project		\$ 647
	Outdoor handling or storage of hazardous materials (not classified above)	per project		\$ 647
	Outdoor manufacturing areas (not classified above)	per project		\$ 647
	Outdoor food handling or processing (not classified above)	per project		\$ 647
	Outdoor horticulture activities (not classified above)	per project		\$ 647
	Projects over 2,500 sq. ft. and located in, adjacent to, or discharging directly to an Environmentally Sensitive Area (ESA) (not classified above)			
	Single Family Home	per project		\$ 1,294
	All Others	per project		\$ 1,294
	Hillside Projects			
	Less than an acre	per project		\$ 647
	1 acre or greater	per project		\$ 647

PUBLIC WORKS DEPARTMENT

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
3	Inspections			
	10 - 49 Residential dwelling units	per project		\$ 2,717
	50 or more Residential dwelling units	per project		\$ 3,235
	1 to 5 acres Commercial/Industrial	per project		\$ 2,200
	5 acres or more Commercial/Industrial	per project		\$ 2,717
	Auto Repair Facility	per project		\$ 1,165
	Retail Gasoline Outlet	per project		\$ 1,165
	Restaurant	per project		\$ 1,165
	Parking Lot with 25+ spaces or 5,000+ sq. ft.	per project		\$ 1,165
	Animal Care	per project		\$ 1,165
	Vehicle or equipment maintenance, washing, repair, or fueling areas (not classified above)	per project		\$ 1,165
	Commercial or industrial waste handling (not classified above)	per project		\$ 1,165
	Outdoor handling or storage of hazardous materials (not classified above)	per project		\$ 1,165
	Outdoor manufacturing areas (not classified above)	per project		\$ 1,165
	Outdoor food handling or processing (not classified above)	per project		\$ 1,165
	Outdoor horticulture activities (not classified above)	per project		\$ 1,165
	Projects over 2,500 sq. ft. and located in, adjacent to, or discharging directly to an Environmentally Sensitive Area (ESA) (not classified above)			
	Single Family Home	per project		\$ 1,811
	All Others	per project		\$ 1,294
	Hillside Projects			
	Less than an acre	per project		\$ 1,165
	1 acre or greater	per project		\$ 647
4	Private Development Construction Encroachment into Public ROW			
	Parkway Permit Fees	per permit		\$ 1,294
	*parkway permit fees will be effective pending council adoption of an ordinance and standards related to parkways.			
MISCELLANEOUS FEES AND CHARGES				
5	Other Report Reproduction / Copy Requests	each	[19]	Refer to City Clerk General Copying Fee
6	For items not included elsewhere in the fee list, the City Manager or City Manager's designee (PW Director), may establish a reasonable fee amount based on the estimated or actual amount of time required to process the request	per hour		\$ 259

Notes

* See separate Public Works Department supplemental notes page

PUBLIC WORKS DEPARTMENT

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
MAINTENANCE OPERATIONS				
1	Permit Issuance Fee:	per permit	[1]	\$ 259
2	Permit Extension/Reactivation	per permit		50% of original permit cost
3	Tree Removal Fees			
	Application for Removal of a Street Tree	per project		\$ 970
	Processing of Appeal for Removal of Street Tree	per request	[17]	\$ 647
4	Removal of Street Tree	each	[3] [18]	Actual Cost
5	After-the-fact Permit Fee	per permit	[9]	3x the total fee
6	Film Production Support	per request		Actual Cost per Hourly Rates
7	Special Event Support	per request		Actual Cost per Hourly Rates
8	Minimum Charge for Work performed by City Crews	per request		Actual Cost per Hourly Rates
9	Crews work on request for private entities	per request		Actual Cost per Hourly Rates
MISCELLANEOUS FEES AND CHARGES				
5	Other Report Reproduction / Copy Requests	each	[19]	Refer to City Clerk General Copying Fee
6	For items not included elsewhere in the fee list, the City Manager or City Manager's designee (PW Director), may establish a reasonable fee amount based on the estimated or actual amount of time required to process the request	per hour		\$ 259
7	Technology Fee	per permit	[12]	5.45%

Notes

* See separate Public Works Department supplemental notes page

PUBLIC WORKS DEPARTMENT

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
MOBILITY AND TRAFFIC DIVISION				
1	Permit Issuance Fee	per permit	[1]	\$ 86
2	Sidewalk Closure			
	Permit Issuance Fee	per project		\$ 301
	Monthly Monitoring	per month		\$ 1,200
3	Traffic Control Plan (TCP)			
	Plan Review (Required: 20 scale D-size sheets) to include original submittal and one revised re-submittal			
	1 sheet to 4 sheets plan set	per set		\$ 600
	Each additional TCP sheet from 5 and after shall be at the single-sheet rate	per sheet		\$ 150
	Long-term implementation of TCP, (for durations greater than 2 months)			
	Processing	per project		\$ 687
	Plan Review	per sheet		\$ 172
	Inspection	per day		\$ 57
4	Plan Review (non TCP)			
	Per sheet; Original submittal and one revised re-submittal	per sheet		\$ 172
5	Block Party - Street Closure	per project		\$ 150
6	Permit Extension/Reactivation	per permit		50% of original permit cost
7	After-the-fact Permit Fee:	per permit	[9]	3x the total fee
8	Transportation Permit (State Mandated Fee):			
	One Way	each	[14]	\$ 16
	Two Way	each		\$ 32
9	Major Street Closure for Special Events:		[1] [4] [23]	
	TCP Review	per event		See TCP Fees
	Staff time, if MTE presence is required	hourly (4 hr. min.)		\$ 172
10	Crane Permit	per event	[1] [4] [5] [6] [24]	\$ 250
11	Memorandum of Understanding Review for Traffic Impact Analysis	per project		\$ 1,500

PUBLIC WORKS DEPARTMENT

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
12	Traffic Impact Analysis Report Review			
	More than 250 new daily trips	per project		\$ 3,400
13	Residential Parking Permit Districts			
	1st Annual Resident's Parking Permit	each	[13a]	\$ 25
	2nd Annual Resident's Parking Permit	each	[13a]	\$ 40
	3rd Annual Resident's Parking Permit		[13a]	
	If there is a third California licensed driver in home	each	[13b]	\$ 100
	If there is not a third California licensed driver in home	each	[13d]	\$ 258
	4th Annual Resident's Parking Permit		[13a]	
	If there is a fourth California licensed driver in home	each	[13c]	\$ 154
	If there is not a fourth California licensed driver in home	each	[13d]	\$ 258
	Up to 5 Annual Visitor's Parking Permits	each		\$ 52
	Visitor paper passes			
	12 one-day OR 4 three-day per month, distributed quarterly	each		\$ 15
	Additional 12 one-day OR 4 three-day per month	each		\$ 20
	Up to 25 one-day, per calendar quarter for special events	each		\$ 25
	Up to 25 one-day, pre-dated per calendar year for funeral receptions, memorial services and the like	each		\$ 25
	30-day Contractor/Construction Worker Permit	each		\$ 60
	Consideration of temporary suspension of a one-block permit parking zone for the duration of one day, and coordination with the Police Department, at least 31 days prior to requested date	per request	[13e]	\$ 500
	Appeal of a determination or decision of the City Engineer to the City Council, minimum; actual time above minimum will be charged (min. 3 hrs. report preparation, 3 hrs. City Council meeting attendance)	per appeal		\$ 1,000
14	Citywide Valet Parking Program - Small Business Participants		[15]	
	Application fee (for the initial Sponsor application)	per application		\$ 250
	Valet Space Rental Fees - Annual Fee - Payable in advance each FY		[6]	
	For Other Than Downtown			
	Each valet station of up to 100' long	per year		\$ 3,650
	For an additional 20' beyond 100'	per year		\$ 1,825
	For an additional 40' beyond 100'	per year		\$ 1,825
	For Downtown			
	Each valet station of up to 100' long	per year		\$ 5,475
	For an additional 20' beyond 100'	per year		\$ 2,737
	For an additional 40' beyond 100'	per year		\$ 2,737
	New Applications mid fiscal year			Prorated by month
	Annual Renewal Fee	per permit		\$ 125
	Sign fee	per project (2 sign min)		\$ 120

PUBLIC WORKS DEPARTMENT

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
	Operating without a permit (plus Annual Permit fee)		[9]	2X the Non-Small Business Participant Application fee
15	Curb Painting:		[16]	
	Application Fee	per application		\$ 50
16	Temporary No Parking Sign			
	Per project applicant (1-4 signs)	per sign		\$ 6
	5th and subsequent signs	per sign		\$ 4
17	Parking Space Rental Fees		[6]	
	Meters (other than Downtown)	per day		\$ 20
	Non-metered (other than Downtown)	per day		\$ 10
	Meters (Downtown)	per day		\$ 30
	Non-metered (Downtown)	per day		\$ 15
	Long term (Months 1 and 2 at regular rate, and 3rd month and following at long-term rate)	per day		40% less than daily rental rate, starting the 3rd month.
18	Removal of parking meter from operations			
	The cost of revenue loss for the first 5 years of its removal	per meter		Per City Policy
	Removal of parking meter pole	per meter		Actual Cost
19	Replacement cost for non-returned or damaged barricades	each	[9]	\$100 Penalty
20	Encroachment into Public ROW			
	Dumpster (30 days duration)	per permit		\$ 200
	Each additional 30 days	per permit		\$ 150
	Moving POD, max of 3 days	per permit		\$ 150
21	Technology Fee	per permit	[12]	5.45%
22	Fees for Services Otherwise not Listed	hourly		\$ 172

Notes

* See separate Public Works Department supplemental notes page

PUBLIC WORKS DEPARTMENT

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
ENVIRONMENTAL PROGRAMS & OPERATIONS				
1	Waste Plan Permit Fee for Special Events			
	No Food / Beverage served	per permit		\$ 267
	With Food / Beverage served	per permit		\$ 534
2	Staff Driver/Laborer (if required) min 2 hours	per hour		\$ 267
3	Large Venue Event Waste & Recycling Plan Consultation	per hour		\$ 267
4	Trash Enclosure Plan Review	each		\$ 534
5	Storm Water Master Plan Check Fee	each		\$ 534
6	Container Cleaning Fee	each		\$ 534
7	Container Exchange Fee	each		\$ 401
8	Residential Extra Pick-up Fee	per pick up		\$ 134
9	Late Container Set Out Fee			
	Business	each		\$ 134
	Resident	each		\$ 134
10	Damaged Equipment	each		Actual Cost
11	C&D Administration Fee	per month		\$ 267
12	C&D Deposit	each		Set by City's Policy
13	NPDES Commercial/Industrial - MS4 Permit Monitoring	per inspection		\$ 601
14	Construction BMP Inspection	per inspection		\$ 534
15	Residential Inspection LID Program	per inspection		\$ 534
16	Hard to Handle Load Fee	each		\$ 267

PUBLIC WORKS DEPARTMENT

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
17	Birthday Truck Fee	each		\$ 802
18	Refuse Collection Rates (see Rates Sheet)	each		See City's Rates Sheet
19	Fees for Services Otherwise not Listed	hourly		\$ 267

Public Works - Supplemental Notes

Notes

- [1] Overtime Rates may apply: Time and a half, minimum of 4 hours. Time and a half is applied to hourly salary only, it is not applied to benefit or admin rate.
- [2] News Rack Regulations CCMC 9.08.600-675
- [3] New Fee Item
- [4] Traffic Control Plan Review fees may apply.
- [5] Performance Deposit may apply, plus any additional processing fees. Deposit amount is determined by City policy not subject to fee analysis.
- [6] For non-marked parking spaces, 1 space = 18-20 ft. Parking Space Rental, Valet Space Rental and Meter fees; These fees are not subject to NBS fee analysis.
- [7] Refer to Resolution 2010-R010
- [8] Refer to resolution 2009-R008 for applicable outdoor dining standards.
- [9] Penalty
- [10] As determined by the Public Works Director/City Engineer to replace sidewalk pavement and fixtures, but not less than the sum of \$500.00
- [11] Review of final and parcel maps may be undertaken by a consultant/contractor. Fees shall be based on full cost recovery, in addition to the City administrative fees per project. If map is reviewed by Los Angeles County, then applicant shall pay the County's fee directly to the County, plus the City fee for administrative costs. If map is reviewed solely by City staff, a deposit equal to the City administrative fee plus time and materials billing based on hourly rates applies.
- [12] Technology Fee applies to Public Works Engineering, Maintenance Operations and Mobility & Traffic
- [13] 50% of cash fees for Improvement Plan Check shall be paid to the City upon first submittal of plans for checking. An additional plan check fee shall be charged at the 4th plan check resubmittal and every plan check resubmittal thereafter. Initial plan check fee shall be submitted at first plan check. 100% of cash fees shall be paid to the City upon issuance of permit.
- [13a] Prorated quarterly, but no less than \$10
- [13b] Prorated quarterly, but no less than \$50
- [13c] Prorated quarterly, but no less than \$75
- [13d] Prorated quarterly, but no less than \$111
- [13e] This fee will be waived for temporary suspension requests for the purpose of a block party
- [14] Set by Cal. Code Regs. tit. 21 § 1411.3
- [15] Refer to Resolution 2009-R052 for Procedures and Regulations
- [16] (Additional maintenance fee charged for painting of curb zones includes installation of any signs, if necessary. Fee would apply whether or not there is a parking meter at the space.)
Red Curb zones are subject to the fees only if they are not necessitated by safety considerations.
Blue Curb zones (parking for disabled persons) incur no fee
Repainting an existing parking zone for maintenance purposes incur no fee
All future curb painting, except Red Zones for safety purposes, would be subject to Traffic Engineering Division staff review considering identifiable need, locations or parking zones similar to that being requested, and utilization of nearby street parking. If City staff review leads to a positive recommendation, the Public Works Director/City Engineer may order the installation. The exception for red safety zones is to assure optimum response time in reducing the potential for hazard. The Public Works Director/City Engineer will order red safety zones whenever the need for such is identified.
- [17] Appeal the Public Works Director decision to the City Council. These fees are non-refundable; provided that, if permit is issued to the applicant or appellant, all the fees paid shall be credited toward the payment of the cost required pursuant to the City Code. If an appellant is a City Official acting within the course and scope of the official's duties, no fee is required.
- [18] No fee for tree removal is charged to the first 25 approved applications per calendar year
- [19] Fee reflects cost of materials only, per CA PRA.
- [20] An additional plan check fee equal to 25% of the total fee shall be charged at the 4th plan check resubmittal and every plan check resubmittal thereafter.
- [21] Charge established for "rental" of sidewalk.
- [22] (All required Title Reports or other studies to be provided by the applicant)
- [23] Staff time at actual cost plus any additional charges per city policy.
- [24] Additional Parking charges may apply.

TRANSPORTATION DEPARTMENT

Fee No.	Fee Name	Fee Unit Type	Notes	FY24/25 Fee/Deposit
1	Trip Reduction Plan	per project		\$ 595
2	Filming Permit Review - Evaluation of Filming Event in preparation prior to the event, to determine impacts to Transportation services.	per project		\$ 238
3	Filming Event - Support during filming event will be charged at actual time at burden rate cost. Actual time at burden rate cost during regular business day; 4 hours minimum at burden rate cost per staff during non-working hours.	per hour, per staff person		\$ 119
4	Special Event Review - Evaluation of Special Event in preparation prior to the event, to determine impacts to Transportation services.	per project		\$ 238
5	Special Event - Revision to service routes, bus stop relocations, and other impacts from Special Events, on the day of the Special Event. Actual time at burden rate cost and materials cost to be charged.	per hour, per staff person		\$ 119
6	Support to Planning Project Review			
	Administrative Site Plan Review [ASPR]	per project		\$ 297
	Comprehensive Plan - Hours shown are minimum; actual time at burden rate cost to be charged.	per project		\$ 2,142
	Development Agreement	per project		\$ 595
	Parking Plan Review	per project		\$ 119
	Preliminary Project Review (PPR)	per project		\$ 297
	Site Plan Review (SPR) - Hours shown are minimum; actual time at burden rate cost to be charged.	per project		\$ 2,142
	Specific (or Precise) Plan	per project		\$ 238
7	Building Review			
	Plan Review	per project		\$ 238
	Inspection	per inspection		\$ 238
8	Services provided by Consultants	per project		Actual Cost plus administration based on burden rate
9	Bus Stop Closures - Bus stop closures and bus stop relocations due to impacts other than from Special Events.	per project		\$ 357
10	Bus Video Request	per project		\$ 238
11	Fees for Services Otherwise not Listed	hourly		\$ 119

MISCELLANEOUS FEES

	FY24/25 Fee/Deposit
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FEE SCHEDULE FOR MISCELLANEOUS FEE ACTIVITIES NOT OTHERWISE COVERED IN THIS FEE RESOLUTION:

To protect the public health, safety and welfare, if additional staff time is required by an activity that is beyond the normal scope of staff's work duties, the City is authorized to charge fees to the user for services rendered.

The following fees shall be charged to the user to recover the cost of providing the additional service:

STAFF:		
Finance	\$	154
Planning	\$	300
Building	\$	152
Enforcement Services	\$	212
Engineering	\$	259
Mobility & Traffic	\$	172
Environmental Programs & Operations	\$	267
Transportation	\$	119
Fire	\$	196
Police		
Sworn	\$	269
Non-Sworn	\$	119
Animal Services	\$	138
Parks, Recreation and Community Services	\$	92
Full-Time	\$	152
Part-Time	\$	74

For any staff support required by a position that is not listed above, the City shall charge actual costs plus a fifteen percent (15%) administration fee. Actual costs shall be calculated as hourly salary plus benefits (including City tax liability, health insurance benefits, retirement and deferred compensation benefits, workers' compensation insurance costs, etc.)

PUBLIC HEARING COSTS:

For each notification for a public hearing to be held before the City Council or any City Board or Commission empowered to hear the related matter, the applicant shall reimburse the City for the cost of publication in an adjudicated newspaper, if required. The applicant shall also pay a fee of \$25 per 50 postcards/mailings, if required, to reimburse the City for related costs.

OTHER COSTS:

Any other direct costs incurred by the City directly related to services rendered to a particular user shall be reimbursed to the City by the user. The City may require a user to pay a deposit for an amount to cover the estimated staff time and other costs related to the service. The user shall receive an invoice detailing the components of the estimate and payment shall be made to the City of Culver City. If the actual cost exceeds the amount of the deposit, the user shall pay the balance. If the deposit exceeds the actual costs, the user shall be reimbursed the balance within thirty (30) days of completion of the service.